



Agenda

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: November 5, 2018
Meeting Time: 2:00 p.m.
Location: Town Hall, Council Chambers
32 Mill Street, Thornbury, ON
Prepared by Corrina Giles, Town Clerk

A. Call to Order

- **Moment of Reflection**
- **Approval of Agenda**

Recommended (Move, second)

THAT the Agenda of November 5, 2018 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

Recommended (Move, second)

THAT the Committee of the Whole minutes of October 1, 2018 and Special Committee of the Whole minutes of September 17, 2018 and October 10, 2018 be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4, B.9 and B.14 as listed:

- **B.4.1 Monthly Financial Report – September 2018, FAF.18.141**
- **B.4.2 3rd Quarter 2018 Interim CAO Update, FAF.18.149**
- **B.4.3 Follow-up to The Blue Mountains' 2018 Municipal and School Board Election, FAF.18.148**
- **B.9.1 Transit Pilot Project Three Month Services Update, CSPW.18.080**

- **B.9.2 Z Vineyard / Winery Development - Consideration of Traffic Review, CSPW.18.081**
- **B.14.1 Planning Applications – Month of September, 2018, PDS.18.122**
- **B.14.2 Year-to-Date 2018 Building Services Statistics, PDS.18.106**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of November 5, 2018 be adopted as circulated, less any items requested for separate review and discussion.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports

To be chaired by Councillor R.J. Gamble

B.1 Deputations, if any

B.1.1 Stu Frith, Blue Mountain Short Term Accommodations (BMSTA)

Re: Total STA Occupant Load Policy and Responsible Person Position – Policy and Enforcement Protocols/Demerit Point Policy

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

B.3.1 STA By-law Revision, FAF.18.151

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.151, entitled “STA By-law Revision”;

AND THAT Council receive the draft Short Term Accommodation licensing By-law as attached to Staff Report FAF.18.151;

AND THAT Council direct staff to initiate the Public Consultation Process including the required Public Meeting for consideration of the draft Short Term Accommodation and draft Property Standards By-law for consideration.

B.3.2 CAO Performance Appraisal Process Policy, FAF.18.145

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.145, entitled “CAO Performance Appraisal Process Policy”; and

AND THAT Council approve the new Corporate Policy POL.COR.18.XX “CAO Performance Appraisal Process Policy POL.COR.18.XX”;

AND THAT Council rescinds POL.COR.10.17 “CAO Performance Monitoring Policy”.

B.3.3 Follow-up to Public Meeting to Receive comments on Procedural By-law 2018-20 regarding the Use of Cell Phones/Recording Devices at Council Meetings, FAF.18.136

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.136, entitled “Follow-up to Public Meeting to Receive comments on Procedural By-law 2018-20 regarding the Use of Cell Phones/Recording Devices at Council Meetings”;

AND THAT Council direct that By-law 2018-20, being a By-law for governing the calling, place and proceedings of meetings of the Municipal Council for the Town of The Blue Mountains (“Procedural By-law”) be revised to include the following paragraph in Section 4.0 Meetings of Council:

4.9 Members of Council shall turn off all cell phones and pagers during Committee of the Whole and Council meetings.

4.10 During meetings that are closed to the public, no member of Council or staff (with the exception of the Clerk, or designate) shall be permitted to have in their possession, any cell phone or electronic device that has the ability to record.

B.4 Finance, Administration, Enforcement and Fire “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 Monthly Financial Report – September 2018, FAF.18.141

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.141 entitled “Monthly Financial Report – September 2018” for information purposes.

B.4.2 3rd Quarter 2018 Interim CAO Update, FAF.18.149

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.149 entitled “3rd Quarter 2018 Interim CAO update” for information.

B.4.3 Follow-up to The Blue Mountains’ 2018 Municipal and School Board Election, FAF.18.148

Recommended (Move, second)

THAT Council receive Staff Report FAF.18.148, entitled “Follow-up to The Blue Mountains’ 2018 Municipal and School Board Election” for information purposes.

B.5 Correspondence, if any

None

**Community Services and Infrastructure & Public Works Reports
To be chaired by Councillor John McGee**

B.6 Deputations, if any

**B.6.1 Vivienne R. Alper, Thornbury Community Garden
Re: Water Charge for Thornbury Committee Garden**

B.7 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.8 Staff Reports

None

B.9 Community Services and Infrastructure & Public Works Reports “Information Reports” and correspondence to be considered in the adoption of the Consent Agenda:

B.9.1 Transit Pilot Project Three Month Service Update, CSPW.18.080

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.080, entitled “Transit Pilot Project Three Month Service Update” for information purposes.

B.9.2 Z Vineyard / Winery Development - Consideration of Traffic Review, CSPW.18.081

Recommended (Move, second)

THAT Council receive Staff Report CSPW.18.081, entitled “Z Vineyard / Winery Development - Consideration of Traffic Review” for their information.

B.10 Correspondence, if any

None

Planning & Development Services Reports

To be chaired by Councillor Joe Halos

B.11 Deputations, if any

None

B.12 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

B.13 Staff Reports

B.13.1 Assumption of Windfall Phase 1, PDS.18.124

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.124, entitled “Assumption of Windfall Phase 1” for information:

AND THAT Council enact a By-law to approve full acceptance and assumption of the public works constructed and installed within Registered Plan 16M-42.

B.13.2 By-law to Establish Lands as Part of a Public Highway – George McRae Road, PDS.18.127

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.127, entitled “By-law to establish lands as part of a public highway – George McRae Road”;

AND THAT Council enact a by-law to establish the lands described as Block 45, Plan 16M-24 as part of the public highway known as George McRae Road.

B.13.3 By-law to Establish Lands as Part of a Public Highway – Crosswinds Boulevard, PDS.18.128

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.128, entitled “By-law to establish lands as part of a public highway – Crosswinds Boulevard”;

AND THAT Council enact a by-law to establish the lands described as Block 67, Plan 16M-42 as part of the public highway known as Crosswinds Boulevard.

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

B.14.1 Planning Applications – Month of September, 2018, PDS.18.122

Recommended (Move, second)

THAT Council receive Staff Report PDS.18.122, entitled “Planning Applications – Month of September, 2018” for information purposes.

B.14.2 Year-to-Date 2018 Building Services Statistics, PDS.18.106

Recommended (Move, second)

THAT Committee of the Whole receive Staff Report PDS.18.106, entitled “Year-to-Date 2018 Building Services Statistics” for information purposes.

B.15 Correspondence, if any

None

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario’s *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town’s website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

None

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion (Council)

D.2 Additions to the Agenda

E. Notice of Meeting Dates

Council Meeting, November 19, 2018
Town Hall, Council Chambers

Inaugural Meeting of Council, December 3, 2018, 11:00 a.m.
Town Hall, Council Chambers

Committee of the Whole Meeting, December 10, 2018
Town Hall, Council Chambers

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again,
December 10, 2018, Town Hall, Council Chambers, or at the call of the Chair.