



Minutes

Sustainability Advisory Committee

Meeting Date: July 8, 2020
Meeting Time: 2:00 p.m. – 4:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Co-Chairs Councillor Andrea Matrosovs and Ken Mehi called the meeting to order at 2:03 p.m. with Committee members Rosemary Mesley, Andrew Siegwart, and Pamela Spence present.

Town staff present were Director of Operations Shawn Carey and Manager of Sustainability and Solid Waste Jeffery Fletcher.

Regrets were sent by Committee members Deputy Mayor Rob Potter and Julie Scarcella.

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: Pamela Spence

Seconded by: Rosemary Mesley

THAT the Agenda of July 8, 2020 be approved as circulated, including any additions to the Agenda

Mesley, Rosemary	Yay
Potter, Rob	absent
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Sustainability Advisory Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (March 11, 2020)**

Moved by: Ken Mehi

Seconded by: Pamela Spence

THAT the Minutes of March 11, 2020 be approved as circulated, including any revisions to be made

Mesley, Rosemary	Yay
Potter, Rob	absent
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Advisory Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

NOTE: The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Introduction of Manager of Sustainability Jeffery Fletcher – Director of Operations Shawn Carey

The Committee and Director of Operations Shawn Carey welcomed Manager of Sustainability and Solid Waste Jeffery Fletcher. Shawn commented on Jeffery's prior and current experience with sustainability, and his work with the Sustainable Path document. It was noted that Jeffery has eighteen years of experience with the Town.

C.2 Tree Preservation By-law Update, Councillor Andrea Matrosovs and Tree Canopy Sub-Committee Members (standing item)

Due to COVID-19, the Tree Preservation Joint Open House scheduled in Spring 2020 was cancelled. However, it will be rescheduled in a virtual format, though may not include the Conservation Authorities and Niagara Escarpment Commission. Councillor Matrosovs confirmed the Town's website will be amended to include updated information on this initiative.

Councillor Matrosovs highlighted that the Tree Trust is holding a tree dedication July 31, 2020 for a 200-year-old tree on the Georgian Trail. The purpose of the tree trust program is to recognize the contribution of mature trees and their role in the environment.

C.3 Renewable Energy Working Group Update (verbal)

Due to COVID-19, the sub-committee group has not been able to meet. There are plans to continue this work in the coming weeks.

C.4 Development Charges – Other Initiatives Sub-Committee Update (verbal)

Due to COVID-19, the sub-committee group has not been able to meet. Deputy Treasurer/Manager of Accounting and Budgets Sam Dinsmore is invited to the upcoming meeting to provide a status update on this initiative.

Executive Assistant Committees of Council Sarah Merrifield offered to set up virtual Teams meetings for any sub-committee groups needing to meet at this time.

C.5 Sustainability Advisory Committee Action Items

- **Integrated Community Sustainability Plan Request for Proposal (Comprehensive Situational Assessment)**
- **Tree Preservation By-law Update**
- **Renewable Energy Working Group**
- **Sub-Committee regarding Policy for Development Charges – Other Initiatives**
- **Policy for Development Charges – Attainable Housing**
- **Single-Use Plastics Directives and Implementation**
- **Shoreline and watercourse Resource**

D. Correspondence

D.1 Valeris Plante, Mayor of Montreal, ICLEI Global Ambassador, Local Biodiversity Re: Protecting our Biodiversity

Referred by Council at the June 1, 2020 Council meeting

For Committee information and comment back to Council.

Moved by: Pamela Spence

Seconded by: Ken Mehi

THAT the Sustainability Advisory Committee receive correspondence item D.1 Valeris Plante, Mayor of Montreal, ICLEI Global Ambassador, Local Biodiversity Re: Protecting our Biodiversity and encourages interdepartmental communications between Operations, Planning and Development, and Community Services as they all play a role in the biodiversity of the area;

AND THAT the Sustainability Advisory Committee shall incorporate principles of biodiversity in the Integrated Community Sustainable Plan

Mesley, Rosemary	Yay
Potter, Rob	absent
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

D.2 Alex Maxwell, Resident Re: Attainable Housing

For Committee information.

**D.3 Alex Maxwell, Resident
Re: As Built Landscape Design Drawings**

For Committee information.

Moved by: Ken Mehi

Seconded by: Rosemary Mesley

THAT the Sustainability Advisory Committee receives correspondence item D.2 Alex Maxwell, Resident Re: Attainable Housing and correspondence item D.3 Alex Maxwell, Resident Re: As Built Landscape Design Drawings for information purposes

Mesley, Rosemary	Yay
Potter, Rob	absent
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- **Deputy Treasurer/Manager of Accounting and Budget Sam Dinsmore to attend August meeting re: DC Charges Sub-Committee Updates**
- **Virtual Conference Take-Aways (to November meeting)**
- **Consideration of an ICSP Development and Implementation Communications Sub-Committee**
- **Single-Use Plastics Progress Report**

F. Closed Session

Moved by: Ken Mehi

Seconded by: Pamela Spence

THAT with regard to subsection 239 of the *Municipal Act, 2001*, the Sustainability Advisory Committee does now move into closed session in order to address matters pertaining to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization and with regard to the draft Integrated Community Sustainability Plan “Request for Proposal” document

Mesley, Rosemary	Yay
Potter, Rob	absent
Scarcella, Julie	absent

Siegwart, Andrew Yay
Spence, Pamela Yay
Matrosovs, Andrea Yay
Mehi, Ken Yay
The motion is Carried.

The Sustainability Advisory Committee moved into closed session at 2:52 p.m.

The Sustainability Advisory Committee moved into public session at 4:07 p.m.

Committee member Andrew Siegwart vacated the meeting at 4:07 p.m.

Reporting Out Statement

The Sustainability Advisory Committee reviewed and accepted the draft ICSP Scope of Work.

G. Notice of Meeting Dates

August 12, 2020
Town Hall, Council Chambers

H. Adjournment

Moved by: Ken Mehi

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee does now adjourn at 4:11 p.m. to meet again at the call of the Chair

Mesley, Rosemary Yay
Potter, Rob absent
Scarcella, Julie absent
Siegwart, Andrew absent
Spence, Pamela Yay
Matrosovs, Andrea Yay
Mehi, Ken Yay
The motion is Carried.