



# Minutes

## Sustainability Advisory Committee

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**Meeting Date:** August 12, 2020  
**Meeting Time:** 2:00 p.m. – 4:00 p.m.  
**Location:** Council Chambers  
**Prepared by:** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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Co-Chairs Councillor Andrea Matrosovs and Ken Mehi called the meeting to order at 2:02 p.m. with Committee members Rosemary Mesley, Deputy Mayor Rob Potter, Andrew Siegart, and Pamela Spence present.

Town staff present were Director of Operations Shawn Carey, and Manager of Sustainability and Solid Waste Jeffery Fletcher.

Regrets were sent by Committee member Julie Scarcella.

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: Ken Mehi

Seconded by: Rob Potter

THAT the Agenda of August 12, 2020 be approved as circulated, including any additions to the Agenda

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	absent
Siegart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

**Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Sustainability Advisory Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (July 8, 2020)**

Moved by: Pamela Spence

Seconded by: Ken Mehi

THAT the Minutes of July 8, 2020 be approved as circulated, including any revisions to be made

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

Moved by: Pamela Spence

Seconded by: Andrew Siegwart

THAT the Closed Session Minutes of July 8, 2020 be approved as previously circulated

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

**B. Staff Reports and Deputations**

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**B.1 Deputations, if any**

None

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Sustainability Advisory Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

**NOTE:** Committee meetings are currently being held virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

**B.3 Staff Reports, if any**

None

**C. Matters for Discussion**

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**C.1 2020/2021 Priorities for Manager of Sustainability and Solid Waste – Jeffery Fletcher**

Director of Operations Shawn Carey confirmed that the main priorities for Jeffery are divided between managing the Solid Waste Division and leading Integrated Community Sustainability Plan (“ICSP”) development and implementation. Shawn further noted Jeffery acts as a liaison between Council, Town staff and the Committee, and should further sustainability or solid waste projects be prioritized by Council, they will be added to Jeffery’s portfolio.

It was noted that if the Committee has priorities for staff, those recommendations should be put through to Council for consideration and direction.

Jeffery noted he will provide regular updates to the Committee, on an as-needed basis, regarding the ICSP through the Executive Assistant Committees of Council.

The Committee discussed that sub-committees do not have staff resources allocated to them unless specifically required.

**C.2 Single-Use Plastics Update – Jeffery Fletcher (verbal)**

Manager of Sustainability and Solid Waste Jeffery Fletcher advised the Committee that the action items associated with the June 3, 2020 single-use plastics (“SUP”) motion, and the subsequent direction by the Committee, is well underway. Jeffery noted an audit of Town facilities to confirm the SUP moving through the facilities would be a good next step.

Jeffery noted the ICSP will include an opportunity to consider SUPs and potential actions associated with their further reduction. Jeffery cautioned the Committee that consideration needs to be given to ensuring that the Town does not get rid of certain materials such as SUPs, and simply replace them with an alternative, similar product.

Jeffery provided an overview of several Federal and Provincial programs, and confirmed the Town is considering addition of water bottle filling stations, in-water bins at the harbour to collect in-water debris, and litter filters on catch basins through the 2021 Budget process. Jeffery noted that any progress made by retailers to minimize use of SUPs has been limited or significantly impeded by the COVID-19 pandemic and its recovery process.

Jeffery noted a Blue Box Transition process underway wherein the first importers/stewards of plastic products (specifically, residential packaging) will be responsible for curbside collection of those items. The intent is to extend producer responsibility with hope of encouraging manufacturers to develop packaging efficiencies.

Jeffery noted there is no timeline noted in the June 3, 2020 motion where the voluntary ban becomes mandatory. Information related to the ICSP and SUP initiative will be communicated through the Town's website.

Deputy Mayor Potter left the meeting at 2:52 p.m.

**C.3 Consideration of an ICSP Development and Implementation Communications Sub-Committee – Ken Mehi**

Director of Operations Shawn Carey left the meeting at 2:57 p.m.

Deputy Mayor Potter rejoined the meeting at 3:00 p.m.

Motion withdrawn.

**Recommended** (Moved by, Seconded by)

THAT the Sustainability Advisory Committee establish an ICSP Development and Implementation Communications Sub-Committee consisting of (list members) to work with the Manager of Sustainability and Solid Waste.

**C.4 Appointment of Member to ICSP Proposal Evaluation in Advisory Capacity**

Moved by: Andrew Siegwart

Seconded by: Ken Mehi

THAT the Sustainability Advisory Committee acknowledges the July 13, 2020 direction of Council, as follows:

Whereas the Town of The Blue Mountains Sustainability Advisory Committee will be working closely with staff and the selected candidate for the Town of The Blue Mountains Integrated Community Sustainability Plan ("ICSP") Request for Proposal ("RFP");

And Whereas the resulting ICSP will be a cornerstone of the Sustainability Advisory Committee's agenda;

NOW THEREFORE, Be it resolved that Council of the Town of The Blue Mountains grants an exemption from the Town of The Blue Mountains Purchasing of Goods and Services Policy, POL.COR.07.05, to appoint one member of the Sustainability

Advisory Committee to advise during this particular RFP selection process, CARRIED.

AND THAT, in accordance with the direction provided, the Sustainability Advisory Committee appoint Ken Mehi to advise during the Town of The Blue Mountains Integrated Community Sustainability Plan (“ICSP”) Request for Proposal selection process

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

**C.5 Tree Preservation By-law Update, Councillor Andrea Matrosovs and Tree Canopy Sub-Committee Members (standing item)**

Councillor Andrea Matrosovs noted The Blue Mountains Tree Trust recently held a mature tree dedication ceremony, which was well-attended by members of the public.

Regarding the joint open house for the Tree Preservation By-law, Councillor Matrosovs confirmed that Planning and Development Services staff are considering alternative options to the originally scheduled in-person public meeting for hosting some form of public engagement which will be communicated when known.

**C.6 Renewable Energy Working Group Update (verbal)**

None

**C.7 Development Charges – Other Initiatives Sub-Committee Update – Deputy Treasurer/Manager of Accounting and Budgets Sam Dinsmore**

It was noted Deputy Treasurer/Manager of Accounting and Budgets Sam Dinsmore will attend the September 9, 2020 Sustainability Advisory Committee meeting to provide an update.

**C.8 Sustainability Advisory Committee Action Items**

- **Integrated Community Sustainability Plan Request for Proposal (Comprehensive Situational Assessment)**

ICSP deadline extended to August 13, 2020 following which, members of the evaluation team and the Sustainability Advisory Committee advisor will receive a copy of the submissions for review. Evaluations are being undertaken August 26, 2020.

- **Tree Preservation By-law Update**
- **Renewable Energy Working Group**
- **Sub-Committee regarding Policy for Development Charges – Other Initiatives**

- **Policy for Development Charges – Attainable Housing**
- **Single-Use Plastics Directives and Implementation, including Audit of Town Facility SUP use**
- **Consideration of windbreak program**

Note: the following is direction provided by Council July 13, 2020

WHEREAS the Sustainability Advisory Committee at its February 12, 2020 meeting referred Correspondence Item D.1 Alex Maxwell, Resident Re: Roads/Winter Maintenance and Carbon Sequestration to the Agricultural Advisory Committee;

AND WHEREAS the Agricultural Advisory Committee received the correspondence at its March 4, 2020 meeting and resolved as follows:

THAT the Agricultural Advisory Committee recommend that the Committee be used as a resource in drafting the operating guidelines for implementation of any windbreak tree planting program in relation to roads, Carried.

NOW THEREFORE, Council of the Town of The Blue Mountains provides confirmation to the Agricultural Advisory Committee, the Sustainability Advisory Committee and relevant Town staff that should consideration of a windbreak tree planting program be initiated by the Town, the Agricultural Advisory Committee shall be invited to provide input throughout the process, Carried.

## **D. Correspondence**

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**D.1 Alex Maxwell, Resident**  
**Re: Water – is it a Right, or a Privilege?**

For committee information

**D.2 Martha McKee, Resident**  
**Re: Proposed TC Energy Pumped Storage Project**

For committee information

**D.3 Maureen Isaacs, Resident**  
**Re: Proposed TC Energy Pumped Storage Project**

For committee information

**D.4 Diana Dolmer and Kim Harris, Climate Action Now Network**  
**Re: Planning Amendments for the Attainable Housing Project**

For committee information

**D.5 Cheryl and Geoffrey Forshaw, Joanne and Joe del Brocco, Marty and Honey Kane, Pat and Gary Graham, and Arlene Osborne  
Re: Development Gateway Site, 171 King Street East, Thornbury**

For committee information

**D.6 Garry and Patricia Graham, Residents  
Re: TBM Attainable Housing**

For committee information

**D.7 Betty Muise, Tree Trust The Blue Mountains  
Re: Purpose and Objectives of the Town of The Blue Mountains Tree Trust Program and Request for Support**

For committee information, also provided to Grants and Donations Committee August 7, 2020

Moved by: Rob Potter

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee receive correspondence items D.1 to D.7 for information

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.

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**E. New and Unfinished Business**

**E.1 Additions to the Agenda**

**E.2 Items Identified for Discussion at the Next Meeting**

- ICSP Consultant Briefing/Update, and Communications Strategy
- Sustainability Initiatives Overview
- Brief regarding Town of Collingwood's Official Plan Discussion Papers regarding Trees
- RABIT Task Force Update

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**F. Notice of Meeting Dates**

September 9, 2020  
Town Hall, Council Chambers

## G. Adjournment

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Moved by: Rosemary Mesley

Seconded by: Pamela Spence

THAT the Sustainability Advisory Committee does now adjourn at 3:46 p.m. to meet again at the call of the Chair

Mesley, Rosemary	Yay
Potter, Rob	Yay
Scarcella, Julie	absent
Siegwart, Andrew	Yay
Spence, Pamela	Yay
Matrosovs, Andrea	Yay
Mehi, Ken	Yay

The motion is Carried.