



Minutes

Grants and Donations Committee

Meeting Date: February 7, 2020 REVISED
Meeting Time: 3:00 p.m.
Location: Town Hall, Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Chair Councillor Bordignon called the meeting to order at 1:02 p.m. with Committee members Caroline Harbinson and Paula Hope present.

Regrets were sent by Councillor Sampson and Linda Wykes.

Town staff present were Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Town Clerk Corrina Giles, and Administrative Assistant Tracy Petrescu.

- **Traditional Territory Acknowledgment**
- **Committee Member Attendance**

Executive Assistant Committees of Council Sarah Merrifield confirmed that Councillor Sampson provided his regrets.

- **Approval of Agenda**

Moved by: Paula Hope

Seconded by: Caroline Harbinson

THAT the Agenda of February 7, 2020 be approved as circulated, including any additions to the Agenda, being Item E.1.1 Formation of a Foundation, Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (January 3, 2020, January 17, 2020)**

Moved by: Caroline Harbinson

Seconded by: Paula Hope

THAT the Minutes of January 3, 2020 and the Special Meeting Minutes of January 17, 2020 be approved as circulated, including any revisions to be made, Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

None

B.3 Staff Reports, if any

B.3.1 Alcohol and Gaming Commission of Ontario, Lottery Licence Criteria, FAF.20.011

Moved by: Paula Hope

Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee receive Staff Report FAF.20.011, entitled "Alcohol and Gaming Commission of Ontario, Lottery Licence Criteria" for information, Carried.

C. Matters for Discussion

C.1 "We Love Blue" Gala Logistics

Councillor Bordignon noted the "We Love Blue" Gala is one week away, scheduled for February 14, 2020, and further confirmed the Committee has received a number of auction items and community donations. Councillor Bordignon confirmed all monies raised will go back into the community.

C.2 Possible 2020 Grants and Donations Committee Events (verbal)

This item is a standing item on the agenda and will be considered at the next regularly scheduled meeting following the "We Love Blue" gala.

C.3 Action Item Review

- “We Love Blue” Gala
- Applications for 2020 Grants and Donations Program

Director of Finance and IT Services Ruth Prince noted applications to the 2020 Grants and Donations program are available, with all applications due by February 28, 2020. Ruth noted in the past four years the Town has provided approximately \$350,000 to various community recipients. Ruth confirmed there has been no feedback from applicants regarding the revised application criteria and advised that the Town does outreach to ensure organizations are aware of the application opportunity.

- Presentation from Grey Bruce Community Foundation

Presentation scheduled for March 6, 2020.

C.4 Overview of Grants and Donations Application Criteria and Previous Grants and Donations Program Recipients

Link to Grants and Donations Program Webpage which provides detail on prior grant recipients: <https://www.thebluemountains.ca/grants-donations-program.cfm>

Link to Grants and Donations Program Application Form:

https://www.thebluemountains.ca/document_viewer.cfm?doc=1141

Director of Finance and IT Services Ruth Prince advised there were approximately 30 grants and donations recipients in 2019, and noted the Town normally receives between 30 to 50 applications each year.

D. Correspondence

None

E. New and Unfinished Business

E.1 Additions to the Agenda

E.1.1 Formation of a Foundation

Moved by: Peter Bordignon

Seconded by: Paula Hope

THAT the Grants and Donations Committee requests Council to direct staff to investigate the requirements and costs to establish a Town Community Foundation, with follow-up provided to Council and the Committee for information

Harbinson, Caroline	Yes
Hope, Paula	Yes
Sampson, Rob	absent
Wykes, Linda	absent
Bordignon, Peter	Yes

The motion is Carried.

E.2 Items Identified for Discussion at the Next Meeting

- **“We Love Blue” Gala Wrap Up**
- **Presentation by Grey Bruce Community Foundation**
- **Town Community Foundation Information (if available)**

F. Notice of Meeting Dates

March 6, 2020
Town Hall, Council Chambers

G. Adjournment

Moved by: Paula Hope

Seconded by: Caroline Harbinson

THAT the Grants and Donations Committee does now adjourn at 3:23 p.m. to meet again at the call of the Chair, Carried.