



Minutes

Grants and Donations Committee Special Meeting

Meeting Date: January 17, 2020
Meeting Time: 1:00 p.m.
Location: Town Hall, Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Chair Councillor Bordignon called the meeting to order at 1:00 p.m. with Committee members Councillor Sampson, Paula Hope, Caroline Harbinson, and Linda Wykes present.

Town staff present were Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, and Administrative Assistant Tracy Petrescu.

- **Traditional Territory Acknowledgment**

- **Committee Member Attendance**

Executive Assistant Committees of Council Sarah Merrifield confirmed all members were in attendance.

- **Approval of Agenda**

Moved by: Paula Hope

Seconded by: Caroline Harbinson

THAT the Agenda of January 17, 2020 be approved as circulated, including any additions to the Agenda, Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

B.3 Staff Reports, if any

B.3.1 Revised Grants and Donations Application Form and Criteria and Timeline, FAF.20.008

Moved by: Rob Sampson

Seconded by: Paula Hope

THAT the Grants and Donations Committee receive Staff Report FAF.20.008, entitled “Revised Grants and Donations Application Form and Criteria and Timeline” for information purposes;

AND THAT the Grants and Donations Committee approve the Application Form and Criteria and Timeline as attached to this report, Carried.

C. Matters for Discussion

C.1 “We Love Blue” Gala (verbal)

Moved by: Rob Sampson

Seconded by: Linda Wykes

THAT the Grants and Donations Committee move forward with the February 14, 2020 “We Love Blue” Gala and approve final venue and entertainment reservations

Harbinson, Caroline	Yay
Hope, Paula	Yay
Sampson, Rob	Yay
Wykes, Linda	Yay
Bordignon, Peter	Yay

The motion is Carried.

C.2 Action Item Review

- “We Love Blue” Gala

Paula Hope commented on the need to ensure the momentum continues to ensure the Gala is a success.

Director of Finance and IT Services Ruth Prince confirmed she will proceed with finalizing venue and entertainment contracts for the event.

- Development of Application Criteria

D. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- Logistics for “We Love Blue” Gala
- Addition of Deputation from Georgian Bay Community Foundation – April 3, 2020

E. Notice of Meeting Dates

February 7, 2020
Town Hall, Council Chambers

F. Adjournment

Moved by: Paula Hope

Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee does now adjourn at 1:15 p.m. to meet again at the call of the Chair, Carried.