



# Minutes

## The Blue Mountains, Committee of the Whole Meeting

**Meeting Date:** March 10, 2020  
**Meeting Time:** 9:00 a.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON  
**Prepared by** Corrina Giles, Town Clerk

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### A. Call to Order

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Councillor Bordignon called the meeting to order with all members of Council present, save Mayor Alar Soever absent due to an authorized leave of absence, Deputy Mayor Potter absent, it being noted that one Councillor seat is currently vacant.

Also in attendance Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Community Services Ryan Gibbons, Director of Operations Shawn Carey, Director of Human Resources Jennifer Moreau, Director of Legal Services Will Thomson, Manager of Solid Waste & Special Projects Jeffery Fletcher, Compliance & Efficiency Co-Ordinator Meg Boyd, Deputy Treasurer/Manager of Accounting & Budgets Sam Dinsmore, Manager of Communications & Economic Development Tim Hendry and Water Supervisor Scott Hill.

- **Traditional Territory Acknowledgment**

Committee then paused for a Moment of Reflection

- **Council Member Attendance**

The Town Clerk noted that all members were in attendance, save Mayor Soever absent due to an authorized leave of absence, Deputy Mayor Potter absent, it being noted that one Councillor seat is currently vacant.

- **Approval of Agenda**

Moved by: Jim Uram

Seconded by: Rob Sampson

THAT the Agenda of March 10, 2020 be approved as circulated, including any items added to the Agenda, Carried.

- **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes**

Moved by: Rob Sampson

Seconded by: Jim Uram

THAT the Committee of the Whole minutes of February 25, 2020 be adopted as circulated, including any revisions to be made, Carried.

▪ **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4 and B.10 as listed below:

- **B.4.1 Monthly Financial Report – January 2020, FAF.20.035**
- **B.4.2 Council Statement of Remuneration and Expenses, FAF.20.031**
- **B.10.1 Georgian Trail Annual Operations Report, CSOPS.20.015**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Moved by: Jim Uram

Seconded by: Rob Sampson

THAT the Consent Agenda of March 10, 2020 be adopted as circulated, less any items requested for separate review and discussion, being Agenda items B.4.1 Monthly Financial Report – January 2020, FAF.20.035 and B.10.1 Georgian Trail Annual Operations Report, CSOPS.20.015, Carried.

**B. Staff Reports, Deputations, Correspondence**

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**Finance, Administration, Enforcement and Fire Reports**

**To be chaired by Councillor Rob Sampson**

**B.1 Deputations, if any**

None

**B.2 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

None

### B.3 Staff Reports

### B.3.1 Facility and Fleet Asset Management Plan Follow-up, FAF.20.001

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT Council receive Staff Report FAF.20.001 entitled “Facility and Fleet Asset Management Plan Follow-up”;

AND THAT Council direct staff to bring the Facility & Equipment Asset Management Plan back to a future Committee of the Whole meeting for Council consideration;

AND THAT Council approve the Fleet Asset Management Plan as attached,

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

### B.3.2 Water Financial Plan, FAF.20.027

Moved by: [Andrea Matrosovs](#)

Seconded by: Peter Bordignon

THAT Council receive Staff Report FAF.20.027 entitled “Water Financial Plan” for information purposes;

AND THAT Council approve the Municipal Drinking License Financial Plan #111-301 as attached;

AND THAT Council direct staff to forward the Municipal Drinking Water License Financial Plan #111-301 to the Ministry of Municipal Affairs and Housing and the Ministry of the Environment as required,

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

### B.3.3 Appointment of a Municipal Weed Inspector, FAF.20.025

Moved by: Peter Bordignon

Seconded by: Andrea Matrosovs

THAT Council receive Staff Report FAF.20.025, entitled “Appointment of a Municipal Weed Inspector”;

AND THAT Council enact an amendment to By-law 2011-18, being a By-law to appoint a Municipal Weed Inspector, to appoint Chris Raynsford a Municipal Weed Inspector for the purposes of enforcing the Weed Control Act within Council's jurisdiction.

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

### B.3.4 Rural Economic Development (RED) Fund Agreement, FAF.20.029

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT Council receive Staff Report FAF.20.029, entitled “Rural Economic Development (RED) Fund Agreement” for information purposes; and

AND THAT the Mayor and Clerk are authorized to execute Contribution Agreement between the Ministry of Agriculture, Food and Rural Affairs and the Corporation of The Town of The Blue Mountains.

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

### B.3.5 Preapproval to Lease Office Space, FAF.20.039

Moved by: Peter Bordignon

Seconded by: Andrea Matrosovs

THAT Council receive Staff Report FAF.20.039, entitled “Preapproval to Lease Office Space”;

AND THAT Council provide preapproval of funding for the leasing of office space as outlined in this report prior to the 2020 Municipal Budget being approved,

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

### B.3.6 Proposed Revisions to Procedural By-law 2019-56 as it relates to Recorded Votes, FAF.20.030

Moved by: Peter Bordignon

Seconded by: Jim Uram

THAT Council receive Staff Report FAF.20.030, entitled “Proposed Revisions to Procedural By-law 2019-56 as it relates to Recorded Votes”;

AND THAT Council direct staff to provide a further report with draft by-law for Council consideration, including the following:

- i) roll call votes continue to be required at Council Meetings;
- ii) electronic voting shall be implemented by October 31, 2020, failing which roll call votes will be required at all Council, Committee of the Whole and Committees of Council Meetings

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

**B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

#### B.4.1 Monthly Financial Report – January 2020, FAF.20.035

Moved by: Jim Uram

Seconded by: Peter Bordignon

THAT Council receive Staff Report FAF.20.035 entitled “Monthly Financial Report – January 2020” for information purposes,

Councillor Bordignon	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Sampson	Yay
The Motion is Carried.	

#### B.4.2 Council Statement of Remuneration and Expenses, FAF.20.031

THAT Council receive Staff Report FAF.20.031 entitled “Council Statement of Remuneration and Expenses” as required under Section 284 of the Municipal Act, 2001, for information purposes, Carried.

**B.5 Correspondence, if any**

None

**To be chaired by Councillor Peter Bordinon**

## None

### **B.9.1 Bridges 2, 3 and 13 Environmental Assessment – Follow up, CSOPS.20.008**

A: THAT Council adopt the solution identified in the Bridge 2/3 (6<sup>th</sup> Sideroad) Progress Report that positions replacing existing bridges with single lane bridges or structures as the preferred option;

B: THAT Council adopt the solution identified in the Bridge 13 (Main Street, Heathcote) Progress Report that positions replacing the existing bridge with a single lane bridge or structure as the preferred option;

Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Councillor Sampson	Yay
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Bordignon	Yay
The Motion is Carried.	

Moved by: Jim Uram                      Seconded by: Andrea Matrosovs

Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Councillor Sampson	Yay
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Bordignon	Yay
The Motion is Carried.	

**B.9.3 Water Operations Update – September 2019 to December 2019, CSOPS.20.006**

Moved by: Andrea Matrosovs

Seconded by: Rob Sampson

THAT Council receive Staff Report CSOPS.20.006, entitled “Water Operations Update – September 2019 to December 2019” for their information,

Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Councillor Sampson	Yay
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Bordignon	Yay

The Motion is Carried.

**B.9.4 Boundary Road Maintenance Agreement with Collingwood, CSOPS.20.010**

Moved by: Jim Uram

Seconded by: Rob Sampson

THAT Council receive Staff Report CSOPS.20.010, entitled “Boundary Road Maintenance Agreement with Collingwood”;

AND THAT Council authorize the Mayor and Clerk to sign the Boundary Road Maintenance Agreement, upon the recommendation of the Director of Operations and the Director of Legal Services,

Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Councillor Sampson	Yay
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Bordignon	Yay

The Motion is Carried.

**B.9.5 Value Engineering Exercise Update March 10, 2020 - Thornbury Wastewater Treatment Plant Headworks Upgrade Project, CSOPS.20.019**

Moved by: Andrea Matrosovs

Seconded by: Rob Sampson

THAT Council receive Staff Report CSOPS.20.019, entitled “Value Engineering Exercise Update March 10, 2020 - Thornbury Wastewater Treatment Plant Headworks Upgrade Project” for their information,

Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Councillor Sampson	Yay
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Bordignon	Yay

The Motion is Carried.

### B.10.1 Georgian Trail Annual Operations Report, CSOPS.20.015

Seconded by: Jim Uram

Councillor Matrosovs	Yay
Deputy Mayor Potter	Absent
Councillor Sampson	Yay
Mayor Soever	Absent
Councillor Uram	Yay
Councillor Bordignon	Yay
The Motion is Carried.	

## None

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

None

Council Meeting, March 23, 2020  
Town Hall, Council Chambers

Committee of the Whole Meeting, March 24, 2020  
Town Hall, Council Chambers

**NOTE: The balance of the March 10, 2020 Committee of the Whole Agenda will be considered at the March 16, 2020 Special Committee of the Whole Meeting.**

Seconded by: Andrea Matrosovs

THAT this Committee of the Whole does now adjourn at 11:44 a.m. to meet again, March 24, 2020, Town Hall, Council Chambers, or at the call of the Chair, Carried.

Corrina Giles, Town Clerk