

STAFF REPORT: BUILDING & BY-LAW DEPARTMENT



REPORT TO: Finance & Administration
Committee

MEETING DATE: June 24, 2008

REPORT NO.: SRB.08.39

SUBJECT: Update – OPP Satellite Detachment
Office

PREPARED BY: D. Finbow, Director, Building & By-
law/CBO

A. Recommendations

THAT Council receive Staff Report SRB.08.39 for information purposes.

B. Background

The purpose of this Report is to provide Council with an update with respect to the construction of an OPP Satellite Detachment Office.

1. Council, through the 2008 Budget Process, approved the construction of an OPP Satellite Detachment Office with a Budget of \$500,000 for construction and \$25,000 for FFE (furniture, fixtures and equipment).
2. Council at its meeting of April 28, 2008 approved the proposed location of the Satellite Office at the Town's Fire Hall Station 1 site (Addendum "A").
3. The Town has awarded the design of the Site Servicing and Overall Stormwater Management Design to the Ainley Group. This work should be substantially completed by the end of June 08.
4. On a preliminary basis, Ainley has advised that the existing "dry" stormwater facility will have to be recountoured to accommodate the additional impervious surfaces proposed (parking and roof areas) with an associated cross culvert installed below the existing westerly access road. The install of the cross culvert will be executed such that there will be no disruption to Fire Department operations.
5. The Town has awarded the Geotechnical Investigation to Peto MacCallum Ltd. Consulting Engineers. Peto will be on-site the week of June 23, 2008 to carry out their investigation with a Report expected by the middle of July 08.
6. A construction entrance has been installed on Clark Street so as construction access/egress will not interfere with Fire Department operations.

7. In the near future, a “v-shaped” construction sign will be placed on the site announcing the future home of The Blue Mountains OPP Satellite Detachment Office.
8. A tender is being prepared for the removal and placement of approximately 1,500 m³ of material/soil with related work expected to commence in early August. Peto MacCallum Ltd. Will oversee the placement of the engineered fill.
9. The Town, in conjunction with the OPP, are in the process of finalizing the schematic floor plan previously circulated to the Board. This floor plan will be utilized in the Design/Build Proposal Call.
10. The OPP’s Facilities Management Coordinator has provided a copy of their Accommodations Guidelines which will also be utilized for the Design/Building Proposal Call and final contract.
11. The Design/Build will be finalized during the month of July with a hope to commence construction in September with Occupancy expected in spring of 2009.
12. A Preliminary Project Budget has been prepared as is attached for Council’s information (Addendum “B”).

D. Environmental Impacts

N/A

E. Budget Impact

As per the approved 2008 Budget.

E. Addendums

- A. Schematic Site Plan
- B. Preliminary Project Budget

Respectfully submitted:

David Finbow
Director Building & By-law/CBO