



Agenda

Sustainability Advisory Committee

Meeting Date: February 12, 2020
Meeting Time: 2:00 p.m. – 4:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**
- **Approval of Agenda**

Recommended (Moved by, Seconded by)

THAT the Agenda of February 12, 2020 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Sustainability Advisory Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes (January 8, 2020)**

Recommended (Moved by, Seconded by)

THAT the Minutes of January 8, 2020 be approved as circulated, including any revisions to be made.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Advisory Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Sustainability Advisory Committee Composition Direction from Council

C.2 Sustainability Positions Sub-Committee Update

The following motion will be presented by the sub-committee for the Committee's consideration:

THAT, following the Sustainability Advisory Committee's recommendation, at the September 30, 2019 Council meeting, Council of the Town of The Blue Mountains passed the following motion:

THAT with respect to Staff Report FAF.19.180 "Sustainability Initiatives Update", Council receive Staff Report FAF.19.135, entitled "Sustainability Committee Resources" for information purposes;

AND THAT Council approve additional funding to an upset limit of \$21,000 be established in 2019 and \$72,000 in 2020 to hire a 12 month contract Sustainability position reporting to the CAO and to provide resources to the Sustainability Committee;

AND THAT Council approves \$34,000 from taxation Sustainability Plan funding in 2019 and replace that sum with \$34,000 from the extra gas tax funding received following approval of the 2019 budget;

AND THAT staff develop a Request for an Additional Full Time Staff Position "Manager of Sustainability" for consideration in the proposed 2020 Budget, CARRIED.

AND THAT the funds for a twelve-month contract position have been allocated;

NOW THEREFORE the Sustainability Advisory Committee recommends this contract Coordinator position instead become a Request for Proposal to retain the services of an external consultant for the purposes of conducting a "Community Comprehensive Situational Assessment" based on the three (3) Pillars of Sustainability as Phase 1 of the Integrated Community Sustainable Plan;

AND THAT the Sustainability Advisory Committee confirms the tasks the external consultant will conduct includes the development of workshops through the "Community Comprehensive Situational Assessment";

AND THAT therefore the Sustainability Advisory Committee confirms no further action is to be taken at this time on the Sustainability Workshop that had been approved by the Committee;

AND THAT the Sustainability Advisory Committee creates a sub-committee consisting of (3 members) to assist in the development of a Scope of Work/Terms of Reference for a Request for Proposal, pending Council's approval;

AND THAT the Sustainability Advisory Committee requests Council's approval tender a Request for Proposal to retain the services of an external consultant, to an upset limit of \$___ for the purposes of conducting a "Community Comprehensive Situational Assessment" based on the three (3) Pillars of Sustainability, as Phase 1 of the Integrated Community Sustainable Plan which will be funded by the same budget amount allocated in the September 30, 2019 motion.

C.3 Single-Use Plastics Direction from Council

C.4 Tree Preservation By-law Update, Councillor Andrea Matrosovs and Tree Canopy Sub-Committee Members (standing item)

C.5 Renewable Energy Working Group Update

C.6 Development Charges – Other Initiatives Sub-Committee Update

C.7 Discussion regarding Watercourses and Waterfront – Pamela Spence (verbal)

C.8 Sustainability Advisory Committee Action Items

- **Lost Sustainability Committee Motions from October 9, 2019 Minutes**
- **ICSP Process and Training Workshop, and Development of ICSP**
- **Tree Preservation By-law Update**
- **Renewable Energy Working Group**
- **Sub-Committee regarding Policy for Development Charges – Other Initiatives**
- **Policy for Development Charges – Attainable Housing**
- **12-month Contract Sustainability Position**
- **Sustainability Manager Position**
- **Ecological Offsetting Presentation**
- **Single-Use Plastics**

D. Correspondence

**D.1 Alex Maxwell, Resident
Re: Roads Winter Maintenance and Carbon Sequestration**

For Committee information.

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

F. Notice of Meeting Dates

March 9, 2020
Town Hall, Council Chambers

G. Adjournment

Recommended (Moved by, Seconded by)

THAT the Sustainability Advisory Committee does now adjourn at (TIME) a.m. to meet again at the call of the Chair.