

MINUTES - Engineering & Public Works Committee



MEETING DATE: November 12, 2008

LOCATION: Beaver Valley Community Center

PREPARED BY: Carolin Rossignoli, Administrative Assistant

A. Call to Order

Present: Duncan McKinlay, Bob Gamble, John McKean, Reg Russwurm, John Caswell, Jim McCannell, Adam McMullen, Carolin Rossignoli

Regrets: John McGee

A.1 Approval of Agenda

Addition: Clarksburg Discussion, Reg Russwurm

Moved by: Bob Gamble Seconded by: John McKean

THAT the Agenda of November 12, 2008 be adopted as amended. CARRIED.

A.2 Declaration of Pecuniary Interest

None.

A.3 Previous Minutes – October 14, 2008

Moved by: Bob Gamble Seconded by: John McKean

THAT the Minutes of the October 14, 2008 Engineering and Public Works Committee meeting, be adopted as circulated. CARRIED.

B. Deputations / Presentations

B.1 Clearing of Drainage Ditch at 208655 Hwy 26

Moved by: Bob Gamble Seconded by: John McKean

THAT this item and item D.3 Report EPW.08.111 be tabled to a future meeting when Mr. Vic Bollinger is in attendance. CARRIED.

B.2 Town Comprehensive Transportation Strategic Plan PIC#2

Mr. Jamie Powell, Earth Tech, presented an overview of the draft slideshow to be presented at the Town Comprehensive Transportation Strategic Plan PIC#2 (dates to be determined).

C. Staff Reports

C.1 EPW.08.105 Peaks Road Widening

Mr. Reg Russwurm presented Report EPW.08.105 as circulated. Attached to the Report was:

1. Peaks Road Location Map
2. Urban Standard Cross Section: 8.5m Road – 20m ROW
3. Option 1 – Widen Peaks Road to East Within Existing 20m Road Allowance
4. Option 2 – Widen Peaks Road with 3.0m From Ski Club, New Road is Centred in R.O.W.
5. Option 3 – Widen Peaks Road to 11.25m Asphalt Within 20m Road Allowance with Future Widening
6. Option 4 – Widen Peaks Road to 11.25m Asphalt Platform within 20m Right-of-Way plus 6m Easement
7. Sketch of Utility Easement

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve the cross section of Peaks Road from Highway 26 to Wensley Drive to consist of an 11.25m travelled portion within the existing 20m right-of-way depicted on Option 4 as outlined in Report EPW.08.105;

AND THAT Council approve the Mayor or Clerk executing a Memorandum of Understanding with the Georgian Peaks Ski Club upon the endorsement of the Town Solicitor and the Director of Engineering to obtain; i) a 6m easement through Georgian Peaks Ski Club's parking lot approximately 50m to the east and parallel to Peaks Road for the installation of underground utilities, ii) formalize the agreement to use the parking lot as parking for the Georgian Trail, and iii) permit the construction of an access from the Georgian Trail to the parking lot;

AND THAT Council direct Staff to report back for further approvals on the re-routing of the Georgian Trail during the detailed design phase of the project;

AND FURTHER THAT the cost of necessary municipal servicing and trail restoration costs be paid up front in lieu of future costs that may be incurred along the Georgian Trail to access the utility easement. CARRIED.

C.2 EPW.08.109 Appointment of Quality Management System (QMS) Representative

Meg Boyd presented Report EPW.08.109 as circulated.

Moved by: Bob Gamble

Seconded by: John McKean

THAT Council approve the appointment of Meg Boyd, Compliance and Efficiency Coordinator, as the Quality Management System Representative as part of the implementation of the Drinking Water Quality Management Standard, as outlined in Report EPW.08.109. CARRIED.

C.3 EPW.08.106 Wastewater Operator-In-Charge Designation

Meg Boyd presented Report EPW.08.106 as circulated.

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council appoints the following Operators as Operator-in-Charge: Maurice Dempster, Brian Vail, Scott Pendleton, and Evan Orser, as outlined in Report EPW.08.106. CARRIED.

C.4 EPW.08.110 Speed Limit Reduction Mountain Drive

Jim McCannell presented Report EPW.08.110 as circulated. Attached to the Report was:

1. Location Map of Mountain Drive
2. Proposed By-law

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council enact a by-law to reduce the speed limit from 50 kilometer per hour to 40 kilometers per hour on Mountain Drive (from Plater Street to the intersection of County Road 119), as outlined in Report EPW.08.110. CARRIED.

C.5 EPW.08.112 Temporary Road Closure

Jim McCannell presented Report EPW.08.112 as circulated. Attached to the Report was:

1. The letter of request from the BIA dated October 31, 2008
2. Proposed By-law, Temporary Road Closure

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council approve a by-law authorizing the closing of portions of Bruce Street north and Louisa Street from 11:00am to 10:00pm on Saturday, December 13, 2008 for the Olde Fashioned Christmas, as outlined in Report EPW.08.112. CARRIED.

D. Information Reports / Correspondence

D.1 EPW.08.108 Preparation and Development of a Greenhouse Gas Reduction Guide and Accompanying Local Marketing Concept – Consultant Selection

Adam McMullin presented Report EPW.08.108 as circulated.

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council receives Report EPW.08.108 entitled “Preparation and Development of a Greenhouse Gas Reduction Guide and Accompanying Local Marketing Concept – Consultation Selection” for their information. CARRIED.

D.2 EPW.08.112 Construction / Development Status Report

On behalf of Tom Gray, Reg Russwurm presented Report EPW.08.112 as circulated. Attached to the Report was:

1. Construction Projects – Status Report, as of November 6, 2008
2. Development Projects – Status Report, as of November 6, 2008

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council receives Report EPW.08.113 entitled “Construction / Development Status Report” for their information. CARRIED.

D.3 EPW.08.111 Drainage Inquiry at #208655 Hwy 26

Jim McCannell presented Report EPW.08.111 as circulated.

The Report was tabled to when Mr. Vic Bollinger could attend.

D.4 EPW.08.114 Snow Plowing on Un-assumed Roads

Reg Russwurm presented Report EPW.08.114 as circulated.

Moved by: John McKean

Seconded by: Duncan McKinlay

THAT Council receives Report EPW.08.114 entitled "Snow Plowing of Un-assumed Roads" for their information;

AND THAT Council direct Staff to report back with an additional report regarding the insurance ramifications of this matter. CARRIED.

E. New and Unfinished Business

E.1 Previous Minutes – CLOSED SESSION October 14, 2008

Moved by: John McKean

Seconded by: Bob Gamble

THAT the minutes of the October 14, 2008, Engineering & Public Works Committee Closed Session be adopted as circulated. CARRIED.

E.2 Clarksburg Discussion

Moved by: John McKean

Seconded by: Bob Gamble

THAT Council direct Staff to apply to the Building Canada Fund – Communities Component for the provision of water and wastewater servicing in Clarksburg for the area consisting of the downtown core and the north side of the Beaver River. CARRIED.

F. Next Meeting Date

Tuesday, January 13, 2009 at 7:00pm, BVCC Small Hall

G Adjournment

Moved by: John McKean

Seconded by: Bob Gamble

THAT this meeting adjourns at 10:30pm. CARRIED.