



Minutes

Transportation Committee

Meeting Date: July 21, 2020
Meeting Time: 1:00 p.m.
Location: Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Councillor Rob Sampson called the meeting to order at 1:03 p.m. with Committee members Andrew Siegwart and John White present. Mayor Alar Soever was also present. Committee member John Ardiel joined the meeting at 1:06 p.m. following the Call to Order.

Town staff present was Director of Operations Shawn Carey.

Regrets were sent by Councillor Jim Uram.

- **Traditional Territory Acknowledgement**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: John White

Seconded by: John Ardiel

THAT the Agenda of July 21, 2020 be approved as circulated, including any revisions to the Agenda, being that Item C.5 Highway 26 (Craigleith area) Speed Reduction and Item C.6 Appointment of a Transportation Committee Chair for a Period of Eighteen Months be moved to the beginning of section C. Matters for Discussion

Ardiel, John	Yay
Sampson, Rob	Yay
Siegwart, Andrew	Yay
White, John	Yay
Uram, Jim	absent

The motion is Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Transportation Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

▪ **Previous Minutes (February 26, 2020)**

Moved by: John White

Seconded by: John Ardiel

THAT the Minutes of February 26, 2020 be approved as circulated, including any revisions to be made

Ardiel, John	Yay
Sampson, Rob	Yay
Siegwart, Andrew	Yay
White, John	Yay
Uram, Jim	absent

The motion is Carried.

B. Staff Reports and Deputations

B.1 Deputations, if any

**B.1.1 Bryan Plumstead, Manager of Tourism, Grey County
Re: Grey County Cycling and Trails Master Plan**

Bryan Plumstead, Manager of Tourism for Grey County provided a presentation on the Grey County Cycling and Trails Master Plan. Bryan updated the Committee noted the Grey County Transportation Master Plan identifies active transportation as a priority and noted the Cycling and Trails Master Plan provides a long-range blueprint for municipalities and Grey County moving forward with respect to cycling. Bryan reviewed the phasing of the Master Plan and confirmed the consultation work undertaken. Bryan noted the connectivity of cycling routes is key, as well as consideration for municipal roads that could be added to the cycling network. Bryan noted cycling enhances tourism and economic development in a community and confirmed the draft Cycling and Trails Master Plan document proposes 836 kilometers of cycling infrastructure, some of which has been budgeted for, and some of which has not. Bryan confirmed the cycling network philosophy and proposed implementation.

Committee member John Ardiel noted the draft Cycling and Trails Master Plan needs to consider the original purpose of Grey County roads, being to move volumes of traffic in an efficient manner and commented that education for cyclists regarding road safety and responsibility should be included. Bryan Plumstead confirmed he would provide these concerns to County staff and noted the County, in conjunction with the Town's Director of Community Services Ryan Gibbons, is working on cycling brochures that remind cyclists of their responsibilities related to road rules.

Mayor Soever left the meeting at 1:29 p.m.

Committee member Andrew Siegwart noted most cyclists use the roadways in a responsible and safe manner.

John White noted active transportation will be a focus in the Town's Transportation Master Plan and enquired whether the County of Grey has considered a separate cycle lane/road if appropriate. Bryan confirmed that due to delays related to COVID-19, County staff have recently started working again on the Cycling and Trails Master Plan, but separate cycle lanes have not yet been considered. John White noted that any considerations for street/curb design that arise from the Cycling and Trails Master Plan should be communicated to the Town when known.

John Ardiel commented that the speed reduction on Highway 26 in Craigeith will increase vehicular traffic over the escarpment. John further noted Grey Roads 13, 40, and 2 should not be initially considered for cycling infrastructure due to the high volume of traffic utilizing the roads.

John White noted the County may consider using space in their annually produced Grey County map to provide an educational component for cyclists. John further noted the area has seen significant investment by the apple industry which will increase agricultural traffic volumes on area roads.

The Committee thanked Bryan for his presentation.

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Transportation Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or matters that are a follow-up to a Public Meeting.

Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.5 Highway 26 (Craigleith area) Speed Reduction

NOTE: Included for information is the letter Mayor Soever provided to Premier Doug Ford regarding Vehicular Traffic and Safe Capacity on Local Beaches

Moved by: John Ardiel

Seconded by: John White

THAT the Transportation Committee urgently requests Council to conduct independent assessments of the Highway 26 (Craigleith area) speed reduction and impact with follow up provided to the Committee and community for information;

AND THAT, given the time-sensitive nature of this request, the Committee requests this matter be directed to Council at the August 10, 2020 Council meeting, and immediately to the Mayor

Ardiel, John	Yay
Sampson, Rob	Yay
Siegwart, Andrew	Yay
White, John	Yay
Uram, Jim	absent

The motion is Carried.

C.6 Appointment of a Transportation Committee Chair for a Period of Eighteen Months

Moved by: Andrew Siegwart

Seconded by: John Ardiel

THAT WHEREAS Councillor Uram was appointed as Chair of the Transportation Committee effective July 9, 2019 to December 31, 2020;

AND WHEREAS Councillor Uram provided notice of his resignation as Chair but remains a Council representative of the Transportation Committee for the 2018 to 2022 Term of Council;

AND WHEREAS Councillor Sampson was appointed as the second Council representative to the Transportation Committee at the June 15, 2020 meeting of Council;

NOW THEREFORE the Transportation Committee appoints Councillor Sampson as the Chair of the Committee for an eighteen-month term effective July 21, 2020

Ardiel, John	Yay
Sampson, Rob	Yay
Siegwart, Andrew	Yay
White, John	Yay
Uram, Jim	absent

The motion is Carried.

C.1 Transportation Master Plan Terms of Reference and Phasing Update – Director of Operations Shawn Carey

John Ardiel vacated the meeting from 2:25 p.m. to 2:33 p.m.

Moved by: Andrew Siegwart

Seconded by: John Ardiel

THAT the Transportation Committee accepts the draft Transportation Master Plan Terms of Reference, as developed by the sub-committee, and advises Council to direct staff to convert the Terms of Reference into a comprehensive Request for Proposal for release in accordance with the Town’s Purchasing of Goods and Services Policy POL.COR.07.05;

AND THAT the Transportation Committee advises Council of the Town of The Blue Mountains to grant an exemption from the Town of The Blue Mountains Purchasing of Goods and Services Policy, POL.COR.07.05, to appoint John White or designate of the Transportation Advisory Committee to advise during the Transportation Master Plan RFP selection process;

AND THAT, due to the time-sensitive nature of this request, the matter be brought to Council at the August 10, 2020 Council meeting for consideration,

Ardiel, John	Yay
Siegwart, Andrew	Yay
White, John	Yay
Uram, Jim	absent
Sampson, Rob	Yay
The motion is Carried.	

C.2 Transportation Master Plan Project Coordinator Update

Note: at the February 24, 2020 Council meeting the following motion was passed:

THAT the Transportation Committee, at its December 17, 2019 meeting passed as follows:

THAT the Transportation Committee receive Staff Report FAF.19.211, entitled “Transportation Master Plan Staffing Resources”;

AND THAT the Transportation Committee endorse the preparation of a Request for Proposal to retain the services of an external consultant to complete a Transportation Master Plan as outlined in this report;

AND THAT the Transportation Committee endorse the hiring of a Transportation Master Plan Project Coordinator as outlined in the proposed Job Description included as Attachment 1, Carried.

AND THAT the Transportation Committee requests Council endorsement of the retention of a Transportation Master Plan Project Coordinator as presented in report FAF.19.211;

NOW THEREFORE, Council of the Town of The Blue Mountains approves retention of a Transportation Master Plan Project Coordinator as presented in report FAF.19.211, CARRIED.

Director of Operations Shawn Carey confirmed that interviews for the Transportation Master Plan Project Coordinator have been finalized with a start date estimated mid-August 2020. The Committee thanked Shawn for his work in getting the Coordinator position filled.

C.3 Municipality of Meaford Transportation Master Plan

The Committee was provided a copy of Meaford's Public Information Centre poster boards related to its Transportation Master Plan. The Committee emphasized the need to ensure the Transportation Master Plans on a regional scale are complimentary to the Town's.

C.4 Transportation Committee Action Item Tracking

This item was deferred to the August 18, 2020 Committee meeting.

- Grey Road 19/Grey Road 21/Simcoe Road 34 Report – John White
- Grey County Cycling and Trails Master Plan Presentation
- Grey County Comments re: Bruce St/Hwy 26 Centre-Line Configuration
- Transportation Master Plan and Project Coordinator
- Traffic Light Sequencing History and Alternatives – Pedestrian Crosswalk and Bruce Street/Highway 26 Intersection
- Operations Project Updates, as warranted
- Bridge Closure Requirements

John Ardiel left the meeting at 2:41 p.m.

D. Correspondence

None

E. New and Unfinished Business

E.1 Additions to the Agenda

E.2 Items Identified for Discussion at the Next Meeting

- Committee Action Items

F. Notice of Meeting Dates

August 18, 2020
Town Hall, Council Chambers

G. Adjournment

Moved by: John White

Seconded by: Andrew Siegart

THAT the Transportation Committee does now adjourn at 2:43 p.m. to meet again at the call of the Chair

Ardiel, John	absent
Siegart, Andrew	Yay
White, John	Yay
Uram, Jim	absent
Sampson, Rob	Yay

The motion is Carried.