



# Minutes

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## Sustainability Advisory Committee

**Meeting Date:** October 9, 2019  
**Meeting Time:** 2:00 p.m. – 4:00 p.m.  
**Location:** Council Chambers  
**Prepared by:** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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Co-Chairs Councillor Potter and Ken Mehi called the meeting to order at 2:02 p.m. with Committee members Deputy Mayor Bartnicki, Councillor Matrosovs, Julie Scarcella, Sally Leppard, Pamela Spence, and Rosemary Mesley present.

Town staff present were Chief Administrative Officer Shawn Everitt, Deputy Treasurer/Manager of Accounting and Budgets Sam Dinsmore, and Planner II Denise Whaley.

Regrets were sent from Committee member James Stinson.

#### ▪ Approval of Agenda

Moved by: Pamela Spence

Seconded by: Julie Scarcella

THAT the Agenda of October 9, 2019 be approved as circulated, including any additions to the Agenda, being Item E.1.1 Sustainability Committee Action Item Follow-up, Carried.

#### **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Sustainability Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

#### ▪ Previous Minutes (September 11, 2019)

Moved by: Ken Mehi

Seconded by: Andrea Matrosovs

THAT the Minutes of September 11, 2019 be approved as circulated, including any revisions to be made, Carried.

## **B. Staff Reports and Deputations**

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### **B.1 Deputations, if any**

None

### **B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2018-20 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

### **B.3 Staff Reports, if any**

#### **B.3.1 Development Charge Policy – Attainable Housing, FAF.19.191**

Moved by: Ken Mehi

Seconded by: Julie Scarcella

THAT the Sustainability Committee receive Staff Report FAF.19.191, entitled “Development Charge Policy – Attainable Housing”;

AND THAT the Sustainability Committee request staff to develop a draft Development Charges Policy for Attainable Housing for Committee information;

AND THAT the Sustainability Committee request staff to provide a follow-up staff report with the draft Development Charges Policy for Attainable Housing, including an overview of Development Charges and options for consideration relating to Development Charges for Attainable Housing, Carried.

It was noted that the Sustainability Committee will be provided with a link to the January 16, 2019 Special Meeting of Council video, and associated meeting materials, which provides a Development Charges Workshop for the Committee’s information.

#### **B.3.2 Development Charge Policies – Other Initiatives, FAF.19.192**

Moved by: Odette Bartnicki

Seconded by: Andrea Matrosovs

THAT the Sustainability Committee receive Staff Report FAF.19.192, entitled “Development Charge Policies Other Initiatives”;

AND THAT the Sustainability Committee create a Sub-Committee of Sub-Committee Head Rob Potter, Julie Scarcella, Pamela Spence, and Rosemary Mesley to work with staff to write a policy around Development Charge credits or exemptions for other initiatives and various sustainability initiatives, Carried.

### **B.3.3 2020, 2021, 2022 Budget, FAF.19.206**

Moved by: Sally Leppard

Seconded by: Pamela Spence

THAT the Sustainability Committee receive Staff Report FAF.19.206 entitled “2020, 2021 and 2022 Budget”;

AND THAT the Sustainability Committee endorse the 2020 to 2022 budget as included as Attachment #1 for Council consideration during the 2020 budget deliberations, Carried.

Deputy Treasurer/Manager of Accounting and Budgets Sam Dinsmore left the meeting at 3:15 p.m.

## **C. Matters for Discussion**

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### **C.1 ICSP Process and Training Workshop – Ken Mehi, Julie Scarcella, Sally Leppard**

Note: at the August 14, 2019 Sustainability Committee meeting, the following motion was passed:

THAT the Sustainability Committee directs Ken Mehi, Julie Scarcella, and Sally Leppard to develop a framework and schedule for an Integrated Community Sustainability Plan (“ICSP”) Training and Process Workshop, Carried.

Ken Mehi noted his thanks to the ICSP Process and Training Workshop Sub-Committee for their work in developing the workshop materials. Ken noted the Sub-Committee has a meeting scheduled to confirm the contents of the workshop.

Moved by: Pamela Spence

Seconded by: Sally Leppard

THAT, with regards to Item C.1 ICSP Process and Training Workshop, the Sustainability Advisory Committee request staff to confirm the scheduling of an evening Special Meeting of Council for the purposes of inviting all Town Advisory Committee members to an Integrated Community Sustainable Plan Process and Training Workshop in November 2019 at a date and location to be determined, Carried.

### **C.2 Renewable Energy Working Group Update – Rosemary Mesley, Julie Scarcella, James Stinson, Sally Leppard**

Note: at the September 11, 2019 Sustainability Committee meeting, the following motion was passed:

THAT the Sustainability Committee appoint an ad hoc renewable energy working group comprised of Chair Rosemary Mesley, Julie Scarcella, James Stinson, and Sally Leppard to review renewable energy options and potential siting considerations, as outlined in report PDS.19.100, and follow-up with the Sustainability Committee at the October 9, 2019 meeting, Carried.

Rosemary Mesley requested clarity from Planning Services staff regarding the nature of the request to the ad hoc renewable energy working group. Planner II Denise Whaley advised that following the repeal of the *Green Energy Act*, a vacuum was created regarding renewable energy applications. Denise confirmed there are no provisions in the current Zoning By-law to address this matter. Denise further clarified that Council directed staff to develop policy framework, which requires consultation by the public and the Sustainability Advisory Committee. Denise confirmed that a review of existing resources relating to renewable energy, as outlined in staff report PDS.19.100, is warranted.

Executive Assistant Sarah Merrifield will set up a meeting between Planning staff and the Sustainability Advisory Committee's ad hoc renewable energy working group to discuss next steps.

Planner II Denise Whaley left the meeting at 3:44 p.m.

### **C.3 Council Direction regarding FAF.19.180 Sustainability Initiatives Update**

Note: at the September 30, 2019 Council meeting, the following motions were passed regarding FAF.19.180 Sustainability Initiatives Update:

THAT Council receive Staff Report FAF.19.180, entitled "Sustainability Initiatives Update", Carried.

#### **Committee Recommendation No. 1**

THAT with respect to Staff Report FAF.19.180 "Sustainability Initiatives Update", Council receive Staff Report FAF.19.135, entitled "Sustainability Committee Resources" for information purposes;

AND THAT Council approve additional funding to an upset limit of \$21,000 be established in 2019 and \$72,000 in 2020 to hire a 12 month contract Sustainability position reporting to the CAO and to provide resources to the Sustainability Committee;

AND THAT Council approves \$34,000 from taxation Sustainability Plan funding in 2019 and replace that sum with \$34,000 from the extra gas tax funding received following approval of the 2019 budget;

AND THAT staff develop a Request for an Additional Full Time Staff Position "Manager of Sustainability" for consideration in the proposed 2020 Budget, Carried

#### **Committee Recommendation No. 2**

THAT with respect to Staff Report FAF.19.180 "Sustainability Initiatives Update", Council receive Staff Report FAF.19.101, entitled "Sustainable Path Funding Information" for information purposes, Carried.

### **Committee Recommendation No. 3**

THAT Council receive for information, Sustainability Committee Recommendation No. 3 as included in Staff Report FAF.19.180 "Sustainability Initiatives Update" as follows: THAT the Sustainability Committee refer to staff Items 2 and 3 from the June 3, 2019 single-use plastics motion being:

- Phase out the sale of bottled water and the use of single-use plastic cups, straws and stir sticks at all Town-owned facilities and events by December 2019 in order to model good governmental practices;
- Develop a three-year plan to increase the number of water bottle re-filling stations on Town-owned properties, to be included in the 2020, 2021 and 2022 budget cycles;

AND THAT the Sustainability Committee include:

Items 4 and 5 from the June 3, 2019 single-use plastics motion being:

- Develop recognition/reward signage (i.e. We've gone green for a Blue future" or similar) for business operators who model good environmental practices by not supplying single-use shopping bags, water bottles, straws and stir sticks;
- Investigate the development and costs of a Town of The Blue Mountains reusable bag-for-life or fabric bag options with appropriate logo for possible purchase by retailers at cost, and to be used for various promotional events by the Town

in the direction for the Sustainability Committee to work with all stakeholders through a public consultation process, to develop a plan for inclusion in the 2020 Budget to reduce and/or eliminate single-use plastics effective July 1, 2020, Carried.

### **Committee Recommendation No. 4**

THAT Council receive for information, Sustainability Committee Recommendation No. 4 as included in Staff Report FAF.19.180 "Sustainability Initiatives Update" THAT the Sustainability Committee recommends to Council that the second portion of the June 3, 2019 single-use plastics motion which "direct[s] staff to work with the Sustainability Committee and all stakeholders through a public consultation process, to develop a plan for inclusion in the 2020 Budget to reduce and/or eliminate single-use plastics effective July 1<sup>st</sup>, 2020" be included into the Integrated Community Sustainability Plan.

Chief Administrative Officer Shawn Everitt advised the Committee that, regarding Committee Recommendation No. 1, the contract person Job Description is currently being finalized by Human Resources. Once finalized, it will be provided to Co-Chairs Councillor Potter and Ken Mehi, following which time, the position will be advertised.

Sally Leppard requested clarity regarding Council's decision to receive for information Committee Recommendation No. 4. She questioned whether this resolution allowed the Sustainability Advisory Committee to continue with their recommended course of action to include the single-use plastics public consultation in the process for developing an Integrated Community Sustainable Plan, or if the direction reverted back to the original June 3, 2019 single-use plastics motion.

It was noted that Council received the recommendation for information, and the Committee should determine the most appropriate course of action to seek clarity. The following motions resulted:

Moved by: Sally Leppard

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee form a sub-committee consisting of Deputy Mayor Bartnicki, Sally Leppard, and Pamela Spence to work with staff to engage community stakeholders through a public consultation process, to develop a plan for inclusion in the 2020 budget to reduce and/or eliminate single-use plastics by July 1, 2020, Lost.

Moved by: Odette Bartnicki

Seconded by: Pamela Spence

THAT, with respect to Item C.3 Council Direction regarding FAF.19.180 Sustainability Initiatives Update, the Sustainability Advisory Committee defers the matter of Committee Recommendations for Sustainability Initiatives to the following Sustainability Advisory Committee meeting for consideration, Carried.

Moved by: Odette Bartnicki

Seconded by: Julie Scarcella

THAT the Sustainability Advisory Committee requests Council's clarification at the October 21, 2019 Council meeting regarding:

- a) the September 30, 2019 Council direction to receive for information recommendations within report FAF.19.180 Sustainability Initiatives Update; and,
- b) the June 3, 2019 single-use plastics motion at the October 21, 2019 Council meeting, including the decision to reconsider or postpone the single-use plastics decision, Lost.

**C.4 Consideration to Request Town Departments to Provide Updates on Existing Sustainability Initiatives – Rosemary Mesley (verbal)**

Item C.4 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.5 Climate Action "Strike", Friday, September 27 – Pamela Spence (verbal)**

Item C.5 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.6 Georgian Bay Water Levels – Pamela Spence (verbal)**

Item C.6 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.7 The Natural Step: Municipal Sustainability Assessment and Roadmap – Deputy Mayor Bartnicki**

Deputy Mayor Bartnicki noted she provided literature regarding The Natural Step: Municipal Sustainability Assessment and Roadmap for the Committee's reference. Deputy Mayor Bartnicki noted the company has economically and expeditiously created Integrated Community Sustainable Paths for other municipalities, with a tight turnaround.

**C.8 Federation of Canadian Municipalities and Association of Municipalities in Ontario comments regarding Integrated Community Sustainable Plan – Deputy Mayor Bartnicki (verbal)**

Item C.8 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.9 Potential Sub-Committees Establishment – Ken Mehi and Deputy Mayor Bartnicki**

Item C.9 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.10 Grey County Update – Deputy Mayor Bartnicki (verbal)**

Item C.10 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.11 Sustainability Committee Meeting Schedule Discussion (verbal)**

Item C.11 has been deferred to the November 13, 2019 Sustainability Advisory Committee meeting, at which time material relating to the matter will be provided.

**C.12 Tree Preservation By-law Update, Councillor Andrea Matrosovs and Tree Canopy Sub-Committee Members (verbal)**

Councillor Matrosovs noted Grey County is in the process of updating its Tree Preservation By-law which means the Town must ensure its draft By-law does not conflict. Councillor Matrosovs requested that Executive Assistant Sarah Merrifield set up a meeting with Director of Community Services Ryan Gibbons, Planner I Travis Sandberg, in addition to members of the Tree Canopy Sub-Committee to discuss next steps and determine if any update and timeline can be provided by Grey County with respect to revisions to its Tree Canopy By-law.

Deputy Mayor Bartnicki noted an action item of the Committee is to set up a presentation on Ecological Offsetting and advised this matter should be followed up on.

## **D. Correspondence**

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Note: At the June 24, 2019 Council meeting, Council passed the following resolution regarding Items included on this agenda as D.1 and D.2:

THAT Council of the Town of The Blue Mountains receives Correspondence Item D.8 Jacqui Morrison, Resident, and Correspondence D.9 Catherine Daw and Bryan Vermander, Resident Re Citizen Support on Voluntary Ban on Single-Use Plastics for information and refer the same to The Blue Mountains Sustainability Committee, Carried.

**D.1 Jacqui Morrison, Resident**  
**Re: Citizen Support on Voluntary Ban on Single-Use Plastics**

**D.2 Catherine Daw and Bryan Vermander, Residents**  
**Re: Citizen Support on Voluntary Ban on Single-Use Plastic**

**D.3 Stella Juhasz, Resident**  
**Re: Single-Use Plastic in the Clarksburg Landfill**

**D.4 Stella Juhasz, Resident**  
**Re: Single-Use Plastics**

Moved by: Sally Leppard

Seconded by: Ken Mehi

THAT the Sustainability Advisory Committee receives Correspondence Items D.1, D.2, D.3, and D.4 for information purposes, and confirm the correspondence will be considered as part of the Integrated Community Sustainable Plan process, Carried.

**D.5 Collingwood Today.ca**  
**Re: Rustic Cottage that Feels Like a Spaceship is Environmentally Sustainable – Requested addition - Pamela Spence**

**D.6 Climate Action Team Bruce Grey**  
**Re: Climate News and “Save the Date” October 17, 2019 – Requested addition – Deputy Mayor Bartnicki**

Deputy Mayor Bartnicki noted several important dates included in the Climate News and “Save the Date” material. The Committee reviewed the October 17, 2019 Grey Sauble Conservation Authority Historic Climate Data Presentation, the October 22, 2019 Regional Environmental Meeting, and the November 1, 2019 Ag 4.0 Conference and confirmed the members of the Committee who would attend each event.

**D.7 Federation of Canadian Municipalities**  
**Re: Green Municipal Fund 2018-2019 Annual Report including FCM’s Municipal Green Fund Summary – Requested addition – Deputy Mayor Bartnicki**

**D.8 100 Debates on the Environment Flyer**  
**Re: Simcoe-Grey: Where do our Candidates Stand – Requested addition – Deputy Mayor Bartnicki**



## **D.9 Government of Canada – National Defence**

**Re: Share Your Thoughts, Proposed Hydroelectric Dam – Requested addition – Sally Leppard**

Moved by: Andrea Matrosovs

Seconded by: Ken Mehi

THAT the Sustainability Advisory Committee receives Correspondence Items D.5, D.6, D.7, and D.9 for Committee consideration, and Correspondence Item D.8 for information purposes, Carried.

## **E. New and Unfinished Business**

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### **E.1 Additions to the Agenda**

#### **E.1.1 Sustainability Committee Action Item Follow-up – Deputy Mayor Bartnicki**

Deputy Mayor Bartnicki confirmed that the action items she was speaking to were dealt with during the regular course of the meeting. Deputy Mayor Bartnicki also noted, for background, that the Sustainable Path 2010 document was actioned through a June 28, 2010 Council motion. She further noted the Town's Manager of Solid Waste and Special Projects Jeffrey Fletcher sits on the International Council for Local Environmental Initiatives, which is an accomplishment.

### **E.2 Items Identified for Discussion at the Next Meeting**

- Initiation of ICSP Process and Potential Engagement of Consultant
- Items C.4, C.5, C.6, C.8, C.9, C.10, C.11 from the October 9, 2019 meeting

## **F. Notice of Meeting Dates**

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November 13, 2019

Town Hall, Council Chambers

## **G. Adjournment**

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Moved by: Pamela Spence

Seconded by: Rosemary Mesley

THAT the Sustainability Committee does now adjourn at 4:52 p.m. to meet again at the call of the Chair, Carried.