



Minutes

The Blue Mountains Special Committee of the Whole Meeting

Meeting Date: March 16, 2020
Meeting Time: 11:00 a.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

NOTE: This Special Committee of the Whole Meeting is scheduled to consider balance of the March 10, 2020 Committee of the Whole Agenda.

Deputy Mayor Rob Potter called the meeting to order with all members of Council present, save Mayor Alar Soever absent due to an authorized leave of absence, it being noted that one Councillor seat is currently vacant. Deputy Mayor Rob Potter vacated the meeting at 1:00 p.m.

Also in attendance Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Community Services Ryan Gibbons, Director of Planning and Development Nathan Westendorp, Director of Operations Shawn Carey, Director of Human Resources Jennifer Moreau, Director of Legal Services Will Thomson, Manager of Development Engineering Brian Worsley, Facility Manager/Building Maintenance Coordinator Aaron McMullen and Chief Executive Officer Sabrina Saunders.

- **Traditional Territory Acknowledgment**

Committee then paused for a Moment of Reflection

- **Council Member Attendance**

The Town Clerk noted that all members were in attendance, save Mayor Soever absent due to an authorized leave of absence, further noting that one Councillor seat is currently vacant.

- **Approval of Agenda**

Moved by: Peter Bordignon Seconded by: Jim Uram

THAT the Agenda of March 16, 2020 be approved as circulated, including any items added to the Agenda, being the addition at Agenda item C.3.1 "Discussion and Recommendation regarding COVID-19 from Chief Administrative Officer Shawn Everitt", to be considered immediately following the approval of the Agenda, Carried.

C.3 Additions to the Agenda

C.3.1 Discussion and Recommendation regarding COVID- 19, Shawn Everitt, Chief Administrative Officer

Moved by: Andrea Matrosovs

Seconded by: Jim Uram

THAT Council waive the provisions Procedural By-law 2019-56 to approve the following recommendation brought forward to the March 16, 2020 Committee of the Whole meeting;

AND THAT the Public Health Agency of Canada (PHAC) has assessed the public health risk associated with COVID-19 as **low** for the general population in Canada but this is changing rapidly;

AND THAT Council deems it essential and expeditious to protect the safety and wellbeing of our community and staff;

AND THAT Council support the recommendations made by Chief Administrative Officer, Shawn Everitt, with the support of the Town's Senior Management Team, to assist with social distancing with respect to COVID-19, to enact the following temporary closures to the public of:

- i. The Town of The Blue Mountains Municipal Administration Offices effective immediately following the March 16, 2020 Special Committee of the Whole Meeting until April 17, 2020; and
- ii. The temporary closure to the public of the Beaver Valley Community Centre, Craighleith Community Centre, Ravenna Hall, and The Blue Mountains Public Library until April 17th, 2020

AND THAT Council endorse the cancellation of the 2019/2020 ice season and the early removal of the Beaver Valley Arena ice;

AND THAT Council endorse the redeployment of Facility Operators to provide an enhanced level of maintenance and janitorial services, or any other service as directed by the Chief Administrative Officer;

AND THAT Council endorse the cancellation of all Committees of Council and Board meetings including:

- i. Abandoned Orchard Advisory Committee
- ii. Agricultural Advisory Committee
- iii. Communication Advisory Committee
- iv. Economic Development Advisory Committee
- v. Fence Viewing
- vi. Grants and Donations Committee
- vii. Joint Municipal Physician Recruitment and Retention Committee
- viii. Property Standards Committee
- ix. Sustainability Committee
- x. Transportation Committee;
- xi. Committee of Adjustment;
- xii. The Blue Mountains Attainable Housing Corporation;
- xiii. Thornbury BIA;
- xiv. Police Services Board (dependent upon legislative ability)

for the purposes of reducing the hosting of non-essential meetings;

AND THAT Council approve the cancellation of all scheduled Committee of the Whole and Council Meetings until at least April 17, 2020 with the exception of a Special Meeting of Council, tentatively scheduled for 9:00 am March 30, 2020, that will be livestreamed only, for the purposes of:

- i. the appointment of an individual to fill the vacant seat of Council including the swearing in of an individual to Council
- ii. to approve the recommendations and minutes of the March 10th, 2020 Committee of the Whole and the March 16th, 2020 Special Committee of the Whole meeting;
- iii. to consider recommendations regarding the 2020 Draft Budget, including consideration of adoption of the 2020 Draft Budget;
- iv. any additional time sensitive reports as approved by the Chief Administrative Officer in consultation with the Mayor and/or Deputy Mayor; and
- v. to consider recommendations regarding Council participation at an electronic Council Meeting, where required

AND THAT Council support the postponement of all Public Information Centres and Public Meetings;

AND THAT Council acknowledge that steps may be taken by the Chief Administrative Officer to implement measures to assist in ensuring appropriate social distancing and the protection of the community and town staff and may include the reduction of customer services, reduction of service hours, and potential closure of additional facilities;

AND THAT Council delegate authority to the Chief Administrative Officer, in consultation with the Mayor and/or Deputy Mayor, and the Municipal Emergency Control Group, to take the necessary actions as the conditions of COVID-19 may change to reinstate services or extend as may be necessary

Bordignon, Peter	Yay
Matrosovs, Andrea	Yay
Sampson, Rob	Yay
Soever, Alar	Absent
Uram, Jim	Yay
Potter, Rob	Yay

The motion is **CARRIED**.

▪ **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes**

None

▪ **Adoption of Consent Agenda**

None

B. Staff Reports, Deputations, Correspondence

Planning & Development Services Reports

To be chaired by Councillor Jim Uram

B.13 Deputations, if any

None

B.14 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

Lucy Richmond 102 Fraser Crescent, noted she has read all documents associated with the developments included on the March 16, 2020 Special Committee of the Whole Agenda including citizen and Conservation Authorities’ comments to understand how each proposal complies with minimum requirements set out by the Town’s Official Plan (“OP”) and the Provincial Policy Statement (“PPS”). Ms. Richmond further noted it is impractical for each Councillor to have to go through the OP and each report in great detail to understand central information. Ms. Richmond noted it would be practical to have a simple checklist developed to summarize for Councillors the critical numerical facts, an MPAC map of the lot detailing acreage and hectares, and the Conservation Authority’s map to detail wetlands, hazard lands, and forests. Ms. Richmond further requested this type of checklist should be considered integral at the outset of each Draft Development Proposal. Ms. Richmond noted her appreciation for the diligence of Planning staff.

B.15 Staff Reports

B.15.1 Solcorp Developments (Peaks Ridge) Inc. Applications for Draft Plan of Subdivision, Draft Plan of Condominium and Zoning By-law, PDS.20.12

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT Council receive Staff Report PDS.20.12, entitled “Solcorp Developments (Peaks Ridge) Inc. Applications for Draft Plan of Subdivision, Draft Plan of Condominium and Zoning By-law Amendment. Block 38, Plan 16M-24 Town of The Blue Mountains”;

AND THAT Council direct staff to provide a further report directly to the March 30, 2020 Special Meeting of Council for Council consideration, with permission being granted to the developer’s consultant to attend the March 30, 2020 Special Meeting of Council regarding this matter

Bordignon, Peter	Yay
Matrosovs, Andrea	Yay
Potter, Rob	Yay
Sampson, Rob	Yay
Soever, Alar	Absent
Uram, Jim	Yay

The motion is **CARRIED**.

B.15.2 Lora Bay Heights Street Names, PDS.20.22

Moved by: Rob Potter Seconded by: Peter Bordignon

THAT Council receive Staff Report PDS.20.22, entitled “Lora Bay Heights Street Names”;

AND THAT Council reserve the street name “WATERVIEW LANE” in accordance with the Town’s Street Naming Policy for the Lora Bay Heights Site Plan

Bordignon, Peter	Yay
Matrosovs, Andrea	Yay
Potter, Rob	Yay
Sampson, Rob	Yay
Soever, Alar	Absent
Uram, Jim	Yay

The motion is **CARRIED**.

B.15.3 Sale & Licensing of LiDAR Mapping, PDS.20.24

Deputy Mayor Potter vacated the Council Meeting at 1:00 pm due to a previous commitment.

Moved by: Andrea Matrosovs Seconded by: Peter Bordignon

THAT Council receive Staff Report PDS.20.24, entitled “Sale & Licensing of LiDAR Mapping”;

AND THAT Council authorize signature of a Memorandum of Understanding (MOU) with Grey Sauble Conservation Authority, and Grey County for sale of LiDAR mapping for commercial purposes within the Town of The Blue Mountains (subject to the Town’s data licensing agreement) at a rate of \$550.00 per square kilometer.

AND THAT the Town’s Fees and Charges bylaw be amended accordingly

Bordignon, Peter	Yay
Matrosovs, Andrea	Yay
Potter, Rob	Absent
Sampson, Rob	Yay
Soever, Alar	Absent
Uram, Jim	Yay

The motion is **CARRIED**.

B.15.4 Lot 14, Arrowhead Crescent – Zoning By-law Amendment, PDS.20.10

Moved by: Rob Sampson Seconded by: Peter Bordignon

THAT Council receive Staff Report PDS.20.10, entitled “Lot 14, Arrowhead Crescent – Zoning By-Law Amendment”;

AND THAT Council enact a Zoning By-law Amendment to rezone the lands in accordance with the recommendations of Staff Report PDS.20.10

Bordignon, Peter	Yay
Matrosovs, Andrea	Yay
Potter, Rob	Absent
Sampson, Rob	Yay
Soever, Alar	Absent
Uram, Jim	Yay

The motion is **CARRIED**.

B.16 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

None

B.17 Correspondence, if any

None

B.18 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

None

C. New and Unfinished Business

Councillor Bordignon chaired the balance of the meeting in Deputy Mayor Potter’s absence.

C.1 Committees of Council Reports

C.1.1 Joint Municipal Physician Recruitment and Retention Committee Report dated January 16, 2020

Moved by: Jim Uram Seconded by: Rob Sampson

THAT Council of the Town of The Blue Mountains receives the Joint Municipal Physician Recruitment and Retention Committee Minutes dated January 16, 2020, for information purposes, Carried.

C.11 Deputation to Grey County

Moved by: Jim Uram

Seconded by: Rob Sampson

THAT, as recommended at the January 16, 2020, meeting of the Joint Municipal Physician Recruitment and Retention Committee, Council approve the committee making a deputation to the Grey County Health Care Funding Task Force regarding initiatives put forward by the Town of The Blue Mountains Joint Municipal Physician Recruitment and Retention Committee, and to solicit participation and financial commitment

Bordignon, Peter	Yay
Matrosovs, Andrea	Yay
Potter, Rob	Absent
Sampson, Rob	Yay
Soever, Alar	Absent
Uram, Jim	Yay
The motion is CARRIED.	

C.2 Notice of Motion (Council)

Councillor Rob Sampson provided the following Notice of Motion to the Town Clerk which will be considered by Council at the March 30, 2020 Special Meeting of Council.

WHEREAS the Town of The Blue Mountains By-law 2006-06 Being a By-law to establish a Compensation and Expense Policy for the Mayor and Members of Council limits the number of conferences each council member may attend on an annual basis to two per year;

AND WHEREAS By-law 2006-06 requires that participation at conferences and seminars beyond two per calendar year, or out of Province, must be specifically approved by Council;

AND WHEREAS Councillor Matrosovs is scheduled to attend two conferences in the 2020 calendar year, being the Rural Ontario Municipal Association conference and the Association of Municipalities of Ontario conference, and is requesting Council approval to attend the Federation of Canadian Municipalities (“FCM”) Conference being held in Newfoundland;

AND WHEREAS under the 2020 theme of *Bringing Projects to Life*, the FCM conference offers opportunities to: benefit from accelerated learning on how to access FCM's funding to advance sustainability in our community; access unparalleled opportunities to network with colleagues and sustainability leaders from coast to coast; hear from Canada's top sustainability leaders and speakers; and learn from applied and practical training opportunities;

NOW THEREFORE, Council of the Town of The Blue Mountains approves the request of Councillor Andrea Matrosovs, Co-Chair of the Sustainability Advisory Committee, to attend the 2020 FCM Conference, from October 19 to 22, 2020 being held in St. John's Newfoundland, being an out of Province conference, and beyond the allotted two conferences per year and that Council approve costs of up to \$2,500.

D. Notice of Meeting Dates

Chair Bordignon noted that the March 23, 2020 Council Meeting and the Committee of the Whole Meeting scheduled for March 24, 2020 are cancelled. Councillor Bordignon noted that a Special Meeting of Council is scheduled for March 30, 2020.

E. Adjournment

Moved by: Rob Sampson

Seconded by: Andrea Matrosovs

THAT this Special Committee of the Whole does now adjourn at 1:18 p.m. to meet again, March 24, 2020, Town Hall, Council Chambers, or at the call of the Chair,
Carried.

Rob Potter, Deputy Mayor

Corrina Giles, Town Clerk