

MINUTES: INFRASTRUCTURE & RECREATION COMMITTEE



MEETING DATE: TUESDAY, September 8, 2009

MEETING TIME: 7:00 pm

LOCATION: Beaver Valley Community Centre – Small Hall

PREPARED BY: Krista Royal, Administrative Assistant

A. Call to Order

Present: Duncan McKinlay, John McKean, Bob Gamble, John McGee, Reg Russwurm, John Caswell, Jim McCannell, Jeff Fletcher, Shawn Everitt, Amanda Norris, Tom Gray, John Metras, Krista Royal

Regrets: (none)

A.1 Approval of Agenda

Reg informed that there are additions to the agenda:

With Additions:

1. EPW.09.087 will be item C.8
2. Plan 915 Status
3. Sidewalk at Erinrung Nursing Home
4. Camperdown Road Status
5. Long Point Road – Speed Sign
6. Terry Fox Run Temporary Road Closure Sept 25, 2009

Moved by: Bob Gamble Seconded by: John McKean

THAT the Agenda of the September 8, 2009, Infrastructure & Recreation Committee Meeting be adopted as circulated.

“CARRIED”

A.2 Declaration of Pecuniary Interest

None.

A.3 Previous Minutes – August 11, 2009

Moved by: John McGee Seconded by: Bob Gamble

THAT the minutes of the August 11, 2009 Infrastructure and Recreation Committee be adopted as circulated.

“CARRIED”

B. Deputations/Presentations

B.1 EPW.09.086 Snowmobile Use on 12th SDR

Moved by: John McGee Seconded by: John McKean

THAT Council receives Report EPW.09.086 entitled “Snowmobile Use on 12th SDR” for their information.

“CARRIED”

B.2 Tom Baulke – Solicitor representative for Residents on the 12th Side Road

Tom Baulke thanked the Committee to allow to him to speak on behalf of the 12th Side Road residents. Tom briefed the Committee on the background of his presence in regards to his firm being hired to represent the residents and to be their voice addressing the significant safety concerns of the removal of the prohibition of snowmobile use on the 12th Side Road. Tom advised that he has sent a letter to the Town January 20, 2009 outlining his clients concerns and to date has not received a response from the Town in regards to his letter submitted. Tom summarized his clients concerns verbally to the Committee as outlined/stated in his letter.

Deputy Mayor Duncan McKinlay appreciated Tom addressing his client’s interest before the Committee. Duncan questioned if Tom was aware of the process that transpired to ensure all concerns/issues were addressed. Duncan advised that a Committee was formed to find a reasonable solution. The Committee consisted of representatives from the County of Grey, The Blue Mountains Engineering and Recreation Department, Ontario Provincial Police, Blue Mountain Snow Drifters Snowmobile Club, Meaford and District Ridge Runners Snowmobile Club, members of Council, as well as property owners from the 12th Side Road attended the meetings to ensure all concerns were heard by the Committee.

Duncan stated that due to the economics involved, the Town does not have the funds in the budget to provide a study, but felt that all members of the formed Committee involved provided a reasonable solution to ensure all safety concerns/matters were considered.

Committee thanked Tom Baulke for coming to the meeting.

B.3 Andrew Fawcett – representative for Collingwood Ridge Runners Snowmobile Club

Andrew Fawcett stated that he did not have a presentation, but that he was present to represent the Snowmobile Club and to shed some light on any concerns presented. Andrew stated that safety and maintenance of the trail is the main concern of the club.

Councillor Bob Gamble questioned Andrew of the numbers of snowmobile vehicles that would use the trail on a good weekend.

Andrew stated that there are 550 permit members, but not all would be using the trails on any given day, but definitely more use on weekends. Bob questioned how many reasonable weekends in a winter season. Andrew stated it depends on the base conditions of the trail, try to open by Christmas, but the trail must meet certain conditions to have insurance coverage.

Councillor John McGee questioned if the Committee will have a report submitted by Staff outlining options explored for proposed routes.

Shawn Everitt stated that there will be a report submitted to the Committee from the Engineering Staff as it is a roadway issue and options will be outlined in the report.

Andrew noted that for Tom's clients and Committee that the club will try to use little of the road portion as possible. Their existing grooming machine allows for the ditches to be built up for the snowmobiles to use, which all trails must meet certain specifications to have insured inspected routes. The Club will need to make arrangements to have municipal approval if any trees need to be removed.

John McGee asked Tom and Andrew if there has been a meeting between the snowmobile association and the residents. Duncan McKinlay noted that yes there have been meetings with the working group committee and the residents.

Duncan questioned if the hydro easement could be an option. John Metras advised that hydro have an easement to service the towers, but property surrounding easement is private property.

Councillor John McKean requested that Staff send a letter to Tom Baulke as an appropriate response to his letter submitted to the Town. John Metras advised Committee that the letter will outline all issues/concerns addressed in Tom's letter.

Reg indicated to Tom the process would be to move forward, submit a report to the Infrastructure & Recreation Committee and the recommendation will be taken to the following scheduled Council meeting. Duncan stated that the report will draw strongly from the outcome of the Snowmobile Trail Committee that was formed.

Committee thanked Tom and Andrew for their input.

C. Staff Reports as circulated

C.1 EPW.09.075 Town Comprehensive Transportation Strategic Plan – Consultant Fee Increase

Reg briefed the Committee on the background of the report for an increase to the consultant fees due to changed requirements from the Ministry of Transportation. Committee asked if the MTO would be covering the fee increase. Reg verified that the entire increase of \$18,280 will be funded by the MTO as outlined in correspondence received from their office.

Moved by: John McKean Seconded by: Bob Gamble

THAT Council approve increasing the upset fee estimate for Earth Tech Canada Ltd to provide additional services for the Comprehensive Transportation Strategic Plan by \$18,280 from \$196,080.00 to \$214,360.00 as outlined in Report EPW.09.075 “Town Comprehensive Transportation Strategic Plan – Consultant Fee Increase”.

“CARRIED”

C.2 EPW.09.076 Landscaping on Town Road Allowances – Policy Development

Reg discussed with the Committee the concerns with property owners landscaping out on road allowance. Reg advised that Town residents liked to beautify their area, but feels it is necessary to have a policy in place for residents which will outline what is acceptable landscaping within the road allowance and what is not. Duncan stated that the Town had issues in the past by Wickens Lane and believes that a policy already exists. Reg noted that he will research the existing policy. He will prepare a policy to set out the landscape standards and propose that the standards be included as part of our Engineering Standards.

Committee reviewed the attachment of pictures within the report. Discussion by the Committee agrees that a policy needs to clearly define where the placing of landscape rocks, planting of trees and flowers are acceptable. Committee were concerned as to how the information would get to the property owners, as well as notifying new residents moving to our area.

John McGee would like guidelines available to the public for information on the rules of landscaping on Town property. Bob noted that John has valid thoughts and suggested that a notification be sent out to the owners by way of their tax bills.

Reg advised that if a policy was in place, he would be able to submit it directly to the Developer, and our local landscape companies. This will allow the Town to move forward with future landscaping discussions and then possibly deal with some of the problem current landscaping issues that already exist. Committee concurred that an up to date policy is required and have Staff ensure the information is relayed to the public.

Moved by: John McGee Seconded by: John McKean

THAT Council direct Staff to prepare a policy to permit limited landscaping on Town owned road allowances as outlined in Report EPW.09.076 entitled "Landscaping on Town Road Allowances – Policy Development".

"CARRIED"

C.3 EPW.09.077 Environmental Assessment and Preliminary Design of The Clark St/Grey Road 2 Intersection

Reg discussed the background of the report, outlining that the project comes out of discussion with the proponent of the Thornbury Horse Park to confirm alignment of the future of Clark Street. Duncan questioned who will cover the cost. Reg indicated that the \$70,000 will be paid from Development Charges. Bob addressed his concerns of the DC are already in the red and concerned when the Town will catch up, as well as it was also an item outlined in the auditor's report. Committee is concerned that work is being done ahead of development.

Reg advised that the project is 100% Development Charges and does not affect the tax payers. Development of the Master Plan is planned for next year. Therefore timelines for Staff could be jeopardized as the Town is requiring the Developer to provide a Site Plan without the EA it will be difficult to achieve.

Peter Lush dropped off a letter to be given for Council before the meeting requesting Shawn to deliver to Stephen Keast. Shawn noted to Reg that the letter received deals directly with this particular item on the agenda. Duncan felt that the letter was appropriate to the discussion and read the letter to Committee. It states that Peter is requesting that the report be deferred or tabled pending an opportunity for his engineers and planning consultants to review.

Committee concurred that the motion needs to be revised to explore alternate funding.

Moved by: John McGee Seconded by: John McKean

THAT Council receives Report EPW.09.077 entitled "Environmental Assessment and Preliminary Design of The Clark St/Grey Road 2 Intersection", and

THAT Council direct Staff to refer back to Committee to explore alternative funding options.

"CARRIED"

Reg advised Committee that he will discuss funding options with the Finance Department and is confident that a revised report will be brought back to the next I & R Committee for review.

Duncan directed Krista to circulate to all members of Council a copy of the letter submitted from Peter Lush dated September 8, 2009.

C.4 EPW.09.080 Fine Bubble Disc Aeration System at the Craigleith Wastewater Treatment Plant

John Caswell briefed the Committee on the background of his report to approve an increase of \$11,850.00 which is the cost difference between USA and Canada funds and that cost will be saved over the course of the next few years in energy.

Duncan inquired if the equipment has been delivered. John responded that the equipment has been received.

Committee concurred that the motion needs to be revised.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receives Report EPW.09.080 entitled "Fine Bubble Disc Aeration System at the Craigleith Wastewater Treatment Plant" and

THAT Council approve increasing the 2009 Craigleith Wastewater Treatment Plant Aeration Cell Replacement from \$31,500 to \$43,350 for a total increase of \$11,850.00 due to currency fluctuation.

"CARRIED"

Duncan questioned if this is a concern/change in our purchasing process. Reg confirmed he will explore this matter.

C.5 EPW.09.082 Waste and Recyclables Collection – Tender Award

John McKean declared a pecuniary interest, dismissed himself from the meeting and did not participate on discussion nor vote on the matter.

Jeff Fletcher briefed the Committee advising that it was a competitive tender and the outcome is reflected in his recommendation and the details within the report.

Bob Gamble questioned if the new awarded company would ensure that the existing agreement would be retained with the new contractor to agree to keep the collected garbage picked up on Wednesday to remain on their truck and not be taken to our landfill site. Jeff advised that it was outlined in the tender document and it was also discussed at the bidder's meeting. He stated that it would be at no extra cost to the municipality.

Reg advised Committee that if the new company defaults on contract and fail to execute the agreement, it could go to the second lowest tender.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council approve the award of Curbside Waste and Recyclables Collection to Mid Ontario Disposal for an amount of \$2,671,022.91, excluding GST, for the next 6 years which will be subject to adjustments for fuel indexing, revenues, transportation and additional serviceable units.

THAT Council authorize the Mayor and Clerk to execute the Agreement for contract service related to TBM-2009-60.

AND THAT Council approve the award of Containerized Waste and Recyclables Collection to Miller Waste Systems for an amount of \$548,482.25, excluding GST, for the next 6 years which will be subject to adjustments for fuel indexing, revenues, transportation and additional serviceable units.

THAT Council authorize the Mayor and Clerk to execute the Agreement for contract service related to TBM-2009-61.

“CARRIED

C.6EPW.09.084 Beaver River Bridge Resurfacing – Alternate Design Concepts

Tom Gray briefed the Committee as to what would be the best design and in his opinion Scenario #2 as outlined in the report has the best advantages.

Committee discussed safety concerns, costs involved, installation of removable railing and visual effect for fish viewing to ensure that the new design will cover all matters addressed.

Committee concurred that Staff will bring the best value to meet the design needs of the bridge.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receives Report EPW.09.084 entitled “Beaver River Bridge Resurfacing – Alternate Design Concepts”, and

That Council direct Staff to proceed with the Scenario #2 design concept where by the traffic barrier is on the outside of the sidewalk.

“CARRIED”

C.7 FIS.09.50 Camperdown Water and Wastewater Cost Recovery By-Laws

Committee reviewed report submitted by Finance. John McGee questioned if the Georgian View Estates were excluded from Capital Charges from water. Reg noted that prepayment was received many years ago. John Caswell verified that the Developer paid \$1,000 per lot for 38 lots at the time of the Development Agreement and no additional payment is required for the water reservoir.

John Caswell is to advise Darcy to address John McGee's matters/issues concerning interest rates on Capital charges.

Moved by: Bob Gamble Seconded by: John McKean

THAT Council receive Staff Report FIS.09.50 -- Camperdown Water and Wastewater Cost Recovery By-laws and;

AND THAT Council authorize Staff to hold a Public Information Centre at the Beaver Valley Community Centre on September 19th at 10 am to provide the residents an opportunity to comment on the proposed By-laws;

AND THAT Council authorize Staff to hold a Mandatory Public Meeting prior to the regular Council Meeting of October 14, 2009;

AND THAT Council authorize Staff to present the proposed by-law at the October 26th, 2009 regular meeting of Council for adoption;

AND FURTHER THAT the proposed by-law allows for two payment options as contained in this report.

“CARRIED”

C.8 EPW.09.087 Lions Park Hydro Servicing

Tom briefed the Committee on the background of the work. The parking lot between the Daisy Mart and the Legion, will be paved this fall, therefore request to have the hydro installed prior to the paving.

Moved by: John McKean Seconded by: Bob Gamble

THAT Council approve the installation of hydro service to Lions Park as outlined in Report EPW.09.087 “Lions Park Hydro Servicing” and;

THAT Council approve using \$10,000 from the Parks Reserve Fund (4-611-0000-32005) to Fund the “Lions Park Hydro Servicing” in 2009.

“CARRIED”

D. Information Reports/Correspondence

D.1 EPW.09.022 2008 Annual Operations Report – Thornbury Wastewater Treatment Plant and Craigleith Wastewater Treatment Plan

Committee reviewed and discussed John Caswell's Annual Operations Report.

Moved by: John McGee Seconded by: Bob Gamble

THAT Council receives Report EPW.09.022 entitled "2008 Annual Operations Report – Thornbury Wastewater Treatment Plant and Craigleith Wastewater Treatment Plant" for their information.

"CARRIED"

D.2 EPW.09.078 New Staff – Amanda Norris, Water & Wastewater Services Administration Assistant

John Caswell stated that it is his pleasure to introduced his new Administrative Assistant, Amanda Norris to the Committee. John noted that Amanda is a welcomed addition to the Engineering & Public Works Department, and she has been learning first hand with the budget process. Committee welcomed Amanda and congratulated her on her new position.

Moved by: John McKean Seconded by: Bob Gamble

THAT Council receives Report EPW.09.078 entitled "New Staff – Amanda Norris, Water & Wastewater Services Administration Assistant" for their information.

"CARRIED"

D.3 Minutes of Museum Advisory Committee

Bob announced that at the last meeting Dr. Carter visited the Depot regarding the current operations and mentioned the possibility of receiving a funding amount of \$35,000.

Moved by: Bob Gamble Seconded by: John McGee

THAT Council receives the Museum Advisory Committee held on June 9, 2009 for information purposes.

"CARRIED"

E. New and Unfinished Business

E.1 Georgian View Estates – Sanitary Sewer Extension

Letter from Mr. Boyd Marshall

Reg stated that the letter submitted from Mr. Marshall raised some concerns with the financing of the Georgian View Estates Servicing Extension, but due to timelines Staff were unable to prepare a report to the Committee. Reg advised that Liz Thompson, Deputy-Treasurer will respond back by way of a report to the next Committee meeting. Duncan questioned if a response letter will be sent to by Mr. Marshall.

Committee requested that Staff send a thank you letter to Mr. Marshall for receiving his letter. Reg will confirm a letter response is prepared for Mr. Marshall.

E.2 Plan 915

Duncan informed that he has received complaints from residents regarding the reconstruction of Plan 915. Reg stated that the key issue is regarding tree removal. Unfortunately the Town had to remove trees that weren't anticipated. Staff investigated spading and replacing trees but proved to be as expensive as replanting without a guarantee of success. There are trees that have been planted within the road allowance that do need to be removed. Reg advised that areas for restoration will be highlighted and will undertake replanting of new trees starting next year. Duncan stated that he would appreciate minimizing the tree removal. Duncan also questioned of how the Town can communicate better with the contractor and the residents. Reg noted that in future snow fencing could be placed to outline the proposed area affected.

Reg also advised the Committee that he had met with the Hydro representatives and received their commitment to the contractor that if bundles of wires are found, the Contractor can notify Hydro immediately of the situation.

Duncan realizes that it is not just the Town that has caused concerns with the project, but also the residents and in the future it is important to ensure issues that are occurring now are addressed so that in 30 years the trees can be saved.

John McGee questioned how residents are being communicated. Reg advised the Committee that Mike Campbell, Construction Coordinator has been hands on at the site and has a great communication lines with the residents. Reg stated that instructions have been given that no more trees will come down unless final approval is received from Mike.

E.3 Holding Tank Option

The letter from Bruce & Janet Scott property owners of 144 Wensley Drive dated August 24, 2009 was reviewed.

John Caswell briefed the Committee that due to extensive damage to their home from the recent Tornado, Mr. & Mrs. Scott is requesting to have an holding tank as an option in place of a septic tank, until sewers are constructed in 2011.

Duncan questioned Staff as to the status of Georgian Peaks project. Reg informed that an expected project design will occur in 2011 and construction will follow.

Committee concurred that the current policy does not allow holding tanks, therefore holding tanks will not be permitted.

E.4 Sidewalk at Erinrung Nursing Home

John McGee noted that the condition of the sidewalk in front of Erinrung is in poor condition and is an area mostly used by people with walkers. Jim McCannell notified the Committee that he came aware of the condition of the sidewalk 10 days ago. He informed Committee that he performed a site visit this morning and estimates that the cost will be approximate \$5,000 to \$6,000 to replace. Jim also advised Committee that there is \$10,000 remaining in this year's budget operations. John McGee questioned if his division had any priorities. Jim stated that nothing more pressing, and that he will start the process to get three quotes as per the purchasing policy.

E.5 Camperdown Road

Reg mentioned that at the last meeting that Committee concurred to preclude the Contractor from Town work for a period of time. John McGee noted to be aware of the ability to go into a closed session if required.

Reg advised the Committee to consider allowing the Contractor to work within the existing contract. Committee concurred for the work to proceed within the contract and to not pursue any action. Committee instructed Staff that a policy needs to be in place to outline the guidelines that all contractors must follow and the repercussions to failure of their contract. Committee requires a report submitted back to the Committee for review before the end of the year.

E.6 Long Point Road

Jim received an email from Mr. Morrison regarding the traffic/speed limit on Long Point Road. Jim advised that the issue is on the Town of Collingwood side of the road. Duncan questioned if Mr. Morrison was a ratepayer of the Town of Blue Mountains. Jim stated that he is a resident of Collingwood. Jim briefed the Committee on the concerns that have been brought to his attention regarding the weekend traffic complaints.

Jim noted that he has been in contact with Charlie Watts, Ontario Provincial Police to increase road patrol especially during the long weekends. Jim advised that he has also spoken to Jody Livingston of the Town of Collingwood regarding the situation and he has been assured that the Town of Collingwood Roads Department will be installing a speed sign to ensure traffic is obeying the posted speed limit. Duncan requested Staff to considered changing the existing by-law. Jim assured Committee that it will be included in the future with the Town's Road Needs Study.

E.7 Terry Fox Run – Temporary Road Closure September 25, 2009

Jim advised Committee that Stephen Keast, Town Clerk received correspondence to temporary close the road for the Terry Fox Run event, but due to the timelines it will directly go to Council for approval on the 14th of September due to the timeframe.

F. Next Meeting Date

Tuesday, September 22, 2009 at 7:00 p.m., BVCC Small Hall

G. Adjournment

Moved by: Bob Gamble Seconded by: John McGee

THAT the Infrastructure & Recreation Committee Meeting of September 8, 2009 is adjourned at 10:15 p.m.

“CARRIED”