Form 2

The Town of The Blue Mountains Sewer Use Program

Detailed Discharger Information Report

The completion of this form by dischargers to wastewater works is required under certain circumstances under By-law 2019-62 addressing sewer use in The Town of The Blue Mountains.

**If you have any questions on the form, please call (519) 599-3131 ext. 284

The completed form is to be forwarded to: Operations Department The Town of The Blue Mountains 32 Mill Street, Box 310, Thornbury, Ontario NOH 2P0

Please note the following:

1	Name of Company
2	Address of Company
	Phone:
	Fax:
3	Owner of Property (if different from Company listed above)
	Phone:
	Fax:
4	General Site Operation Information
	Number of Employees
	Office: Plant: Other: Total:
	Number of shifts per day: Number of operating days per week:
5	Description of Product(s) or Service:
	Include Standard Industrial Code (SIC), state if SIC is Canadian or American.

6	Description of the Process(es) used in the Manufacturing or Servicing: Include characteristics such as Batch (how many over time period), continuous or both (explanation to be provided), seasonal production cycles, specific clean-up periods and clean-up activities:
-	
7	Average Daily Water Use and Sources:
	Municipal SupplyYes / Nom³/day Estimated / MeasuredSurface water*Yes / Nom³/day Estimated / MeasuredGroundwater**Yes / Nom³/day Estimated / MeasuredOther Sources**Yes / Nom³/day Estimated / Measured
	If flow rate varies significantly, provide peak flow rates per day and month and explanation.
	*Provide a copy of Permit to Take Water (as required by OWRA) according to By-law requirements. ** If Yes – please provide an explanation as an attachment.
8	Discharge Points from Site List all liquid effluent discharge points and average daily flow in cubic meters per day of sanitary, non-contact cooling water, process wastewater, contact cooling water and other discharge water to the sanitary sewer, storm sewer, groundwater, surface water, evaporation losses (if applicable), and percent of water in final product (if significant and applicable to the site). i.e., process wastewater from manufacturing line to sanitary sewer at an average daily flow of 200 m³/day (measured)
9	Known Characteristics of Discharges Provide existing data on quality of the discharges listed above in #8. (Complete Parameter Information Form for each discharge point as provided with this form)

10 | Physical Layout

Provide a sketch of the property, to scale or approximate, showing buildings, pre-treatment works. Provide property boundaries, effluent lines and connections to sanitary and storm sewers. Please identify sewers as listed on the Parameter Information Form as completed above. Provide a flow diagram of the site flows and processes. Layout sketch may be attached as a separate document.

11 Generation Registration Information

Provide any Generator Registration Numbers issued to the site under Ontario Regulation 347 of the Environmental Protection Act.

12 Extra Strength Surcharge Agreements (ESSA)

Does the site have an existing ESSA with the Town? Yes / No Did the site previously have an ESSA with the Town? Yes / No

If Yes to either question, attach a copy of each agreement to this form.

13 | Pre-treatment of Discharge Prior to Discharge

Does the site have any pre-treatment systems for processed effluents prior to discharge to the sewer system?

Yes / No

If Yes – provide a description of the pre-treatment systems and associated processes, design capacities, contaminants removed, performance objectives and operational procedures for the devices.

Does the site have any of the following programs addressing discharges to the sewer system in place?

Pollution Prevention Yes / No
Best Management Plant Yes / No
Environmental Management System Yes / No
Other program / practices Yes / No

If Yes – attach a copy of each to the form and explanation for implementation.

Date Form Completed:		
Name and Title of Company Representative:		
Signature of Authorized Company Representative		
The information submitted in this form may be subject to verification by the Town.		
For Town use only		
Date completed form received:		
Date information verified / approved:		