Facility Rental Contract
Ravenna Hall / Craigleith Community Centre

Contract Number: 20 ___ - ___

Applicant Information

Name: ___________________________________ Organization: _______________________________

Phone Number: ___________________________ Email Address: ____________________________

Unlicensed Events Only – Special Occasion Permits are NOT Possible

Craigleith Community Centre (CCC)

<table>
<thead>
<tr>
<th>132 Lakeshore Road East, Craigleith</th>
<th>Cost</th>
<th>Cost Incl HST</th>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekday Rate</td>
<td>$85.00</td>
<td>$96.05</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Weekend Rate</td>
<td>$130.00</td>
<td>$146.90</td>
<td></td>
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</tr>
</tbody>
</table>

Ravenna Hall (RH)

<table>
<thead>
<tr>
<th>628299 Grey Road 19, Ravenna</th>
<th>Cost</th>
<th>Cost Incl HST</th>
<th>Date</th>
<th>Start Time</th>
<th>End Time</th>
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Multiple Date Rentals

CCC □   RH □

Dates: __________________________________________________________

Socan Fees (for events at which music will be played with 1 to 100 people):

☐ $24.93 (no dancing)  ☐ $49.87 (with dancing)

Total Cost: $__________________   Subsidy: $__________________

Total costs include HST. Payment options include cash, cheque, debit or credit card (Mastercard or Visa). Payments can be made at the Town Office. Payment also accepted over the phone with a credit card. Cheques can be mailed to 32 Mill Street Box 310 Thornbury, ON N0H2P0.
Contract Conditions

The Applicant and the Town hereto mutually agree to the following terms and accept full responsibility as follows:

1. The Town:
   a) Is not responsible for any items or articles or property belonging to the Applicant or their guests that are brought into or onto the premises.

2. The Applicant:
   a) Is fully responsible and liable for any damage to the facility during the period when occupied by the Applicant.
   b) Acknowledges that all fees must be paid and the contract must be signed and returned to the Town to secure the rental.
   c) To hereby release, waive and forever discharge the Town, including all board members and councillors, including the Chairs and all their respective employees, agents, officials, and officers of and from all claims, demands, damages, costs, expenses, actions and causes of actions, whether in law or in equity, in respect of death, injury, loss or damage to persons or property howsoever caused and notwithstanding that same may have been contributed to or occasioned by the negligence of any of the aforesaid;
   d) To further undertake to hold and save harmless and agree to indemnify the Town and all of the aforesaid from and against any and all liability incurred by any or all of them arising as a result of, or in any way connected with, the use of the facility noted before for which permission has been granted.
   e) Acknowledges and agrees with the following rental conditions;
      I. Smoking, vaping and the consumption of alcohol is prohibited in the facility and any infractions will result in loss of the facility rental.
      II. All safety provisions posted in the facility to ensure safe operation of the kitchen facilities must be adhered to by the applicant and their guests.
      III. Agrees to rent the facility for the charge as listed for total cost on page one of this contract with No Refunds for Cancellations.
      IV. **The Town reserves the right to cancel and reimburse with limited notice any applicant for any rental if the facility is required for a funeral service, celebration of life or any other emergency situation.**
      V. **Single use plastics are not permitted to be used in any Town facility.**

3. The Applicant agrees that the Town will endeavour to provide a quality facility upon any booking thereof but the Town has no liability or responsibility whatsoever for events or occurrences beyond the control of the Town that may affect or result in cancellation of a booked event.

4. **Insurance:** The Town of The Blue Mountains has purchased Liability Coverage for all events held in Town facilities. The Liability Coverage provide insurance against claims that may arise out of festivals, sporting activities, social gatherings, general meetings and many other types of facility use. Coverage will only be in place where the facility is rented and is specific to the event described in this agreement. In the case of a claim in relation to this rental, the person who has signed this agreement will be responsible for the $1,000 deductible of the Insurance policy.

**I have read and reviewed the aforementioned Rental Agreement and agree with the terms and provisions thereof;**

Applicant (able to bind the organization) ___________________________ Date

Town Representative ___________________________ Date