



Minutes

Sustainability Advisory Committee

Meeting Date: January 8, 2020
Meeting Time: 2:00 p.m. – 4:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Co-Chairs Councillor Potter and Ken Mehi called the meeting to order at 2:05 p.m. with Committee members Julie Scarcella, Rosemary Mesley, and Pamela Spence present.

Town staff present were Chief Administrative Officer Shawn Everitt, Director of Planning and Development Services Nathan Westendorp, Director of Operations Shawn Carey, and Manager of Solid Waste and Special Projects Jeffrey Fletcher.

- **Traditional Territory Acknowledgement**

- **Committee Member Attendance**

Executive Assistant Committees of Council Sarah Merrifield confirmed that regrets were sent by Committee member Councillor Matrosovs.

- **Approval of Agenda**

Moved by: Rosemary Mesley

Seconded by: Julie Scarcella

THAT the Agenda of January 8, 2020 be approved as circulated, including any additions to the Agenda, Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Sustainability Advisory Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

- **Previous Minutes (November 13, 2019)**

Moved by: Rosemary Mesley

Seconded by: Ken Mehi

THAT the Minutes of November 13, 2019 be approved as circulated, including any revisions to be made, Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Advisory Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

B.3 Staff Reports, if any

B.3.1 Energy Conservation and Demand Management Plan – Final Draft, CSOPS.20.003

Manager of Solid Waste and Special Projects Jeffrey Fletcher reviewed Stantec’s presentation “Corporate Energy Conservation and Demand Management Plan” (“Plan”) which was appended to staff report CSOPS.20.003. This included discussion regarding the objectives and focus of the Plan, previous accomplishments from 2014-2019, the Town’s current greenhouse gas emissions, historical trends regarding energy use, greenhouse gas emissions, looking ahead – achieving carbon neutrality, recommended actions, key performance indicators, and communications tactics.

Jeffrey explained that the next step is to obtain Council’s endorsement of the Plan, which will then inform the resulting actions. Committee members commented on how well-done the Plan is.

Councillor Potter and Ken Mehi thanked Jeffrey for the presentation.

Moved by: Pamela Spence

Seconded by: Julie Scarcella

THAT the Sustainability Advisory Committee receive Staff Report CSOPS.20.003 entitled, “Energy Conservation and Demand Management Plan – Final Draft”;

AND THAT the Sustainability Advisory Committee endorse, in principle, the Energy Conservation and Demand Plan as presented and request staff to provide the same to Council for consideration

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

Manager of Solid Waste and Special Projects Jeffrey Fletcher left the meeting at 2:51 p.m.

C. Matters for Discussion

C.1 ICSP Process and Training Workshop Update – Ken Mehi, Julie Scarcella, Sally Leppard (verbal)

Julie Scarcella advised the ICSP Workshop material is being developed currently with a member of the public incorporating United Nations Development Goal information to the material. Julie noted the ICSP Workshop will be most useful in an informal setting.

Moved by: Rosemary Mesley

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee request Council to waive Procedural By-law 2019-59 for the Integrated Community Sustainable Plan Workshop to allow for electronic participation and informal, non-Council workshop format;

AND THAT the Sustainability Advisory Committee request Councillor Potter to bring this matter to Council at the January 28, 2020 Committee of the Whole meeting

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

C.2 Sustainability Advisory Committee Composition

Note: the following direction was provided at the December 2, 2019 Council meeting:

THAT Council of the Town of The Blue Mountains requests the Sustainability Advisory Committee to review the composition of the Sustainability Advisory Committee and provide a report back to Council with recommendations

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Councillor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay

The motion is **CARRIED**.

Moved by: Ken Mehi

Seconded by: Rosemary Mesley

THAT, with regard to Council's request for the Sustainability Advisory Committee to consider composition, the Committee requests Council to reduce the number of Committee members from 9 to 7 members, being: 2 members of Council, 4 members of the public, and 1 non-member of Council from the Economic Development Advisory Committee;

AND THAT the Sustainability Advisory Committee request staff to provide an updated Terms of Reference to Council that reflects the revised composition for consideration

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

C.3 Grey Sauble Conservation Authority Minutes, dated September 25, 2019

Note: Referred to Sustainability Advisory Committee at the November 15, 2019 Council meeting.

Moved by: Julie Scarcella

Seconded by: Rosemary Mesley

THAT the Sustainability Advisory Committee receives Item C.3 Grey Sauble Conservation Authority Minutes, dated September 25, 2019

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

C.4 Councillor Matrosovs Notice of Motion to Council re: Sustainability Advisory Committee Agendas

Note: the following direction was provided at the December 2, 2019 Council meeting:

WHEREAS Council motions, correspondence from outside the Town of The Blue Mountains, and communications received from constituents and organizations in the Town of The Blue Mountains about sustainability items are valuable input to the development of an Integrated Community Sustainability Plan (ICSP), and

WHEREAS the Sustainability Advisory Committee Terms of Reference identify the Integrated Community Sustainability Plan as a priority; and

WHEREAS Sustainability Advisory Committee agendas of July 10, 2019, August 14, 2019 and September 11, 2019 not been achievable in the time allotted; and

WHEREAS the process to develop an ICSP will include community-wide consultation, fact-based research and staff reports; therefore, be it

RESOLVED that Council refer sustainability items to the Sustainability Advisory Committee for consideration and/or implementation into the 2020 Integrated Community Sustainability Plan subject to its process and timeline; and be it further

RESOLVED that the Sustainability Advisory Committee Chair(s) add items to the agendas for the Sustainability Advisory Committee meetings and subcommittee work as per the ICSP timeline or urgency identified by Council

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Councillor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay

The motion is **CARRIED**.

Moved by: Pamela Spence

Seconded by: Rosemary Mesley

THAT the Sustainability Advisory Committee receive Item C.4 Councillor Matrosovs Notice of Motion to Council re: Sustainability Advisory Committee Agendas

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

Chief Administrative Officer Shawn Everitt left the meeting from 3:30 p.m. to 3:58 p.m.

C.5 Tree Preservation By-law Update, Councillor Andrea Matrosovs and Tree Canopy Subcommittee Members (standing item)

Director of Planning and Development Services Nathan Westendorp provided a Tree Preservation By-law Update as Councillor Matrosovs was absent. Nathan confirmed Town staff met with various agencies in mid-December 2019 to discuss the community feedback received regarding the Tree Preservation By-law Update. Nathan advised that the Town, in conjunction with Grey County, Niagara Escarpment Commission, and Grey Sauble Conservation Authority are scheduling a joint Open House at The Blue Mountains Town Hall with date to be determined (likely late February/early March 2020). The purpose of the Open House will be to explain the tree by-law policies that apply currently, the changes to the policy that are proposed, and to understand any considerations the community wishes to address. Nathan confirmed more details will be provided when available.

C.6 Sustainability Advisory Committee Action Items

- **Lost Sustainability Committee Motions from October 9, 2019 Minutes**
- **ICSP Process and Training Workshop, and Development of ICSP**
- **Tree Preservation By-law Update**
- **Renewable Energy Working Group**
- **Sub-Committee regarding Policy for Development Charges – Other Initiatives**
- **Policy for Development Charges – Attainable Housing**
- **12-month Contract Sustainability Position**
- **Sustainability Manager Position**

Moved by: Pamela Spence

Seconded by: Rosemary Mesley

THAT the Sustainability Advisory Committee create an ICSP sub-committee composed of Ken Mehi and Julie Scarcella to meet with Town staff to advance the job description and hiring for the sustainability positions for the furtherance of the ICSP

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

- **Ecological Offsetting Presentation**
- **Single-Use Plastics**
- **TBM as a “Blue Community”**

Note: the following direction was provided at the November 13, 2019 Council meeting:

THAT Council acknowledges receipt of the September 11, 2019 Sustainability Advisory Committee Meeting recommendation noted below:

THAT Council endorse the Town of The Blue Mountains as a recognized “Blue Community” by:

- I. Recognizing water and sanitation as human rights;
- II. Banning or phasing out the sale of bottled water in municipal facilities and at municipal events;
- III. Promoting publicly financed, owned, and operated water and wastewater services

AND THAT, in response, Council of the Town of The Blue Mountains resolved as follows:

THAT Council endorse the Town of The Blue Mountains as a recognized “Blue Community” by:

- I. Recognizing water and sanitation as human rights;

- II. Banning or phasing out the sale of bottled water in municipal facilities and at municipal events;
- III. Promoting publicly financed, owned, and operated water and wastewater services, **CARRIED**.

D. Correspondence

D.1 Diana Dolmer, Resident Re: Single-Use Plastics

Note: Referred to Sustainability Advisory Committee at the September 30, 2019 Council meeting.

Moved by: Ken Mehi

Seconded by: Rosemary Mesley

THAT the Sustainability Advisory Committee receive Correspondence Item D.1 Diana Dolmer, Resident Re: Single-Use Plastics for information purposes

Matrosovs, Andrea	absent
Mesley, Rosemary	Yay
Scarcella, Julie	Yay
Spence, Pamela	Yay
Mehi, Ken	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- **Update from Sub-Committee regarding Policy for Development Charges – Other Initiatives**
- **Update from Renewable Energy Working Group**
- **Follow-up regarding Ecological Offsetting Presentation**
- **Tree Canopy Open House Update**
- **Manager of Sustainability Sub-Committee Update**

F. Notice of Meeting Dates

February 12, 2020
Town Hall, Council Chambers

G. Adjournment

Moved by: Rosemary Mesley

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee does now adjourn at 4:02 p.m. to meet again at the call of the Chair, Carried.