



# Agenda

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The Blue Mountains Attainable Housing Corporation

**Meeting Date:** Thursday, March 5, 2020 REVISED  
**Meeting Time:** 5:30 p.m.  
**Location:** Town Hall, Council Chambers  
**Prepared by** Sarah Merrifield, Executive Assistant Committees of Council

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## A. Call to Order

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**Traditional Territory Acknowledgement**

**Corporation Member Attendance**

**Approval of Agenda**

**Recommended** (Moved by, Seconded by)

THAT the Agenda of March 5, 2020 be adopted as circulated, including any additions.

**Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Attainable Housing Corporation Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

**Previous Minutes**

**Recommended** (Moved by, Seconded by)

THAT the minutes of January 2, 2020 and the Special General meeting minutes of January 16, 2019 be adopted as circulated, including any revisions to be made.

## B. Staff Reports, Deputations, and Presentations

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**B.1 Deputations, if any**

**B.1.1 Catherine Butler and Kevin White, Events for Life Centre Inc.**

**Re: Inclusive Housing**

**B.1.2 Brian Teefy, StrategyCorp**

**Re: Federation of Canadian Municipalities Green Municipal Funding (GMF)**

**B.1.3 Brian Teefy, StrategyCorp**

**Re: Pre-Development Funding Applications**

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Attainable Housing Corporation matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow up to a Public Meeting.

**B.3 Staff Reports, if any**

None

**C. Matters for Discussion**

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**C.1 Introduction of Executive Director for The Blue Mountains Attainable Housing Corporation**

**C.2 The Blue Mountains Attainable Housing Corporation and The Corporation of The Town of The Blue Mountains Memorandum of Understanding (verbal)**

**C.3 D2 Assessment and Built Form Analysis Request for Quotation Update**

Note: the following direction was provided at the January 27, 2020 Council meeting:

THAT, as recommended at the November 13, 2019 Attainable Housing Corporation meeting, Council direct staff to complete an Odour Impact Analysis, a Visual Impact Assessment, up to four (4) Development Concept Options including 2 dimensional and 3 dimensional graphic design renderings, consistent with the Attainable Housing Corporation's Conceptual Business Plan, for Property #3 171 King Street with funding supplied by the Attainable Housing Corporation to an upset limit of \$50,000;

AND THAT Council delegate authority to the Chief Administrative Officer, or designate, to secure the consulting services, Carried.

**C.4 Attainable Housing Corporation Update to Grey County Council – Councillor Rob Sampson (verbal)**

Presentation Date: Thursday, March 12, 2020

**C.5 Consideration of Appointment of Alternate Council Member to Board of Directors wherein the Board shall have two (2) Municipal Members and One (1) Alternate Municipal Member**

Note: By-law No. 1 a by-law relating generally to the conduct of the affairs of The Blue Mountains Attainable Housing Corporation states:

5. **Duties and number.** The Board of Directors shall consist of seven (7) directors, two (2) of whom shall be any one of the Mayor, Deputy Mayor or any Councillor of The Town of The Blue Mountains.

**Recommended** (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation appoints (1 member) as the Alternate Municipal Member to The Blue Mountains Attainable Housing Corporation for the balance of the 2018-2022 Term of Council and provides the same information to Council for their consideration and approval.

**C.6 Invoice Approval**

**Recommended** (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approves payment of StrategyCorp Invoice No. 11565 totaling \$31,427.36, exclusive of HST.

**Recommended** (Moved by, Seconded by)

THAT The Blue Mountains Attainable Housing Corporation approves reimbursement to Sharon McCormick to an amount of \$133.91 including taxes, per Enterprise Receipt No. 176534182.

**C.7 Financial Position Overview**

Note: the following direction was provided at the January 27, 2020 Council meeting:

THAT, as recommended at the November 13, 2019 Attainable Housing Corporation meeting, Council directs staff to provide the Attainable Housing Corporation the \$20,000 that was allocated to the Corporation in the 2019 budget, Carried.

**C.8 Attainable Housing Corporation Action Item Tracking**

- Update Corporation's By-laws, Policies and Practices to reflect the Town's Procedural - By-law
- Retention of Executive Director through Hiring Process
- Memorandum of Understanding
- Criteria for Applicants for Attainable Housing
- D2 Study and Built Form Analysis Request for Proposal
- Housing Needs Study
- Community Improvement Plan
- Request for Proposal for Attainable Housing

**C.9 Land Transfer Fees Request – Councillor Rob Sampson (verbal)**

**C.10 Corporation Signing Authorization – Executive Director Sharon McCormick (verbal)**

**D. Correspondence, if any**

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**D.1 Paul Tessier, Resident  
Re: Attainable Housing**

For Committee information.

## **E. New and Unfinished Business**

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### **E.1 Additions to the Agenda**

### **E.2 Items Identified for Discussion at the Next Meeting**

## **F. Closed Session**

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**Recommended** (Moved by, Seconded by)

THAT with regard to subsection 239 of the *Municipal Act, 2001*, the Blue Mountains Attainable Housing Corporation does now move into closed session in order to address the following matters pertaining to personal matters about an identifiable individual, including municipal or local board employees and with regard to review of the letters of interest for appointment to the Attainable Housing Corporation Board of Directors.

The Blue Mountains Attainable Housing Corporation moved into closed session at (time) p.m.  
The Blue Mountains Attainable Housing Corporation moved into public session at (time) p.m.

## **G. Notice of Meeting Dates**

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April 2, 2020  
Town Hall, Council Chambers

## **H. Adjournment**

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**Recommended** (Moved by, Seconded by)

The meeting of the Attainable Housing Corporation adjourned at (time) p.m. to meet again at the call of the Chair.