



Agenda

Joint Municipal Physician Recruitment and Retention Committee

Meeting Date: November 21, 2019 REVISED
Meeting Time: 10:00 a.m.
Location: Council Chamber
Prepared by: Laurel Fortin, Administrative Assistant, Corporate Initiatives

A. Call to Order

- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of November 21, 2019 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Joint Municipal Physician Recruitment and Retention Committee (JMPPRC) Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

Recommended (Moved by, Seconded by)

THAT the Minutes of the October 17, 2019 meeting be approved as circulated, including any revisions to be made.

B. Staff Reports and Deputations

B.1. Deputations, if any

B.2. Public Comment Period

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding the Joint Municipal Physician Recruitment and Retention Committee matters included on the Agenda. The speaker shall provide their name and address and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

B.3. Staff Reports, if any

C. Matters for Discussion

C.1 JMPRRC Deputation to Blue Mountains Economic Development Advisory Committee – June Porter (verbal update)

C.2 North East Grey Health Clinic November Board Meeting – June Porter (verbal update)

C.3 Status of Clarksburg Doctor – Sandy Macaulay (verbal update)

C.4 Physician and Student Communication Tracking – June Porter (verbal update)

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee maintain records with the Clerk of the Town of the Blue Mountains, through the Committee Chair, that include contact information of and history of Town and Committee communication with local physicians, visiting medical students, and physician recruitment candidates, in order that appropriate contact can be maintained.

C.5 Preparation of Committee Status Report to Council – Chair (verbal update)

Note: Pending Nov. 18 decision of Council, it is proposed that all Town Committees deliver a bi-annual (December and June annually for JMPRRC) Status Report to Council, with the JMPRRC tentatively scheduled to report Monday, December 9. All Committee members are encouraged to attend.

Recommended (Moved by, Seconded by)

THAT June Porter, or in her absence Sandy Macaulay, deliver a Joint Municipal Physician Recruitment and Retention Committee Status Report to Council Dec. 9, 2019.

C.6 Quarterly Review of Committee Key Messaging – Chair

Note: This matter is due to be reviewed quarterly, as per July 17, 2019 Committee decision.

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee accept Key Messaging as presented.

AND THAT Key Messaging continue to be reviewed by Committee every quarter.

C.7 Committee Action Item and Motion Tracking – Chair

Note: A tracking chart is maintained by Committee administrator to track and mark progress of Committee actions and motions. To be reviewed at each meeting. After review, completed items will be omitted from subsequent reports.

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee receive the November Action Item and Motion Tracking as presented.

C.8 Events-Opportunities-Stakeholders – Chair

Note: This matter was deferred from the October 17, 2019 Committee meeting. The Committee administrator and Chair have prepared a list of events, opportunities and stakeholders relevant to the recruitment and retention of physicians.

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee maintain records with the Clerk of the Town of the Blue Mountains, through the Committee Chair, that include events, opportunities and stakeholders relevant to the work of the Committee, in order that appropriate actions can be taken.

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee connect via email with (name of stakeholder) to request information/share resources/request support.

C.9 Planning Sub-Committee – June Porter (verbal update)

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee strike a Planning Sub-Committee to meet in early December, and again in early 2020;

AND THAT pending Council approval Dec. 16, the sub-committee prepare content, strategy and timing for deputations to local municipalities.

AND THAT the sub-committee plan ways of representing the Town of The Blue Mountains at events such as Collingwood General and Marine Hospital Meet the Residents Day, and ROMP Week 2020;

AND THAT the sub-committee plan ways for the Town of the Blue Mountains to participate in opportunities such as the Outstanding Physician Award.

AND THAT the sub-committee recommend strategies and actions for collaborating with local stakeholders.

D. Correspondence

D.1 The Blue Mountains Sustainability Advisory Committee Re Three Pillars of Sustainability

For Committee information

D.2 Suzanne Craig, Integrity Commissioner Re Addendum dated November 8, 2019 in response to Memorandum dated July 20, 2019 and Addendum dated July 31, 2019

For Committee information

Recommended (Moved by, Seconded by)

THAT this Committee does hereby receive Correspondence items D.1 to D.2 of November 21, 2019, for information.

E. New and Unfinished Business

E.1 Additions to the Agenda, if any

E.2 Identified for Discussion at Forthcoming Meeting

E.2.1 January 2020: Invite the Board of the North East Grey Health Clinics to join us in an upcoming meeting to review areas of responsibility. (From August JMPRRC).

E.2.2 February 2020: Quarterly Review of JMPRRC Key Messaging

E.2.3 May 2020: Quarterly Review of JMPRRC Key Messaging

E.2.4 June 2020: Bi-annual Committee Status Report to Council

F. Notice of Meeting Dates

January 21, 2019

Town Hall, Council Chambers

G. Adjournment

Recommended (Moved by, Seconded by)

THAT the Joint Municipal Physician Recruitment and Retention Committee does now adjourn at (TIME) p.m. to meet again at the call of the Chair.