



# Minutes

## Transportation Committee

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**Meeting Date:** February 26, 2020  
**Meeting Time:** 11:00 a.m.  
**Location:** Council Chambers  
**Prepared by:** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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Councillor Jim Uram called the meeting to order at 11:01 a.m. with Committee members John Ardiel and John White present.

Town staff in attendance were Chief Administrative Officer Shawn Everitt, Director of Operations Shawn Carey, and Director of Planning and Development Services Nathan Westendorp.

Regrets were sent by Committee member Andrew Siegwart.

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**

Executive Assistant Committees of Council Sarah Merrifield confirmed that regrets were sent by Committee member Andrew Siegwart.

- **Approval of Agenda**

Moved by: John Ardiel

Seconded by: John White

THAT the Agenda of February 26, 2020 be approved as circulated, including any additions to the Agenda, Carried.

#### **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Transportation Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (January 21, 2020)**

Approval of the minutes of January 21, 2020 was deferred to the March 17, 2020 meeting.

**Recommended** (Moved by, seconded by)

THAT the Minutes of January 21, 2020 be approved as circulated, including any revisions to be made.

**B. Staff Reports and Deputations**

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**B.1 Deputations, if any**

None

**B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Transportation Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

None

**B.3 Staff Reports, if any**

**B.3.1 Bridge Inspection Program, CSOPS.20.011**

Moved by: John Ardiel

Seconded by: John White

THAT the Transportation Committee receive Staff Report CSOPS.20.011 entitled, "Bridge Inspection Program" for their information;

AND THAT the Transportation Committee request staff to clarify the point where bridges must be closed due to a public safety concern

Ardiel, John	Yay
Siegwart, Andrew	absent
White, John	Yay
Uram, Jim	Yay

The motion is Carried.

### **B.3.2 Transportation Committee Project Listing, FAF.20.033**

Moved by: John White

Seconded by: John Ardiel

THAT the Transportation Committee receive Staff Report FAF.20.033 entitled “Transportation Committee Project Listing”;

AND THAT the Transportation Committee accept the Project List as the basis of the initial scope of tracking projects and ideas in the future;

AND THAT the Transportation Committee request the addition of unopened road allowance review to the Transportation Master Plan project list found within report FAF.20.033;

AND THAT the Transportation Committee recommend Council not consider the sale of unopened road allowances until such a time as the Transportation Master Plan and the Master Drainage Plan are complete and approved by Council, except in the case where Council is currently in the process of considering sale of an unopened road allowance

Ardiel, John	Yay
Siegiwart, Andrew	absent
White, John	Yay
Uram, Jim	Yay

The motion is Carried.

Chief Administrative Officer Shawn Everitt left the meeting at 11:42 a.m.

## **C. Matters for Discussion**

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### **C.1 Transportation Master Plan Draft Scope of Work for Request for Proposal & Coordinator Position Update**

Director of Operations Shawn Carey noted he has received comments from Transportation Committee members that will be reflected in a revised draft Terms of Reference that will be circulated. Councillor Uram noted he has additional comments regarding the inclusion of tourism impact on transportation that should be brought into the Background section of the Terms of Reference. Director of Planning and Development Services Nathan Westendorp commented that the Master Development Agreement for Blue Mountains Village requires some parking studies which should assist with providing tourism and parking need data. The Terms of Reference can reflect this information. The final version which encompasses all Committee member comments will be brought to the Committee for approval at the March 17, 2020 meeting.

### **C.2 Education and Review of Artificial Intelligence Traffic Counting – John White (verbal)**

It was noted the Education and Review of Artificial Intelligence Traffic Counting will be considered through the Transportation Master Plan process.

**C.3 Parking Studies for Downtown Core – John White (verbal)**

John White commented that he has received feedback from various business owners that are concerned the Transportation Committee is only considering parking matters in the downtown core. John further clarified that the parking review that will be undertaken will be municipal-wide and will be in a phased approach.

**C.4 Criteria/Detailed Design for Existing Centre-Line Configuration – Bruce Street/Highway 26**

The Committee has been provided with a cross section of the existing Bruce Street/Highway 26 intersection. Director of Operations Shawn Carey confirmed the Committee will be provided the comments from Grey County related to the request to change the centre-line configuration.

**C.5 Licensing of Bicycles and E-Bikes – John Ardiel (verbal)**

John Ardiel confirmed that, due to the transient nature of cyclists, it is challenging to implement bicycle licensing on a municipal basis. John further confirmed this type of licensing structure should be implemented by the Province of Ontario.

John White noted the Province has previously indicated it will not require licensing for electric bikes (“e-bikes”). However, some of the technological e-bike advances may impact trail design and have other impacts where licensing may be appropriate.

**C.6 Tree Nursery for Live Snow Fencing and Tree Planting – John White (verbal)**

John White commented that the Town’s existing tree nursery should be considered through the Transportation Master Plan process. John noted the cost profile for the Town growing the trees that will be used in streetscaping, or within road allowances is much more affordable than having to purchase trees.

**C.7 Transportation Committee Composition**

Note: at the February 10, 2020 Council meeting the following direction was provided:

THAT Council request that the Transportation Committee provide input to Council regarding the mandate of the Committee moving forward, including the option to move to a “Community Committee” that includes The Blue Mountains staff representation or to continue status quo as a Committee of Council, Carried.

Moved by: John Ardiel

Seconded by: John White

THAT, considering the February 10, 2020 Council recommendation regarding Committee composition, the Transportation Committee maintain status quo as a Committee of Council with five (5) members

Ardiel, John	Yay
Sieglwart, Andrew	absent
White, John	Yay
Uram, Jim	Yay
The motion is Carried.	

## **C.8 Transportation Committee Action Item Tracking**

- Grey Road 19/Grey Road 21/Simcoe Road 34 Report – John White

John White noted that County Council has pushed the capital works outlined in the Grey Road 19/21/Simcoe Road 34 report for several years. Director of Operations Shawn Carey advised there is an internal Regional Transportation meeting taking place in March 2020.

- Grey County Cycling and Trails Master Plan Presentation

Executive Assistant Committees of Council Sarah Merrifield advised that Grey County staff will attend the March 17, 2020 Transportation Committee meeting to present regarding the Cycling and Trails Master Plan. John White noted the same presentation will be provided at a Citizens Forum meeting later in March and suggested it might be beneficial for staff to attend and hear the public comments.

Director of Planning and Development Services Nathan Westendorp advised staff are reviewing the Master Plan currently and will provide comments if required. Councillor Uram advised Committee members that if they have comments regarding the Master Plan, to provide them to Town staff.

- Transportation Master Plan
- Traffic Light Sequencing History and Alternatives – Pedestrian Crosswalk and Bruce Street/Highway 26 Intersection

To be considered at the March 17, 2020 Committee meeting

- Sidewalks in Downtown Clarksburg

NOTE: the following direction was provided at the January 27, 2020 Council meeting:

THAT, as recommended at the October 8, 2019 Transportation Committee meeting, Council consider prioritization of sidewalk replacement on the Main Street of Clarksburg through the 2020 budget process, Carried.

Director of Operations Shawn Carey confirmed that if the work is approved in the 2020 budget, work will commence in 2021.

- Parking and Municipal Lands Use Enforcement

NOTE: the following direction was provided at the January 27, 2020 Council meeting:

THAT, as recommended at the October 8, 2019 Transportation Committee meeting, Council direct staff to enact greater enforcement of the Town's Municipal Lands Use Permit as it relates to on-street parking, and enhancement of proactive by-law enforcement for parking-related matters, Carried.

Director of Operations Shawn Carey confirmed that By-law and Operations staff are in receipt of the directive and will enact the directive.

## **D. Correspondence**

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### **D.1 Glen Harris, Resident Re: Clendenan Footbridge**

Moved by: Jim Uram

Seconded by: John White

THAT the Transportation Committee receive Correspondence item D.1 Glen Harris, Resident Re: Clendenan Footbridge for information purposes, Carried.

## **E. New and Unfinished Business**

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### **E.1 Additions to the Agenda**

### **E.2 Items Identified for Discussion at the Next Meeting**

- Transportation Master Plan Terms of Reference Approval
- Grey County Comments regarding Bruce Street/Highway 26 Centre-Line Configuration
- Traffic Light Sequencing History and Alternatives – Pedestrian Crosswalk and Bruce Street/Highway 26 Intersection
- Operations Project Update

## **F. Notice of Meeting Dates**

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March 17, 2020  
Town Hall, Council Chambers

## **G. Adjournment**

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Moved by: John White

Seconded by: John Ardiel

THAT the Transportation Committee does now adjourn at 12:29 p.m. to meet again at the call of the Chair, Carried.