Minutes
Transportation Committee

Meeting Date: December 17, 2019
Meeting Time: 1:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Councillor Uram called the meeting to order at 1:05 p.m. with Committee members John White and John Ardiel present.

Town staff in attendance were Chief Administrative Officer Shawn Everitt, Director of Planning and Development Services Nathan Westendorp, and Director of Operations Shawn Carey.

- Traditional Territory Acknowledgement
- Committee Member Attendance
  
  Executive Assistant Committees of Council Sarah Merrifield confirmed that Deputy Mayor Bartnicki provided notice of her absence.

- Approval of Agenda

  Moved by: John Ardiel  Seconded by: John White

  THAT the Agenda of December 17, 2019 be approved as circulated, including any additions to the Agenda, being E.1.1 Traffic Light Coordination – Bruce Street/Highway 26 and Pedestrian Crosswalk, E.1.2 Louisa/Alice Reconstruction Update, and E.1.3 Crosswalk Options at Elma/Victoria at Highway 26, Carried.

  Declaration of Pecuniary Interest and general nature thereof

  NOTE: In accordance with the Municipal Conflict of Interest Act and the Town Procedural By-law 2019-56, Transportation Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

  None
Previous Minutes (October 8, 2019)

Various action items from the minutes of October 8, 2019 were discussed, including: Transportation Master Plan scoping and phasing, which will be discussed at Item B.3.1, signage for parking restrictions and mapping to show parking restrictions, which can be part of the Transportation Master Plan process, a status update regarding the updated Town’s Engineering Standards and reflectors for intersections. Regarding the Engineering Standards and intersection reflectors, Chief Administrative Officer Shawn Everitt advised staff are currently working on these items. Updates will be provided as they are available.

Moved by: John Ardiel Seconded by: John White

THAT the Minutes of October 8, 2019 be approved as circulated, including any revisions to be made, Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Transportation Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

B.3 Staff Reports, if any

B.3.1 Transportation Master Plan Staffing Resources, FAF.19.211

The Committee discussed that it may be more realistic to expect the Final Transportation Master Plan to be to Council in the first quarter of 2022, rather than the fourth quarter of 2021.

Moved by: John Ardiel Seconded by: John White

THAT the Transportation Committee receive Staff Report FAF.19.211, entitled “Transportation Master Plan Staffing Resources”;

AND THAT the Transportation Committee endorse the preparation of a Request for Proposal to retain the services of an external consultant to complete a Transportation Master Plan as outlined in this report;

AND THAT the Transportation Committee endorse the hiring of a Transportation Master Plan Project Coordinator as outlined in the proposed Job Description included as Attachment 1
C. Matters for Discussion

C.1 Revised Draft 2020 – 2022 Transportation Committee Budget

The Committee requested clarification regarding parking allocations for new businesses and enforcement of construction traffic.

Staff explained that parking plans are reviewed through a site plan process, or through a minor variance to the Committee of Adjustment. Money in lieu of parking allowance can be collected by the Town through Development Charges.

Staff confirmed that construction traffic routes and equipment staging areas for new developments are managed through the Development Agreement. In existing, assumed road allowances, in cases where houses are being demolished or constructed, the Building Permit process allows for regulation of construction equipment. Staff further advised that Mobilization and Staging Plans are being reviewed by staff for possible implementation.

The Committee requested the 2020 Workplan identified in the Draft 2020 – 2022 Transportation Committee Budget be amended to include the workplan identified in staff report FAF.19.211 Transportation Master Plan Staffing Resources:

- Speed Limit Review
- Highway 26 and Grey County Road Network Connectivity and Strategic Opportunities for Growth and Traffic Flow
- Neighbouring Community and County connectivity
- Gateway Features
- Public Transit Needs and Opportunity Assessment
- Municipal/Public Parking Strategy
- Active Transportation Plan
- Review of Bridge and Culverts
- Creation of Cross Section for Engineering Standards
- Wayfinding Signage
- Clendenan Bridge and Corridor
THAT the Transportation Committee receives Item C.1 Revised Draft 2020 – 2022 Transportation Committee Budget and approves inclusion of the same in the 2020 budget process for Council consideration, with suggested amendments to the 2020 Workplan

John Ardiel  
John White  
Jim Uram  
Yay
Yay
Yay

The motion is Carried.

C.2 Scoping, Coordination and Resources for Transportation Master Plan

Note: Included for information, and to guide discussion, is the Executive Summary of The Blue Mountains Comprehensive Transportation Strategic Plan, dated March 2010.

The Committee received the Comprehensive Transportation Strategic Plan document for information.

C.3 Clendenan Bridge Review


Director of Operations Shawn Carey explained that the information provided details the repairs required to keep Clendenan Bridge open to pedestrian traffic. Shawn Carey further noted if the bridge were to be closed to pedestrian access, a bridge decommissioning process, and associated costs, would be required, with interim restricted access signage installed. Chief Administrative Officer Shawn Everitt confirmed a Heritage Assessment would also need to be considered as part of the decommissioning process. Staff will be researching Heritage Assessment for the next regularly scheduled meeting.

John Ardiel commented on the need for a new bridge that can be open to vehicular traffic, and noted the benefit to the agricultural community.
C.4 Private Members Bill 89, Teach the Reach Act, 2019 – Deputy Mayor Bartnicki

Moved by: John Ardiel  Seconded by: John White

WHEREAS Grey County Council, at its October 24, 2019 meeting, supported Private Members Bill 89 Teach the Reach Act, 2019;

AND WHEREAS Private Members Bill 89, Teach the Reach Act, 2019 was introduced by MPP Marit Stiles in order to make roads safer for Ontario cyclists;

AND WHEREAS the Bill would amend the Highway Traffic Act to require the Ministry to ensure the Dutch Reach method is explained in driver education handbooks and taught in driver education courses that are approved or licensed by the Ministry;

AND WHEREAS the Town of The Blue Mountains Transportation Committee’s purpose is to advise Council regarding matters related to active and vehicular transportation including, but not limited to: transportation needs, transit demand, traffic and parking regulations, development activity, trails, cycling, and safety;

NOW THEREFORE BE IT RESOLVED THAT the Town of The Blue Mountains Transportation Committee requests Council to support Bill 89, Teach the Reach Act, 2019 and further requests that the resolution supporting Bill 89 be forwarded to the Minister of Transportation, Member of Provincial Parliament Marit Stiles, Grey County Members of Provincial Parliament, Grey County, and all lower-tier municipalities in Grey County

John Ardiel  Yay
John White  Yay
Jim Uram  Yay
The motion is Carried.

C.5 2020 Meeting Schedule

Moved by: John White  Seconded by: John Ardiel

WHEREAS in 2019 the Transportation Committee met monthly on the second Tuesday of the month;

AND WHEREAS the updated 2020 Council and Committee of the Whole schedule has Committee of the Whole scheduled from 9:00 a.m. to 4:30 p.m. the second Tuesday of most months, which conflicts with the regular Transportation Committee schedule;

NOW THEREFORE BE IT RESOLVED THAT the Transportation Committee shall revise its schedule to meet monthly on the third Tuesday of the month at 1:00 p.m., with notice of the scheduling change provided to Council

John Ardiel  Yay
John White  Yay
Jim Uram  Yay
The motion is Carried.
C.6 Transportation Committee Action Item Tracking

- Grey Road 19/Grey Road 21/Simcoe Road 34 Report – John White

John White reported that he will provide more information regarding this report once available. John commented on the technological advances that have been made regarding vehicle and traffic counting, and further noted any traffic count research conducted as part of the Transportation Master Plan could benefit from technology available on the market. Chief Administrative Officer Shawn Everitt noted the Police Services Board is working with the Ontario Provincial Police to procure “Black Cat” technology, which provides robust traffic reporting.

Chief Administrative Officer Shawn Everitt left the meeting at 3:00 p.m.

- Grey County Cycling and Trails Master Plan Presentation

Executive Assistant Committees of Council Sarah Merrifield advised that staff will coordinate a presentation by Grey County staff in 2020.

D. Correspondence

D.1 The Blue Mountains Sustainability Advisory Committee
Re: Three Pillars of Sustainability
For Committee information

D.2 County of Grey
Re: Support for Teach the Reach Act, 2019
For Committee information

D.3 Suzanne Craig, Integrity Commissioner
Re: Addendum dated November 8, 2019 in response to Memorandum dated July 20, 2019 and Addendum dated July 31, 2019
For Committee information

Moved by: John White Seconded by: John Ardiel
THAT the Transportation Committee receives Correspondence Items D.1 The Blue Mountains Sustainability Advisory Committee Re: Three Pillars of Sustainability, D.2 County of Grey Re: Support for Teach the Reach Act, 2019, and D.3 Suzanne Craig, Integrity Commissioner, Re: Addendum dated November 8, 2019 in response to Memorandum dated July 20, 2019 and Addendum dated July 31, 2019 for information purposes, Carried.
E. New and Unfinished Business

E.1 Additions to the Agenda

E.1.1 Traffic Light Coordination – Bruce Street/Highway 26 and Pedestrian Crosswalk

E.1.2 Louisa/Alice Reconstruction Update

E.1.3 Crosswalk Options at Elma/Victoria at Highway 26

E.2 Items Identified for Discussion at the Next Meeting

• Clendenan Corridor Review
• Heritage Bridge Assessment Process related to Clendenan Bridge
• Update regarding Traffic Light Coordination – Bruce Street/Highway 26 and Pedestrian Crosswalk
• Louisa/Alice Reconstruction Update
• Crosswalk Options at Elma/Victoria and Highway 26
• Right-hand passing at Arthur Street/Bruce Street intersection heading westbound

F. Notice of Meeting Dates

January 21, 2020
Town Hall, Council Chambers

G. Adjournment

Moved by: John Ardie Seconded by: John White

THAT the Transportation Committee does now adjourn at 3:11 p.m. to meet again at the call of the Chair, Carried.