

Minutes: Public Art Committee



MEETING DATE: April 4, 2014
MEETING TIME: 10:00 a.m.
LOCATION: Town Hall, Committee Room
PREPARED BY: Karen Hilgendorf,
Executive Assistant

A. Call to Order

- Chair Barb Hector called the meeting to order with all members in attendance. Tracey McKenna, Manager of Human Resources also attended.

- **Approval of Agenda**

Moved by: Adriene Veninger Seconded by: Peter Tollefsen

THAT the Agenda of April 4, 2014 be approved as circulated, including any items added to the Agenda. Carried

- **Declaration of Pecuniary Interest and general nature thereof**

There were no declarations of pecuniary interest.

- **Previous Minutes**

Moved by: Peter Tollefsen Seconded by: Adriene Veninger

THAT the Public Art Committee minutes of March 6, be adopted as circulated, including any revisions to be made. Carried

B. New and Unfinished Business

B.1 Health & Safety Presentation

Tracey McKenna, Manager of Human Resources gave a Health & Safety presentation. She noted that the program is typically for new or seasonal employees. Under the Ministry of Labour (MOL), the Town must train employees in Health & Safety so they know they are working under good Health & Safety guidelines.

The intent of the health & safety presentation is to provide the Public Art Committee with training and awareness of the Town of The Blue Mountain's health & safety practices and procedures applicable to Staff and also Volunteers. She noted the difference between an employee and a volunteer; paid employees are covered under the WSIB (Workplace Safety & Insurance Board) under the MOL (Ministry of Labour) while a volunteer is covered under the Town's general

insurance policy. She noted the Occupational Health & Safety Act includes regulations that employees must follow.

As members of the Public Art Committee are on site at various times for committee work and Municipal Art Program related events, the training is an important process in promoting health and safety and creating awareness for volunteer committee members.

**B.2 Review of Timeline/Schedule
MAP 2014 - Status Update**

The committee reviewed and discussed the schedule details of the upcoming Artist Appreciation Event and MAP Exhibit.

Wednesday, April 30 – Town Staff, with direction from the Public Art Committee, will facilitate the “take down” of the MAP art in preparation for the Artist Appreciation event on May 1 when the outgoing art will be picked up by the respective artists.

Thursday, May 1 – Artist Appreciation Event and Municipal Art Program Exhibit
The committee will be on hand to coordinate the outtake of the 2013/14 art and the intake of the 2014/15 art from 10:30 a.m. to 12:00 noon. The formal segment of the event will include an artist welcome from 12:00 noon to 12:30 p.m. Light refreshments will be served. Deputy Mayor, Duncan McKinlay will be on hand to extend an invitation on behalf of Mayor Anderson and Council to the incoming and outgoing artists. The committee will be on hand for the Municipal Art Exhibit of new works that will be held the afternoon of May 1 until close of business in the gallery/foyer of Town Hall.

Friday, May 2 – The first MAP Exhibit will continue during Town Hall hours and will close at end of business at 4:30. Public Art Committee Members will be on hand at close of business to assist with the installation of the new works of art on loan from the artists and displayed at Town Hall for a period of one year.

The Committee will be on hand during the Artist Appreciation Event for the intake and outtake of art and will set a schedule to provide coverage during the MAP Exhibit on May 1 and May 2. Karen will arrange for light refreshments and setup of the Council Chambers and draft speaking notes regarding MAP. She will also arrange, with Engineering & Public Works, the loan of “ traffic cones” as an alternative to renting corporate-type barriers (as seen in bank lines, art galleries etc.) to provide a unique art “funk factor” barriers to alert viewers of the potential tripping hazard created by protruding easel legs during the MAP Exhibit. Committee members are arranging to loan approximately 16 easels. Upon completion of the Jury Selection, Karen will coordinate the production and printing of the MAP Brochure. I Barbara will provide work on the artist commentaries, from information submitted by the artists, for the MAP brochure. It is the committee’s intent to have the publication on hand for the May 1 and May 2 events.

B.3 Oates Collection – De-accessioning

Peter provided a progress report on the inventory of the collection in storage and the spreadsheet being developed. As a first step in the de-accessioning, the document will provide the details of the art including title, size, the location of each bridge, the page number in the booklet, "Wooden Bridges of Ontario" etc. A portion of the collection will remain at Town Hall. The next step in the project will be to develop the letters to be sent to each municipality in which a bridge/s is located in order to establish interest. It was suggested that the cost to ship, packaging costs etc. will not be identified in the first letter, as the intent of the inquiry letter is to determine level of interest. Each municipality will be provided a copy of the booklet. The Municipal Directory of Ontario is being used in the research to determine contact information for each municipality in which there is a bridge painting in the art for de-accessioning.

B.4 Jury Selection - 2014/15 Municipal Art Program

The jury will take place immediately following the formal April 5 meeting. There are 25 submissions for consideration.

C. Adjournment

Moved by: Peter Tollefsen

Seconded by: Adriene Veninger

THAT this Public Art Committee meeting does now adjourn at 12:50 p.m. to meet again at 10:00 a.m. on Friday, May 1, 2014 to facilitate the Artist Appreciation Event on May 1, the MAP Exhibit on May 1 and May 2 and the art install upon close of business on May 2. The next formal meeting of the Public Art committee will take place on Thursday, June 5, 2014. or at the call of the chair. Carried