Agenda

The Blue Mountains, Committee of the Whole Meeting

Meeting Date: **July 3, 2019**
Meeting Time: **10:00 a.m.**
Location: **Town Hall, Council Chambers**
32 Mill Street, Thornbury, ON
Prepared by **Corrina Giles, Town Clerk**

A. Call to Order

- **Moment of Reflection**

- **Approval of Agenda**

  Recommended (Move, second)

  THAT the Agenda of July 3, 2019 be approved as circulated, including any items added to the Agenda.

- **Declaration of Pecuniary Interest and general nature thereof**
  NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2018-20, Council Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

- **Previous Minutes**

  Recommended (Move, second)

  THAT the Committee of the Whole minutes of May 22, 2019 and June 10, 2019 and Special Committee of the Whole minutes of May 27, 2019 be adopted as circulated, including any revisions to be made.

- **Adoption of Consent Agenda**

  With the adoption of the Consent Agenda, all Recommendations found within the staff reports at Agenda items B.4 and B.14 as listed:

  - **B.4.1 Monthly Financial Report – May 2019, FAF.19.114**
  - **B.4.2 1st and 2nd Quarter of 2019 Committee of Council Update, FAF.19.117**
  - **B.4.3 Updates regarding Reference Checks for Committees of Council and Library Board, FAF.19.122**

- **B.14.1 Public Meeting Information Report – Zoning By-law Amendment: Housekeeping Changes, PDS.19.76**
- **B.14.2 Information Report on the Old Lakeshore Road Neighbourhood Plan, PDS.19.77**
- **B.14.3 Public Meeting Information Report – Zoning By-law Amendment for Bed and Breakfast (160 Grand Cypress Lane), PDS.19.81**
- **B.14.4 Committee of Adjustment 2018 Annual Report, PDS.19.83**

are then approved or received by the Committee of the Whole, as noted. The Consent Agenda content is available to the public when the Agenda is finalized but is not subject to discussion from the floor at this time, however, representations may be made at subsequent meetings on matters of interest.

Recommended (Move, second)

THAT the Consent Agenda of July 3, 2019 be adopted as circulated, less any items requested for separate review and discussion.

B. Staff Reports, Deputations, Correspondence

Finance, Administration, Enforcement and Fire Reports
To be chaired by Councillor Rob Sampson

B.1 Deputations, if any

None

B.2 Public Comment Period (each speaker is allotted three minutes)

NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting.

B.3 Staff Reports

B.3.1 Non-union Salary Grid Review, FAF.19.104

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.104, entitled “Non-union Salary Grid Review”;

AND THAT Council direct staff to proceed with hiring a consultant or organization to assist with a study and review of the Town’s existing non-union salary grid and to provide options for a merit-based salary grid and or employee bonus system for consideration in the 2020 budget.

B.3.2 Electronic Timesheets, FAF.19.105

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.105, entitled "Electronic Timesheets";

AND THAT Council direct staff to research and implement an electronic timesheet system for workforce tracking;

AND THAT Council approve the creation of an $80,000 budget for an electronic timesheet software to be funded from Working Capital.

B.3.3 Code of Conduct Revisions, FAF.19.106

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.106 entitled "Code of Conduct Revisions";

AND THAT Council provide direction to staff on the proposed revisions to the Code of Conduct for Members of Council and Local Boards Policy and direct staff to proceed to a Public Meeting to receive comments, as is required by the Provision of Notice and Manner of Giving Notice Policy POL.COR.07.03.

B.3.4 Request to Initiate a Joint Police Services Board Meeting, FAF.19.110

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.110, entitled "Request to Initiate a Joint Police Services Board Meeting";

AND THAT Council endorse hosting a Joint Police Services Board meeting between the Town of Collingwood Police Services Board and the Town of The Blue Mountains Police Services Board;

AND THAT Council authorize the Mayor to initiate a formal written invitation to the Mayor of the Town of Collingwood, the Chair of the Collingwood Police Service Board and the Collingwood Detachment Commander of the Ontario Provincial Police to attend a Joint Police Services Board to be hosted in The Blue Mountains.

B.3.5 Municipal Representation at the South Georgian Bay SubRegion Alliance Table, FAF.19.129

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.129, entitled "Municipal Representation at the South Georgian Bay SubRegion Alliance Table";

AND THAT Council appoint _____ as the Town's Municipal Representative to the South Georgian Bay SubRegion Alliance Table.

B.3.6 Council Meeting at Blue Mountain Resort, FAF.19.111

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.111, entitled "Council Meeting at Blue Mountain Resort";

AND THAT Council directs staff to proceed with the coordination of the October 21st, 2019 Council Meeting to be hosted at Blue Mountain Resort;

AND THAT Council acknowledges that the Council meeting will not be live streamed, but that a video recording of the meeting will be posted to the Town website.

B.3.7 Cooper & Soever Wedding – 109 East Ridge Drive (Lora Bay Golf Club) – Noise By-law Relief Request, FAF.19.095

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.095 "Cooper & Soever Wedding – 109 East Ridge Drive (Lora Bay Golf Club) – Noise By-law Relief Request"; and

THAT Council grant relief from the provisions of the Noise By-law for a wedding on Saturday August 17th, 2019 at 109 East Ridge Drive (Lora Bay Golf Club) from 4:00 p.m. to 12:00 a.m. with a DJ playing music indoors.

B.3.8 The Corner Café – 7 Bruce Street South – Noise By-law Relief Request, FAF.19.096

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.096 "The Corner Café – 7 Bruce Street South – Noise By-law Relief Request"; and

THAT Council grant relief from the provisions of the Noise By-law for indoor live music at the Corner Café, 7 Bruce Street South on Thursdays until 10:00 p.m., Fridays and Saturdays until 11:00 p.m., and long weekend Sundays until 10:00 p.m. from June 1st, 2019 through October 14th, 2019.

B.3.9 Woodstock 50 – 60 Bay Street East (Bayview Part) – Noise By-law Relief Request, FAF.19.112

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.112 "Woodstock 50 – 60 Bay Street East (Bayview Park) – Noise By-law Relief Request"; and

AND THAT Council grant relief from the provisions of the Noise By-law for the "Woodstock 50" event at Bayview Park on August 18, 2019 from 1:00 p.m. to 9:00 p.m. with amplified live music.

B.3.10 Touch of Taryn Foundation – 76 Victoria Street South (Moreau Park) – Noise By-law Relief Request, FAF.19.113

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.113 "Touch of Taryn Foundation – 76 Victoria Street South (Moreau Park) – Noise By-law Relief Request"; and

THAT Council grant relief from the provisions of the Noise By-law for Touch of Taryn Foundation's annual charity baseball tournament at 76 Victoria Street South on Saturday August 17th, 2019 from 8:00 a.m. to 9:00 p.m. with amplified announcements and sound from the crowd/cheering.

B.3.11 Amendment to By-law No. 2018-67, being a By-law to appoint Municipal Law Enforcement Officers (MLEOs), FAF.19.115

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.115, entitled "Amendment to By-law No. 2018-67, being a By-law to appoint Municipal Law Enforcement Officers (MLEOs)";

AND THAT Council enact an amendment to By-law No. 2018-67, being a By-law to appoint Municipal Law Enforcement Officers, that would update the list of persons appointed as Municipal Law Enforcement Officers for the purposes of enforcing specific parking related by-laws of the municipality on specific lands.

B.3.12 Corporate Strategic Plan Process Overview, FAF.19.119

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.119, entitled "Corporate Strategic Plan Process Overview";

AND THAT Council endorse the Corporate Strategic Planning process as outlined in this report;

AND THAT Council approve the hiring of a 5 month contract position to provide administrative resources in the development of the Strategic Plan update process.

B.3.13 Draft Procedural By-law for Council Consideration before Proceeding to Public Meeting, FAF.19.120

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.120, entitled "Draft Procedural By-law for Council Consideration before Proceeding to Public Meeting";

AND THAT Council direct staff to proceed to a Public Meeting to receive comments regarding the draft Procedural By-law, as attached to the within staff report.

B.4 Finance, Administration, Enforcement and Fire "Information Reports" and correspondence to be considered in the adoption of the Consent Agenda

B.4.1 Monthly Financial Report – May 2019, FAF.19.114

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.114 entitled "Monthly Financial Report – May 2019" for information purposes.

B.4.2 1st and 2nd Quarter of 2019 Committee of Council Update, FAF.19.117

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.117, entitled "1st and 2nd Quarter of 2019 Committees of Council Update" for information.

B.4.3 Updates regarding Reference Checks for Committees of Council and Library Board, FAF.19.122

Recommended (Move, second)

THAT Council receive Staff Report FAF.19.122, entitled "Updates regarding Reference Checks for Committees of Council and Public Library Board" for information purposes.

B.5 Correspondence, if any

None

Community Services and Infrastructure & Public Works Reports
To be chaired by Councillor Rob Potter

B.6 Deputations, if any

None

B.7 Public Comment Period (each speaker is allotted three minutes)
NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting**.**

B.8 Staff Reports

None

B.9 Community Services and Infrastructure and Public Works "Information Reports" and correspondence to be considered in the adoption of the Consent Agenda

None

B.10 Correspondence, if any

None

Planning & Development Services Reports
To be chaired by Councillor Jim Uram

B.11 Deputations, if any

None

B.12 Public Comment Period (each speaker is allotted three minutes)
NOTE: In accordance with the Town Procedural By-law 2018-20 ten minutes is allotted to receive public comments regarding staff reports included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters, or regarding matters that are a follow-up to a Public Meeting. Each speaker is allotted three minutes.

B.13 Staff Reports

B.13.1 Planning Recommendation Report – Zoning By-law Amendment for Bed & Breakfast (111 Marsh Street), PDS.19.61

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.61 "Planning Recommendation Report - Zoning By-law Amendment for Bed & Breakfast (111 Marsh Street)";

THAT Council enact a Zoning By-law Amendment to permit the use of a Bed and Breakfast Establishment in the existing dwelling.

B.13.2 Planning Recommendation Report – Spy Cider House Temporary Use Zoning By-law (808108 24th Sideroad), PDS.19.63

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.63 "Planning Recommendation Report – Spy Cider House Temporary Use Zoning By-law (808108 24th Sideroad)"; and

THAT Council enact a temporary Zoning By-law Amendment to permit the use of a trailer for an office and two shipping containers for storage, for a period of three years.

B.13.3 Public Meeting Information Report – Zoning By-law Amendment: Short Term Accommodation Uses, PDS.19.75

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.75, entitled "Public Meeting Information Report – Zoning By-law Amendment: Short Term Accommodation Uses";

THAT Council direct Staff to further review the definition of 'Rental or Lease Management Company' and report back with a recommended definition.

THAT Council direct Staff to further review all properties that list a Short Term Accommodation Use as a permitted use and to report back to Council on the appropriateness of a Short Term Accommodation Use in those locations.

B.13.4 Planning Recommendation Report – Zoning By-law Amendment for Bed and Breakfast (Part Lot 13, Concession 4), PDS.19.82

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.82, entitled "Planning Recommendation Report - Zoning By-law Amendment for Bed and Breakfast (Part Lot 13, Concession 4)";

AND THAT Council enact a Zoning By-law Amendment to include a Bed and Breakfast Establishment up to three (3) bedrooms as an additional permitted use for the lands, subject to a holding 'h' provision, and to re-zone a portion of the lands to the Hazard 'H' zone to reflect existing flood prone areas.

B.14 Planning & Development Services Information Reports and correspondence to be considered in the adoption of the Consent Agenda:

B.14.1 Public Meeting Information Report – Zoning By-law Amendment: Housekeeping Changes, PDS.19.76

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.76, entitled "Public Meeting Information Report – Zoning By-law Amendment: Housekeeping Changes" for information only.

B.14.2 Information Report on the Old Lakeshore Road Neighbourhood Plan, PDS.19.77

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.77, "Information Report on the Old Lakeshore Road Neighbourhood Plan", for information purposes.

B.14.3 Public Meeting Information Report – Zoning By-law Amendment for Bed and Breakfast (160 Grand Cypress Lane), PDS.19.81

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.81, entitled "Public Meeting Information Report – Zoning By-law Amendment for Bed and Breakfast (160 Grand Cypress Lane)" for information purposes only.

B.14.4 Committee of Adjustment 2018 Annual Report, PDS.19.83

Recommended (Move, second)

THAT Council receive Staff Report PDS.19.83, entitled "Committee of Adjustment 2018 Annual Report", for information purposes.

B.15 Correspondence, if any

None

C. 5:00 PM Public Meetings / Deputations

Under the authority of the *Municipal Act, 2001* and in accordance with Ontario's *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA), The Corporation of the Town of The Blue Mountains wishes to inform the public that all information including opinions, presentations, reports and documentation provided for or at a Public Meeting, Public Consultation, or other Public Process are considered part of the public record. This information may be posted on the Town's website and or/ made available to the public upon request.

C.1 Statutory Public Meetings

C.1.1 Public Meeting: Application for Zoning Amendment
Re: Short Term Accommodation Uses – Municipal Wide

C.1.2 Public Meeting: Application for Zoning Amendment
Re: 160 Grand Cypress Lane – Bed & Breakfast

C.1.3 Public Meeting: Application for Zoning Amendment
Re: Comprehensive Zoning By-law 2018-65 - Housekeeping Amendments

C.1.4 Public Meeting: Proposed Amendments
Re: Municipal Tree Preservation By-law 2010-68

C.2 Deputation

None

D. New and Unfinished Business

D.1 Notice of Motion (Council)

D.2 Additions to the Agenda

E. Notice of Meeting Dates

Special Committee of the Whole Meeting, July 8, 2019, 1:00 p.m.
Town Hall, Council Chambers

Special Committee of the Whole Meeting, July 15, 2019, 11:00 a.m.
Town Hall, Council Chambers

Council Meeting, July 15, 2019
Town Hall, Council Chambers

Special Council Meeting, July 16, 2019, 7:00 p.m.
Town Hall, Council Chambers

F. Adjournment

Recommended (Move, second)

THAT this Committee of the Whole does now adjourn at (time) p.m. to meet again, July 3, 2019, Town Hall, Council Chambers, or at the call of the Chair.