



Agenda

Leisure Activities Plan Steering Committee

Meeting Date: October 15, 2020
Meeting Time: 2:30pm
Location: Microsoft Teams
Prepared by: Tanya Patterson, Administrative Assistant Community Services

A. Call to Order

- Traditional Territory Acknowledgement
- Committee Member Attendance
- Approval of Agenda

Recommended (Moved by, Seconded by)

THAT the Agenda of October 15, 2020 be approved as circulated, including any additions to the Agenda.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Leisure Activity Plan Steering Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Leisure Activities Plan Steering Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

NOTE: Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Assistant.

B.3 Staff Reports

None

C. Matters for Discussion

C.1 Welcome and Introductions

C.2 Discussion and Appointment of Chair for the Leisure Activities Plan Steering Committee

Recommended (Moved by, Seconded by)

THAT the Leisure Activities Plan Steering Committee appoints 1 member as the Chair of the Leisure Activities Plan Steering Committee for the term of the project.

C.3 Overview from Ryan Gibbons, Director of Community Services

C.4 Overview from Dunbar & Associates

C.5 Overview from Councillor Peter Bordignon

C.6 Steering Plan Committee Feedback

C.7 Town Policies & Legislation Acknowledgement

C.8 Review Terms of Reference

C.9 Meeting Frequency

C.10 Survey Review

C.13 Project Overview – Dunbar & Associates

C.14 Data Collection Overview – Trayne Brown, Intern

C.15 Mapping and Data – Steve Aldred, GIS Specialist

C.16 Focus Group Sessions

D. New and Unfinished Business

D.1 Additions to the Agenda

D.2 Items Identified for Discussion at the Next Meeting

E. Notice of Meeting Dates

DATE

LOCATION

F. Adjournment

Recommended (Moved by, Seconded by)

THAT the Leisure Activities Plan Steering Committee does now adjourn at (TIME) a.m. to meet again at the call of the Chair.