



## The Blue Mountains, Committee of the Whole Meeting

**Meeting Date:** June 30, 2020  
**Meeting Time:** 9:00 a.m.  
**Location:** Town Hall, Council Chambers  
 32 Mill Street, Thornbury, ON  
**Prepared by** Corrina Giles, Town Clerk

### A. Call to Order

Also in attendance Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Human Resources Jenn Moreau, Director of Planning and Development Nathan Westendorp, Director of Operations Shawn Carey, Director of Community Services Ryan Gibbons, Director of Legal Services Will Thomson, Supervisor Municipal Law Enforcement / Prosecutor Wayne DeWitt, Deputy Treasurer/Manager of Accounting & Budgets Sam Dinsmore and Manager of Solid Waste & Special Projects Jeff Fletcher.

- **Traditional Territory Acknowledgment**

- **Moment of Reflection**

### Committee then paused for a Moment of Reflection

- **Council Member Attendance**

The Town Clerk noted that all Council members are in attendance

- **Approval of Agenda**

Moved by: Rob Potter

Seconded by: Andrea Matrosovs

THAT the Agenda of June 30, 2020 be approved as circulated, it being noted that Agenda item B.9.1 was pulled from the Agenda;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay

The motion is Carried.

▪ **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes**

Moved by: Rob Potter

Seconded by: Andrea Matrosovs

THAT the Committee of the Whole minutes of June 16, 2020 be adopted as circulated, including any revisions to be made;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay

The motion is Carried.

**B. Staff Reports, Deputations, Correspondence**

---

**Finance, Administration, Enforcement and Fire Reports**

**To be chaired by Councillor Rob Sampson**

**B.1 Deputations, if any**

**B.1.1 Deputation: Suzanne Craig, Integrity Commissioner**

**Re: Annual Report June 2019 - June 2020**

Moved by: Peter Bordignon

Seconded by: Rob Potter

THAT Council receive the June 2019 to 2020 Annual Report from Integrity Commissioner, Suzanne Craig;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Uram	Yay
Mayor Soever	Yay
Councillor Sampson	Yay

The motion is Carried.

**B.1.2 Deputation: Susan Minn, Lauren Mintz - #2751912 Ontario Inc.**

**Re: 20 Alice Street East**

Susan Minn spoke noting that she reached out to Sharon McCormick of The Blue Mountains Attainable Housing Corporation (“BMAHC”) to determine if their project could be “attainable”. Ms. Minn noted that the goal of their project is to create a project that fills the void of rental opportunities. Ms. Minn spoke regarding development charges and noted that given the project focused on creating an alternative use within the footprint of the building, that they believed they would pay \$4300 per unit in development charges, but have now been advised that the development charges will be over \$40,000 per unit. Ms. Minn noted that they are currently in discussions with the BMAHC to determine if their project will qualify to be in a position to offer attainable rates, further noting that their development group needs a product that is financially viable.

**B.2 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

**NOTE:** The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

### B.3 Staff Reports

### B.3.1 20 Alice Street Redevelopment, FAF.20.106

Moved by: Paula Hope                      Seconded by: Rob Potter

THAT Council receive Staff Report FAF.20.106 entitled “20 Alice Street Redevelopment”;

AND THAT Council direct staff to provide a further staff report at the earliest opportunity, regarding the 20 Alice Street Development with consideration of options from the Planning Department and The Blue Mountains Attainable Housing Corporation;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Uram	Yay
Mayor Soever	Yay
Councillor Sampson	Yay
The motion is Carried.	

### B.3.2 Interfunctional Transfer Policy, FAF.20.099

Moved by: Jim Uram                      Seconded by: Rob Potter

THAT Council receive Staff Report FAF.20.099 entitled “Interfunctional Transfer Policy”;

AND THAT Council Approve the Interfunctional Transfer Policy attached to this Report;

AND THAT Council recommend that Staff build the Proposed 2021 Interfunctional Transfer Budgets based on the attached Policy;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Uram	Yay
Mayor Soever	Yay
Councillor Sampson	Yay
The motion is Carried.	

### **B.3.3 2020 Year End Variance Analysis, FAF.20.100**

Councillor Uram vacated the meeting at 12:10 pm.

Moved by: Rob Potter

Seconded by: Peter Bordignon

THAT Council receive Staff Report FAF.20.100 entitled “2020 Year End Variance Analysis”;

1. AND THAT Council redirect the \$17,000 as outlined on the Council division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
2. AND THAT Council direct staff to pay \$7,000 to the South Georgian Bay Tourist Association;
3. AND THAT Council direct staff to fill the Sustainability Coordinator position with a start date of no earlier than January 1, 2021;
4. AND THAT Council delay the Ash Tree Removal program by one year and include the program in the Base Budget for 2021 to 2023 for a 2020 savings of \$50,000 to cover the additional costs and lost revenues due to the COVID-19 Pandemic with hazard tree removal to be included in the base operating budget;
5. AND THAT Council delay the Additional Ditching program by one year and include the program in the Base Budget for 2021 to 2023 for a 2020 savings of \$40,000 to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
6. AND THAT Council redirect the \$6,800 as outlined on the Chief Administrative Officer division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
7. AND THAT Council redirect the \$16,000 as outlined on the Communication and Economic Development division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
8. AND THAT Council redirect the \$159,500 as outlined on the Human Resources division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
9. AND THAT Council direct staff to fill the Manager of Facility and Fleet position with a start date of no earlier than November 1, 2020;
10. AND THAT Council redirect the \$130,600 as outlined on the Financial Services division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
11. AND THAT Council redirect the \$5,000 as outlined on the Information Technology division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
12. AND THAT Council defer the Fire Master Plan for 2020 and include in the 2021 Base Budget;
13. AND THAT Council redirect the \$217,275 as outlined on the Corporate Administration division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
14. AND THAT Council direct staff to continue monitoring the Corporate Administration revenue lines and report back in September 2020;
15. AND THAT Council redirect the \$122,000 as outlined on the Fire Services division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;

16. AND THAT Council redirect the \$28,200 as outlined on the Legal Services division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
17. AND THAT Council redirect the \$5,500 as outlined on the By-law division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
18. AND THAT Council direct staff to continue monitoring the By-law revenue lines and report back in September 2020;
19. AND THAT Council redirect the \$12,500 as outlined on the Planning division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
20. AND THAT Council direct staff to continue monitoring the Planning revenue lines and report back in September 2020;
21. AND THAT Council redirect the \$9,900 as outlined on the Community Services division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
22. AND THAT Council approve rolling the \$11,400 funding into 2021 for the Beaver Valley Fall Fair;
23. AND THAT Council direct staff to continue monitoring the Transit ridership revenue line and report back in September 2020;
24. AND THAT Council redirect the \$32,400 in Parks and Trails as outlined on the Parks and Trails division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
25. AND THAT Council direct staff to continue monitoring the Tomahawk revenue lines and report back in September 2020;
26. AND THAT Council redirect the \$35,000 as outlined on the Beaver Valley Community Centre division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
27. AND THAT Council direct staff to continue monitoring the Beaver Valley Community Centre revenue lines and report back in September 2020;
28. AND THAT Council redirect the \$4,000 as outlined on the Cemetery division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
29. AND THAT Council redirect the \$57,200 as outlined on the Operations division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
30. AND THAT Council redirect the \$3,100 as outlined on the Roads and Drainage division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
31. AND THAT Council direct staff to continue monitoring the Garbage Collection cost and report back in September 2020;
32. AND THAT Council direct staff to fill the Landfill Operator position with a start date of no earlier than September 1, 2020;
33. AND THAT Council redirect the \$77,200 as outlined on the Landfill division sheet to cover the additional costs and lost revenues due to the COVID-19 Pandemic;
34. AND THAT Council direct staff to continue monitoring the Landfill revenue and expense lines, including capital, and report back in September 2020;





**B.3.7 Performance Management Program, FAF.20.095**

Councillor Uram returned to the meeting at 2:10 pm

Moved by: Rob Potter                      Seconded by: Jim Uram

THAT Council receive Staff Report FAF.20.095, entitled “Performance Management Program”;

AND THAT Council approve the new policy entitled “Performance Management Program”, POL.COR.20.XX as attached;

AND THAT Council approve the new policy entitled “Compensation Administration Program”, POL.COR.20.XX as attached;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Uram	Yay
Mayor Soever	Yay
Councillor Sampson	Yay

The motion is Carried.

**B.3.8 Volunteer Policy, FAF.20.109**

Moved by: Andrea Matrosovos                      Seconded by: Paula Hope

THAT Council receive Staff Report FAF.20.109, entitled “Volunteer Policy”;

AND THAT Council approve the new policy entitled “Volunteer Policy”, POL.COR.20.XX as attached;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Uram	Yay
Mayor Soever	Yay
Councillor Sampson	Yay

The motion is Carried.

**B.3.9 Corporate Strategic Plan Approval, FAF.20.108**

Moved by: Andrea Matrosovs                      Seconded by: Paula Hope

THAT Council receive Staff Report FAF.20.108, entitled “Corporate Strategic Plan Approval”;

AND THAT Council approve the Corporate Strategic Plan as presented;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Uram	Yay
Mayor Soever	Yay
Councillor Sampson	Yay

The motion is Carried.



#### B.4.1 Monthly Financial Report – May 2020, FAF.20.101

THAT Council receive Staff Report FAF.20.101 entitled “Monthly Financial Report – May 2020” for information purposes;

**B.5 Correspondence, if any**

**B.6 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

**NOTE:** The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

## Community Services and Operations Reports

**To be chaired by Deputy Mayor Rob Potter**

### B.7 Deputations, if any

None

**B.8 Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

**NOTE:** The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

**B.9     Staff Reports**

**B.9.1   Elma Street and Alice Street Reconstruction Additional Design Options Report, CSOPS.20.039**

**NOTE:** Staff Report CSOPS.20.039 was pulled from the June 30, 2020 Committee of the Whole Agenda.

**B.10   Community Services and Operations “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda**

None

**B.11   Correspondence, if any**

None

**B.12   Public Comment Period regarding matters included in the Community Services and Operations portion of the meeting (each speaker is allotted three minutes)**

**NOTE:** In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

**NOTE:** The Blue Mountains Town Hall is currently closed to the public to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

**C.     New and Unfinished Business**

---

**C.1     Committees of Council Reports**

**C.1.1   Agricultural Advisory Committee Report dated March 4, 2020**

Moved by:     Andrea Matrosovs                             Seconded by: Jim Uram

THAT Council of the Town of The Blue Mountains receives the Agricultural Advisory Committee Minutes dated March 4, 2020 as attached, for information purposes;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay
The motion is Carried.	

## C.7 Agricultural Advisory Committee Composition

Moved by: Peter Bordignon

Seconded by: Andrea Matrosovs

WHEREAS Council of the Town of The Blue Mountains, through the 2020 Budget process, requested Committees of Council to provide input regarding the option to move to a Community Committee or continue status quo as a Committee of Council;

AND WHEREAS at the March 4, 2020 Agricultural Advisory Committee meeting, the Committee passed as follows:

THAT, in response to Council's February 10, 2020 direction, the Agricultural Advisory Committee recommend continuing status quo as a Committee of Council. Carried.

NOW THEREFORE Council of the Town of The Blue Mountains acknowledges and approves the Agricultural Advisory Committee maintaining status quo as a Committee of Council;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay
The motion is Carried.	

### D.1 Alex Maxwell, Resident

**Re: Roads/Winter Maintenance and Carbon Sequestration**

Moved by: Peter Bordignon

Seconded by: Jim Uram

WHEREAS the Sustainability Advisory Committee at its February 12, 2020 meeting referred Correspondence Item D.1 Alex Maxwell, Resident Re: Roads/Winter Maintenance and Carbon Sequestration to the Agricultural Advisory Committee;

AND WHEREAS the Agricultural Advisory Committee received the correspondence at its March 4, 2020 meeting and resolved as follows:

THAT the Agricultural Advisory Committee recommend that the Committee be used as a resource in drafting the operating guidelines for implementation of any windbreak tree planting program in relation to roads, Carried.

NOW THEREFORE, Council of the Town of The Blue Mountains provides confirmation to the Agricultural Advisory Committee, the Sustainability Advisory Committee and relevant Town staff that should consideration of a windbreak tree planting program be initiated by the Town, the Agricultural Advisory Committee shall be invited to provide input throughout the process;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay
The motion is Carried.	

### C.1.2 Grants and Donations Committee Report dated May 1, 2020

Moved by: Peter Bordignon

Seconded by: Paula Hope

THAT Council of The Town of The Blue Mountains receives the Grants and Donations Committee Meeting Minutes dated May 1, 2020 as attached, for information purposes;

Councillor Bordignon                      Yay

Councillor Hope                      Yay

Councillor Matrosovs                      Yay

Deputy Mayor Potter                      Yay

Councillor Sampson                      Yay

Councillor Uram                      Yay

Mayor Soever                      Yay

The motion is Carried.

### C.1.3 Community Recovery Task Force Report dated June 1, 2020

Moved by: Rob Potter

Seconded by: Paula Hope

THAT Council of the Town of The Blue Mountains receives the Community Recovery Task Force Meeting Minutes dated June 12, 2020 as attached, for information purposes;

Councillor Bordignon                      Yay

Councillor Hope                      Yay

Councillor Matrosovs                      Yay

Deputy Mayor Potter                      Yay

Councillor Sampson                      Yay

Councillor Uram                      Yay

Mayor Soever                      Yay

The motion is Carried.

### C.1 Valerie Plante, Mayor of Montreal, ICLEI Global Ambassador for Local Biodiversity

**Re: Protecting our Biodiversity and Ecosystems**

Moved by: Peter Bordignon

Seconded by: Paula Hope

THAT, having referred correspondence item C.1 to the Community Recovery Task Force for information and comment back to Council, Council of the Town of The Blue Mountains acknowledges that the Task Force received correspondence item C.1 for information purposes at the June 12, 2020 meeting;

Councillor Bordignon                      Yay

Councillor Hope                      Yay

Councillor Matrosovs                      Yay

Deputy Mayor Potter                      Yay

Councillor Sampson                      Yay

Councillor Uram                      Yay

Mayor Soever                      Yay

The motion is Carried.

## C.2 Notice of Motion (Council)

Councillor Matrosovs provided the following Notice of Motion that will be included on the July 13, 2020 Council Agenda for Council consideration:

Whereas the Town of The Blue Mountains Sustainability Advisory Committee will be working closely with staff and the selected candidate for the Town of The Blue Mountains Integrated Community Sustainability Plan (“ICSP”) Request for Proposal (“RFP”);

And Whereas the resulting ICSP will be a cornerstone of the Sustainability Advisory Committee's agenda;

NOW THEREFORE, Be it resolved that Council of the Town of The Blue Mountains grants an exemption from the Town of The Blue Mountains Purchasing of Goods and Services Policy, POL.COR.07.05, to appoint one member of the Sustainability Advisory Committee to advise during this particular RFP selection process,

### C.3 Additions to the Agenda

None

#### D. Notice of Meeting Dates

Special Committee of the Whole Meeting, July 7, 2020  
Town Hall, Council Chambers

Council Meeting, July 13, 2020  
Town Hall, Council Chambers

Committee of the Whole Meeting, August 11, 2020  
Town Hall, Council Chambers

### E. Adjourning

Moved by: Rob Potter      Seconded by: Andrea Matrosovs

THAT this Committee of the Whole does now adjourn at 2:51 p.m. to meet again, July 7, 2020, Town Hall, Council Chambers, or at the call of the Chair;

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay
The motion is Carried.	

Alar Soever, Mayor

Corrina Giles, Town Clerk