



Memorandum

Finance and IT Services Department

Date: September 15, 2020
To: Transportation Advisory Committee
From: **Sam Dinsmore – Deputy Treasurer/Manager of Accounting and Budgets**
Subject: 2021 to 2023 Budgets

Staff have begun preparations for the 2021 to 2023 Operating and Capital Budget for the Town. The only budget that this committee has is the Transportation Master Plan, approved in 2019 at a total of \$745,000. As of August, little spending had occurred; however, the 24-month contract for the Transportation Master Plan Project Coordinator has been filled.

Staff are proposing that the committee follow suit from the 2020 budget and not make any funding requests until the Master Plan is either completed or close to completion.

At the September 17th meeting the committee can give direction if additional funding is being requested. In addition, the Council member(s) from the committee can also make recommendations during the Committee of the Whole budget deliberations.