

**STAFF REPORT: PLANNING & BUILDING SERVICES DEPARTMENT**



**REPORT TO:** Planning Committee  
**MEETING DATE:** March 2, 2009  
**REPORT NO.:** SRB.09.08  
**SUBJECT:** Proposed Name Change and Mandate of Planning Committee  
**PREPARED BY:** David Finbow, Director, Planning & Building Services

**A. Recommendations**

**THAT Council** receive Staff Report SRB.09.08 and adopt the following:

1. That the mandate of the Planning Committee be expanded to include matters related to the Town's Ontario Building Code and By-law Enforcement Programs; and,
2. That the Planning Committee be renamed the Planning & Building Committee.

**B. Background**

1. Council at its meeting of January 26, 2009 adopted the following Resolution as it relates to the establishment of the Planning Committee:

THAT a new Standing Committee of Council be established with responsibility to recommend for Council's consideration actions, advise and approvals concerning all matters related to Planning issues including all Zoning and Official Plans matters and all public meetings related thereto; and

a) That the interim name of the Committee be: "Planning Committee"; and

b) That the Committee consist of seven members of Council with four designated members being responsible to attend the Committee's scheduled meetings and the remainder three members are entitled to attend any meeting but not required to attend regular scheduled meetings; and

c) That at the first meeting, among other matters, a Chair be named and the name of the Committee be confirmed or changed; and

d) That a quorum consist of three members present; and

e) That the rules of procedure be the same as those of Council with necessary modifications required for Committee deliberations and as may be required by the Planning Act.

2. Council at its meeting of February 2, 2009 adopted the following Resolutions:

THAT Councillor Martin, Deputy Mayor McKinlay, Councillor Kennedy and Councillor McGee be the designated members of the Planning Committee.

THAT Councillor Martin continue as Chair in the new Planning Committee format for 2009.

3. Recently, Planning, Building and By-law Services were consolidated into a single Department. Given this, and considering the related efficiencies that can be gained in terms of Staff time, it is appropriate that the mandate and name of the Committee be revised in accordance with the following:

**Mandate:**

- A. To recommend for Council's consideration actions, advise and approvals concerning all matters related to Planning issues, including all Zoning and Official Plans matters and all public meetings related thereto, and,
- B. To recommend for Council's consideration actions, advise and approvals concerning all matters related to the Town's Ontario Building Code and By-law Enforcement Programs including matters and all public meetings related thereto.

**Name:**

That the Planning Committee be renamed the "Planning & Building Committee".

**C. Environmental Impacts**

N/A

**D. Budget Impact**

N/A

**E. The Blue Mountains' Strategic Plan**

Providing a strong, well managed municipal government.

**F. Attached**

N/A

Respectfully submitted:

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David Finbow  
Director, Planning & Building Services  
26 Bridge Street – PO Box 310  
Thornbury, ON NOH 2P0  
P: 519-599-3131 ext.246  
F: 519-599-6032  
E: [dfinbow@thebluemountains.ca](mailto:dfinbow@thebluemountains.ca)