



Staff Report

Finance and IT Services

Report To: Committee of the Whole
Meeting Date: May 19, 2020
Report Number: FAF.20.082
Subject: Monthly Financial Report – April 2020
Prepared by: Katherine Dabrowa, Budget Analyst

A. Recommendations

THAT Council receive Staff Report FAF.20.082 entitled “Monthly Financial Report – April 2020” for information purposes.

B. Overview

This report outlines the Town’s unaudited financial activities as of April 30, 2020.

C. Background

On a monthly basis Finance staff provide Council with an update on the financial activities of the Town. This report is broken down into 3 sections; Taxation, which looks at all tax funded departments, Water and Wastewater, and User Fees, which includes the Building Department and Harbour. Also attached are charts that highlight major areas of the Town; such as Development Charges collected, Salaries and Benefits, and other important financial indicators.

Charts are also included to outline Bid Awards and Contract Extensions in excess of \$25,000, as awarded by Staff as per the Town’s Purchasing Policy. These charts will reflect the contracts awarded and extended within that particular month.

D. Analysis

Tax Supported Services

After four months of operations, the taxation funded departments are at 30% of expenses overall and 16% of external revenue.

Large expense categories such as Salaries and Benefits, Administrative Expenses and Communications are all sitting a little below budget. Because there are a number of approved additional staff that were included in the 2020 Additions to the Base Budget that have not yet

been hired, it is expected that the Town will see a slight savings in Salaries and Benefits until these positions are hired. Additionally, Covid-19 has temporarily suspended the hiring of seasonal positions, which will also cause Salaries and Benefits and its related expenses to trend slightly below budget

Financial Expenses and Purchased Services are both trending below budget for this time of year. Financial Expenses are at 10% of budget because the debt payments for Town Hall and the OPP Station are not due until June, and the payments to the Conservation Authorities have not yet been made. Purchased Services are also below budget at 20% as many studies and projects are delayed due to the Covid-19 pandemic.

Operating Expenses, Equipment and Premise and Site Expenses are all over budget for this time of year, mostly due to commitments. Operating Expenses (80%) are above budget because the full budget for maintenance gravel (\$444,000) has been committed for the year. Equipment Expenses (56%) are appearing over budget because the majority of the IT Service Agreements have been paid or committed for 2020, which represents over half of the equipment expense budget. Premise and Site is at 60% of budget as the cleaning and site maintenance contracts have been committed for the full year.

External Revenue appears slightly under budget, and this is directly related to a loss of revenues due to the pandemic.

Although the taxation related categories appear under budget for now, the full impact of Covid-19 will not be seen until later months. However, all of the Town's fixed expenses and those that are unaffected by the pandemic seem to be trending as expected for this time of year.

Water and Wastewater Operations

After four months of operations, the Water and Wastewater Divisions are at 30% of expenses and 16% of external revenue.

Large expense categories, much like taxation, are slightly below budget for this time of year, including Salaries and Benefits, Operating Expenses, Personnel and Communications. Salaries and Benefits and its related expenses will be slightly under budget, as there were two additional Water and Wastewater Operations added as addition to the 2020 Budget that have not been hired yet.

Equipment Related and Premise and Site are both appearing over budget for this time of year. Equipment Related Expenses are at 61% of budget due to a Watermain break while Premise and Site appears over budget at 88% as the entire site maintenance budget has been committed for the year, which includes snow removal and grass cutting.

Purchased Services, alternatively, is below budget for this time of year at 3% as the majority of this budget is made up of the Water Distribution Master Plan which is a continuing project from 2019.

Although Revenues appear to be under budget for this time of year at 16%, this is only for two months of billings, and the March and April Water and Wastewater bills will not be sent out until early May.

User Fee Supported Operations (Building and Harbour)

As of the end of April, the Building and Harbour Divisions are at 20% of expenses and 23% of revenues.

Salaries and Benefits are under budget, as well as the related expense categories, such as Administrative, Communications, and Personnel as the Harbour Manager position is vacant, and seasonal workers have not started. All fixed charges are trending as expected for this time of year.

The Building Department is sitting at 20% of Revenue which is expected, as the first few months of the year are typically slower than summer months, however, this is also being affected by the pandemic. The Harbour is at 29% of budget which is also to be expected, as the boating season has not yet started.

E. The Blue Mountains' Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence
Objective #4: To Be a Financially Responsible Organization

F. Environmental Impacts

None.

G. Financial Impact

As per above.

H. In consultation with

Brenna Agnew, Account Analyst
Kris Couture, Manager of Revenue
Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets
Serena Wilgress, Manager of Purchasing and Risk Management

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Katherine Dabrowa, Budget Analyst at finance@thebluemountains.ca.

J. Attached

1. April 2020 Flash Report
2. April 2020 Budget Variance Report Tax Levy Summary
3. April 2020 Budget Variance Report Water and Wastewater Services Summary
4. April 2020 Budget Variance Report User Fee Summary
5. April 2020 Cheque Register

Respectfully Submitted,

Katherine Dabrowa
Budget Analyst

Ruth Prince
Director of Finance and IT Services

For more information, please contact:
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519-599-3131 extension 230

2020 Development Charges Collected

Month	2020 Monthly Actuals	2019 Monthly Actuals
January	\$ 35,614	\$ 98,734
February	\$ 427,208	\$ 109,277
March	\$ 108,927	\$ 70,027
April	\$ 1,365,342	\$ 221,350
May		\$ 948,533
June		\$ 593,349
July		\$ 163,784
August		\$ 151,836
September		\$ 3,486,011
October		\$ (119,074)
November		\$ 1,527,361
December		\$ 58,942
Total	\$ 1,937,091	\$ 7,310,130

Reserve Fund	Reserve Fund Balance
General Government	\$ (1,567)
Fire	\$ 678,298
Police	\$ 26,990
Parking & By-Law	\$ 207,943
Public Works	\$ 892,804
Roads and Related	\$ 7,003,323
Solid Waste	\$ 43,814
Parks and Recreation	\$ 1,769,917
Library	\$ 1,530,382
Water	\$ 5,917,548
Wastewater	\$ 4,185,124
Total	\$ 22,254,576

Estimated from the DC Background Study	\$ 8,360,166
2020 Year to Date Actual	\$ 1,937,091
2019 Year to Date Actual	\$ 499,388
Percent of Budget	23.17%

2020 Legal Fees

Month	2020 Monthly Actual	2020 Monthly Budget	Variance \$	Variance %	2020 YTD Actual	2020 YTD Budget	Variance \$	Variance %
January	\$ 4,501	\$ 1,413	\$ 3,088	318.6%	\$ 4,501	\$ 1,413	\$ 3,088	318.6%
February	\$ 18,381	\$ 4,993	\$ 13,388	368.1%	\$ 22,882	\$ 6,406	\$ 16,476	357.2%
March	\$ 29,832	\$ 18,078	\$ 11,754	165.0%	\$ 52,714	\$ 24,484	\$ 28,230	215.3%
April	\$ 5,646	\$ 11,765	\$ (6,118)	48.0%	\$ 58,360	\$ 36,249	\$ 22,112	161.0.0%
May		\$ 23,477				\$ 59,725		
June		\$ 16,191				\$ 75,916		
July		\$ 8,457				\$ 84,373		
August		\$ 17,585				\$ 101,958		
September		\$ 13,742				\$ 115,700		
October		\$ 17,516				\$ 133,216		
November		\$ 33,668				\$ 166,884		
December		\$ 58,116				\$ 225,000		
Total	\$ 58,360	\$ 225,000			\$ 28,360	\$ 225,000		

Department	2020 Actual	% of Total
Council	\$ 242	0.4%
Integrity Commissioner	\$ 0	0.0%
Human Resources	\$ 1,136	1.9%
Finance	\$ 722	1.2%
Corporate	\$ 3,268	5.6%
By-law Services	\$ 1,088	1.9%
STA	\$ 0	0.0%
Operations	\$ 0	0.0%
DC Appeal	\$ 8,563	14.7%
Appeals to LPAT	\$ 15,365	26.3%
Planning	\$ 8,111	13.9%
Building Services	\$ 19,864	34.0%
Total	\$ 58,360	100.0%

	2020	2019
Annual Budget	\$ 225,000	\$ 305,100
Year to Date Actual	\$ 58,360	\$ 105,201
Year to Date Budget	\$ 36,249	n/a
Year to Date Budget to Actual	\$ 22,112	n/a
Percent of Budget	25.9%	32.7%

2020 Town Salaries and Benefits

Month	2020 Monthly Actual	2020 Monthly Budget	Variance \$	Variance %	2020 YTD Actual	2020 YTD Budget	Variance \$	Variance %
January	\$ 1,009,930	\$ 1,099,076	\$ (89,146)	91.9%	\$ 1,009,930	\$ 1,099,076	\$ (89,146)	91.9%
February	\$ 1,058,710	\$ 1,038,138	\$ 20,572	102.0%	\$ 2,068,641	\$ 2,137,214	\$ (68,574)	96.8%
March	\$ 1,194,237	\$ 1,109,712	\$ 84,526	107.6%	\$ 3,262,361	\$ 3,246,926	\$ 15,952	100.5%
April	\$ 1,321,195	\$ 1,119,402	\$ 201,793	118.0%	\$ 4,584,073	\$ 4,366,328	\$ 217,745	105.0%
May		\$ 1,287,572				\$ 5,653,900		
June		\$ 1,151,747				\$ 6,805,646		
July		\$ 1,167,154				\$ 7,972,800		
August		\$ 1,339,408				\$ 9,312,209		
September		\$ 1,137,987				\$ 10,450,196		
October		\$ 1,312,627				\$ 11,762,823		
November		\$ 1,051,755				\$ 12,814,577		
December		\$ 1,371,568				\$ 14,186,145		
Totals	\$ 4,584,073	\$ 14,186,145			\$ 4,584,073	\$ 14,186,145		

	2020	2019
Annual Budget	\$ 14,186,145	\$ 13,536,154
Year to Date Actual	\$ 4,584,073	\$ 4,094,520
Year to Date Budget	\$ 4,366,328	n/a
Year to Date Budget to Actual	\$ 217,745	n/a
Percent of Budget	32.3%	30.2%

The Salaries and Benefits noted above represent all wages and health benefits for Town employees, including Taxation funded Departments, as well as Water, Wastewater, and the User Fee funded Departments (Harbour and Building).

The Salaries and Benefits also includes volunteer firefighters, overtime, as well as any allowances, such as travel and car allowances.

Salaries and Benefits are accrued each month to accurately represent the expenses during each month.

2020 Hydro Costs and Consumption

Month	2020 Monthly Consumption	2020 Monthly Actual	2020 Monthly Budget	Variance \$	Variance %	2020 YTD Actual	2020 YTD Budget	Variance \$	Variance %
January	622,949	\$ 102,298	\$ 103,925	\$ (1,626)	98.4%	\$ 102,298	\$ 103,925	\$ (1,626)	98.4%
February	569,552	\$ 110,491	\$ 101,796	\$ 8,695	108.5%	\$ 212,789	\$ 205,721	\$ 7,068	103.4%
March	55,103	\$ 86,836	\$ 96,578	\$ (9,741)	89.9%	\$ 299,626	\$ 302,299	\$ (2,673)	99.1%
April	0	\$ 76,644	\$ 81,680	\$ (5,036)	93.8%	\$ 376,270	\$ 383,979	\$ (7,710)	98.0%
May			\$ 85,705				\$ 469,684		
June			\$ 86,389				\$ 556,074		
July			\$ 84,105				\$ 640,179		
August			\$ 79,344				\$ 719,523		
September			\$ 86,076				\$ 805,598		
October			\$ 83,955				\$ 889,554		
November			\$ 72,222				\$ 961,776		
December			\$ 95,303				\$ 1,057,079		
Totals	1,247,604	\$ 376,270	\$ 1,057,079			\$ 376,270	\$ 1,057,079		

	2020	2019
Annual Budget	\$ 1,057,079	\$ 1,092,310
Year to Date Actual	\$ 376,270	\$ 366,280
Year to Date Budget	\$ 383,979	n/a
Year to Date Budget to Actual	\$ (7,710)	n/a
Percent of Budget	35.6%	33.5%

The above chart includes the hydro costs for all Town facilities, including streetlights. Staff continue to be conscious about energy consumption; however, certain Town facilities require large uses of hydro to operate, including the water and wastewater plants. The \$1,057,079 hydro budget for 2020 includes \$453,000 for the Wastewater Plants and its pumping and lift stations, as well as \$289,000 for the Water Plant, reservoirs, and water distribution

March and April Monthly Actual (\$) have been accrued, as not all hydro invoices had been received for March and April as of the date of writing this report.

2020 Grants

Grant	Funding Received	Total 2020 Grant
Ontario Community Infrastructure Fund	\$ 0	\$ 912,915
Ontario Municipal Partnership Fund	\$ 649,900	\$ 1,299,800
Stewardship	\$ 38,356	\$ 153,424
Gas Tax	\$ 0	\$ 213,112
Total	\$ 688,256	\$ 2,579,251

The Ontario Community Infrastructure Fund (OCIF) Grant is being used for the Elma Street and Alice Street West Reconstruction Project, which is expected to be completed in 2020.

The Ontario Municipal Partnership Fund (OMPF) is the Province's main transfer payment to municipalities and is automatically calculated by the Province. The Town's annual budget reflects the funding amount that the Town will receive through the OMPF each year.

The Stewardship Grant funds 50% of the net costs of the Blue Box Program by making payments to municipalities on a quarterly basis. The Town will receive \$153,424 in funding in 2020. This funding is determined by the Resource Productivity and Recovery Authority.

The Town receives Federal Gas Tax annually that can be used against the cost of operating or capital programs that meet the criteria as set out by the Association of Municipalities of Ontario (AMO).

2020 Long-Term Debt Payments

Debt	Principal	Interest	Annual Payments	Principal Balance
Town Hall	\$ 0	\$ 0	\$ 255,735	\$ 1,773,028
OPP Station	\$ 0	\$ 0	\$ 37,375	\$ 492,772
Water Reservoir	\$ 40,000	\$ 2,016	\$ 128,172	\$ 920,000
Harbour Docks/Dredging	\$ 20,400	\$ 1,550	\$ 58,205	\$ 530,391
Total	\$ 60,400	\$ 3,566	\$ 479,487	\$ 3,716,191

The Town Hall Facility loan was taken out in 2012 for \$3,300,000 at a 2% interest rate. The final payment will be made in June 2027.

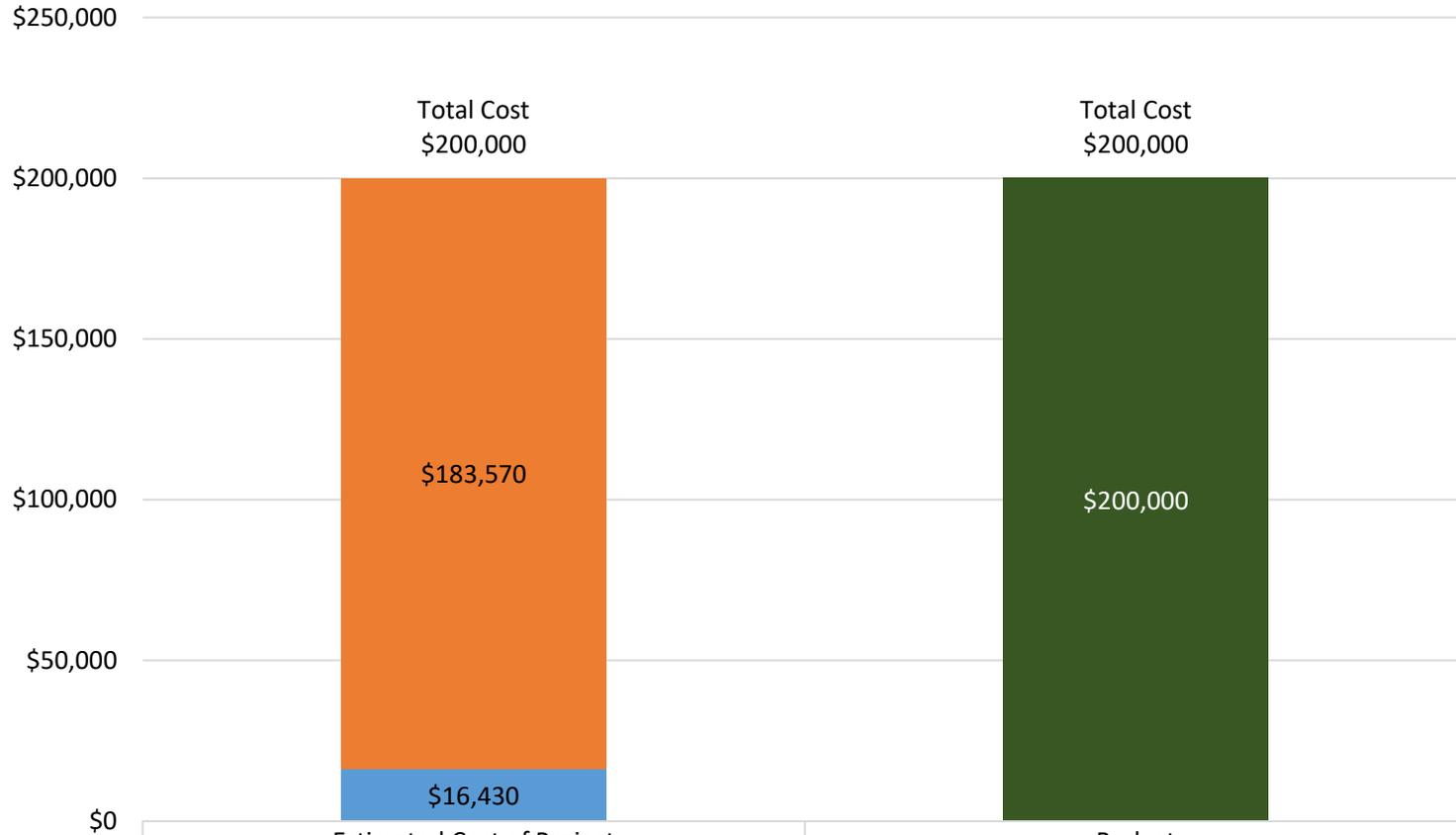
The OPP Station loan was taken out in 2013 for \$614,000 at a 3.58% interest rate. The final payment will be made in 2037.

The Thornbury Water Reservoir loan was taken out in 2006 for \$2,000,000 at an interest rate of 5.045%. Final payment will be made in 2031.

The Harbour Docks and Dredging loan was taken out in 2018 for \$612,000 at an interest rate of 3.21%. Final payment will be made in 2033.

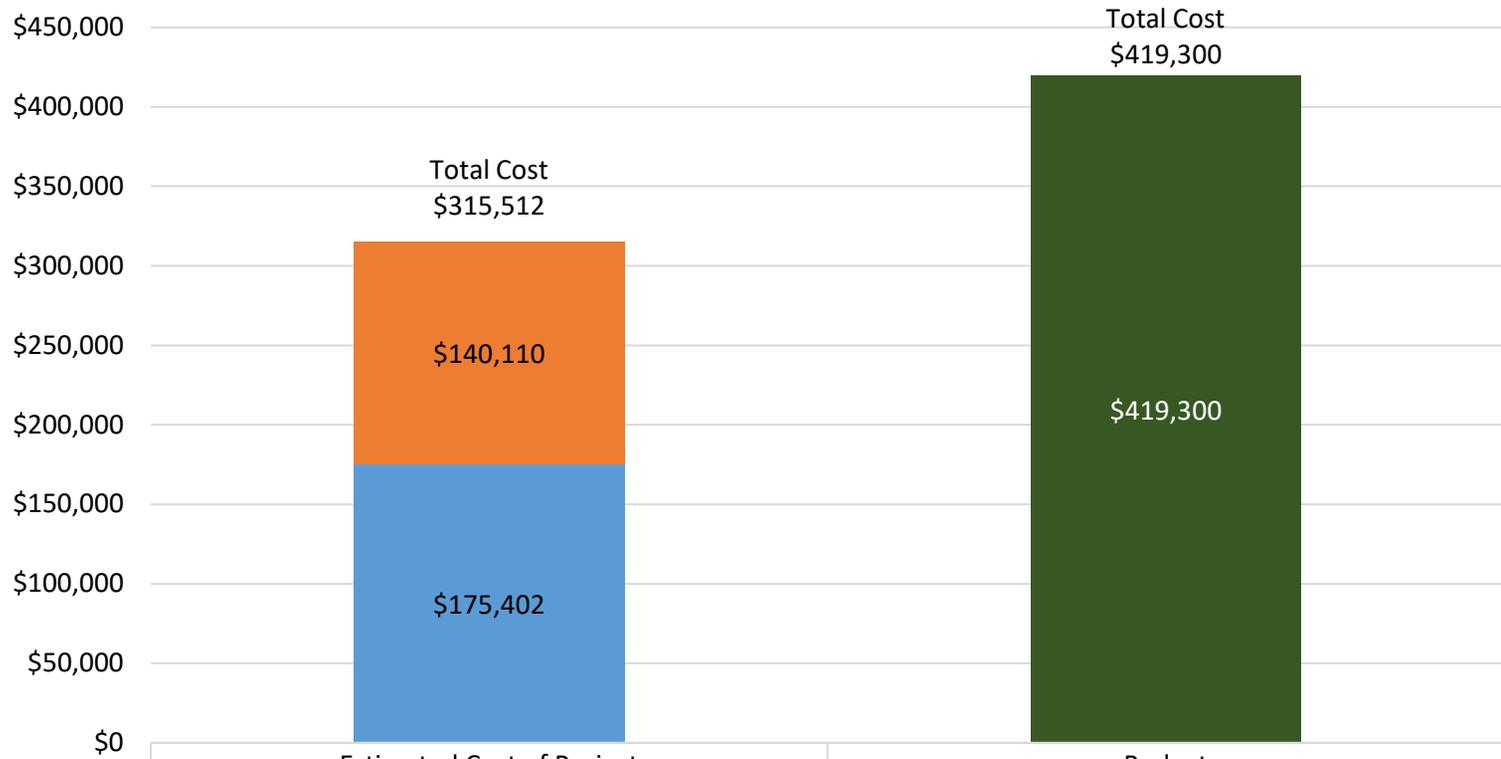
Major Capital Projects

Lora Bay Drainage Improvements



	Estimated Cost of Project	Budget
■ Budget		\$200,000
■ Estimated Cost to Completion	\$183,570	
■ Spent to Date	\$16,430	
Total Cost	\$200,000	\$200,000

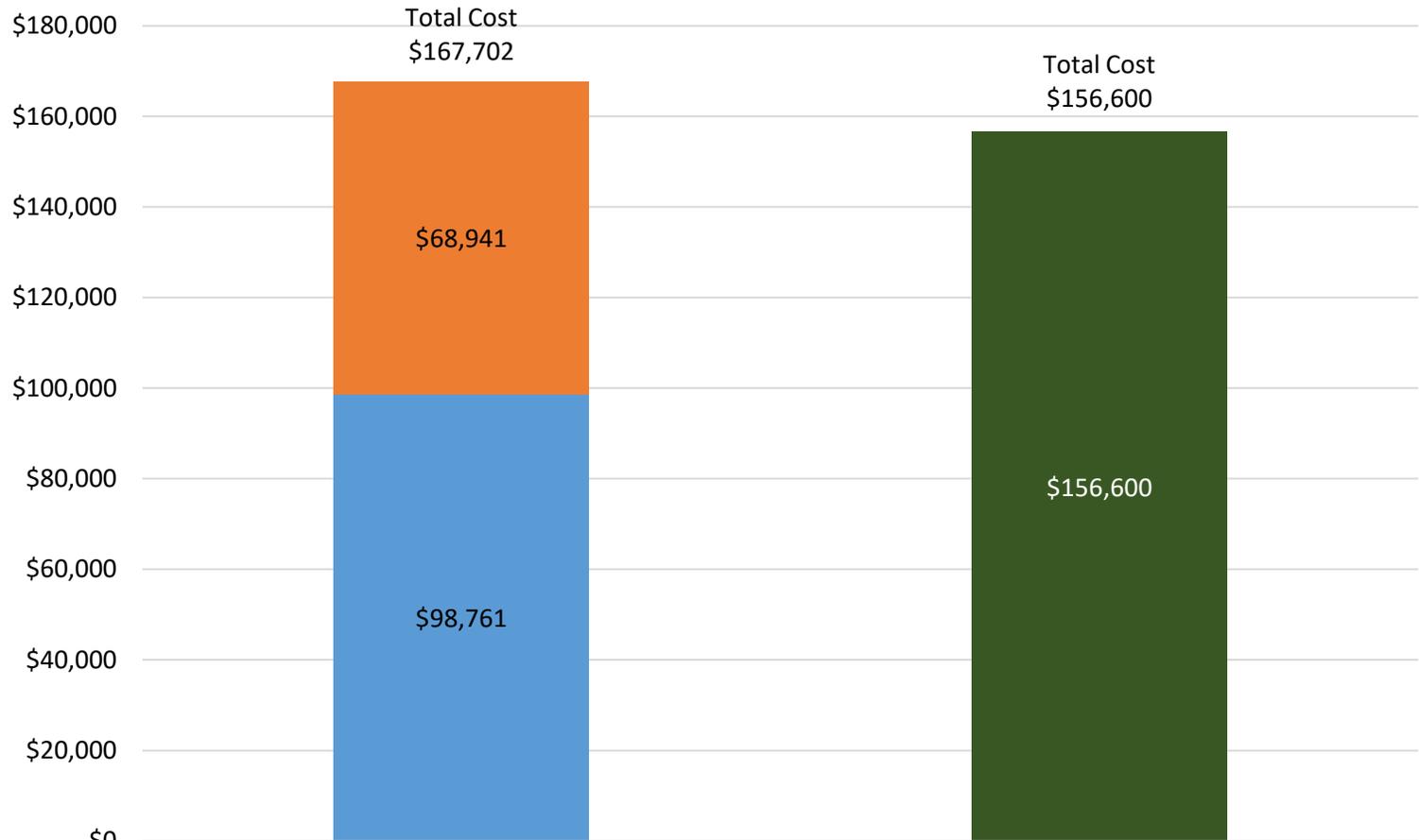
Northwinds Pedestrian Crossing



	Estimated Cost of Project	Budget
■ Budget		\$419,300
■ Estimated Cost to Completion	\$140,110	
■ Spent to Date	\$175,402	
Total Cost	\$315,512	\$419,300

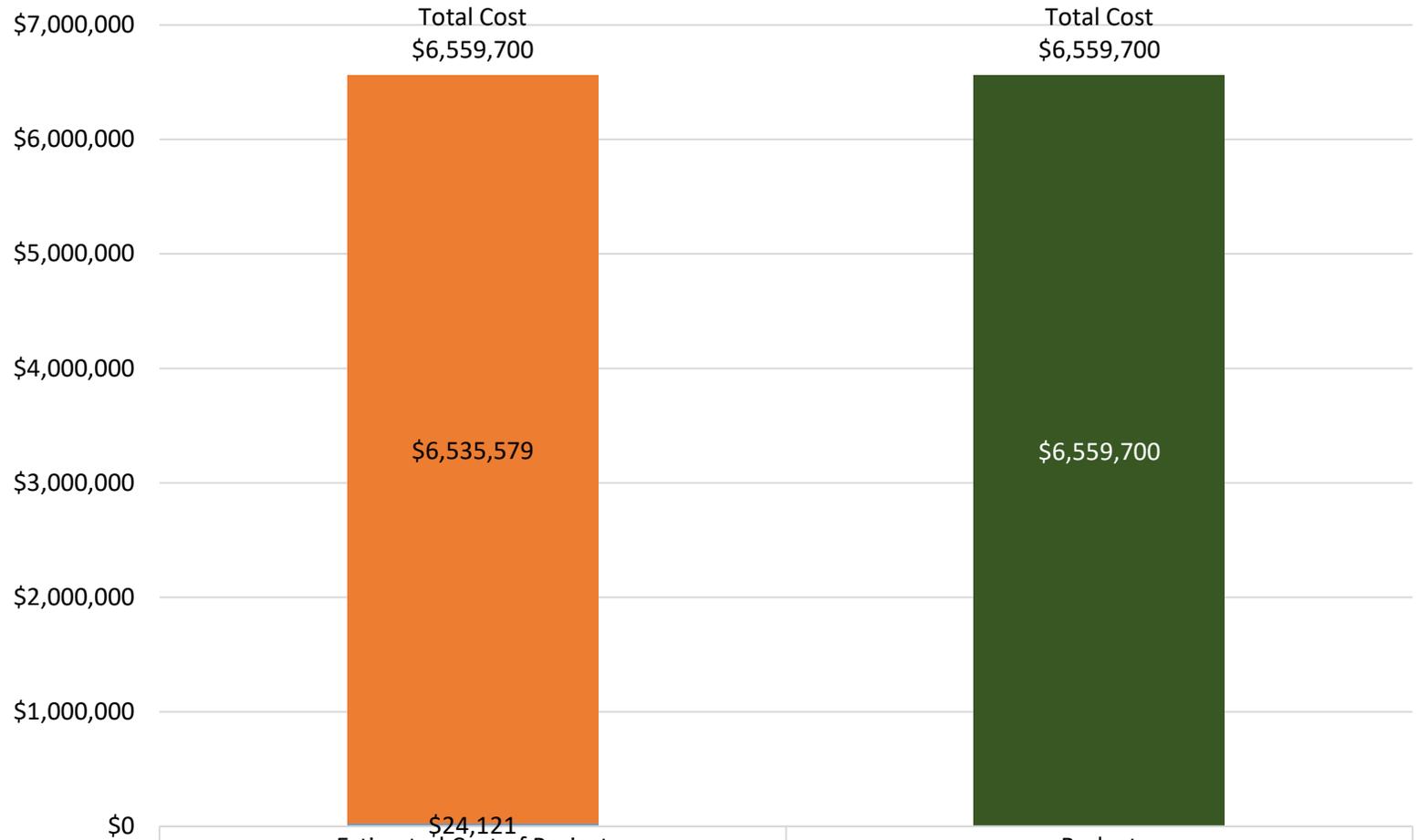
The current construction that is taking place for the Northwinds Pedestrian Crossing is expected to cost a total of \$315,512. However, there will be additional costs for playground equipment replacement, as the majority of the current equipment had to be removed and it not able to be reused. The Playground equipment will represent an additional cost, but, it is included in the overall project budget.

Peel Street Reconstruction - Engineering



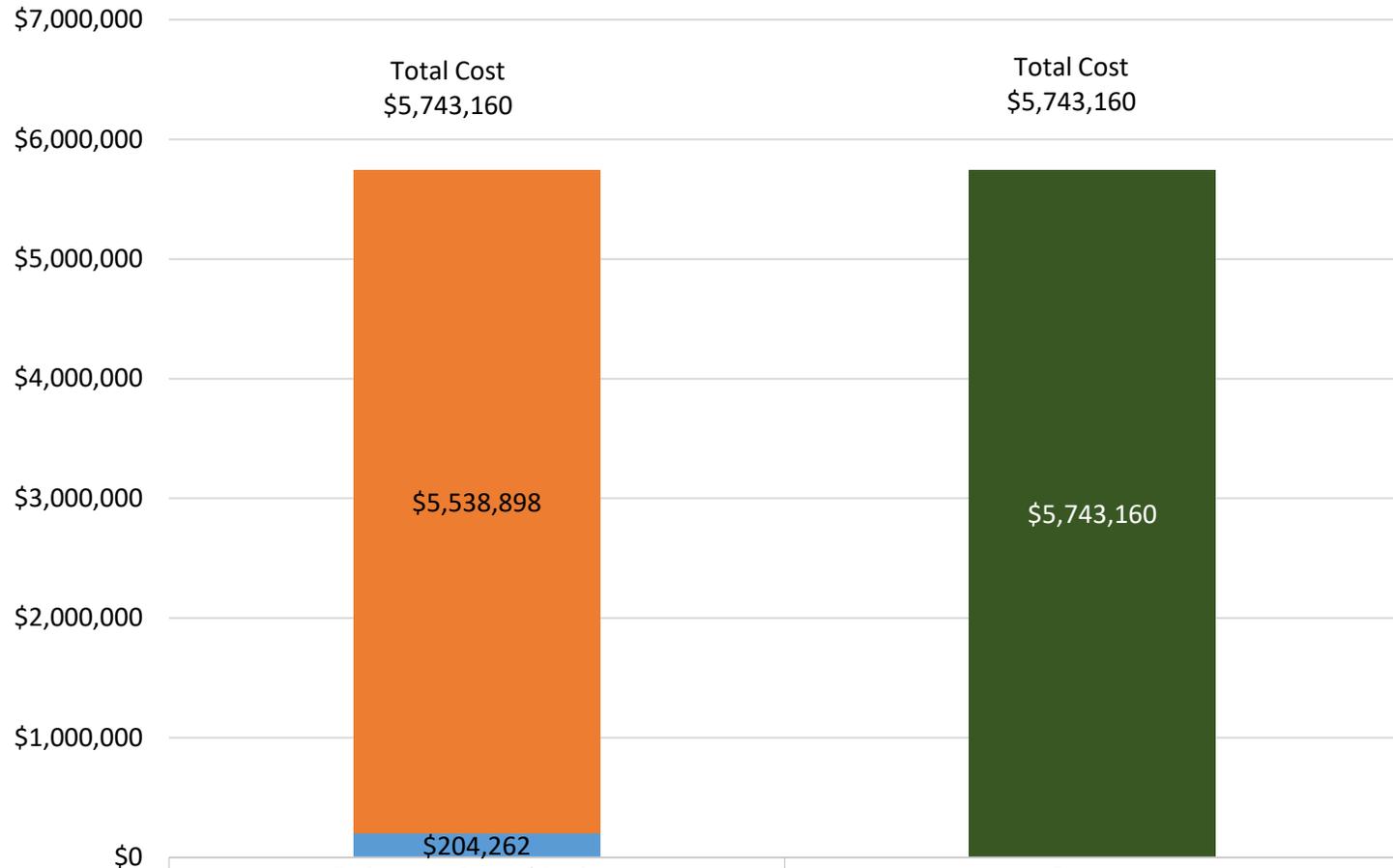
	Estimated Cost of Project	Budget
■ Budget		\$156,600
■ Estimated Cost to Completion	\$68,941	
■ Spent to Date	\$98,761	
Total Cost	\$167,702	\$156,600

Victoria and Louisa Street Reconstruction



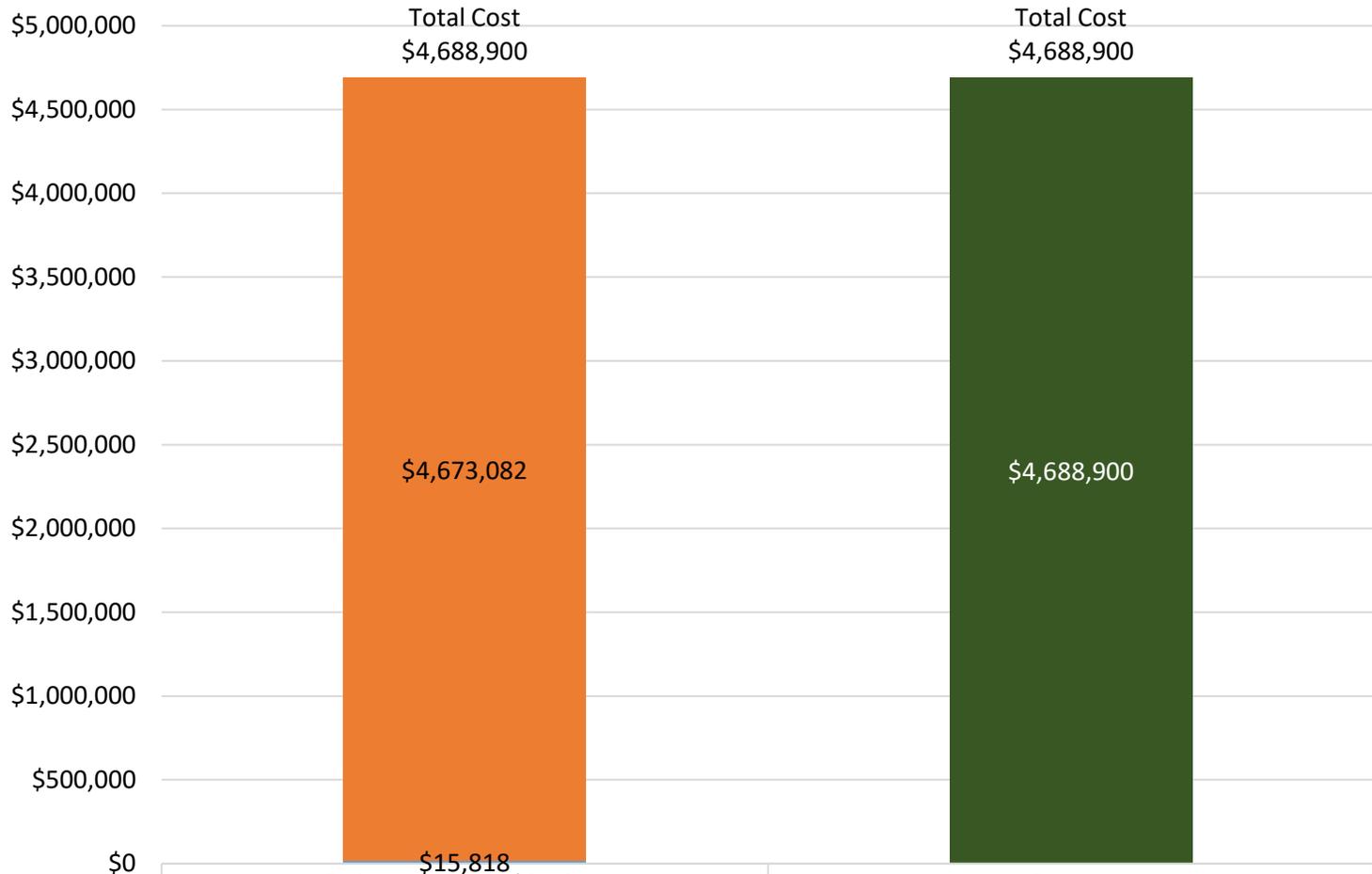
	Estimated Cost of Project	Budget
■ Budget		\$6,559,700
■ Estimated Cost to Completion	\$6,535,579	
■ Spent to Date	\$24,121	
Total Cost	\$6,559,700	\$6,559,700

Elma and Alice Street Reconstruction



	Estimated Cost of Project	Budget
■ Budget		\$5,743,160
■ Estimated Cost to Completion	\$5,538,898	
■ Spent to Date	\$204,262	
Total Cost	\$5,743,160	\$5,743,160

Road's Depot Expansion



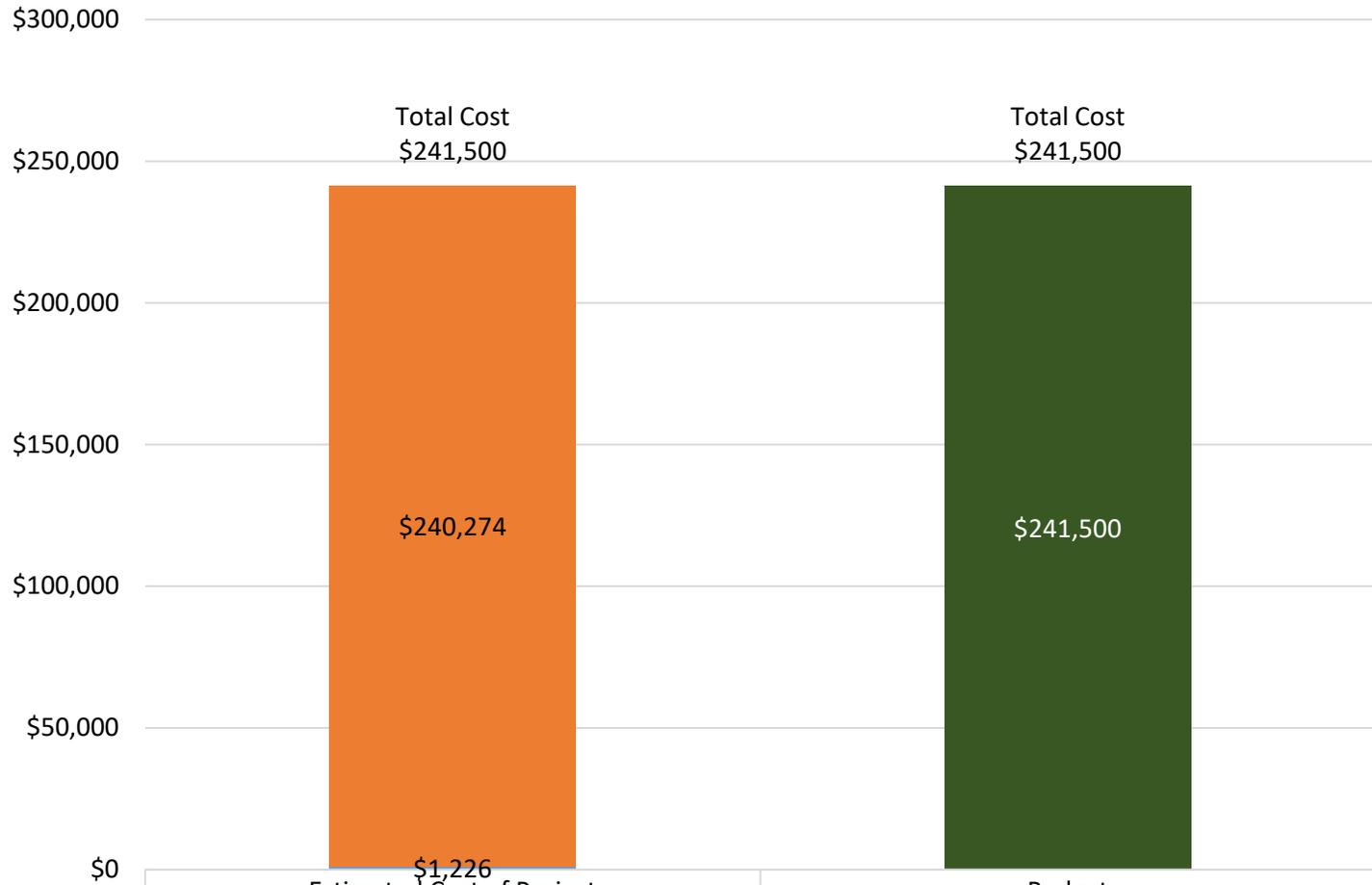
	Estimated Cost of Project	Budget
■ Budget		\$4,688,900
■ Estimated Cost to Completion	\$4,673,082	
■ Spent to Date	\$15,818	
Total Cost	\$4,688,900	\$4,688,900

Harbour Fuel Storage Delivery



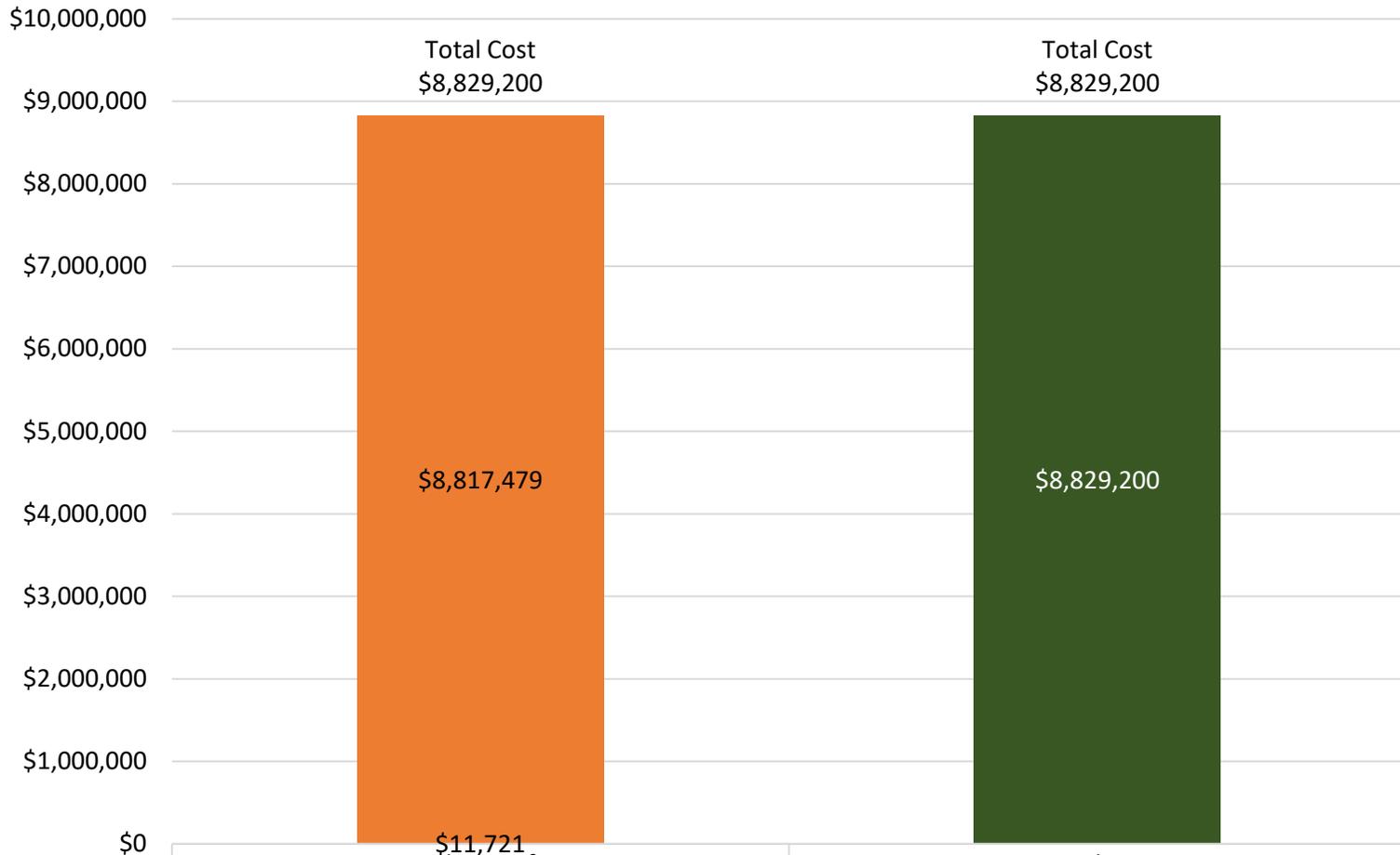
	Estimated Cost of Project	Budget
■ Budget		\$309,500
■ Estimated Cost to Completion	\$260,406	
■ Spent to Date	\$49,094	
Total Cost	\$309,500	\$309,500

Eastside Water Storage Environmental Study



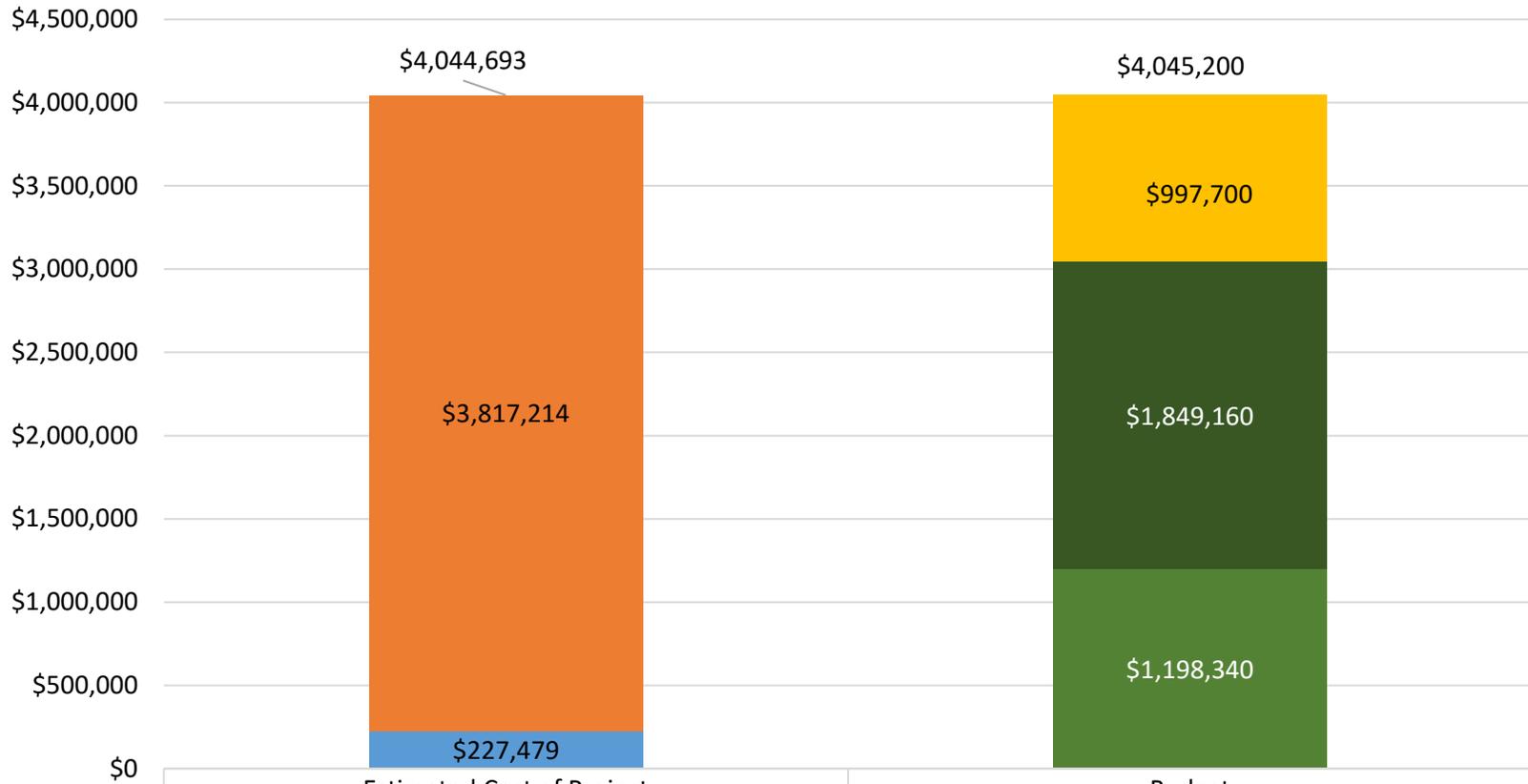
■ Budget		Budget	\$241,500
■ Estimated Cost to Completion	\$240,274		
■ Spent to Date	\$1,226		
Total Cost	\$241,500		\$241,500

Westside Water Storage and Distribution



	Estimated Cost of Project	Budget
■ Budget		\$8,829,200
■ Estimated Cost to Completion	\$8,817,479	
■ Spent to Date	\$11,721	
Total Cost	\$8,829,200	\$8,829,200

Thornbury Wastewater Treatment Plant Headworks



	Estimated Cost of Project	Budget
Report CSOPS.20.002		\$997,700
2019 Budget		\$1,849,160
2018 Budget		\$1,198,340
Cost to Complete	\$3,817,214	
Spent	\$227,479	
Total	\$4,044,693	\$4,045,200

2020 Council Live-Streaming

Month	Users	% of New	% of Recurring	Sessions	Average Session Duration	2019 Sessions	2019 Average Session Duration
January	186	23%	77%	511	1 hour, 24 minutes	585	1 hour, 08 minutes
February	195	18%	82%	602	1 hour, 29 minutes	891	1 hour, 36 minutes
March	317	33%	67%	658	1 hour, 06 minutes	399	49 minutes
April	153	26%	74%	310	0 hour, 46 minutes	356	52 minutes
May						483	1 hour, 12 minutes
June						579	58 minutes
July						417	1 hour, 25 minutes
August						281	50 minutes
September						407	1 hour, 08 minutes
October						427	53 minutes
November						556	46 minutes
December						439	1 hour, 13 minutes

2020 Committees of Council Costs

Committee – Total Costs	April	YTD Cost
Abandoned Orchard Advisory Committee	\$0	\$0
Agricultural Advisory Committee	\$225	\$3,155
Attainable Housing Corporation	\$3,045	\$16,600
Code of Conduct Review Committee	\$0	\$120
Committee of Adjustment	\$2,765	\$10,037
Communications Advisory Committee	\$3,713	\$18,716
Council Compensation Review Committee	\$0	\$0
Economic Development Advisory Committee	\$18,357	\$33,868
Fence Viewer Committee	\$0	\$0
Police Services Board	\$80	\$1,015
Property Standards Committee	\$0	\$105
Sustainability Committee	\$6,345	\$31,345
Thornbury BIA	\$873	\$2,593
Transportation Committee	\$0	\$4,575
Grants and Donations Committee	\$1,236	\$27,988
Joint Municipal Physician Retention and Recruitment Committee	\$0	\$3,552
Total	\$36,638	\$153,669

The above chart tracks the cost of staff time to administer and attend the various Committees of Council. It includes Staff's Salaries and Benefits, overhead costs for every hour of staff time, as well as other costs that are incurred specific to each Committee of Council, such as advertising costs. This chart does not include a cost for Council Member's time or any revenue. Most Committees of Council listed above do not have any costs except staff time. However, Committees listed above where costs consist of both staff time and other expenses are detailed below:

Committee of Adjustment

Staff time April:	\$2,765	Other costs April:	\$0
Staff time YTD:	\$9,587	Other costs YTD:	\$450

Other costs include Membership dues.

Communications Advisory Committee

Staff time April:	\$3,713	Other costs April:	\$0
Staff time YTD:	\$14,645	Other costs YTD:	\$4,070

Other costs include software expenses for the Communications Strategy.

Economic Development Advisory Committee

Staff time April:	\$2,854	Other costs April:	\$15,503
Staff time YTD:	\$14,543	Other costs YTD:	\$19,326

Other costs include advertising and printing expenses for the Economic Development Strategy.

Grants and Donations Committee

Staff time April:	\$1,185	Other costs April:	\$51
Staff time YTD:	\$6,730	Other costs YTD:	\$21,258

Other costs include those related to the Gala, such as entertainment.

Sustainability Committee

Staff time April:	\$95	Other costs April:	\$6,250
Staff time YTD:	\$6,345	Other costs YTD:	\$25,000

Other costs include the transfer to the Reserve Fund, with a budget of \$75,000.

2020 Council Conference Attendance and Remuneration

Council Member	Meals	Lodgings	Conference & Workshop	Mileage & Travel	Cell Phones	HST	Total YTD Expenses
Mayor Soever	\$ 0	\$ 582	\$ 1,536	\$ 0	\$ 99	\$ 245	\$ 2,461
Deputy Mayor Potter	\$ 0	\$ 0	\$ 0	\$ 0	\$ 78	\$ 9	\$ 87
Councillor Bordignon	\$ 0	\$ 0	\$ 0	\$ 0	\$ 102	\$ 11	\$ 113
Councillor Hope	\$ 0	\$ 0	\$ 0	\$ 0	\$ 40	\$ 4	\$ 45
Councillor Matrosovs	\$ 124	\$ 1,940	\$ 1,439	\$ 792	\$ 89	\$ 482	\$ 4,866
Councillor Sampson	\$ 0	\$ 1,623	\$ 1,439	\$ 265	\$ 78	\$ 376	\$ 3,781
Councillor Uram	\$ 0	\$ 0	\$ 0	\$ 0	\$ 78	\$ 9	\$ 87
Total	\$ 124	\$ 4,145	\$ 4,413	\$ 1,057	\$ 603	\$ 1,141	\$ 11,483

The above chart represents fees that have been reimbursed or paid on behalf of Members of Council for various purposes, including the attendance of various meetings and conferences.

The fees/reimbursements attended by members of Council illustrated above include only those that have been reimbursed by the Town to date. A full statement of Council Remuneration and Expenses will be presented each year on or before March 31st which provides an itemized statement on remuneration and expenses paid in the previous year, as per the Municipal Act.

2020 Tax Levy

2020 Tax Billing	
Town	\$ 8,395,695
Grey County	\$ 7,890,063
Education	\$ 4,569,634
Local Improvements	\$ 216,217
BIA	\$ 54,000
Total Levied to Date (Interim)	\$ 21,125,609

2020 Supplementary Tax	
Town	\$ 0
Grey County	\$ 0
Education	\$ 0
Total to Date	\$ 0

Supplementary Tax includes any additional tax for assessment added to the assessment roll by the Municipal Property Assessment Corporation (MPAC). This includes new construction or renovations in the current year and up to two prior years. Supplementary Tax is billed after the annual bill in August.

2020 Tax Reductions	
Town	\$ 3,391
Grey County	\$ 3,206
Education	\$ 2,489
Total Reduction to Date	\$ 9,086

Tax reductions include decreases in tax for assessment value decreases or assessment class changes resulting from any of the following:

- Assessment Review Board appeal decisions;
- Requests for Reconsideration Minutes of Settlement with MPAC;
- Section 357 Reductions (i.e.: class changes, demolitions);
- Provincial Tax Incentive programs (Farmland, Managed Forest, Conservation Lands); or,
- Vacancy Rebates for Commercial or Industrial vacant properties.

2020 Taxable Assessment	
Residential	\$ 4,211,587,450
Farm Land	\$ 150,914,209
Managed Forest	\$ 18,998,806
Commercial & Industrial	\$ 190,821,216
Pipeline	\$ 6,761,000
Payment-in-Lieu	\$ 30,409,900
Total Taxable Assessment	\$ 4,609,492,581

Bid Awards and Contract Extensions

April Contract Extensions over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
2018-12-T-IPW Supply, Crush, Load, Haul and Application of Granular 'M' Maintenance Gravel	Dalton R. Lowe & Sons Construction Ltd.	\$ 444,000	\$ 444,000

April Bid Awards over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
Negotiated Bid OECM VOR Hyper-V Servers	Dell Canada	\$ 67,379	\$ 278,000
Negotiated Bid OECM VOR Firewalls	Softchoice	\$ 38,210	\$ 428,000
Negotiated Bid HRISMyWay Project Costing Module	Diamond/Central Square	\$ 25,270	\$ 80,000
2020-07-P-OPS Engineering Services for Municipal Class EA for Drinking Water Storage and Pumping Capacity Deficiencies in West Pressure Zone 1, 2, and 3	J. L. Richards & Associates Ltd.	\$ 175,338	\$ 896,700

Cheque Register by Type of Expenses – April 2020

Expense Type	Amount
Advertising	\$ 3,863.17
Cleaning and Janitorial Supplies	\$ 6,217.25
Conservation Authority	\$ 0.00
Consulting	\$ 2,588.17
Contract Services	\$ 112,949.53
Contract Services – Capital	\$ 0.00
Contract Services – Waste Collection	\$ 6,573.91
Contract Services – Winter Control	\$ 91,615.18
Council and Boards	\$ 71,652.08
Donations, Grants and Sponsorships	\$ 42,992.79
Employee Related	\$ 62,519.22
Engineering	\$ 563.72
Equipment	\$ 100.00
Equipment – Capital	\$ 590,169.57
Equipment Repairs and Maintenance	\$ 46,717.78
Facility Maintenance	\$ 10,921.68
Financial Obligations	\$ 59,354.12
Grey County	\$ 77,728.68
Individuals	\$ 10,039.98
Insurance	\$ 206,636.27
IT Software and Hardware	\$ 314,594.82
Library Cheques	\$ 9,314.30
Materials and Supplies	\$ 150.00
Memberships and Licenses	\$ 37,680.08
Office Supplies	\$ 10,970.97
Other Municipalities	\$ 0.00
Payments to Law Firms	\$ 35,977.46
P-Cards	\$ 57,778.01
School Boards	\$ 0.00
Special Events	\$ 1,667.00
Utilities	\$ 172,022.59
Vehicle Expenses	\$ 28,128.99
Total	\$ 1,985,831.28

The cheque register represents all cheques prepared by the Town in April 2020 but does not mean it was for a 2020 expense or even an expense to the Town. For example, in Contract Services, the good or service may have been received in 2019 and the cheque not prepared until 2020. This would represent a 2019 expense included on the Town's 2019 Financial Statements.

Included in Employee Related are payments made to the Receiver General (CRA). This includes Income Tax deducted from employees, which is not a Town expense. Under Financial Obligations are deposits or securities received by the Town in previous years that are being returned. These are not Town expenses and will not be shown in any year on the Town's Financial Statements as expenses or revenue.

Tax Levy Summary

2020 Budget Variance Report
For the months ending April 30, 2020

Fund	April	April Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									n/a
Salaries, Wages, & Benefits	\$1,052,216	\$909,076	\$143,140	115.7%	\$3,609,826	\$3,524,293	\$85,533	102.4%	\$11,331,505
Administrative Expenses	\$2,411	\$10,673	(\$8,262)	22.6%	\$32,693	\$49,895	(\$17,202)	65.5%	\$194,750
Operating Expenses	\$3,974	\$17,808	(\$13,834)	22.3%	\$21,899	\$80,438	(\$58,539)	27.2%	\$868,655
Communications	\$14,356	\$24,012	(\$9,655)	59.8%	\$64,310	\$74,148	(\$9,837)	86.7%	\$205,739
Personnel, Training & Travel	\$2,990	\$17,060	(\$14,070)	17.5%	\$96,272	\$125,586	(\$29,315)	76.7%	\$327,824
Utilities	\$4,787	\$28,180	(\$23,392)	17.0%	\$100,351	\$142,255	(\$41,904)	70.5%	\$407,747
Equipment Related	\$22,914	\$37,081	(\$14,167)	61.8%	\$373,024	\$269,373	\$103,651	138.5%	\$709,008
Vehicle Related	\$30,936	\$17,931	\$13,005	172.5%	\$182,031	\$129,649	\$52,381	140.4%	\$363,780
Purchased Services	\$106,032	\$491,949	(\$385,917)	21.6%	\$1,057,826	\$2,176,004	(\$1,118,178)	48.6%	\$7,700,269
Financial Expenses	\$31,970	\$199,730	(\$167,760)	16.0%	\$117,774	\$413,605	(\$295,831)	28.5%	\$1,124,858
Premises and Site	\$28,670	\$28,573	\$97	100.3%	\$211,102	\$106,301	\$104,802	198.6%	\$528,397
Total Expenses	\$1,301,256	\$1,782,072	(\$480,815)	73.0%	\$5,867,109	\$7,091,549	(\$1,224,440)	82.7%	\$23,762,531
Transfers									
Transfers to Capital	\$20,833	\$3,712	\$17,121	561.2%	\$20,833	\$13,377	\$7,457	155.7%	\$101,227
Transfers to Reserves	\$169,542	\$129,554	\$39,988	130.9%	\$804,787	\$708,712	\$96,075	113.6%	\$2,139,500
Transfer from Reserves	(\$70,552)	(\$366,473)	\$295,922	19.3%	(\$112,176)	(\$577,309)	\$465,133	19.4%	(\$2,680,710)
Interfunctional Transfers	(\$100,593)	(\$82,629)	(\$17,964)	121.7%	(\$602,000)	(\$441,728)	(\$160,273)	136.3%	(\$1,131,305)
Total Transfers	\$19,230	(\$315,836)	\$335,067	-6.1%	\$111,444	(\$296,948)	\$408,392	-37.5%	(\$1,571,288)
Total Transfers & Expenses	\$1,320,487	\$1,466,235	(\$145,749)	90.1%	\$5,978,554	\$6,794,601	(\$816,047)	88.0%	\$22,191,243
Revenue									
Grants and Donations	\$10,000	\$192,403	(\$182,403)	5.2%	\$32,132	\$543,712	(\$511,581)	5.9%	\$1,690,408
External Revenue	\$58,782	\$291,690	(\$232,907)	20.2%	\$733,862	\$1,447,277	(\$713,414)	50.7%	\$4,388,526
Subsidies	(\$827)	(\$1,767)	\$940	46.8%	(\$20,951)	(\$20,618)	(\$333)	101.6%	(\$44,000)
Total Revenue	\$67,955	\$482,326	(\$414,371)	14.1%	\$745,043	\$1,970,370	(\$1,225,328)	37.8%	\$6,034,934
Net Cost of Service	\$1,252,531	\$983,909	\$268,622	127.3%	\$5,233,511	\$4,824,231	\$409,281	108.5%	(\$16,156,309)

Water and Wastewater Services Summary

2020 Budget Variance Report
For the months ending April 20, 2020

	April	April Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$170,106	\$135,420	\$34,687	125.6%	\$624,531	\$552,815	\$71,715	113.0%	\$1,825,475
Administrative Expenses	\$5,370	\$1,112	\$4,258	483.0%	\$6,765	\$3,081	\$3,685	219.6%	\$11,450
Operating Expenses	\$18,482	\$7,985	\$10,497	231.5%	\$54,697	\$67,093	(\$12,397)	81.5%	\$273,200
Communications	\$2,060	\$2,361	(\$301)	87.3%	\$17,270	\$17,948	(\$678)	96.2%	\$59,485
Personnel, Training & Travel	\$791	\$3,808	(\$3,017)	20.8%	\$7,399	\$16,824	(\$9,425)	44.0%	\$50,500
Utilities	\$1,802	\$66,273	(\$64,471)	2.7%	\$154,963	\$222,217	(\$67,254)	69.7%	\$770,391
Equipment Related	\$76,324	\$35,598	\$40,726	214.4%	\$161,549	\$93,845	\$67,705	172.1%	\$333,224
Vehicle Related	\$2,254	\$2,261	(\$7)	99.7%	\$15,946	\$14,627	\$1,319	109.0%	\$53,800
Purchased Services	\$480	\$42,191	(\$41,712)	1.1%	(\$16,861)	\$62,649	(\$79,511)	-26.9%	\$467,024
Financial Expenses	\$19,553	\$17,293	\$2,260	113.1%	\$105,187	\$121,213	(\$16,025)	86.8%	\$334,943
Premises and Site	\$5,827	\$14,637	(\$8,810)	39.8%	\$31,469	\$34,477	(\$3,007)	91.3%	\$165,126
Total Expenses	\$303,049	\$328,940	(\$25,891)	92.1%	\$1,162,915	\$1,206,789	(\$43,874)	96.4%	\$4,344,618
Transfers									
Transfers to Capital	\$0	\$41	(\$41)	0.0%	\$0	\$131	(\$131)	0.0%	\$1,000
Transfers to Reserves	\$216,505	\$184,460	\$32,044	117.4%	\$866,018	\$843,091	\$22,927	102.7%	\$2,743,051
Transfer from Reserves	(\$67,668)	(\$50,480)	(\$17,187)	134.0%	(\$145,479)	(\$214,407)	\$68,928	67.9%	(\$642,296)
Interfunctional Transfers	\$65,818	\$62,169	\$3,649	105.9%	\$381,180	\$311,197	\$69,983	122.5%	\$820,678
Total Transfers	\$214,655	\$196,190	\$18,465	109.4%	\$1,101,719	\$940,011	\$161,708	117.2%	\$2,922,433
Total Transfers & Expenses	\$517,704	\$525,130	(\$7,426)	98.6%	\$2,264,634	\$2,146,799	\$117,834	105.5%	\$7,267,051
Revenue									
Grants and Donations	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
External Revenue	(\$9,564)	\$996,626	(\$1,006,191)	-1.0%	\$1,168,067	\$2,474,560	(\$1,306,493)	47.2%	\$7,267,051
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Total Revenue	(\$9,564)	\$996,626	(\$1,006,191)	-1.0%	\$1,168,067	\$2,474,560	(\$1,306,493)	47.2%	\$7,267,051
Net Cost of Service	\$527,269	(\$471,496)	\$998,765	-111.8%	\$1,096,567	(\$327,761)	\$1,424,327	-334.6%	\$0

User Fee Summary

2030 Budget Variance Report
For the months ending April 30, 2020

	April	April Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$98,872	\$80,212	\$18,660	123.3%	\$344,755	\$311,698	\$33,056	110.6%	\$1,098,424
Administrative Expenses	\$14	\$312	(\$298)	4.5%	\$1,646	\$596	\$1,050	276.4%	\$13,050
Operating Expenses	\$0	\$4,819	(\$4,819)	0.0%	\$7,844	\$20,425	(\$12,581)	38.4%	\$95,075
Communications	\$421	\$631	(\$210)	66.7%	\$3,492	\$2,789	\$703	125.2%	\$9,525
Personnel, Training & Travel	(\$50)	\$7,578	(\$7,628)	-0.7%	\$10,071	\$26,332	(\$16,261)	38.2%	\$48,465
Utilities	\$23	(\$415)	\$437	-5.4%	\$991	\$1,519	(\$527)	65.3%	\$14,582
Equipment Related	\$0	\$165	(\$165)	0.0%	\$1,673	\$1,614	\$59	103.7%	\$5,280
Vehicle Related	\$313	\$605	(\$292)	51.8%	\$1,787	\$2,584	(\$797)	69.2%	\$9,770
Purchased Services	\$1,356	\$9,248	(\$7,891)	14.7%	\$20,151	\$12,036	\$8,115	167.4%	\$79,220
Financial Expenses	\$1,464	\$2,862	(\$1,398)	51.1%	\$29,626	\$18,496	\$11,130	160.2%	\$80,090
Premises and Site	\$0	(\$6,687)	\$6,687	0.0%	(\$83,799)	\$19,902	(\$103,701)	-421.1%	\$109,704
Total Expenses	\$102,413	\$99,331	\$3,082	103.1%	\$338,236	\$417,990	(\$79,753)	80.9%	\$1,563,184
Transfers									
Transfers to Capital	\$0	\$60	(\$60)	0.0%	\$21,950	\$18,485	\$3,465	118.7%	\$58,205
Transfers to Reserves	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$46,795
Transfer from Reserves	\$0	\$0	\$0	0.0%	(\$21,950)	\$0	(\$21,950)	0.0%	(\$85,647)
Interfunctional Transfers	\$16,054	\$18,797	(\$2,742)	85.4%	\$165,674	\$135,835	\$29,839	122.0%	\$295,107
Total Transfers	\$16,054	\$18,857	(\$2,803)	85.1%	\$165,674	\$154,320	\$11,354	107.4%	\$314,461
Total Transfers & Expenses	\$118,467	\$118,188	\$279	100.2%	\$503,910	\$572,309	(\$68,399)	88.0%	\$1,877,645
Revenue									
Grants and Donations	\$0	\$13,726	(\$13,726)	0.0%	\$0	\$22,451	(\$22,451)	0.0%	\$35,000
External Revenue	\$47,914	\$378,952	(\$331,039)	12.6%	\$432,697	\$777,665	(\$344,968)	55.6%	\$1,842,645
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Total Revenue	\$47,914	\$392,679	(\$344,765)	12.2%	\$432,697	\$800,115	(\$367,419)	54.1%	\$1,877,645
Net Cost of Service	\$70,554	(\$274,491)	\$345,044	-25.7%	\$71,214	(\$227,806)	\$299,020	-31.3%	\$0

Cheque Register – April 2020

The following chart lists all cheques paid by the Town in April 2020.

Cheque Number	Vendor	Cheque Date	Amount
48964	CLASSIC DISPLAYS	3/31/2020	\$5,418.35
48965	IDENTIFIABLE INDIVIDUAL	3/31/2020	\$3,000.00
48966	IMPACT CANOPIES CANADA	3/31/2020	\$2,299.34
48967	EQUIPEMENTS HALT INC.	3/31/2020	\$2,000.07
48968	ASSOCIATION OF MUNICIPALITIES	4/1/2020	\$293.80
48969	BELL MOBILITY INC	4/1/2020	\$3,147.02
48970	GRANDVIEW FARMS	4/1/2020	\$15,709.26
48971	KOMOL PLASTICS COMPANY LTD	4/1/2020	\$393.24
48972	MILL CREEK MACHINE & WELDING	4/1/2020	\$191.20
48973	RURAL RESCUE FIRST AID TRAININ	4/1/2020	\$79.10
48975	IDENTIFIABLE INDIVIDUAL	4/1/2020	\$6,693.73
48976	TEXTHELP SYSTEMS INC.	4/1/2020	\$2,141.35
48977	T & W ENTERPRISES	4/1/2020	\$1,723.25
48978	CARTER ALLEN LIMITED	4/1/2020	\$3,271.00
48979	ARDIEL SEPTIC SERVICES	4/8/2020	\$621.50
48981	GEORGIAN TRIANGLE TOURIST ASSO	4/8/2020	\$114.00
48982	LR CONTRACTING	4/8/2020	\$4,000.00
48983	MINISTER OF FINANCE	4/8/2020	\$15,058.00
48984	ONTARIO MUNICIPAL MANAGEMENT I	4/8/2020	\$68.00
48985	IDENTIFIABLE INDIVIDUAL	4/8/2020	\$350.00
48986	SYMPOSIUM TECHNOLOGIES INC	4/8/2020	\$1,017.00
48987	OTIS CANADA, INC.	4/8/2020	\$4,603.35
48988	IDENTIFIABLE INDIVIDUAL	4/8/2020	\$150.00
48989	IMAGES IN SIGN	4/8/2020	\$118.65
49004	IDENTIFIABLE INDIVIDUAL	4/8/2020	\$826.15
49006	ARBTECH TREE CARE SERVICES	4/16/2020	\$4,390.06
49007	BELL CANADA	4/16/2020	\$56.50
49008	MINISTER OF FINANCE SHARED SER	4/16/2020	\$885.12
49009	NORTHLAND ECO HOMES LTD	4/16/2020	\$400.00
49010	IDENTIFIABLE INDIVIDUAL	4/16/2020	\$105.00
49011	TATE ECONOMIC RESEARCH INC	4/16/2020	\$17,096.90
49012	STERLING HOMES (BLUE MOUNTAIN)	4/16/2020	\$104,589.76
49013	FULFORD AUTO TECH	4/16/2020	\$2,825.00
49014	SEDGWICK CANADA INC	4/16/2020	\$150.00
49015	IDENTIFIABLE INDIVIDUAL	4/16/2020	\$1,400.00
49016	IDENTIFIABLE INDIVIDUAL	4/16/2020	\$3,000.00

Cheque Number	Vendor	Cheque Date	Amount
49017	WORKPLACE SAFETY & INSURANCE B	4/16/2020	\$19,827.44
49018	DIGITAL POSTAGE ON CALL	4/16/2020	\$5,650.00
49019	ACG-ENVIROCAN INC	4/22/2020	\$3,915.45
49020	BELL MOBILITY INC	4/22/2020	\$3,512.14
49021	CITY ELECTRIC SUPPLY	4/22/2020	\$102.83
49022	GEORGIAN TRIANGLE TOURIST ASSO	4/22/2020	\$15,000.00
49023	THE MEARIE GROUP	4/22/2020	\$165.04
49024	SHAW DOUG	4/22/2020	\$6,011.60
49025	DES SYSTEMS & CONTROLS	4/22/2020	\$518.68
49026	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$84.74
49027	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$90.21
49028	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$112.23
49029	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$99.48
49030	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$92.50
49031	BIGFOOT DESIGN	4/22/2020	\$1,050.00
49032	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$1,800.00
49033	WT INFRASTRUCTURE SOLUTIONS IN	4/22/2020	\$7,978.72
49034	CLARKSBURG REALTY CORP	4/22/2020	\$8,814.00
49035	CUFF CONTRACTING	4/29/2020	\$4,000.00
49036	THE LORA BAY CORPORATION	4/29/2020	\$4,487.00
49037	MILL CREEK MACHINE & WELDING	4/29/2020	\$931.79
49038	BEAVER VALLEY OUTREACH	4/29/2020	\$100.00
49039	IDENTIFIABLE INDIVIDUAL	4/29/2020	\$280.00
49040	GREAT OAK HOMES INC	4/29/2020	\$400.00
49041	2597640 ONTARIO INC	4/29/2020	\$5,537.00
49042	THE MUNICIPAL LAW DEPARTMENTS	4/29/2020	\$100.00
49043	TRI-M IFAM SUPPLIES LTD.	4/29/2020	\$158.00
90420	RECEIVER GENERAL PAYROLL ACCOU	4/9/2020	\$170,005.95
230420	RECEIVER GENERAL PAYROLL ACCOU	4/23/2020	\$141,848.59
310320	SUN LIFE OF CANADA	3/31/2020	\$180.00
150420-1	GREAT- WEST LIFE ASSURANCE	4/15/2020	\$90,057.53
150420-3	UNION GAS LIMITED	4/15/2020	\$6,675.17
150420-4	HYDRO ONE NETWORKS INC.	4/15/2020	\$15,046.08
150420-5	EPCOR ELECTRICITY DISTRIBUTION	4/15/2020	\$55,496.93
150420-6	US BANK NATIONAL ASSOCIATION	4/15/2020	\$57,778.01
200420-2	ROGERS PAYMENT CENTRE.	4/20/2020	\$421.39
200420-3	HYDRO ONE NETWORKS INC.	4/20/2020	\$34,268.57
300420-1	BRUCE TELECOM	4/30/2020	\$73.39
300420-2	RELIANCE HOME COMFORT	4/30/2020	\$25.64
300420-3	TELIZON INC.	4/30/2020	\$1,718.00
300420-4	ROGERS BUSINESS SOLUTIONS	4/30/2020	\$1,278.63

Cheque Number	Vendor	Cheque Date	Amount
300420-5	ROGERS PAYMENT CENTRE.	4/30/2020	\$1,034.78
300420-6	HYDRO ONE NETWORKS INC.	4/30/2020	\$6,865.14
300420-7	SUN LIFE OF CANADA	4/30/2020	\$180.00
310320-1	BRUCE TELECOM	3/31/2020	\$73.39
310320-2	RELIANCE HOME COMFORT	3/31/2020	\$25.64
310320-4	TELIZON INC.	3/31/2020	\$1,717.69
310320-5	ROGERS BUSINESS SOLUTIONS	3/31/2020	\$1,241.55
310320-6	ROGERS PAYMENT CENTRE.	3/31/2020	\$1,040.35
310320-7	HYDRO ONE NETWORKS INC.	3/31/2020	\$30,380.30
310320-8	HYDRO ONE NETWORKS INC.	3/31/2020	\$5,415.22
310320-9	ROGERS PAYMENT CENTRE.	3/31/2020	\$111.86
EFT00000000000009864	AIRD & BERLIS	4/1/2020	\$17,272.06
EFT00000000000009865	ARO TECHNOLOGIES INC.	4/1/2020	\$2,026.59
EFT00000000000009866	BLUE MOUNTAIN FOUR SEASON LIMI	4/1/2020	\$5,218.25
EFT00000000000009867	CANADIAN LINEN AND UNIFORM	4/1/2020	\$66.86
EFT00000000000009868	TATHAM ENGINEERING	4/1/2020	\$10,983.86
EFT00000000000009869	C.E. ELAINE MCMAHON, CGA PROFE	4/1/2020	\$17,448.45
EFT00000000000009870	COMPUGEN	4/1/2020	\$21.20
EFT00000000000009871	COUNTY OF GREY	4/1/2020	\$134,283.00
EFT00000000000009872	GEORGIAN BAY FIRE & SAFETY LTD	4/1/2020	\$1,416.61
EFT00000000000009873	HAROLD G. ELSTON	4/1/2020	\$4,898.49
EFT00000000000009874	HICKS MORLEY HAMILTON STEWART	4/1/2020	\$558.22
EFT00000000000009876	J. L. RICHARDS AND ASSOCIATES	4/1/2020	\$9,641.02
EFT00000000000009877	KPMG LLP, T4348	4/1/2020	\$11,300.00
EFT00000000000009878	MCDOUGALL ENERGY INC	4/1/2020	\$2,119.71
EFT00000000000009879	OLAMETER INC	4/1/2020	\$4,536.57
EFT00000000000009880	OSPREY EQUIPMENT REPAIR LTD.	4/1/2020	\$31,049.79
EFT00000000000009881	PETO MACCALLUM LTD.	43922	\$1,779.75
EFT00000000000009882	SOFTCHOICE CORPORATION	4/1/2020	\$1,963.83
EFT00000000000009883	STEER ENTERPRISES LTD.	4/1/2020	\$1,684.36
EFT00000000000009884	CANADIAN SAFETY EQUIPMENT	4/1/2020	\$377.99
EFT00000000000009885	RB ENTERPRISES	43922	\$281.68
EFT00000000000009886	THORNBURY STEEL FABRICATORS IN	4/1/2020	\$148.31
EFT00000000000009887	WATSON & ASSOCIATES ECONOMISTS	4/1/2020	\$3,492.51
EFT00000000000009888	WPCI	4/1/2020	\$427.14
EFT00000000000009889	ZWART'S	4/1/2020	\$5,813.85
EFT00000000000009890	A1 SANITATION (MEAFORD)	4/8/2020	\$253.12
EFT00000000000009891	AIRD & BERLIS	4/8/2020	\$4,340.90
EFT00000000000009892	ALLISON ELECTRICAL SERVICES	4/8/2020	\$1,763.13
EFT00000000000009893	BELL CONFERENCING INC	4/8/2020	\$170.04
EFT00000000000009894	BLUE MOUNTAIN FOUR SEASON LIMI	4/8/2020	\$18,016.45

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000009895	CANADIAN LINEN AND UNIFORM	4/8/2020	\$242.66
EFT00000000000009896	CHEMTRADE CHEMICALS CANADA LTD	4/8/2020	\$4,626.17
EFT00000000000009898	GREENLAND INTERNATIONAL CONSUL	4/8/2020	\$2,805.23
EFT00000000000009899	HAROLD G. ELSTON	4/8/2020	\$1,928.91
EFT00000000000009900	KPMG LLP, T4348	4/8/2020	\$3,672.50
EFT00000000000009901	IDENTIFIABLE INDIVIDUAL	4/8/2020	\$200.00
EFT00000000000009902	LINEMANS TESTING LABORATORIES	4/8/2020	\$100.55
EFT00000000000009903	MORRIS JANITORIAL SERVICE	4/8/2020	\$3,589.01
EFT00000000000009904	NLS ENGINEERING	4/8/2020	\$4,294.00
EFT00000000000009905	OMERS	4/8/2020	\$141,532.26
EFT00000000000009906	OMERS-AVC CONTRIBUTIONS	4/8/2020	\$1,410.00
EFT00000000000009907	REGION OF HURONIA ENVIRONMENTA	4/8/2020	\$5,378.81
EFT00000000000009908	RESURFICE CORP	4/8/2020	\$115.94
EFT00000000000009909	SAFEDSIGN APPAREL LTD.	4/8/2020	\$3,139.76
EFT00000000000009910	SGS CANADA INC.	4/8/2020	\$3,887.85
EFT00000000000009911	SOMMERS GENERATOR SYSTEMS	4/8/2020	\$7,202.06
EFT00000000000009912	SPARLINGS PROPANE	4/8/2020	\$471.88
EFT00000000000009913	STEER ENTERPRISES LTD.	4/8/2020	\$2,970.54
EFT00000000000009914	LACEY INSTRUMENTATION	4/8/2020	\$706.25
EFT00000000000009915	IDENTIFIABLE INDIVIDUAL	4/8/2020	\$702.00
EFT00000000000009916	IDENTIFIABLE INDIVIDUAL	4/8/2020	\$1,945.49
EFT00000000000009919	4 OFFICE AUTOMATION LTD	4/16/2020	\$331.41
EFT00000000000009920	BAY VALLEY SERVICES INC	4/16/2020	\$33,674.04
EFT00000000000009921	BMPFFA LOCAL 4986	4/16/2020	\$424.32
EFT00000000000009922	TATHAM ENGINEERING	4/16/2020	\$2,558.24
EFT00000000000009923	CEDAR SIGNS	4/16/2020	\$475.37
EFT00000000000009924	COMPUGEN	4/16/2020	\$153.19
EFT00000000000009926	EVANS UTILITY AND MUNICIPAL PR	4/16/2020	\$10,921.68
EFT00000000000009927	GEORGIAN BAY FIRE & SAFETY LTD	4/16/2020	\$691.11
EFT00000000000009928	HURONIA ALARM & FIRE SECURITY	4/16/2020	\$33.90
EFT00000000000009929	KEMPENFELT IMAGING SYSTEMS	4/16/2020	\$234.98
EFT00000000000009930	KPMG LLP, T4348	4/16/2020	\$6,780.00
EFT00000000000009931	MCDOUGALL ENERGY INC	4/16/2020	\$4,001.62
EFT00000000000009932	METROLAND MEDIA GROUP SHARED S	4/16/2020	\$254.25
EFT00000000000009933	PELICANCORP (CA) INC	4/16/2020	\$282.50
EFT00000000000009934	PRACTICA LTD	4/16/2020	\$173.06
EFT00000000000009935	PUROLATOR COURIER LTD.	4/16/2020	\$16.45
EFT00000000000009936	REGION OF HURONIA ENVIRONMENTA	4/16/2020	\$336.18
EFT00000000000009937	RIVERSIDE PRESS	4/16/2020	\$565.00
EFT00000000000009938	IDENTIFIABLE INDIVIDUAL	4/16/2020	\$563.72
EFT00000000000009939	SOFTCHOICE CORPORATION	4/16/2020	\$23,457.78

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000009940	STEER ENTERPRISES LTD.	4/16/2020	\$4,578.38
EFT00000000000009941	INNOVATIVE SURFACE SOLUTIONS	4/16/2020	\$2,709.29
EFT00000000000009942	ONTRACK DOOR SYSTEMS INC.	4/16/2020	\$310.75
EFT00000000000009943	1934842 ONTARIO INC	4/16/2020	\$508.50
EFT00000000000009944	THE PRINT SHOP	4/16/2020	\$892.70
EFT00000000000009945	BEARCOM CANADA CORP	4/16/2020	\$380.24
EFT00000000000009946	WILLIAMS SCOTSMAN OF CANADA B9	4/16/2020	\$1,243.00
EFT00000000000009947	4 OFFICE AUTOMATION LTD	4/22/2020	\$437.75
EFT00000000000009948	AGO INDUSTRIES INC.	4/22/2020	\$777.78
EFT00000000000009949	ARO TECHNOLOGIES INC.	4/22/2020	\$293.80
EFT00000000000009950	BAY VALLEY SERVICES INC	4/22/2020	\$5,610.48
EFT00000000000009951	B. EDWARDS TRANSFER	4/22/2020	\$728.85
EFT00000000000009952	B & J CONTRACTING	4/22/2020	\$32,271.58
EFT00000000000009954	BRENNTAG CANADA INC.	4/22/2020	\$3,493.89
EFT00000000000009955	CARSON SUPPLY	4/22/2020	\$2,816.60
EFT00000000000009956	COMCO CANADA LTD	4/22/2020	\$40,827.47
EFT00000000000009957	COMPUGEN	4/22/2020	\$96.20
EFT00000000000009958	COUNTY OF GREY	4/22/2020	\$180,060.00
EFT00000000000009959	DELL COMPUTER CORPORATION	4/22/2020	\$3,158.01
EFT00000000000009961	FIRESERVICE MANAGEMENT	4/22/2020	\$123.83
EFT00000000000009962	GIILCK, T.S.	4/22/2020	\$500.00
EFT00000000000009963	HAWKINS ELECTRICAL CONTRACTING	4/22/2020	\$37,600.75
EFT00000000000009964	J. L. RICHARDS AND ASSOCIATES	4/22/2020	\$2,988.03
EFT00000000000009965	LAVO INC	4/22/2020	\$348.04
EFT00000000000009966	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$765.00
EFT00000000000009967	MCDOUGALL ENERGY INC	4/22/2020	\$6,158.70
EFT00000000000009968	METCON	4/22/2020	\$3,133.60
EFT00000000000009969	NO. 1 AUTO INC.	4/22/2020	\$442.51
EFT00000000000009970	ONTARIO ONE CALL	4/22/2020	\$297.04
EFT00000000000009971	IDENTIFIABLE INDIVIDUAL	4/22/2020	\$1,421.50
EFT00000000000009972	PUROLATOR COURIER LTD.	4/22/2020	\$19.52
EFT00000000000009973	REGION OF HURONIA ENVIRONMENTA	4/22/2020	\$29,323.50
EFT00000000000009974	RIDDELL CONTRACTING LTD	4/22/2020	\$2,348.63
EFT00000000000009975	RUNGE & ASSOCIATES	4/22/2020	\$691.77
EFT00000000000009976	SGS CANADA INC.	4/22/2020	\$2,332.32
EFT00000000000009977	SOMMERS GENERATOR SYSTEMS	4/22/2020	\$5,107.60
EFT00000000000009978	BEARCOM CANADA CORP	4/22/2020	\$1,315.32
EFT00000000000009979	STEER ENTERPRISES LTD.	4/22/2020	\$4,934.10
EFT00000000000009980	eCREW	4/22/2020	\$1,695.00
EFT00000000000009981	ROBERTS ONSITE	4/22/2020	\$991.27
EFT00000000000009982	THE PRINT SHOP	4/22/2020	\$384.20

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000009983	ZWART'S	4/22/2020	\$355.95
EFT00000000000009984	ADDISON TRUCK & TRAILER REPAIR	4/29/2020	\$3,961.58
EFT00000000000009985	AIRD & BERLIS	4/29/2020	\$2,110.28
EFT00000000000009986	B. EDWARDS TRANSFER	4/29/2020	\$2,429.50
EFT00000000000009987	BELL CONFERENCING INC	4/29/2020	\$738.29
EFT00000000000009988	BMPFFA LOCAL 4986	4/29/2020	\$355.41
EFT00000000000009989	CANADOOR DOOR SYSTEMS	4/29/2020	\$751.13
EFT00000000000009990	CANSEL	4/29/2020	\$12,241.23
EFT00000000000009991	TATHAM ENGINEERING	4/29/2020	\$2,987.15
EFT00000000000009992	C.E. ELAINE MCMAHON, CGA PROFE	4/29/2020	\$14,775.56
EFT00000000000009994	COUNTY OF GREY	4/29/2020	\$251.82
EFT00000000000009995	CENTRALSQUARE CANADA SOFTWARE	4/29/2020	\$3,966.92
EFT00000000000009997	GOLDER ASSOCIATES LTD.	4/29/2020	\$2,481.53
EFT00000000000009998	KPMG LLP, T4348	4/29/2020	\$9,718.00
EFT00000000000009999	MCDOUGALL ENERGY INC	4/29/2020	\$6,765.44
EFT00000000000010000	MIKE ELDER ELECTRIC	4/29/2020	\$635.63
EFT00000000000010001	MORRIS JANITORIAL SERVICE	4/29/2020	\$644.10
EFT00000000000010002	ONTARIO FIRE TRUCK INC	4/29/2020	\$5,816.01
EFT00000000000010003	PUROLATOR COURIER LTD.	4/29/2020	\$19.73
EFT00000000000010004	REGION OF HURONIA ENVIRONMENTA	4/29/2020	\$7,954.30
EFT00000000000010005	RIVERSIDE PRESS	4/29/2020	\$113.00
EFT00000000000010006	IDENTIFIABLE INDIVIDUAL	4/29/2020	\$210.00
EFT00000000000010007	SCHAEFER SYSTEM INTERNATIONAL	4/29/2020	\$1,176.12
EFT00000000000010008	SOMMERS GENERATOR SYSTEMS	4/29/2020	\$460.76
EFT00000000000010009	CRAIG, SUZANNE	4/29/2020	\$4,768.60
EFT00000000000010010	1934842 ONTARIO INC	4/29/2020	\$536.75
EFT00000000000010011	TOROMONT CAT	4/29/2020	\$602.86
EFT00000000000010012	WATSON & ASSOCIATES ECONOMISTS	4/29/2020	\$2,389.63
EFT00000000000010013	ZWART'S	4/29/2020	\$7,080.44
	STAFF REIMBURSEMENTS		\$245.00
	STAFF REIMBURSEMENTS		\$49.56
	STAFF REIMBURSEMENTS		\$1,532.98
	STAFF REIMBURSEMENTS		\$330.79
	STAFF REIMBURSEMENTS		\$118.00
	Library		\$5,120.03
	Library		\$3,900.08
	Library		\$464.38
	Library		\$330.79
	Library		\$1,155.69
Total:			\$1,985,831.28