



Minutes

The Blue Mountains Special Committee of the Whole

Meeting Date: September 15, 2020
Meeting Time: 9:30 a.m.
Location: Town Hall, Council Chambers (Virtual Meeting)
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

Mayor Alar Soever called the Council Meeting to order with all members of Council present. Councillor Uram vacated the Committee of the Whole meeting at 11:30 am.

Also in attendance Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, Director of Community Services Ryan Gibbons, Director of Human Resources Jennifer Moreau, Director of Legal Services Will Thomson, Director of Operations Shawn Carey, Supervisor Municipal Law Enforcement Wayne DeWitt, Director of Planning & Development Services Nathan Westendorp, Manager of Water and Wastewater Services Allison Kershaw, Manager of Purchasing and Risk Management Serena Wilgress, Manager of Information Technology Cathy Bailey and Fire Chief Steve Conn.

- **Traditional Territory Acknowledgment**
- **Moment of Reflection**

Committee then paused for a Moment of Reflection

- **Council Member Attendance**

The Town Clerk confirmed that all Council members are in attendance.

- **Approval of Agenda**

Moved by Rob Potter Seconded by: Andrea Matrosovs

THAT the Agenda of September 15, 2020 be approved as circulated, including any items added to the Agenda, being an addition at Agenda item C.3.1 Update on Residency Survey

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Yay
Mayor Soever	Yay

The motion is Carried.

NOTE: The order of the Agenda was revised as the Committee of the Whole meeting was late starting. Matters included on the September 8, 2020 Committee of the Whole Agenda that were not considered on September 8, 2020, will be included on the September 15, 2020 Special Committee of the Whole Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports
To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

None

B.2 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

NOTE: The Town of The Blue Mountains continues to be in a declared state of emergency, and Council and Committee Meetings continue to be held virtually during this time. Comments received from the public, that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

B.3 Staff Reports

B.3.1 Sole Source Surge Protection Devices, FAF.20.134

Move by: Rob Potter Seconded by: Jim Uram

THAT Council receive Staff Report FAF.20.134, entitled “Sole Source Surge Protection Devices”;

AND THAT Council authorize the sole procurement of surge protection devices from Innosys Power Inc. for Town facilities requiring protection at this time,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Nay
The motion is Carried.	

B.3.2 Revisions to Council Delegation of Powers and Duties, FAF.20.113

Moved by: Alar Soever Seconded by: Rob Potter

THAT Council receive Staff Report FAF.20.113, entitled “Revisions to Council Delegation of Powers and Duties”;

AND THAT Council receive the proposed revisions to the specific By-laws outlined in attachment 3 of this report for information purposes;

AND THAT Council direct the various Committee of the Whole Chairs, and the delegated individual, to work with staff to develop recommendations to Council regarding the delegated authorities,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay
The motion is Carried.	

B.3.3 Proposed Revisions to Procedural By-law, Including Consideration of Bill 197, being the COVID-19 Economic Recovery Act, FAF.20.135

Moved by: Rob Potter Seconded by: Paula Hope

THAT Council receive Staff Report FAF.20.135, entitled “Proposed Revisions to Procedural By-law, Including Consideration of Bill 197, being the *COVID-19 Economic Recovery Act, 2020 S.O, c. 18*”;

AND THAT, Council direct that all Council Meetings, Committee of the Whole, Committee of Adjustment and Committees of Council continue to meet electronically, pending revision of the relevant Procedural By-laws, and while the Town of The Blue Mountains is in a declared state of emergency in all or any part of the municipality;

AND THAT Council directs staff to provide a further staff report with the recommended revisions to Procedural By-laws as suggested at the September 15, 2020 Committee of the Whole meeting;

AND THAT Council direct staff to purchase the required IT equipment to allow for hybrid Council and Committee Meetings, to an upset limit of \$20,000,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Mayor Soever	Yay
Councillor Uram	Yay
Councillor Sampson	Yay
The motion is Carried.	

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

None

B.5 Correspondence, if any

None

B.6 Public Comment Period regarding matters included in the Finance, Administration, Enforcement and Fire portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

NOTE: The Town of The Blue Mountains continues to be in a declared state of emergency, and Council and Committee Meetings continue to be held virtually during this time. Comments received from the public, that have not been included on the Agenda, will be read at the meeting by the Town Clerk.

None

**Planning & Development Services Reports
To be chaired by Councillor Jim Uram**

B.14 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

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None

B.15 Staff Reports

Councillor Uram vacated the Committee of the Whole meeting at 11:30 am

B.15.3 Request for Development Charge Exemption – Follow-Up Report (20 Alice Street, Thornbury), PDS.20.79

Moved by: Rob Sampson Seconded by: Rob Potter

THAT Council receive Staff Report PDS.20.79, entitled “Request for Development Charge Exemption – Follow-Up Report (20 Alice Street, Thornbury)”;

AND THAT Council defer a decision on property-specific Development Charge exemption requests until attainable housing incentive programs are considered more fully through the Attainable Housing Community Improvement Plan project that is currently underway,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Mayor Soever	Yay
Councillor Uram	Absent
The motion is Carried.	

B.17 Correspondence, if any

**B.17.1 Susan Min
Re:20 Alice Street East, Thornbury – Development Charges**

Moved by: Paula Hope Seconded by: Rob Sampson

THAT Council receives for information the September 4, 2020 correspondence from Susan Min Re: Staff Report FAF.20.106 and PDS.20.79 as it relates to 20 Alice Street East, Thornbury;

AND THAT Council refers the correspondence to the Planning Department for inclusion in the comments received for the September 16, 2020 Public Meeting regarding this matter,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Mayor Soever	Yay
Councillor Uram	Absent
The motion is Carried.	

B.18 Public Comment Period regarding matters included in the Planning and Development Services portion of the meeting (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2019-56 Ten minutes allotted at the beginning and end of each of each section of the Committee of the Whole Meeting to receive public comments regarding matters included on the Agenda. Comments may be provided regarding staff recommendations contained in staff reports that are a follow-up to a Public Meeting, it being noted that the commenting period has ended.

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None

C. New and Unfinished Business

C.1 Committees of Council Reports

C.1.1 The Blue Mountains Code of Conduct Review Sub-Committee Report dated November 29, 2019

- [Receive Minutes \(November 29, 2019\)](#)

Moved by: Rob Potter Seconded by: Andrea Matrosovs

THAT Council of The Town of The Blue Mountains receives the Code of Conduct Review Sub-Committee Minutes dated November 29, 2019 as attached, for information purposes,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay
The motion is Carried.	

C.1.2 The Blue Mountains Community Communications Advisory Committee Report dated February 18, 2020

- [Receive Minutes \(February 18, 2020\)](#)

Moved by: Paula Hope Seconded by: Rob Sampson

THAT Council of The Town of The Blue Mountains receives the Community Communications Advisory Committee Minutes dated February 18, 2019 as attached, for information purposes,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay
The motion is Carried.	

- Receive Minutes (March 9, 2020)

THAT Council of The Town of The Blue Mountains receives Economic Development Advisory Committee minutes dated March 9, 2020, as attached, for information purposes,

The motion is Carried.

WHEREAS Council of the Town of The Blue Mountains, at the December 16, 2020 Council meeting resolved as follows:

AND WHEREAS the Economic Development Advisory Committee, at its March 9, 2020 meeting, recommended as follows:

AND THAT the Economic Development Advisory Committee does not recommend amalgamating the existing Business Improvement Area and Business Association structures, Carried.

AND THAT no changes be made at this time to the existing Business Improvement Area and Business Association structures.

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay

The motion is Carried.

C.4 Economic Development Advisory Committee Composition

Moved by: Peter Bordignon Seconded by: Paula Hope

WHEREAS Council of the Town of The Blue Mountains, through the 2020 Budget process, requested Committees of Council to provide input regarding the option to move to a Community Committee or continue status quo as a Committee of Council;

AND WHEREAS at the March 9, 2020 Economic Development Advisory Committee meeting, the Committee passed as follows:

THAT, in response to Council’s February 10, 2020 direction regarding Committee composition, the Economic Development advisory Committee recommend continuing status quo as a Committee of Council;

AND THAT the Economic Development Advisory Committee request Council’s approval to work with the Office of the Chief Administrative Officer on the Committee’s Terms of Reference, Carried.

NOW THEREFORE Council of the Town of The Blue Mountains acknowledges and approves the Economic Development Advisory Committee maintaining status quo as a Committee of Council and amending its Terms of Reference for Council consideration,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay

The motion is Carried.

**D.1 [Susanne Wussow, Publisher, The Meaford Independent Publications
Re: Community Newspaper](#)**

Moved by: Peter Bordignon Seconded by: Paula Hope

THAT Council of the Town of The Blue Mountains acknowledges correspondence item D.1 Susanne Wussow, Publisher, The Meaford Independent Publications Re: Community Newspaper was received by the Economic Development Advisory Committee March 9, 2020 for information purposes,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay

The motion is Carried.

C.1.4 The Blue Mountains Agricultural Advisory Committee Report dated June 18, 2020

▪ [Receive Minutes \(March 4, 2020\)](#)

Moved by: Andrea Matrosovs Seconded by: Rob Potter

THAT Council of the Town of The Blue Mountains receives the Agricultural Advisory Committee Minutes dated June 18, 2020 as attached, for information purposes,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay

The motion is Carried.

C.1.5 The Blue Mountains Joint Municipal Physician Recruitment and Retention Committee Report dated July 30, 2020

▪ [Receive Minutes \(July 30, 2020\)](#)

Moved by: Andrea Matrosovs Seconded by: Rob Potter

THAT Council of The Town of The Blue Mountains receives The Blue Mountains Joint Municipal Physician Recruitment and Retention Committee Minutes dated July 30, 2020 as attached, for information purposes.

Note: motions at Item C.2 and C.3 were previously considered by Council,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay

The motion is Carried.

D.1 Meaford Hospital Foundation: Request for Support

Moved by: Rob Potter

Seconded by: Andrea Matrosovs

WHEREAS Council of the Town of The Blue Mountains referred the Meaford Hospital Foundation Request for Support to the Joint Municipal Physician Recruitment and Retention Committee for information;

AND WHEREAS, at the July 30, 2020 Joint Municipal Physician Recruitment and Retention Committee meeting, the Committee recommended as follows:

THAT the Joint Municipal Physician Recruitment and Retention Committee receive the correspondence from the Meaford Hospital Foundation;

AND THAT the Joint Municipal Physician Recruitment and Retention Committee cannot recommend supporting the request at this time;

AND THAT the Joint Municipal Physician Recruitment and Retention Committee request Council follow up with the Meaford Hospital Foundation to outline proposed requests to be made over the next three years for consideration in the 2021 budget, CARRIED.

NOW THEREFORE Council acknowledges receipt of the Joint Municipal Physician Recruitment and Retention Committee's recommendations and directs staff to follow up with the Meaford Hospital Foundation to outline proposed requests to be made over the next three years for consideration in the 2021 budget,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay
The motion is Carried.	

C.2 Notice of Motion (Council)

Mayor Soever provided the following Notice of Motion that will be included on the September 21, 2020 Council Agenda for Council consideration:

That Council of the Town of The Blue Mountains hereby requests approval authority for plans of subdivision, plans of condominium, condominium exemption, and part lot control to be delegated by the County of Grey to Town of The Blue Mountains;

AND THAT Council of the Town of The Blue Mountains directs the Chief Administrative Officer and Director of Planning & Development Services to enter into discussions and associated negotiations to prepare a Draft Memorandum of Understanding applicable to the Town's delegated authorities;

AND THAT Council of the Town of The Blue Mountains directs staff to report back to Council at the appropriate time with the Draft Memorandum of Understanding for consideration;

AND THAT Council directs the Clerk to provide this resolution requesting delegated authority to the County of Grey for consideration.

C.3 Additions to the Agenda

C.3.1 Update on Residency Survey

Mayor Soever provided an update on the Town’s residency survey noting that The Blue Mountains has 3206 secondary residences according to the last Census. Mayor Soever noted that the number of people living here has an impact on the Town’s services. Mayor Soever noted that just 103 people responded to the recent survey, with 57 living in The Blue Mountains permanently, 35 secondary residences, and 11 not answering the residency question.

Moved by: Andrea Matrosovs Seconded by: Paula Hope

THAT Council direct staff to consider the implications on the increase in population in The Blue Mountains in terms of development charges and infrastructure, including the movement of people and how The Blue Mountains measures and reacts to the effect of COVID-19 in the context of the 2021 Budget and to identify areas where The Blue Mountains are particularly vulnerable,

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay
The motion is Carried.	

D. Notice of Meeting Dates

Special Meeting of Council, September 16, 2020
Town Hall, Council Chambers

Council Meeting, September 21, 2020
Town Hall, Council Chambers

Committee of the Whole Meeting, September 22, 2020
Town Hall, Council Chambers

Special Meeting of Council, September 29, 2020
Town Hall, Council Chambers

Special Meeting of Council, September 30, 2020
Town Hall, Council Chambers

E. **Adjournment**

Moved by: Andrea Matrosovs Seconded by: Paula Hope

THAT this Committee of the Whole does now adjourn at 12:15 p.m. to meet again,
September 22, 2020, Town Hall, Council Chambers, or at the call of the Chair.

Councillor Bordignon	Yay
Councillor Hope	Yay
Councillor Matrosovs	Yay
Deputy Mayor Potter	Yay
Councillor Sampson	Yay
Councillor Uram	Absent
Mayor Soever	Yay
The motion is Carried.	

Alar Soever, Mayor

Corrina Giles, Town Clerk