

**MINUTES:                   INFRASTRUCTURE & RECREATION COMMITTEE**



**MEETING DATE:   TUESDAY, May 26, 2009**  
**MEETING TIME:   7:00 pm**  
**LOCATION:           Beaver Valley Community Centre – Small Hall**  
**PREPARED BY:     Krista Royal, Administrative Assistant**

**A. Call to Order**

**Present:** Duncan McKinlay, John McKean, Bob Gamble, John McGee, Reg Russwurm, John Caswell, Jim McCannell, Jeff Fletcher, Shawn Everitt, Krista Royal

**Regrets:** Tom Gray, Adam McMullin,

**A.1 Approval of Agenda**

Reg Russwurm informed Committee of the first three items to be added to the agenda and items #4 & #5 were also added by the Committee members:

**With Additions:**

1. Jeff Fletcher will give verbal update on Blue Flag Program
2. Consultant Selection for Clark St. Re-alignment
3. Russell Street, Beaver Valley Community School
4. Heritage Depot

Moved by: John McKean   Seconded by: John McGee

THAT the Agenda of the May 26, 2009, Infrastructure & Recreation Committee Meeting be adopted as circulated.

**“CARRIED”**

**A.2 Declaration of Pecuniary Interest**

John McKean declared a pecuniary interest in regards to report C.4 EPW.09.046 Compaction and Cover Increased Operating Days

### **A.3 Previous Minutes – April 28, 2009**

Moved by: Bob Gamble    Seconded by: John McGee

THAT the minutes of the April 28, 2009 Infrastructure and Recreation Committee be adopted as circulated.

**“CARRIED”**

## **B. Deputations/Presentations**

### **B.1 Ken Bickerton – Water Billing**

Chair McKinlay invited Mr. Bickerton to join the Committee table. The Committee introduced themselves to Mr. Bickerton.

Ken Bickerton inquired if the Committee had answers to the questions outlined in the letter submitted to the Committee for consideration.

The Committee stated that they have had time to review his letter addressing his concerns. Discussions and concerns were heard by Mr. Bickerton and the Committee concluding that three key factors are to be followed up:

1. Mr. Ken Bickerton's letter to be a part of public input in review of the future rate structure;
2. The letter submitted to be reviewed and determined if it meets criteria under the Water Appeal Process; and
3. Staff to research a fixed rate for billing and report back to the next I & R Committee on June 9'09.

Committee thanked Ken Bickerton for attending the Committee meeting.

### **B.2 Thornbury Wastewater Treatment Plant Design Update Hal Lewis P.Eng. and Stantec Consulting Ltd presentation**

Hal Lewis informed the Committee that the presentation being reviewed is slightly different than the presentation within their Committee package, with additional graphics for better understanding. Mr. Lewis from Stantec presented to the Committee an update of the Thornbury Wastewater Treatment Plant Design for their information.

John McGee questioned if the design is relative to the growth in the Development Plan. Reg Russwurm stated that Darcy Chapman is well aware of the growth projections. John Caswell also added that Darcy was involved and provided the projected numbers.

Discussions and questions were addressed during presentation. Reg Russwurm stated that the key is realizing and understanding that the Town has a large enough footprint for the treatment plant for many years to come.

Committee thanked Stantec for their presentation and for the work being done to date.

Duncan McKinlay questioned when does the Committee hear again regarding the status of the Wastewater Treatment Plant.

Reg Russwurm stated that the next step for Staff to review, proceed forward and report back to the Committee of the Certificate of Approval process.

Committee took a 5 minute recess.

## **C. Staff Reports as circulated**

### **C.1 DOR.09.027 Curling Club Facility Working Group**

Shawn Everitt briefed the Committee on the report circulated and stated that approximately three to four meetings will take place with Staff and the working group to prepare a report providing details of the proposed Curling Club Facility to be reviewed by the I & R Committee.

Moved by: Bob Gamble    Seconded by: John McKean

THAT Council approve staff report DOR.09.027 "Curling Club Facility Working Group" and direct staff to establish a working group with a mandate to determine the feasibility and potential of a Curling Club Facility being developed comprised of one member of Council, Town Staff and Curling Group Representatives,

AND THAT, this working group will report through the Infrastructure and Recreation Committee.

**"CARRIED"**

### **C.2 EPW.09.043 By-Law Providing Parking Restrictions During the Ford Wayne Gretzky Golf Classic**

Moved by: John McGee    Seconded by: John McKean

THAT Council enact a By-law providing for temporary parking restrictions including, no parking, no stopping and the placement of the required signage as outlined in Report EPW.08.54 in preparation of the Ford Wayne Gretzky Golf Classic.

**"CARRIED"**

### **C.3 EPW.09.044 Environmental Assessment and Preliminary Design of Access to The Community of Slabtown – Consultant Selection**

Reg informed Committee that a hard copy is circulated before them and the only addition to the original report in their package is the change to the Budget Impact section outlining that the additional funding would come from the Bridges & Culverts Capital Reserve Fund.

Bob Gamble questioned if the selection process consisted of a competitive bidding.

Reg informed the Committee that the process was followed by way of the Request for Proposal, outlining the quality of work is scored first and the fees reviewed secondly, with an overall scoring by selection Committee. The successful Consultant is the one receiving the highest combined score.

Duncan McKinlay questioned how many submitted proposals. Reg indicated that there were a total of 9 proposals received.

Moved by: Bob Gamble    Seconded by: John McGee

THAT Council approve retaining C.C. Tatham & Associates Ltd. to provide engineering services for the Environmental Assessment and Preliminary Design of the Access to the Community of Slabtown in the amount of \$103,950 consisting of \$98,950 upset fee estimate plus \$5,000 fee contingency as outlined in Report EPW.09.044 “Environmental Assessment and Preliminary Design of the Access to the Community of Slabtown – Consultant Selection”,

THAT Council approve increasing the 2009 Capital Budget for engineering services and studies for the Slabtown Bridge by \$30,000 from \$95,000 to \$125,000, and

THAT Council to authorize the Mayor and Clerk to execute the Engineering Agreement for this assignment.

**“CARRIED”**

### **C.4 EPW.09.046 Compaction and Cover Increased Operating Days**

John McKean left the Small Hall during discussions of Report EPW.09.046.

Jeff Fletcher outlined the highlights of the report circulated to the Committee.

Committee questioned when the contract runs out on the 30<sup>th</sup> of September 2009, what will be the next process. Reg stated that Jeff will initiate a tender for a multi year contract to be in effect Oct 1, 2009.

Moved by: John McGee    Seconded by: Bob Gamble

THAT Council approve the negotiated price for waste compaction and cover operations from McGowan Construction Ltd. in the amount of \$184.02 per hour plus GST and including all fuel costs for a total of 15 hours of work per week effective immediately and until the end of the existing contract being September 30th, 2009.

AND THAT updated contract terms are to be executed by Mayor and Clerk.  
**“CARRIED”**

### **C.5 EPW.09.048 Tender for Automatic Shredding Unit-Craigeith Sewage Lift Station**

Moved by: Bob Gamble    Seconded by: John McKean

THAT Council approve Staff to purchase an automatic shredding unit from Belmont Group for \$88,158.00, as outlined in Report EPW.09.48, and

FURTHER THAT Council approve an allocation of funds from the reserves for the operating surplus for 2008 of \$15,000.  
**“CARRIED”**

## **D. Information Reports/Correspondence**

### **D.1 EPW.09.021 Utility Conservation Methods Implemented within the Wastewater Group**

Duncan McKinlay announced that it is a great report presented. John McGee gave congratulations to water and energy consumption and significant savings. John Caswell stated that the credit goes to the operators at the Craigeith WWTP and especially Maurice Dempster. John stated he will forward the Committee's comments to Staff.

Moved by: John McGee    Seconded by: John McKean

THAT Council receive report EPW.09.021 entitled “Utility Conservation Methods Implemented within the Wastewater Group” for their information.  
**“CARRIED”**

Duncan McKinlay suggested that a press release with Staff to give savings and address Staff initiatives. John Caswell stated that it is an excellent idea and that he will discuss with Lisa on preparing a press release.

## **D.2 EPW.09.047 Construction/Development Status Report**

Moved by: Bob Gamble    Seconded by: John McGee

THAT Council receives Report EPW.09.047 entitled "Construction / Development Status Report" for their information.

**"CARRIED"**

## **E. New and Unfinished Business**

### **E.1 Blue Flag Program Update – Jeff Fletcher**

Jeff Fletcher informed the Committee that the two beaches that are in the Blue Flag Program unfortunately did not meet the 2009 requirements due to quality of water, in the opinion of the Health Unit the beach water is good, but unfortunately the Blue Flag program has higher standards.

Jeff suggested that the Town continues to go through the Blue Flag program, but just are not able to fly the Blue Flag. Jeff discussed the circulated schedule of the program with the Committee. Jeff stated that he will send an email for Council to have each of the programs scheduled to be placed in their calendars.

Bob Gamble had a concern with the Snorkel Day scheduled event and the safety of participants as well as the Town's legal obligation. Committee directed Jeff to speak to the Blue Flag representatives and report back to the Committee regarding their concerns.

Moved by: Bob Gamble    Seconded by: John McGee

THAT the Committee receives Blue Flag Draft Event Schedule and forward to Council.  
**"CARRIED"**

### **E.2 Resolution Clark St. Re-alignment – Reg Russwurm**

Reg discussed with the Committee that in order to meet timely decisions for the possible realignment of Clark Street he requires Committee's approval to initiate the RFP process to prepare an Environmental Assessment because the project was not in the 2009 Capital Budget. Reg informed that the new work load would mean the deferral drainage studies. Tom Gray will likely be the Project Manager for the Cedar Run Horse Park. Reg informed the Committee that the project will be 100% funded by Development Charges an estimated \$65,000 to \$70,000 in fees, and the selection of a consultant will be given back to the Committee for approval.

Moved by: John McKean    Seconded by: John McGee

THAT Council approve the Director of Engineering and Public Works to issue a Request for Proposal to retain an engineering consultant firm to undertake the Class Environmental Assessment and prepare a Preliminary Design Report for the possible realignment of Clark Street adjacent to the Thornbury Horse Park.

**“CARRIED”**

### **E.3 Heritage Depot**

Bob Gamble proposed a motion to the Committee for consideration.

Moved by: Bob Gamble    Seconded by: John McKean

THAT a reserve fund for artifact acquisition for the Craigleith Heritage Depot be restored and that a suitable amount of funding be contributed in each budget year.

FURTHER THAT, these funds not be withdrawn without prior consultation with the Museum Advisory Committee.

In speaking to the motion John McGee stated the matter was not urgent at this time and suggested the motion to be tabled to allow Staff to bring back policy for consideration by the Committee. The Committee dealt with the following resolution:

THAT consideration of the Heritage Depot Artifact Acquisition fund be tabled at this time pending Staff review and report back to Committee.

**“CARRIED”**

### **E.4 Russell Street at Beaver Valley Community School**

Duncan McKinlay briefed the Committee and Staff that he has received a complaint regarding the safety of the children being picked up and dropped off on Russell Street.

Jim McCannell stated that it is the responsibility of the School to designate a student drop off/pickup area. Reg stated that he met with the Principal to discuss re-lining of Bruce Street and alternate parking along the school side. Reg has talked to the County about this possibility and understands the County has spoken with the school. Duncan informed that parents are not allowed to pick their kids up on school property.

Duncan will look into this matter further with the County of Grey.

## **F. Next Meeting Date**

Tuesday, June 9, 2009 at 7:00 p.m., BVCC Small Hall

## **G. Adjournment**

Moved by: John McGee    Seconded by: John McKee

THAT the Infrastructure & Recreation Committee Meeting of May 26, 2009 is adjourned at 9:55 p.m.

**“CARRIED”.**