



Minutes

Grants and Donations Committee Special Meeting

Meeting Date: August 28, 2020
Meeting Time: 11:00 a.m.
Location: Town Hall, Council Chambers
Prepared by: Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Councillor Peter Bordignon called the meeting to order at 11:03 a.m. with Committee members Councillor Rob Sampson and Linda Wykes present.

Town staff present were Chief Administrative Officer Shawn Everitt and Director of Finance and IT Services Ruth Prince.

Regrets were sent by Committee member Caroline Harbinson and Town Administrative Assistant Tracy Petrescu.

- **Traditional Territory Acknowledgment**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: Rob Sampson

Seconded by: Linda Wykes

THAT the Agenda of August 28, 2020 be approved as circulated, including any additions to the Agenda

Harbinson, Caroline absent

Sampson, Rob Yay

Wykes, Linda Yay

Bordignon, Peter Yay

The motion is Carried.

Declaration of Pecuniary Interest and general nature thereof

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

B. Staff Reports and Deputations

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

NOTE: Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

B.3 Staff Reports, if any

None

C. Matters for Discussion

C.1 Consideration of a Fall 2020 Event – Councillor Rob Sampson (verbal)

Moved by: Rob Sampson

Seconded by: Linda Wykes

THAT the Grants and Donations Committee endorse the Fall 2020 Oktoberfest event Saturday, September 19, 2020 at the Legion;

AND THAT the Grants and Donations Committee request Council consider permitting a noise by-law exemption for the event, closure of the parking lot adjacent to the Legion from Friday, September 18 evening to Sunday, September 20 afternoon, contribution of tables, fire extinguishers for the outdoor cooking areas, propane connection assistance for burners, arranging garbage and portable toilets, and green bins for each table, similar to the LobsterFest event;

AND THAT this matter be taken directly to Council for consideration at the September 8, 2020 Council meeting

Harbinson, Caroline absent

Sampson, Rob Yay

Wykes, Linda Yay

Bordignon, Peter Yay

The motion is Carried.

D. New and Unfinished Business

D.1 Additions to the Agenda

D.2 Items Identified for Discussion at the Next Meeting

- **Oktoberfest 2020 Event Logistics**
- **Revised draft Terms of Reference**

E. Notice of Meeting Dates

A Special Grants and Donations Committee meeting was requested for September 11, 2020 to discuss Oktoberfest.

September 18, 2020
Town Hall, Council Chambers

F. Adjournment

Moved by: Rob Sampson

Seconded by: Linda Wykes

THAT the Grants and Donations Committee does now adjourn at 11:31 a.m. to meet again at the call of the Chair

Harbinson, Caroline	absent
Sampson, Rob	Yay
Wykes, Linda	Yay
Bordignon, Peter	Yay

The motion is Carried.