



Minutes

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: May 19, 2020
Meeting Time: 12:00 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

Mayor Alar Soever called the meeting to order with all members of Council present.

Also in attendance Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Community Services Ryan Gibbons, Director of Operations Shawn Carey, Director of Human Resources Jennifer Moreau, Director of Legal Services Will Thomson, Deputy Treasurer/Manager of Accounting & Budgets Sam Dinsmore, Director of Planning & Development Services Nathan Westendorp, Manager of Development Engineering Brian Worsley, Fire Chief Steve Conn, Manager of Planning Trevor Houghton, Chief Building Official Tim Murawsky, Town Solicitor John Metras.

- **Traditional Territory Acknowledgment**

- **Moment of Reflection**

Committee then paused for a Moment of Reflection

- **Council Member Attendance**

The Town Clerk noted that all Council members are in attendance.

- **Approval of Agenda**

Moved by: Peter Bordignon

Seconded by: Paula Hope

THAT the Agenda of May 19, 2020 be approved as circulated, with Agenda items B.4.1 and B.4.2 being considered at the beginning of the Finance, Administration & Fire portion of the meeting

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay
The motion is Carried.	

▪ **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

Councillor Andrea Matrosovs declared a pecuniary interest regarding Agenda item “B.9.3 Capital Projects and Studies over \$50,000 for approval by Council, CSOPS.20.021” specifically item 3 “Sidewalk Replacement Project (Clarksburg)” contained on Table 2 of Report CSOPS.20.021 as she is a new retail shop owner on said street as sole proprietor of Blue Mountain Baskets and partner of Blue Mountain Makers both operating at 201 Marsh Street, Unit 1.

- **Previous Minutes**

Moved by: Rob Sampson

Seconded by: Paula Hope

THAT the Committee of the Whole minutes of May 5, 2020 be adopted as circulated, including any revisions to be made.

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay
The motion is Carried.	

- **Adoption of Consent Agenda**

All items included on the Consent Agenda listed below were pulled for consideration by the Committee:

- **B.4.1 Monthly Financial Report – April 2020, FAF.20.082**
- **B.4.2 Financial Impact of COVID-19, FAF.20.086**
- **B.16.1 2020 Provincial Policy Statement, PDS.20.37**

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

None

B.2 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

NOTE: The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

B.3 Staff Reports

B.4.1 Monthly Financial Report – April 2020, FAF.20.082

Moved by: Alar Soever

Seconded by: Paula Hope

THAT Council receive Staff Report FAF.20.082 entitled “Monthly Financial Report – April 2020” for information purposes,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay

The motion is Carried.

B.4.2 Financial Impact of COVID-19, FAF.20.086

Moved by: Jim Uram

Seconded by: Rob Potter

THAT Council receive Staff Report FAF.20.086 entitled “Financial Impact of COVID-19” for information purposes,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay

The motion is Carried.

Moved by: Paula Hope

Seconded by: Rob Potter

THAT Council direct staff to provide a followup report regarding 2020 budget assumptions, further to Staff Report FAF.20.086 entitled “Financial Impact of COVID-19”,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay

The motion is Carried.

B.3.1 Draft 2019 Financial Statements, FAF.20.069

Moved by: Paula Hope

Seconded by: Andrea Matrosovs

THAT Council receive staff report FAF.20.069, entitled “Draft 2019 Financial Statements”;

AND THAT Council approve the allocation of the 2019 taxation year-end surplus of \$35,318 to a COVID Recovery Reserve,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay
The motion is Carried.	

B.3.2 2020 Website Update Approval, FAF.20.091

Moved by: Peter Bordignon Seconded by: Rob Potter

THAT Council receive Staff Report FAF.20.091, entitled “2020 Website Update Approval”;

AND THAT Council authorize staff to proceed with the completion of the 2020 Website Update as outlined in the 2020 Approved Budget,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Nay
The motion is Carried.	

B.3.3 Approval of Communications and Economic Development Coordinator, FAF.20.089

Moved by: Paula Hope Seconded by: Peter Bordignon

THAT Council receive Staff Report FAF.20.089, entitled “Approval of Communications and Economic Development Coordinator”;

AND THAT Council authorizes staff to proceed with the hiring of a Communications and Economic Development Coordinator as outlined in the 2020 Approved Budget,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay
The motion is Carried.	

B.3.4 Small Business Enterprise Centre Digital Main Street Proposal, FAF.20.094

Moved by: Alar Soever Seconded by: Rob Potter

THAT Council receive Staff Report FAF.20.094, entitled “Small Business Enterprise Centre Digital Main Street Proposal”;

AND THAT Council approves funding for the extension of the Digital Main Street initiative in the Town of The Blue Mountains from June 1, 2020 to December 31, 2020 in an amount of \$5000 with the funding to be provided by the Working Capital Reserve.

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay

The motion is Carried.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

Agenda items B.4.1 and B.4.2 were moved to the beginning of the Finance, Administration and Fire portion of the Committee of the Whole meeting for consideration.

B.5 Correspondence, if any

None

B.6 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

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None

Community Services and Operations Reports
To be chaired by Deputy Mayor Rob Potter

B.7 Deputations, if any

B.7.1 Deputation: Eric Neumann, Resident
Re: Elma and Alice Street Reconstruction

Council considered the deputation material of Eric Neumann regarding Elma & Alice Street Reconstruction.

Moved by: Alar Soever	Seconded by: Peter Bordignon
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THAT Council receive the deputation of Eric Neumann regarding the Elma and Alice Street Reconstruction, for information

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Councillor Sampson	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Deputy Mayor Potter	Yay

The motion is Carried.

B.8 Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

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The Town Clerk read the following public comments:

John & Leasa Knechtel, we would like to support the Town Staff Report CSOPS.20.021 recommending that the Drake's Path Service Extension proceed as proposed. As Council knows, this project has been long overdue and construction should commence in 2021. I would like to thank members of Council for your support.

Darko Naumovski, I would like to support the Town Staff Report CSOPS.20.021 recommending that the Drake's Path Service Extension proceed as proposed. As Council knows, this project has been long overdue and construction should commence in 2021. I would like to thank members of Council for your support.

B.9 Staff Reports

B.9.1 Request to Dispose of Victoria Street North Road Allowance, CSOPS.20.028

Moved by: Peter Bordignon

Seconded by: Paula Hope

THAT Council receive Staff Report CSOPS.20.028, entitled “Request to Dispose of Victoria Street North Road Allowance” for their information;

AND THAT Council endorse the Staff recommendation to keep the subject lands within the Town 's ownership,

AND THAT Council endorse Staff's continued use of the Municipal permitting process for potential shoreline repair works,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Mayor Soever	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Deputy Mayor Potter	Yay
The motion is Carried.	

B.9.2 Operations Department Additions to 2020 Budget, CSOPS.20.029

Moved by: Peter Bordignon

Seconded by: Rob Sampson

THAT Council receive Staff Report CSOPS.20.029, entitled “Operations Department Additions to 2020 Budget”;

AND THAT Council approve the addition of a Growth Related Snow Plow and Operator;

AND THAT Council approve the addition of the Landfill All Day Saturday Pilot;

AND THAT Council approve the addition of two Water and Wastewater Operators;

AND THAT Council defer consideration of the addition of Disposal Site Operators to June 30, 2020;

AND THAT Council defer consideration of the Ash Tree Removal to June 30, 2020; and,

AND THAT Council defer consideration of the Ditching Works to June 30, 2020,

Councillor Bordignon Yay

Councillor Hope Yay

Councillor Matrosovs Yay

Deputy Mayor Potter Yay

Councillor Sampson Yay

Councillor Uram Yay

Mayor Soever Yay

The motion is Carried.

C. Adjournment

Due to technical difficulties, the May 19, 2020 Committee of the Whole meeting was adjourned. The balance of the items included on the May 19, 2020 Committee of the Whole meeting will be considered at the May 25, 2020 Special Committee of the Whole meeting.

Moved by: Rob Potter

Seconded by: Rob Sampson

THAT this Committee of the Whole does now adjourn at 3:20 p.m. to meet again, June 2, 2020, Town Hall, Council Chambers, or at the call of the Chair.

Councillor Bordignon Yay

Councillor Hope Yaw

Councillor Matrosovs Yay

Deputy Mayor Potter Yay

Councillor Sampson Yay

Councillor Uram Yay

Mayor Soever Yay

The motion is Carried.

Alar Soever, Mayor

Corrina Giles, Town Clerk