Agenda

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: December 9, 2019 REVISED
Meeting Time: 11:00 a.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

- Traditional Territory Acknowledgment
- Moment of Reflection
- Council Member Attendance
- Approval of Agenda

Recommended (Move, second)

THAT the Agenda of December 9, 2019 be approved as circulated, including any items added to the Agenda.

- Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the Municipal Conflict of Interest Act and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- Previous Minutes

Recommended (Move, second)

THAT the Committee of the Whole minutes of November 18, 2019 and Special Committee of the Whole minutes of November 15, 2019 be adopted as circulated, including any revisions to be made.
• **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4.1 and B.15.1 as listed:

- B.15.1 PDS Overview, PDS.19.148

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

**Recommended** (Move, second)

THAT the Consent Agenda of December 9, 2019 be adopted as circulated, less any items requested for separate review and discussion.

**B. Staff Reports, Deputations, Correspondence**

**Finance, Administration, Enforcement and Fire Reports**
To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

B.1.1 Dr. Sabrina Saunders, CEO, The Blue Mountains Public Library & Odeen Probert, Blue Mountains Public Library Communications & Strategic Planning Committee Chair
Re: Gallery, Library, Archive and Museum (“GLAM”) Update

B.1.2 Committee of Council Status Updates
   B.1.2.1 Ken Mehi and Rob Potter, Co-Chairs, Sustainability Advisory Committee
   B.1.2.2 Andrea Matrosovs, Chair, Agricultural Advisory Committee
   B.1.2.3 Rob Sampson, Chair, Attainable Housing Corporation
   B.1.2.4 Andres Paara, Chair, Community Communications Advisory Committee
   B.1.2.5 Peter Bordignon, Chair, Economic Development Advisory Committee
   B.1.2.6 Peter Bordignon, Chair, Grants and Donations Committee
   B.1.2.7 June Porter, Chair, Joint Municipal Physician Recruitment and Retention Committee
   B.1.2.8 Jim Uram, Chair, Transportation Committee
B.2 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)
NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

B.3.1 4th Quarter of 2019 Committees of Council Update, FAF.19.133

Recommended (Move, second)


B.3.2 Council Compensation Review Public Meeting Feedback, FAF.19.243

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.243, entitled “Council Compensation Review Public Meeting Feedback”; and

THAT Council direct staff to include an increase in remuneration for the role of Mayor to an annual salary of $39,500 up from the previous recommendation of $39,427 to be considered in the 2020 budget process;

THAT Council direct staff to include an increase in remuneration for the role of the Deputy Mayor to an annual salary of $29,120 up from the previous $28,250 to be considered in the 2020 budget process;

AND THAT Council compensation increase automatically annually thru a two-part formula:

a. For all Council members, an annual increase to match the Canadian Consumer Price Index (CPI) as reported in September, as approved thru the budget process;

b. For all positions below the level of Mayor, implement any provincial general minimum wage increase on the day the province deems an increase to be in effect.
B.3.3 Amendment to By-law No. 2018-67, as amended, Being a By-law to Appoint Municipal Law Enforcement Officers (MLEOs), FAF.19.252

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.252, entitled “Amendment to By-law No. 2018-67, as amended, Being a By-law to Appoint Municipal Law Enforcement Officers (MLEOs)”; AND THAT Council enact an amendment to By-law No. 2018-67, as amended, being a By-law to appoint Municipal Law Enforcement Officers, that would update the list of persons appointed as Municipal Law Enforcement Officers for the purposes of enforcing specific parking related by-laws of the municipality on specific lands.

B.3.4 Pre-Budget Approval for Purchase of New Phone System, FAF.19.251

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.251, entitled “Pre-budget Approval for Purchase of New Phone System”; AND THAT Council approve the Information Technology (IT) Division to proceed immediately with a Request for Proposal (RFP) for the purchase and implementation of a new corporate phone system, prior to 2020 budget approval; AND THAT Council establish a $60,000 budget for this capital project to be funded as outlined in the Financial Impact section of this report.

B.3.5 Investing in Canada Infrastructure: Green Stream, FAF.19.259

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.259 entitled “Investing in Canada Infrastructure: Green Stream”; AND THAT Council direct staff to submit an application for the tertiary upgrade at the Thornbury Wastewater Treatment Plant.

B.3.6 229 Bruce Street Funding, FAF.19.253

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.253 entitled “229 Bruce Street Funding”; AND THAT Council approve the revised funding to $140,214.94 from the Parks and Recreation Development Charge Reserve Fund and $15,579.44 from the Community Services Asset Replacement Reserve Fund.
B.3.7 Asset Management Resource Requirements, FAF.19.099

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.19.099 entitled “Asset Management Resource Requirements” for information purposes;

AND THAT Council endorse the inclusion of a 7 month contract extension for the GIS Specialist in the 2020 budget;

AND THAT Council approve funding the contract extension from the Efficiency Grant.

B.3.8 2020 Holiday Schedule and Town Hall Closures, FAF.19.245

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.19.245, entitled “2020 Holiday Schedule and Town Hall Closures”;

AND THAT Council direct staff to close Town Hall for the appropriate 2020-2021 Holiday closures as outlined in Staff Report FAF.19.245.

B.3.9 Inclement Weather and Personal Emergency and Sick Leave Policies, FAF.19.197

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.19.197, entitled “Inclement Weather and Personal Emergency and Sick Leave Policies”;

AND THAT Council approve the new corporate policy entitled “Inclement Weather Policy”, POL.COR.19.XX.

AND THAT Council approve the revised corporate policy entitled “Personal Emergency and Sick Leave”, POL.COR.13.25.

B.3.10 2019 Supplementary/Omitted Assessment, FAF.19.250

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.19.250, entitled “2019 Supplementary/Omitted Assessment”;

AND THAT Council direct staff to transfer the amount of $850,000 to the working capital reserve to be used at Council’s direction.
B.3.11 Community Safety and Well-Being Plan Update, FAF.19.261

**Recommended** (Move, second)

THAT Council receive Staff Report FAF.19.261, entitled “Community Safety and Well-Being Plan Update”;

AND THAT Council endorse staff’s recommendation to complete the Community Safety and Well-Being Plan in coordination with Grey and Simcoe Counties and the Municipalities within Bruce and Grey Counties;

AND THAT Council endorse the Town’s Chief Administrative Officer as the Town’s representative on the Community Safety and Well-Being Plan Advisory Committee.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda


**Recommended** (Move, second)


B.5 Correspondence, if any

None

B.6 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)

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Community Services and Operations Reports
To be chaired by Councillor Rob Potter

B.7 Deputations, if any

None

B.8 Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)

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B.8 Staff Reports

B.8.1 Sidewalk Locations for Elma & Alice Street Area Reconstruction Project, CSOPS.19.088

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.088, entitled “Sidewalk Locations for Elma & Alice Street Area Reconstruction Project”;

AND THAT Council direct staff to move to advance Final Design with the level of service as follows:

1) Alice Street section, from Bruce Street west to Victoria Street final design to include one (1) sidewalk to be located on the North side of Alice Street consistent with the existing sidewalk location and level of service;

2) Elma Street section between Alfred Street North to Alice Street final design to include one (1) sidewalk on the West side of Elma Street consistent with the existing sidewalk location and level of service; and,

3) Elma Street section from Alice Street North to Arthur Street (Highway 26) final design to include two (2) sidewalks on the East and West side of Elma Street which is a slight increase in sidewalk locations and level of service.

B.8.2 Victoria Street North Landscaping Update, CSOPS.19.085

Recommended (Move, second)

THAT Council receive Staff Report CSOPS.19.085, entitled “Victoria Street North landscaping update”; for their information.
B.8.3 Craigleith Heritage Depot Air Quality, CSOPS.19.092

**Recommended** (Move, second)

THAT Council receive Staff Report CSOPS.19.092, entitled “Craigleith Heritage Depot Air Quality”;

AND THAT Council direct staff to create a budget of $25,000.00 to perform a detailed air quality review including recommendations for future use of the basement as well as solutions for Heating, Ventilation, and Air Conditioning (HVAC) and artifact storage.

B.8.4 Town of The Blue Mountains Support for the 150th Beaver Valley Fall Fair, CSOPS.19.091

**Recommended** (Move, second)

THAT Council receive Staff Report CSOPS.19.091, entitled “Town of The Blue Mountains Support for the 150th Beaver Valley Fall Fair”;

AND THAT Council direct staff to include an addition to the 2020 budget in the amount of $21,400.00 to support the 150th Beaver Valley Fall Fair.

B.9 Community Services and Operations “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

None

B.10 Correspondence, if any

None

B.11 Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)

**NOTE:** In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.
Planning & Development Services Reports
To be chaired by Councillor Jim Uram

B.12 Deputations, if any

None

B.13 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)

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B.14 Staff Reports

B.14.1 Thornbury Craft Cider and Beer Facility Expansion Sanitary Connection Contribution/Deeming By-law, PDS.19.152

Recommended (Move, second)


AND THAT Council enact a Deeming By-law so that the owner’s various lots are deemed not to be separate Lots in a Registered Plan of Subdivision within the meaning of the Planning Act.

AND THAT Council advise the Applicant (Thornbury Craft Cider & Beer) that the Town will not be contributing financial resources towards the construction of a new sewer connection for the proposed facility expansion and the applicable Site Plan Control Agreement shall be drafted by the Town Solicitor with wording that reflects Council’s position.

OR

AND THAT Council Select Option __ as substantively outlined in PDS.19.152.

**Recommended** (Move, second)

THAT Council receive Staff Report PDS.19.151, entitled “Recommendation Report: Application for Zoning By-law Amendment for Lot Coverage at Second Nature Phase 3”;

AND THAT Council enact a Zoning By-law Amendment so as to permit an increase in Lot Coverage from 30% to 35% where the increase in lot coverage shall only apply to a covered porch.

B.14.3 Application for Part Lot Control – Timberwolf at Alpine Springs Court, PDS.19.150

**Recommended** (Move, second)

THAT Council receive Staff Report PDS.19.150, entitled “Application for Part Lot Control – Timberwolf at Alpine Springs Court”;

AND THAT Council enact a Part Lot Control By-law for Lots 1 to 5, Plan 1134 for a temporary period of two (2) years from the date of enactment, and to direct Staff to forward the Part Lot Control By-law to the County of Grey for final approval.

B.15 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

B.15.1 PDS Overview, PDS.19.148

**Recommended** (Move, second)

THAT Council receive Staff Report PDS.19.148, entitled “PDS Overview”; for information purposes.

B.16 Correspondence, if any

None

B.17 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.
C. 5:00 PM Public Meetings / Deputations

Under the authority of the Municipal Act, 2001 and in accordance with Ontario’s Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town’s website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

None

C.2 Deputation

None

D. New and Unfinished Business

D.1 Committees of Council Reports

D.1.1 Code of Conduct Review Sub-Committee Report dated September 5, 2019

D.1.2 Council Compensation Review Committee Report, dated September 6, 2019

D.1.3 Attainable Housing Corporation Committee Report dated October 3, 2019

D.1.4 Sustainability Advisory Committee Report dated October 9, 2019

D.1.5 Grants and Donation Committee Report dated October 11, 2019

D.1.6 Joint Municipal Physician Recruitment and Retention Committee Report dated October 17, 2019

D.1.7 Agricultural Advisory Committee Report dated October 17, 2019

D.1.8 Economic Development Advisory Committee Report dated October 28, 2019

D.1.9 Community Communications Advisory Committee Report dated October 28, 2019

D.2 Notice of Motion (Council)

D.3 Additions to the Agenda
E. **Notice of Meeting Dates**

- Council Meeting, December 16, 2019
  Town Hall, Council Chambers

- Council Meeting, January 13, 2020
  Town Hall, Council Chambers

- Committee of the Whole Meeting, January 14, 2020
  Town Hall, Council Chambers

F. **Adjournment**

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again, January 14, 2020, Town Hall, Council Chambers, or at the call of the Chair.