



**The Corporation of the Town of The Blue Mountains
 Bid Registration Form
 26 Bridge Street East, P.O. Box 310
 Thornbury, ON N0H 2P0**

Please note **ALL** fields must be completed.

Please return completed form by fax to (519) 599-2474 or by email to Sherri Adams, Manager of Purchasing at purchasing@thebluemountains.ca. Thank you.

Bid Number	2010-8-Q-FIS
Bid Name	Request for Quotation for the Supply and Delivery of Desktop Computers, Laptops and Peripherals
Closing Date	Thursday, April 15, 2010 – 2:00 pm local time
Company Name	
Principle Contact	
Address	
Address (line 2)	
City and Province	
Postal Code	
Telephone	
Facsimile	
Email Address	

Date	
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Please advise which method you would like to use to receive your documents. Documents will not be released until this form is completed and returned to the Town. Please ensure that the address above is recognized by the Courier companies noted below.

- Pick up from Town Purchasing Department
- Purolator Account # _____
- Fed Ex Account # _____
- UPS Account # _____

The Town will arrange for the Courier to pick up the bid documents at the recipient's expense provided an account number has been supplied by the Bidder on this form and the account number is in good standing with the specified courier company. Every effort will be made to courier the document out as soon as possible, however due to courier timing constraints the Town cannot guarantee that requests received after 1:00PM will be sent out same business day.

The Town does not send or receive bid documents via facsimile or email.