

**STAFF REPORT: PLANNING & BUILDING SERVICES**



**REPORT TO:** Planning & Building Services Committee

**MEETING DATE:** July 6<sup>th</sup>, 2009

**REPORT NO.:** PL.09.83

**SUBJECT:** Retention of a Planning Consultant – Adult Entertainment Establishment & Drive-thru's

**PREPARED BY:** David Finbow, Director Planning & Building Services

**A. Recommendations**

**THAT** the Planning & Building Committee receive Staff Report PL.09.83 and recommend to Council that the Town retain Meridian Planning Consultants Inc. to undertake the required study and report related to Adult Entertainment Establishment & Drive-thru's for a fee not exceeding \$26,000.00 (exclusive of GST, inclusive of expenses).

**B. Background**

As required by the Planning Act, an Interim Control By-law may be enacted by a municipality to regulate and/or temporary period to allow a municipality to undertake a review and/or study. In this regard, Council enacted By-law No. 2008-12 on February 4<sup>th</sup>, 2008. Planning Services has evaluated our capacity, both from a staffing as well as specialty/expertise perspective, to complete this work and are recommending that the Town expand upon our New Comprehensive Zoning By-law Consulting Contract with Meridian Planning Consultants Inc. to complete this work given Meridian's detailed knowledge and understanding of the Town's current Official Plan and Zoning By-law. With respect to their work on the New Comprehensive Zoning By-law, work has been proceeding in accordance with the Town's work plan and Meridian has proven to be an excellent firm to work with and bring extensive knowledge and experience with respect to the operations of a Zoning By-law. A work plan has been received from Meridian which will fold the subject work into the Town's New Comprehensive Zoning By-law. Meridian's fee for service has been negotiated and takes into consideration the financial efficiencies gained through the work proceeding concurrently.

With respect to funding, it is noted that the 2009 approved budget reflects \$30,000.00 for consulting services. Therefore, Town Staff are recommending that the Town add the subject work to their contract for the New Comprehensive Zoning By-law.

**C. The Blue Mountains' Strategic Plan**

*"Providing a strong, well managed municipal government."*

**D. Budget Impact**

As per the approved 2009 budget.

**E. Addendums**

N/A

Respectfully submitted by:

David Finbow  
Director, Planning & Building Services