



Minutes

Grants and Donations Committee

Meeting Date: January 3, 2020
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Chair Councillor Bordignon called the meeting to order at 1:02 p.m. with Committee members Councillor Sampson, Paula Hope, Caroline Harbinson, and Linda Wykes present.

Town staff present was Director of Finance and IT Services Ruth Prince.

- **Traditional Territory Acknowledgment**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: Paula Hope

Seconded by: Rob Sampson

THAT the Agenda of January 3, 2020 be approved as circulated, including any additions to the Agenda, being E.1.1 Grey Bruce Community Foundation, Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

- **Previous Minutes (November 15, 2019)**

Moved by: Caroline Harbinson

Seconded by: Paula Hope

THAT the Minutes of November 15, 2019 be approved as circulated, including any revisions to be made, Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Grants and Donations Application Criteria (verbal)

Linda Wykes and Councillor Sampson confirmed their review of the existing Grants and Donations application criteria and categorized the 2019 grants and donations program into four categories being, Town Subsidy, Business Groups, Organizations and Events. Director of Finance and IT Services Ruth Prince confirmed that Town Subsidy and Business Group remain in the 2020 draft budget for Council's consideration. The Grants and Donations Committee will focus on the Organizations and Events categories. Linda suggested the Committee could use the existing application form for the 2020 grants and donations program, with the added requirement for a presentation to the Committee by all applicants.

Moved by: Peter Bordignon

Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee authorizes the Grants and Donations Application subcommittee consisting of Rob Sampson, Linda Wykes, Paula Hope and Town staff to complete a final review of existing grants and donations application criteria and release the 2020 application to the public following the review by January 20, 2020

Harbinson, Caroline Yay

Hope, Paula Yay

Sampson, Rob Yay

Wykes, Linda Yay

Bordignon, Peter Yay

The motion is Carried.

C.2 “We Love Blue” Gala Sub-Committee Update (verbal)

The Committee discussed the upcoming February 14, 2020 “We Love Blue” Gala and considered whether there is adequate momentum to continue with the event. Councillor Bordignon noted ideally, the Committee would sell enough tickets to fill 30 tables, with eight people at each table. Councillor Sampson commented there may be several sponsors coming forward and community feedback has been positive.

Committee member Paula Hope noted it may be in the Committee’s interest to instead consider holding an event at the end of April as many seasonal residents will not be in the area over the winter. Paula further noted the opportunity for stronger marketing and branding of the grants and donations initiative.

Councillor Sampson and Linda Wykes noted the event has been advertised locally. Councillor Sampson indicated the Town should consider advertising for the event as much as possible in the month leading up to it.

Moved by: Rob Sampson

Seconded by: Linda Wykes

THAT, subject to a Special Grants and Donations Committee meeting January 17, 2020, the Grants and Donations Committee shall proceed with the February 14, 2020 “We Love Blue” Gala and arrange for sponsorship, advertising and final booking of venue and entertainment

Harbinson, Caroline	Yay
Hope, Paula	Nay
Sampson, Rob	Yay
Wykes, Linda	Yay
Bordignon, Peter	Yay

The motion is Carried.

C.3 Possible 2020 Grants and Donations Committee Events (verbal)

It was agreed this topic is not an immediate focus of the Committee however, it will remain a standing item on the agenda for future consideration. Councillor Bordignon requested that members provide 1-paragraph briefings on possible 2020 events for the Committee’s consideration following the February 14, 2020 “We Love Blue” Gala.

C.4 Action Item Review

- “We Love Blue” Gala
- Development of Application Criteria

D. Correspondence

D.1 Suzanne Craig, Integrity Commissioner

Re: Addendum dated November 8, 2019 in response to Memorandum dated July 30, 2019 and Addendum dated July 31, 2019

For Committee information.

E. New and Unfinished Business

E.1 Additions to the Agenda

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E.1.1 Grey Bruce Community Foundation

Councillor Sampson noted it may be helpful to have the Executive Director for the Grey Bruce Community Foundation attend a future Committee meeting to see if the Foundation could be of assistance to the Committee. Linda will contact the Foundation to confirm if a representative can attend the March 6, 2020 Grants and Donations Committee meeting.

Councillor Bordignon noted there is also a Blue Mountain Community Association that could also be of assistance. Councillor Bordignon will contact the Association to confirm if a representative can attend the March 6, 2020 Grants and Donations Committee meeting.

E.2 Items Identified for Discussion at the Next Meeting

- 2020 Grants and Donations Committee Events (standing item)
- Application Form and Criteria (at January 17 Special Committee meeting)
- “We Love Blue” Gala (at January 17 Special Committee meeting)

F. Notice of Meeting Dates

January 17, 2020 – Special Committee Meeting
Town Hall, Council Chambers

February 7, 2020
Town Hall, Council Chambers

G. Adjournment

Moved by: Paula Hope

Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee does now adjourn at 2:15 p.m. to meet again at the call of the Chair, Carried.