



Minutes

Sustainability Advisory Committee

Meeting Date: March 11, 2020
Meeting Time: 2:00 p.m. – 4:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Co-Chairs Councillor Matrosovs and Ken Mehi called the meeting to order at 2:05 p.m. with Committee members Deputy Mayor Potter, Rosemary Mesley, Andrew Siegwart, and Julie Scarcella present. Committee member Pamela Spence joined the meeting at 2:30 p.m.

Town staff present were Director of Operations Shawn Carey and Planner I Travis Sandberg.

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**

Executive Assistant Committees of Council Sarah Merrifield noted that Committee member Pamela Spence would arrive at 2:30 p.m.

- **Approval of Agenda**

Moved by: Rosemary Mesley

Seconded by: Rob Potter

THAT the Agenda of March 11, 2020 be approved as circulated, including any additions to the Agenda, being Item E.1.1 Speaking Arrangement at Georgian College, Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Sustainability Advisory Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (February 12, 2020)**

Moved by: Ken Mehi

Seconded by: Rosemary Mesley

THAT the Minutes of February 12, 2020 be approved as circulated, including any revisions to be made, Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Advisory Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

B.2.1 Barry Tatchell, 122 High Bluff Lane

Barry Tatchell, 122 High Bluff Lane, noted his thanks to the Committee for working towards making the community a better place. Mr. Tatchell noted the Committee's time, effort, and struggles are noted and appreciated.

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Introduction of Member of Economic Development Advisory Committee member appointed to Sustainability Advisory Committee

Councillor Andrea Matrosovs welcomed Andrew Siegwart, and noted Andrew was appointed as the Economic Development Advisory Committee ("EDAC") member to the Sustainability Advisory Committee. Andrew noted his thanks and confirmed that EDAC has been working with Council and the Sustainability Advisory Committee to ensure there is a business sector link with Sustainability Advisory Committee. Andrew confirmed he will represent EDAC's voices, interests and act as a bridge between the business community and the Sustainability Advisory Committee efforts with the goal of partnership and participation in initiatives. Andrew noted there are many best practices within the business community, and he is hopeful to bring those voices forward. Andrew noted his experience in managing large energy efficiency programs and recruiting businesses to participate in large energy projects to reduce carbon footprint, prior to his time with the Blue Mountain Village Association.

Co-Chair Ken Mehi requested a status update on the Economic Development Strategy. Andrew noted the project is in full swing with the recently completed Economic Development Survey, where over 500 community responses were submitted. Andrew confirmed the next steps for the Committee is to hold public meetings and advised the Economic Development Strategy is being completed in conjunction with Grey County and the Ministry of Agriculture, Food and Rural Affairs. Andrew advised that the Economic Development Strategy work is going well and noted the need for collaboration as the link between the community's economic future and sustainability future are interconnected. Ken commented that moving forward, and with Andrew's prior experience with renewable energy, he may wish to join the Renewable Energy Working Group Sub-Committee.

C.2 Sustainability Advisory Committee Composition

Note: at the February 10, 2020 Council meeting the following direction was provided:

THAT Council request that the Sustainability Advisory Committee provide input to Council regarding the mandate of the Committee moving forward, including the options to move to a "Community Committee" that includes The Blue Mountains staff representation, or to continue status quo as a Committee of Council, Carried.

Pamela Spence joined the meeting at 2:30 p.m.

Moved by: Rob Potter

Seconded by: Julie Scarcella

THAT, with respect to Council's February 10, 2020 direction regarding Committee composition, the Sustainability Advisory Committee recommend remaining status quo as a Committee of Council

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	Yay
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

C.3 Progress by Town regarding Single-Use Plastics Directives – Pamela Spence

Moved by: Pamela Spence

Seconded by: Rob Potter

THAT the Sustainability Advisory Committee request staff to confirm the progress made to date and the anticipated timeline on the sustainability items assigned to staff relating to the Single Use Plastics direction

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	Yay
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

C.4 February 10, 2020 Council Direction

Councillor Matrosovs read motions a), b), and c) as noted below.

Director of Operations Shawn Carey confirmed the position of Sustainability Manager has been filled and an announcement regarding the position will be circulated by the end of the week.

The Committee requested confirmation of the timeline for staff to review the 2010 Sustainable Path document for follow-up at a subsequent meeting.

Note: at the February 10, 2020 Council meeting the following direction was provided:

a) THAT, as recommended at the November 13, 2019 Sustainability Advisory Committee meeting, Council of the Town of The Blue Mountains agrees that all additional directives, tasks, initiatives, and requests of the Sustainability Advisory Committee will be considered as part of the new Integrated Community Sustainable Plan (“ICSP”) process, including related items from Council, staff, Sustainability Advisory Committee members, and the public, understanding these items will become part of the process of the new ICSP and will be considered and addressed at the appropriate time as the process evolves and priorities dictate;

AND THAT Council agrees if any items come to the attention of the Sustainability Advisory Committee of an urgent nature, such as funding opportunities, those matters shall be considered at the time they are known, Carried.

b) THAT Council of the Town of The Blue Mountains acknowledges receipt of the recommendation from the November 13, 2019 Sustainability Advisory Committee meeting endorsing the retention of a full-time, permanent Sustainability Manager to develop and implement the Integrated Community Sustainable Plan and focus on Corporate sustainability, pending Council’s approval, Carried.

c) THAT Council refers the November 13, 2019 Sustainability Advisory Committee recommendation directing staff to review the 2010 Sustainable Path and confirm items that have been actioned, items that have not been actioned, and matters that can be included in the updated Integrated Community Sustainable Plan back to the Sustainability Advisory Committee for implementation by the Manager/Coordinator positions once approved by Council, Carried.

C.5 Tree Preservation By-law Update, Councillor Andrea Matrosovs and Tree Canopy Sub-Committee Members (standing item)

- **Update regarding Joint Open House – Tree Preservation By-law**

Planner I Travis Sandberg confirmed Council provided direction to staff to proceed with an additional public open house regarding the Tree Preservation By-law. Travis confirmed the Joint Open House will be held March 27, 2020 at Town Hall and will include representatives from Grey County, Town of The Blue Mountains, Grey Sauble Conservation Authority, Nottawasaga Valley Conservation Area, and the Niagara Escarpment Commission. The Joint Open House will provide information regarding existing tree cutting regulations and controls and receive feedback regarding the proposed Tree Preservation By-law revisions. Travis further noted staff will review the feedback received and will bring a follow-up report to Committee of the Whole for review. Travis confirmed notice of the Open House is being advertised through newspaper circulation, on the Town’s website, and the Municipal News board at Town Hall. Travis confirmed that several local, digital newspapers have also posted notice.

Co-Chair Councillor Matrosovs thanked staff for their work in pulling the Joint Open House together and noted the Conservation Authorities and the Niagara Escarpment Commission also appreciate the opportunity for outreach. Councillor Matrosovs encouraged Committee members to advise the Co-Chairs of any potentially interested parties so that information regarding the Joint Open House can be provided to them.

C.6 Renewable Energy Working Group Update

The Renewable Energy Working Group advised members are working with Town staff on this matter. To provide the background to new Committee member Siegwart, Julie Scarcella explained that Bill 34 shifts responsibility regarding renewable energy policies from the Province to municipalities. Julie further noted that most municipalities do not currently have policies in place to address renewable energy projects. The Working Group is tasked with conducting background research into the framework currently in place in other areas. The work is being shared with Planning staff. Rosemary Mesley noted renewable energy is a controversial topic and will require extensive public consultation.

C.7 Development Charges – Other Initiatives Sub-Committee Update

Committee members noted the initiative is in progress and confirmed receipt of a municipality's feasibility study regarding Development Charges. The feasibility study is good information for staff and the Committee to have moving forward with this initiative.

C.8 Sustainability Advisory Committee Action Items

- **Lost Sustainability Committee Motions from October 9, 2019 Minutes**
- **Development of ICSP**
- **Tree Preservation By-law Update**
- **Renewable Energy Working Group**
- **Sub-Committee regarding Policy for Development Charges – Other Initiatives**
- **Policy for Development Charges – Attainable Housing**
- **Sustainability Manager Position**
- **Community Comprehensive Situational Assessment (“RFP”), pending Council's approval**

It was confirmed the RFP for the Community Comprehensive Situational Assessment request will be provided to Council. Staff confirmed the lead for this initiative will be the Sustainability Manager. Co-Chair Ken Mehi commented on the delay in moving this initiative forward and emphasized the need to proceed as soon as possible. It was noted that the sub-committee established to develop the RFP can meet to work on a Terms of Reference/Scope of Work while the recommendation to proceed with the Situational Assessment is put through Council. Director of Operations Shawn Carey commented that a Terms of Reference document was developed with the Transportation Committee regarding the Transportation Master Plan and the process worked well.

- **Single-Use Plastics Directives and Implementation**
- **Shoreline and watercourse Resource**

Director of Operations Shawn Carey confirmed the Shoreline and watercourse resource is being developed in conjunction with the Ministry of Natural Resources and Forestry, the Town of The Blue Mountains, the Municipality of Meaford, and the Grey Sauble Conservation Authority. Shawn noted Grey Sauble Conservation Authority is the permitting authority, and the resource material requires additional information from them before it can be posted. Shawn Carey further noted the goal of the resource, once available, is to provide resources and contact points for shoreline residents regarding shoreline protection options due to the water levels on Georgian Bay. Shawn Carey emphasized that no part of the municipality does not have Conservation Authority coverage, whether it is provided through Grey Sauble or Nottawasaga Valley Conservation Authorities.

D. Correspondence

D.1 Betty Sutton, President and CEO, Great Lakes and St. Lawrence Cities Initiative Re: Support for Climate Emergency

Note: this correspondence was received by Council at the December 2, 2019 meeting.

Moved by: Ken Mehi

Seconded by: Andrew Siegart

THAT the Sustainability Advisory Committee receives Correspondence Item D.1 Betty Sutton, President and CEO, Great Lakes and St. Lawrence Cities Initiative Re: Support for Climate Emergency for information purposes

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	Yay
Siegart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

E. New and Unfinished Business

E.1 Additions to the Agenda

E.1.1 Speaking Arrangement at Georgian College

Moved by: Rob Potter

Seconded by: Andrew Siegart

THAT the Sustainability Advisory Committee approve Rosemary Mesley and Ken Mehi to speak at Georgian College regarding Sustainability through a Municipal Lens

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	Yay
Siegart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

E.2 Items Identified for Discussion at the Next Meeting

- **Confirmation of Timeline for Sustainable Path 2010 Review**
- **Confirmation of Budget for Phase 1 Comprehensive Situational Assessment and Status of RFP**
- **Georgian College Presentation Follow up**
- **Great Lakes and St Lawrence Cities Initiative – Action Plan 2030**

F. Notice of Meeting Dates

April 8, 2020
Town Hall, Council Chambers

G. Adjournment

Moved by: Rob Potter

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee does now adjourn at 3:56 p.m. to meet again at the call of the Chair, Carried.