

**STAFF REPORT: BUILDING & BY-LAW DEPARTMENT**



**REPORT TO:** Council  
**MEETING DATE:** June 9<sup>th</sup>, 2008  
**REPORT NO.:** SRB.08.36  
**SUBJECT:** "Canada Day 2008 Pancake Breakfast" – Town Hall Site  
**PREPARED BY:** Sharon Long, Admin. Assistant  
Bldg & B/L

**A. Recommendations**

**THAT COUNCIL** receive Staff Report SRB.08.36 and authorize the Thornbury BIA to use the Town Hall Parking Lot for their "Canada Day 2008 Pancake Breakfast" on July 1st, 2008 from 7:30 am to 11:00 am. save and except for that portion of the site/parking lot denoted as a Fire Route (the centre drive aisle from Bridge Street East through to the rear of the Engineering & Public Works Office Complex).

**B. Background**

This matter is being referred directly to Council given that the next Finance & Administration Committee meeting is scheduled for June 24, 2008 and that the related recommendations would not be considered by Council prior to July 1st, 2008.

The Town is in receipt of a request from the Thornbury BIA to utilize the Town Hall parking lot for a "Canada Day 2008 Pancake Breakfast" on July 1st, 2008 from 9:00 am to 10:00 am (Addendum "A"). Given set-up and take down/clean-up times, Town Staff are recommending that the time be revised to 7:30 am to 11:00 am

As the drive aisle from Bridge Street East through to the rear of the Engineering & Public Works Office Complex is a designated Fire Route, Town Staff are not recommending that this portion of the parking lot be utilized.

The Town's Insurance Broker has confirmed that the Thornbury BIA are covered under the Town's Policy.

**C. The Blue Mountains' Strategic Plan**

*"Supporting the development of social and recreational programs to meet the broad range of needs in the community."*

**D. Environmental Impacts**

N/A

**E. Budget Impact**

N/A

**E. Addendums**

A. Request from Maggie Kennedy, BIA

Prepared by:

Respectfully submitted by:

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Sharon Long  
Administrative Assistant, Building & By-law

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David Finbow  
Director, Building & By-law/CBO