



Staff Report

Finance and IT Services

Report To: Committee of the Whole
Meeting Date: June 30, 2020
Report Number: FAF.20.101
Subject: Monthly Financial Report – May 2020
Prepared by: Katherine Dabrowa, Budget Analyst

A. Recommendations

THAT Council receive Staff Report FAF.20.101 entitled “Monthly Financial Report – May 2020” for information purposes.

B. Overview

This report outlines the Town’s unaudited financial activities as of May 31, 2020.

C. Background

On a monthly basis Finance staff provide Council with an update on the financial activities of the Town. This report is broken down into 3 sections; Taxation, which looks at all tax funded departments, Water and Wastewater, and User Fees, which includes the Building Department and Harbour. Also attached are charts that highlight major areas of the Town; such as Development Charges collected, Salaries and Benefits, and other important financial indicators.

Charts are also included to outline Bid Awards and Contract Extensions in excess of \$25,000, as awarded by Staff as per the Town’s Purchasing Policy. These charts will reflect the contracts awarded and extended within that particular month.

D. Analysis

Tax Supported Services

After five months of operations, the taxation funded departments are at 37% of expenses overall and 21% of external revenue.

Some expense categories such as Salaries and Benefits, Administrative Expenses, Financial Expenses, Personnel and Purchased Services are all sitting a little below budget. While others

such as Operating Expenses, Equipment, Vehicle Related, and Premise and Site are sitting over budget for this time of year.

Because there are a number of approved additional staff that were included in the 2020 Additions to the Base Budget that have not yet been hired, it is expected that the Town will see a savings in Salaries and Benefits until these positions are hired. Additionally, Covid-19 had temporarily suspended the hiring of seasonal positions until later in May than originally budgeted, which resulted in Salaries and Benefits and its related expenses to trend below budget.

Financial Expenses and Purchased Services are both trending below budget for this time of year. Financial Expenses are slightly below budget at 36% because the debt payments for Town Hall and the OPP Station are not due until June. Purchased Services are also below budget at 29% as many studies and projects are delayed due to the Covid-19 pandemic.

Operating Expenses, Equipment, Vehicle, and Premise and Site Expenses are all over budget for this time of year, mostly due to commitments. Operating Expenses (80%) are above budget because the full budget for maintenance gravel (\$444,000) has been committed for the year. Equipment Expenses (60%) are appearing over budget because the majority of the IT Service Agreements have been paid or committed for 2020, which represents over half of the equipment expense budget. Vehicle Expenses are slightly over budget due to many factors, such as license plate stickers being paid for in March for the full year, repair and maintenance expenses, as well as diesel fuel expenses from the winter control season early in 2020. Premise and Site is at 50% of budget as the cleaning and site maintenance contracts have been committed for the full year.

External Revenue are trending under budget, this is directly related to a loss of revenues due to the pandemic. Revenue at the same time last year was about \$600,000 higher. Although the taxation related categories appear under budget for now, the full impact of Covid-19 will not be seen until later months. However, all of the Town's fixed expenses and those that are unaffected by the pandemic seem to be trending as expected for this time of year.

Water and Wastewater Operations

After five months of operations, the Water and Wastewater Divisions are at 38% of expenses and 30% of external revenue.

Large expense categories, much like taxation, are slightly below budget for this time of year, including Salaries and Benefits, Operating Expenses, Personnel and Communications and Personnel. Salaries and Benefits and its related expenses will be slightly under budget, as there were two additional Water and Wastewater Operations added as addition to the 2020 Budget that have not been hired yet.

Equipment Related and Premise and Site are both appearing over budget for this time of year. Equipment Related Expenses are at 68% of budget due to a Watermain break while Premise

and Site appears over budget at 91% as the entire site maintenance budget has been committed for the year, which includes snow removal and grass cutting, as well as the Wastewater Collection System Maintenance and Bio-Solids removal both being committed for the full year.

Purchased Services, alternatively, is below budget for this time of year at 4% as the majority of this budget is made up of the Water Distribution Master Plan which is a continuing project from 2019.

Although Revenues appear to be under budget for this time of year at 30%, this is only for four months of billings, as the May and June Water and Wastewater bills will not be sent out until early July. Without knowing what the summer season holds in regard to rainfall as well as seasonal visitors, it would be premature to forecast if water and wastewater are trending on or below budget for water and wastewater billing at this time.

User Fee Supported Operations (Building and Harbour)

As of the end of May, the Building and Harbour Divisions are at 25% of expenses and 46% of external revenues.

Salaries and Benefits are under budget, as well as the related expense categories, such as Administrative, Communications, and Personnel as the Harbour Manager position is vacant, and seasonal workers were delayed in their hiring. However, all fixed charges are trending as expected for this time of year.

The Building Department is sitting at 33% of Revenue as of the end of May, which is slightly below budget and lower than this same time last year. The Harbour Revenue is at 66% of budget which is expected, as the majority of the seasonal mooring fees have been paid. The Harbour is sitting in the same revenue position as it was at this time last year.

E. The Blue Mountains' Strategic Plan

Goal #4: Promote a Culture of Organizational and Operational Excellence
Objective #4: To Be a Financially Responsible Organization

F. Environmental Impacts

None.

G. Financial Impact

As per above.

H. In consultation with

Brenna Agnew, Account Analyst
Kris Couture, Manager of Revenue
Sam Dinsmore, Deputy Treasurer/Manager of Accounting and Budgets
Serena Wilgress, Manager of Purchasing and Risk Management

I. Public Engagement

The topic of this Staff Report has not been subject to a Public Meeting and/or a Public Information Centre as neither a Public Meeting nor a Public Information Centre are required. Comments regarding this report should be submitted to Katherine Dabrowa, Budget Analyst at finance@thebluemountains.ca.

J. Attached

1. May 2020 Flash Report
2. May 2020 Budget Variance Report Tax Levy Summary
3. May 2020 Budget Variance Report Water and Wastewater Services Summary
4. May 2020 Budget Variance Report User Fee Summary
5. May 2020 Cheque Register

Respectfully Submitted,

Katherine Dabrowa
Budget Analyst

Ruth Prince
Director of Finance and IT Services

For more information, please contact:
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2020 Development Charges Collected

Month	2020 Monthly Actuals	2019 Monthly Actuals
January	\$ 35,614	\$ 98,734
February	\$ 427,208	\$ 109,277
March	\$ 108,927	\$ 70,027
April	\$ 1,365,342	\$ 221,350
May	\$ 228,608	\$ 948,533
June		\$ 593,349
July		\$ 163,784
August		\$ 151,836
September		\$ 3,486,011
October		\$ (119,074)
November		\$ 1,527,361
December		\$ 58,942
Total	\$ 2,165,699	\$ 7,310,130

Reserve Fund	Reserve Fund Balance
General Government	\$ 10,527
Fire	\$ 692,253
Police	\$ 31,208
Parking & By-Law	\$ 238,968
Public Works	\$ 925,988
Roads and Related	\$ 6,995,442
Solid Waste	\$ 50,337
Parks and Recreation	\$ 1,863,349
Library	\$ 1,570,364
Water	\$ 5,908,035
Wastewater	\$ 4,170,029
Total	\$ 22,456,500

Estimated from the DC Background Study	\$ 8,360,166
2020 Year to Date Actual	\$ 2,165,699
2019 Year to Date Actual	\$ 1,447,921
Percent of Budget	25.90%

2020 Legal Fees

Month	2020 Monthly Actual	2020 Monthly Budget	Variance \$	Variance %	2020 YTD Actual	2020 YTD Budget	Variance \$	Variance %
January	\$ 4,501	\$ 1,413	\$ 3,088	318.6%	\$ 4,501	\$ 1,413	\$ 3,088	318.6%
February	\$ 18,381	\$ 4,993	\$ 13,388	368.1%	\$ 22,882	\$ 6,406	\$ 16,476	357.2%
March	\$ 29,832	\$ 18,078	\$ 11,754	165.0%	\$ 52,714	\$ 24,484	\$ 28,230	215.3%
April	\$ 11,841	\$ 11,765	\$ 76	100.6%	\$ 64,555	\$ 36,249	\$ 28,306	178.1%
May	\$ 11,829	\$ 23,477	\$ (11,648)	50.4%	\$ 76,384	\$ 59,725	\$ 16,659	127.9%
June		\$ 16,191				\$ 75,916		
July		\$ 8,457				\$ 84,373		
August		\$ 17,585				\$ 101,958		
September		\$ 13,742				\$ 115,700		
October		\$ 17,516				\$ 133,216		
November		\$ 33,668				\$ 166,884		
December		\$ 58,116				\$ 225,000		
Total	\$ 76,384	\$ 225,000			\$ 76,384	\$ 225,000		

Department	2020 Actual	% of Total
Council	\$ 934	1.2%
CAO	\$ 2,592	3.4%
Integrity Commissioner	\$ 0	0.0%
Human Resources	\$ 1,777	2.3%
Finance	\$ 722	0.9%
Corporate	\$ 7,563	9.9%
By-law Services	\$ 1,088	1.4%
STA	\$ 0	0.0%
DC Appeal	\$ 9,169	12.0%
Appeals to LPAT	\$ 19,514	25.5%
Planning	\$ 9,391	12.3%
Development Engineering	\$ 104	0.1%
Building Services	\$ 23,530	30.8%
Total	\$ 76,384	100.0%

	2020	2019
Annual Budget	\$ 225,000	\$ 305,100
Year to Date Actual	\$ 76,384	\$ 154,911
Year to Date Budget	\$ 59,725	n/a
Year to Date Budget to Actual	\$ 16,659	n/a
Percent of Budget	33.9%	48.2%

2020 Town Salaries and Benefits

Month	2020 Monthly Actual	2020 Monthly Budget	Variance \$	Variance %	2020 YTD Actual	2020 YTD Budget	Variance \$	Variance %
January	\$ 1,009,930	\$ 1,032,675	\$ (22,744)	97.8%	\$ 1,009,930	\$ 1,032,675	\$ (22,744)	97.8%
February	\$ 1,058,710	\$ 1,065,918	\$ (7,208)	99.3%	\$ 2,068,641	\$ 2,098,593	\$ (29,952)	98.6%
March	\$ 1,194,237	\$ 1,202,331	\$ (8,093)	99.3%	\$ 3,262,878	\$ 3,300,923	\$ (38,045)	98.8%
April	\$ 1,321,195	\$ 1,340,821	\$ (19,626)	98.5%	\$ 4,584,073	\$ 4,641,744	\$ (57,671)	98.8%
May	\$ 932,558	\$ 1,293,383	\$ (360,825)	72.1%	\$ 5,516,631	\$ 5,935,127	\$ (418,497)	92.9%
June		\$ 1,262,098				\$ 7,197,225		
July		\$ 1,278,477				\$ 8,475,703		
August		\$ 1,423,895				\$ 9,899,597		
September		\$ 1,209,768				\$ 11,109,366		
October		\$ 1,395,424				\$ 12,504,789		
November		\$ 1,118,096				\$ 13,622,886		
December		\$ 1,458,082				\$ 15,080,968		
Totals	\$ 5,516,631	\$ 15,080,968			\$ 5,516,631	\$ 15,080,968		

	2020	2019
Annual Budget	\$ 14,186,145	\$ 13,536,154
Year to Date Actual	\$ 5,516,631	\$ 5,329,075
Year to Date Budget	\$ 5,935,127	n/a
Year to Date Budget to Actual	\$ (418,497)	n/a
Percent of Budget	36.6%	39.4%

The Salaries and Benefits noted above represent all wages and health benefits for Town employees, including Taxation funded Departments, as well as Water, Wastewater, and the User Fee funded Departments (Harbour and Building).

The Salaries and Benefits also includes volunteer firefighters, overtime, as well as any allowances, such as travel and car allowances.

Salaries and Benefits are accrued each month to accurately represent the expenses during each month. There is a larger amount than average for the month of April, as retro pay back to January 1, 2020 due to the COLA increase was paid in April.

2020 Hydro Costs and Consumption

Month	2020 Monthly Consumption	2020 Monthly Actual	2020 Monthly Budget	Variance \$	Variance %	2020 YTD Actual	2020 YTD Budget	Variance \$	Variance %
January	622,949	\$ 102,298	\$ 103,925	\$ (1,626)	98.4%	\$ 102,298	\$ 103,925	\$ (1,626)	98.4%
February	569,552	\$ 110,491	\$ 101,796	\$ 8,695	108.5%	\$ 212,789	\$ 205,721	\$ 7,068	103.4%
March	522,445	\$ 95,989	\$ 96,578	\$ (589)	99.4%	\$ 308,778	\$ 302,299	\$ 6,479	102.1%
April	451,736	\$ 89,638	\$ 81,680	\$ 7,958	109.7%	\$ 398,416	\$ 383,979	\$ 14,437	103.8%
May	13,113	\$ 88,063	\$ 85,705	\$ 2,358	102.8%	\$ 486,479	\$ 469,684	\$ 16,795	103.6%
June			\$ 86,389				\$ 556,074		
July			\$ 84,105				\$ 640,179		
August			\$ 79,344				\$ 719,523		
September			\$ 86,076				\$ 805,598		
October			\$ 83,955				\$ 889,554		
November			\$ 72,222				\$ 961,776		
December			\$ 95,303				\$ 1,057,079		
Totals	2,179,795	\$ 486,479	\$ 1,057,079			\$ 486,479	\$ 1,057,079		

	2020	2019
Annual Budget	\$ 1,057,079	\$ 1,092,310
Year to Date Actual	\$ 486,479	\$ 454,343
Year to Date Budget	\$ 469,684	n/a
Year to Date Budget to Actual	\$ 16,795	n/a
Percent of Budget	46%	41.6%

The above chart includes the hydro costs for all Town facilities, including streetlights. Staff continue to be conscious about energy consumption; however, certain Town facilities require large uses of hydro to operate, including the water and wastewater plants. The \$1,057,079 hydro budget for 2020 includes \$453,000 for the Wastewater Plants and its pumping and lift stations, as well as \$289,000 for the Water Plant, reservoirs, and water distribution

May Monthly Actual (\$) have been accrued, as not all hydro invoices had been received for May as of the date of writing this report.

2020 Covid 19 Expenses

Committee – Total Costs	May	YTD Cost
Expenses		
Operating Expenses	\$ 560	\$ 711
Communications	\$ 2,634	\$ 2,634
Purchased Services	\$ 14,833	\$ 20,134
Health and Safety	\$ 20,171	\$ 20,312
Total Expenses	\$ 38,199	\$ 43,792
Transfers		
Interfunctional Transfers	\$ 8,300	\$ 8,300
Total Transfers	\$ 8,300	\$ 8,300
Total Transfers & Expenses	\$ 46,499	\$ 52,092
Revenue		
Grants & Donations	\$ 10,925	\$ 10,925
Total Revenue	\$ 10,925	\$ 10,925

The above chart summarizes the Town's expenses related to Covid-19 top date, as well as the total donations received. Additional detailed regarding these figures is noted below.

Expenses

Operating and Communications expenses consist of signage and advertising related to the pandemic.

Purchased Services includes the costs to launch the exploreblue.ca website and promotional videos.

Health and Safety Expenses are made up of multiple purchases of hand sanitizer, masks, gloves, sanitizing wipes as well as debit machine covers and sneeze guards.

Transfers

Interfunctional Transfers includes any staff time committed to Covid-19 tasks. It should be noted that all of this time was calculated in May and therefore the May costs and the YTD costs are the same.

Revenue

Additionally, the Town reached its goal of raising \$10,000 through its community donations initiative, which is represented in the Grants and Donation's line above.

2020 Grants

Grant	Funding Received	Total 2020 Grant
RED Funding	\$ 0	\$ 6,107
Municipal Modernization Fund	\$ 0	\$ 40,000
L.E. Shore Memorial Library	\$ 9,000	\$ 48,757
Stewardship	\$ 39,532	\$ 153,424
Gas Tax	\$ 0	\$ 213,112
Ontario Community Infrastructure Fund	\$ 304,303	\$ 912,915
Ontario Municipal Partnership Fund	\$ 649,900	\$ 1,299,800
Total	\$ 1,002,735	\$ 2,674,115

The Ontario Community Infrastructure Fund (OCIF) Grant is being used for the Elma Street and Alice Street West Reconstruction Project, which is expected to be completed in 2020.

The Ontario Municipal Partnership Fund (OMPF) is the Province's main transfer payment to municipalities and is automatically calculated by the Province. The Town's annual budget reflects the funding amount that the Town will receive through the OMPF each year.

The Stewardship Grant funds 50% of the net costs of the Blue Box Program by making payments to municipalities on a quarterly basis. The Town will receive \$153,424 in funding in 2020. This funding is determined by the Resource Productivity and Recovery Authority.

The Town receives Federal Gas Tax annually that can be used against the cost of operating or capital programs that meet the criteria as set out by the Association of Municipalities of Ontario (AMO).

The L.E. Shore Memorial Library expects to receive approximately \$48,757 in funding this year. This amount includes \$9,000 for Veteran's Affairs (digitized veteran's records), \$12,816 from Service Canada, \$4861 in Young Canada Works, \$21,000 from Ministry of Heritage, \$1,080 for Connectivity, and an unknown amount for ILLO Contribution (a new reimbursement for interlibrary loan services based on usage).

The RED (Rural Economic Development) Funding has been received for Visitor Information and Wayfinding Signage.

The Modernization Grant is being received for the Town to improve the way it provides services to the community in delivering modern and efficient services.

2020 Long-Term Debt Payments

Debt	Principal	Interest	Annual Payments	Principal Balance
Town Hall	\$ 0	\$ 0	\$ 255,735	\$ 1,773,028
OPP Station	\$ 0	\$ 0	\$ 37,375	\$ 492,772
Water Reservoir	\$ 40,000	\$ 2,016	\$ 128,172	\$ 920,000
Harbour Docks/Dredging	\$ 20,400	\$ 1,550	\$ 58,205	\$ 530,391
Total	\$ 60,400	\$ 3,566	\$ 479,487	\$ 3,716,191

The Town Hall Facility loan was taken out in 2012 for \$3,300,000 at a 2% interest rate. The final payment will be made in June 2027.

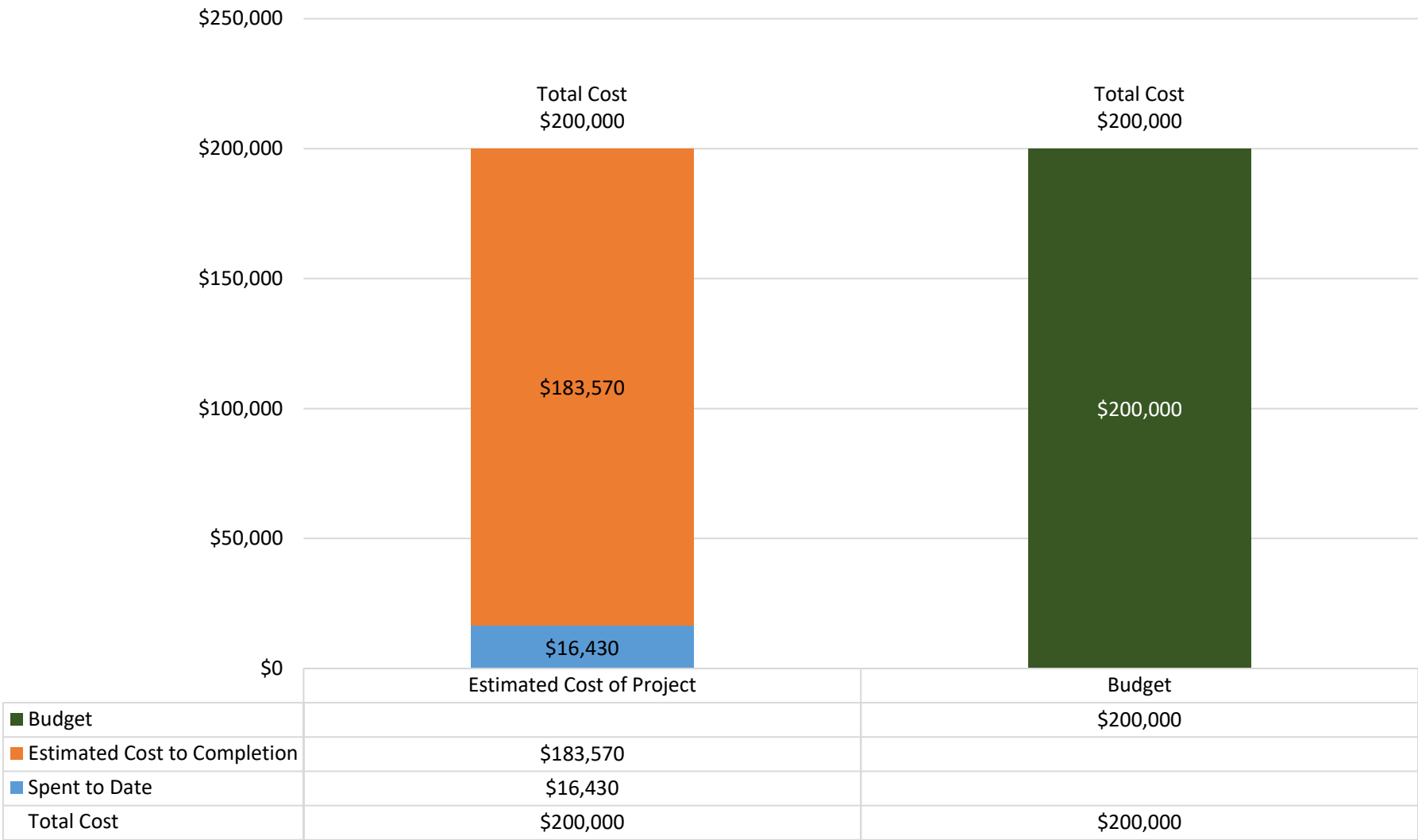
The OPP Station loan was taken out in 2013 for \$614,000 at a 3.58% interest rate. The final payment will be made in 2037.

The Thornbury Water Reservoir loan was taken out in 2006 for \$2,000,000 at an interest rate of 5.045%. Final payment will be made in 2031.

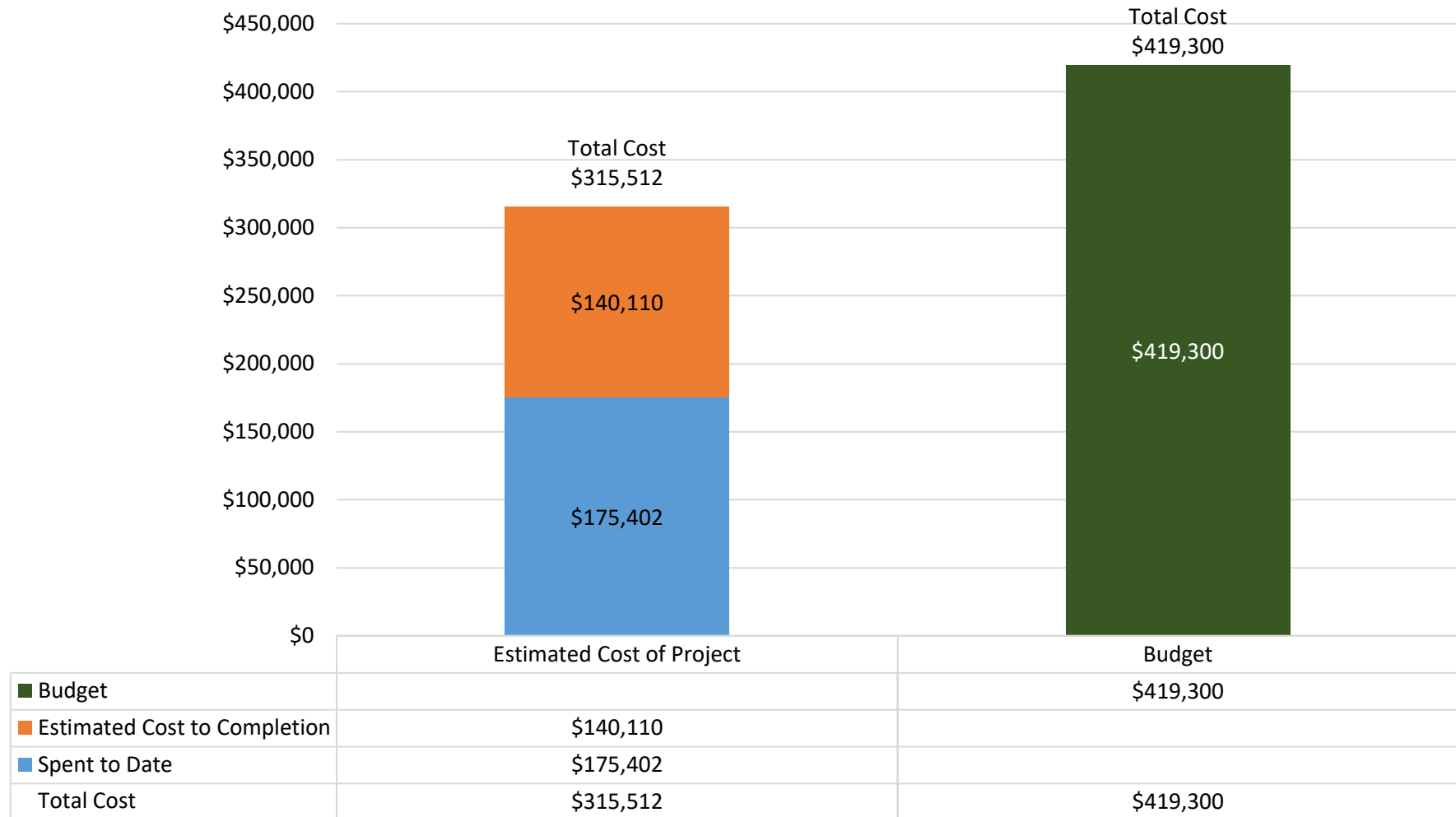
The Harbour Docks and Dredging loan was taken out in 2018 for \$612,000 at an interest rate of 3.21%. Final payment will be made in 2033.

Major Capital Projects

Lora Bay Drainage Improvements

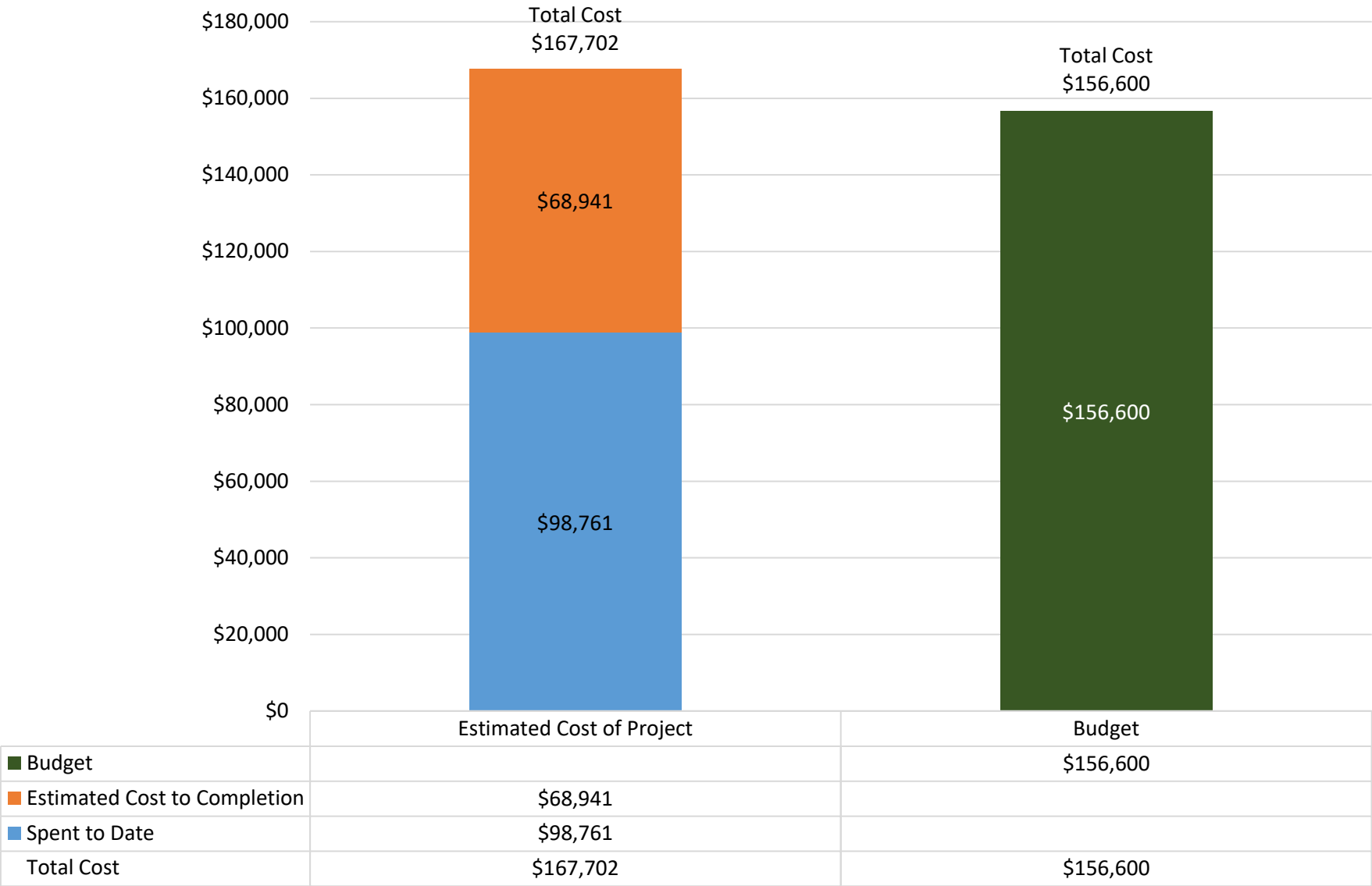


Northwinds Pedestrian Crossing

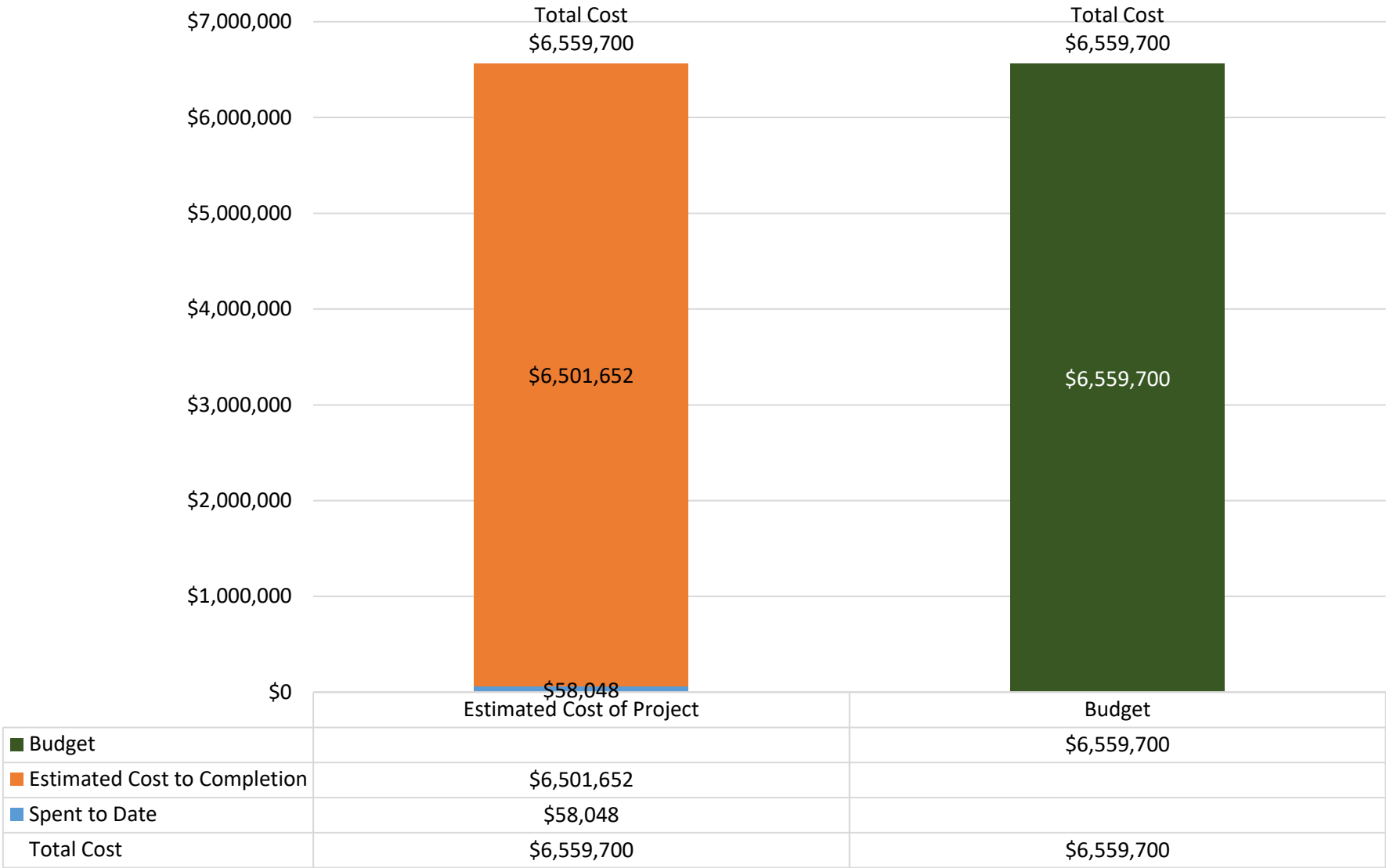


The current construction that is taking place for the Northwinds Pedestrian Crossing is expected to cost a total of \$315,512. However, there will be additional costs for playground equipment replacement, as the majority of the current equipment had to be removed and it not able to be reused. The Playground equipment will represent an additional cost, but, it is included in the overall project budget.

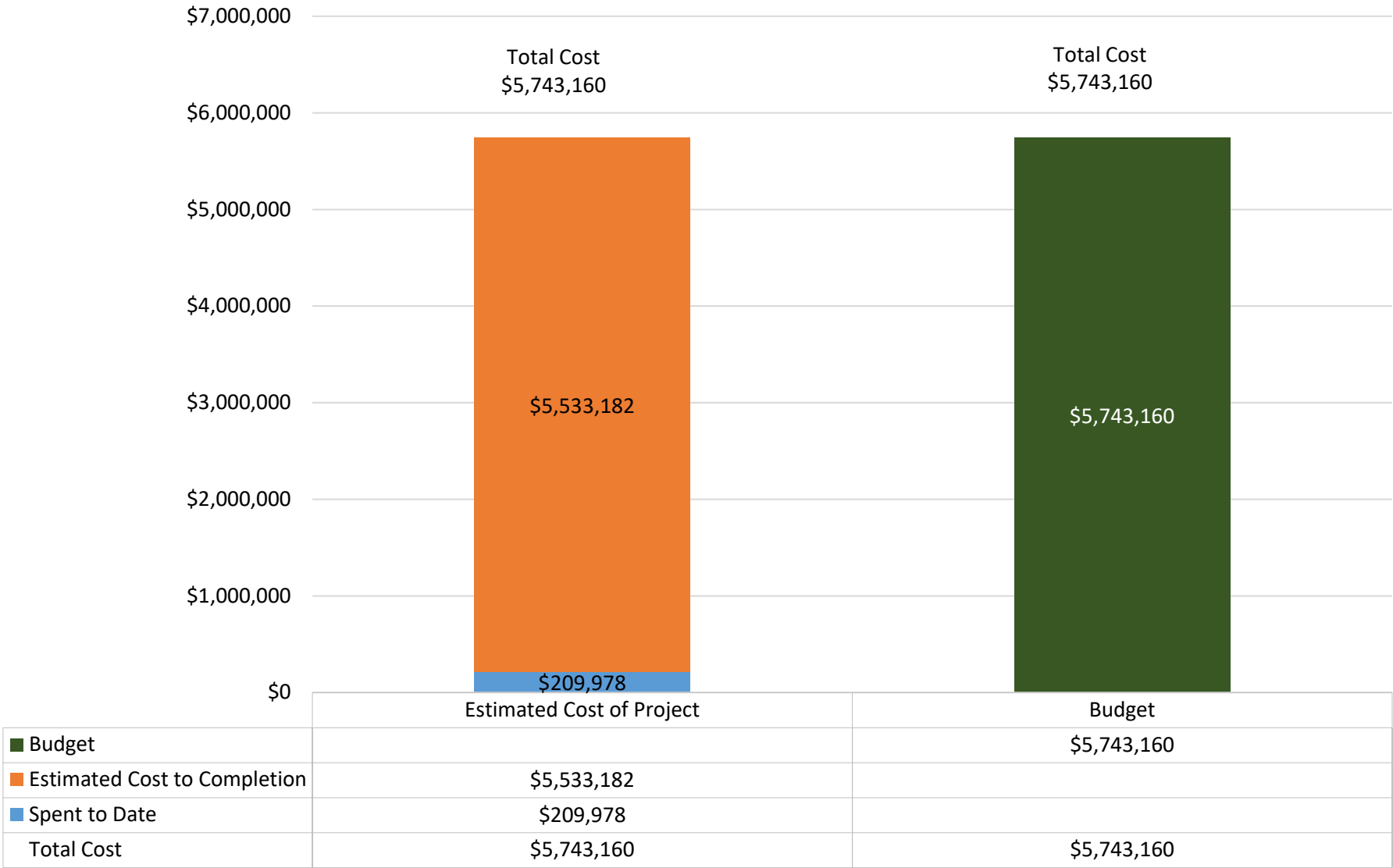
Peel Street Reconstruction - Engineering



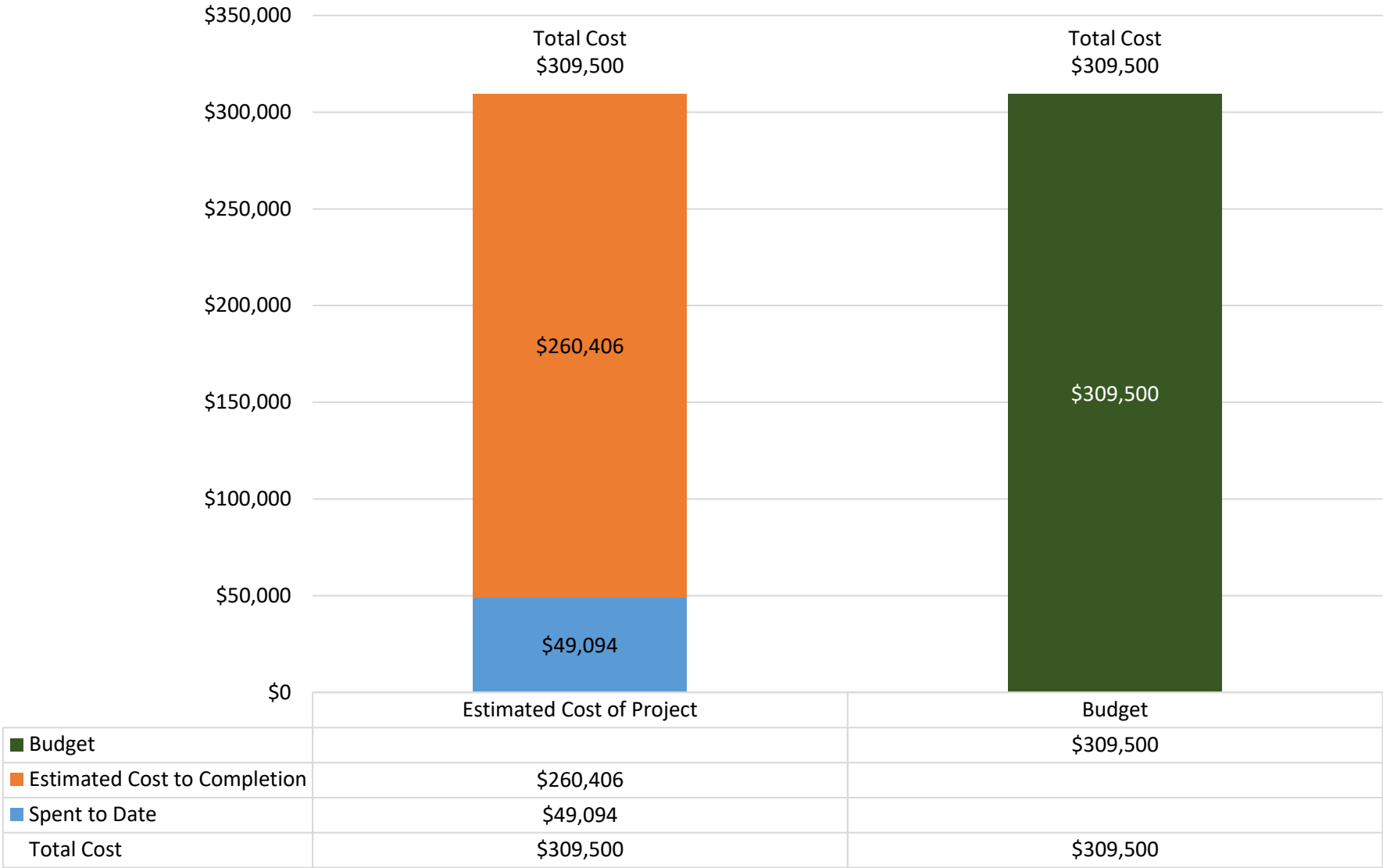
Victoria and Louisa Street Reconstruction



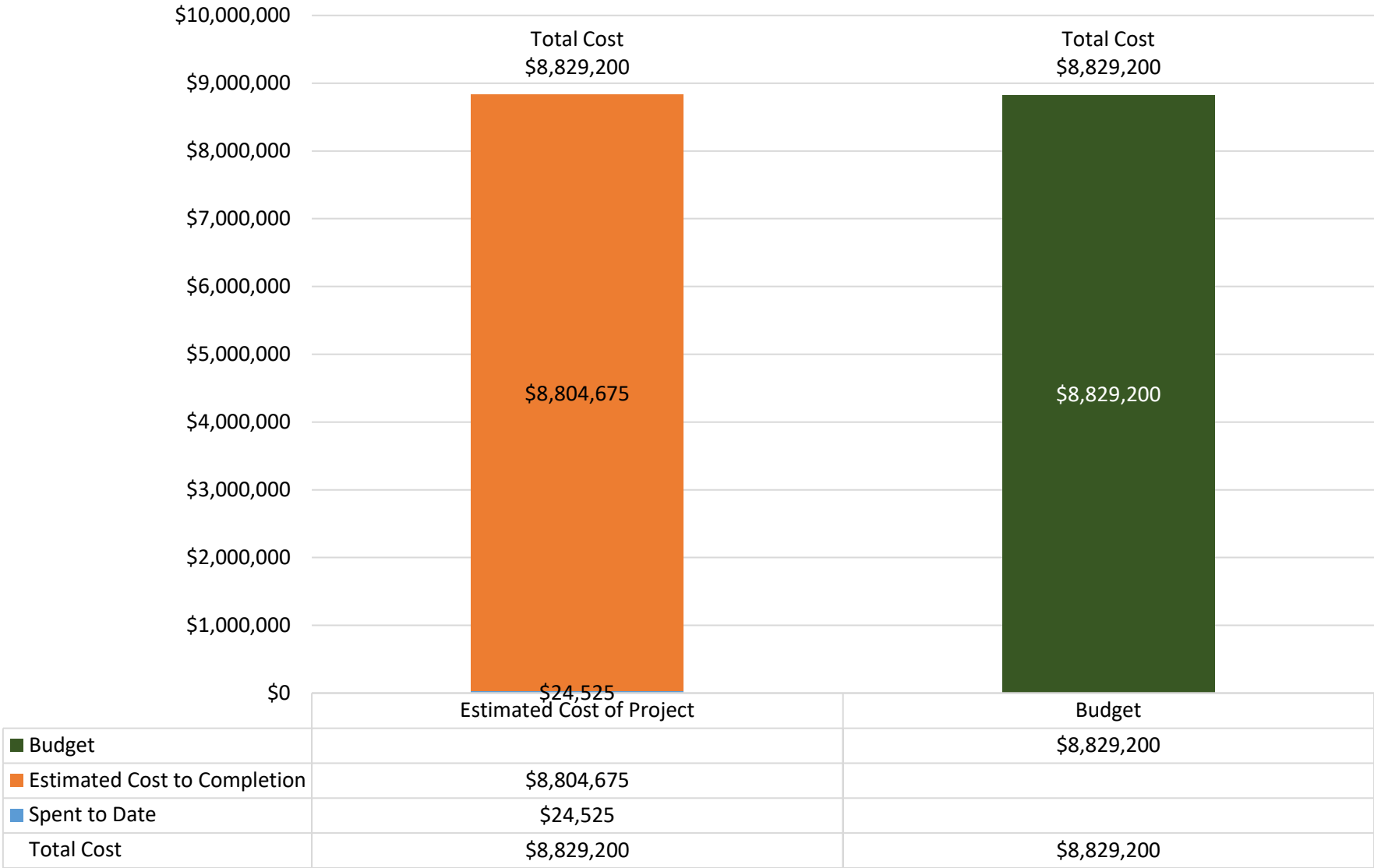
Elma and Alice Street Reconstruction



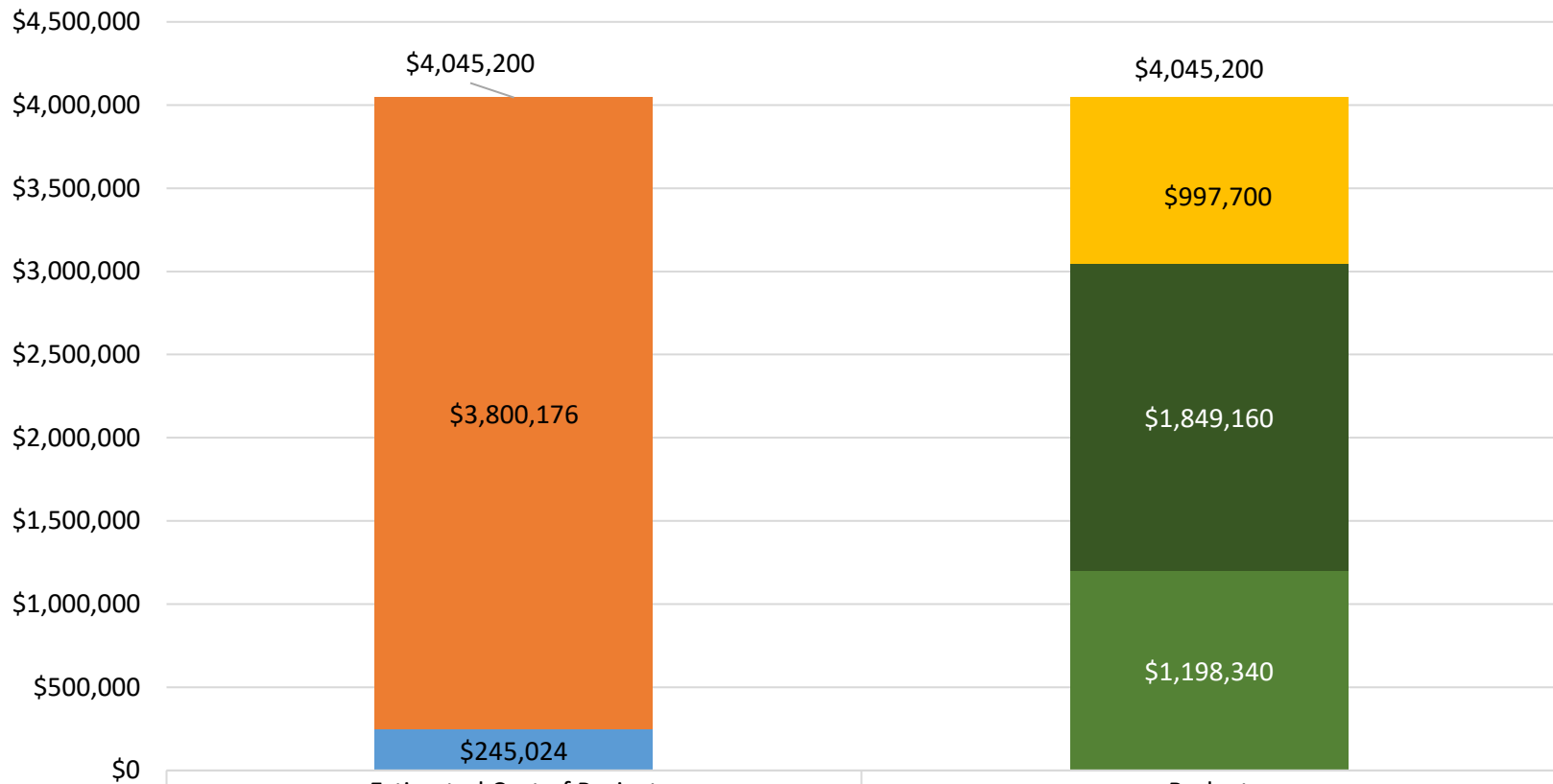
Harbour Fuel Storage Delivery



Westside Water Storage and Distribution



Thornbury Wastewater Treatment Plant Headworks



	Estimated Cost of Project	Budget
Report CSOPS.20.002		\$997,700
2019 Budget		\$1,849,160
2018 Budget		\$1,198,340
Cost to Complete	\$3,800,176	
Spent	\$245,024	
Total	\$4,045,200	\$4,045,200

Capital Projects Summary

Agenda Management Software

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Clerks	\$0	\$30,000	\$30,000	\$30,000	\$0

Year of Approval: 2020

Website Update

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Communications and Economic Development	\$0	\$110,000	\$110,000	\$110,000	\$0

Year of Approval: 2020

Electronic Timesheets

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Director of Human Resources	\$27,091	\$34,298	\$61,389	\$80,000	\$18,611

Year of Approval: 2019

Video Surveillance Systems

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Information Technology	\$0	\$46,000	\$46,000	\$46,000	\$0

Year of Approval: 2020

Asset Management Mobile Infrastructure

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Information Technology	\$8,896	\$66,104	\$75,000	\$75,000	\$0

Year of Approval: 2020

Communications Upgrades

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Information Technology	\$44,418	\$155,582	\$200,000	\$200,000	\$0

Year of Approval: 2017

CityView Web Portal

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Software Application Project Specialist (Contract)	\$0	\$315,000	\$315,000	\$315,000	\$0

Year of Approval: 2020

Phone System Upgrade

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Information Technology	\$0	\$60,000	\$60,000	\$60,000	\$0

Year of Approval: 2019

Annual Fleet Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Purchasing and Risk Management	\$38,714	\$433,080	\$471,794	\$500,000	\$28,206

Year of Approval: 2020

171 King Street Demolition

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Chief Administrative Officer	\$0	\$200,000	\$200,000	\$200,000	\$0

Year of Approval: 2020

Back-up Generators

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Fire Chief	\$8,143	\$161,857	\$170,000	\$170,000	\$0

Year of Approval: 2019

Fire Hall #1 Apparatus Floor

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Fire Chief	\$0	\$12,847	\$12,847	\$20,000	\$7,153

Year of Approval: 2019

Firefighter PPE Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Fire Chief	\$8,908	\$0	\$8,908	\$8,400	\$(508)

Year of Approval: 2020

Fire Equipment Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Fire Chief	\$6,806	\$48,194	\$55,000	\$55,000	\$0

Year of Approval: 2020

Radio and Communication Equipment

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Fire Chief	\$611	\$19,889	\$20,500	\$20,500	\$0

Year of Approval: 2020

Fire Hall #2 Parking Lot Lighting

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Fire Chief	\$0	\$25,000	\$25,000	\$25,000	\$0

Year of Approval: 2020

PDS Office Space Consolidation

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Director of Planning and Development Services	\$0	\$25,000	\$25,000	\$25,000	\$0

Year of Approval: 2020

Peaks Meadow Development

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Development Engineering	\$23,001	\$451,769	\$474,770	\$474,770	\$0

Year of Approval: N/A

Ridge Estates Development

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Development Engineering	\$29,820	\$397,366	\$427,186	\$427,186	\$0

Year of Approval: N/A

Boyer Tennis Court Resurfacing

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Parks and Trails	\$40,704	\$105,830	\$146,534	\$144,000	\$(2,534)

Year of Approval: 2019

Pedestrian Bridge Works

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Parks and Trails	\$0	\$233,500	\$233,500	\$233,500	\$0

Year of Approval: 2019

Downtown Revitalization

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Director Community Services	\$41,756	\$0	\$41,756	\$41,756	\$0

Year of Approval: 2018

Outdoor Pickleball

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Parks and Trails	\$11	\$137,580	\$137,590	\$150,000	\$12,410

Year of Approval: 2019

Bike Racks, Benches and Signage

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Parks and Trails	\$6,018	\$33,982	\$40,000	\$40,000	\$0

Year of Approval: 2019

Metcalfe Rock Parking Expansion

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Director Community Services	\$0	\$103,000	\$103,000	\$103,000	\$0

Year of Approval: 2019

Pier Surfacing

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Director Community Services	\$0	\$412,200	\$412,200	\$412,200	\$0

Year of Approval: 2020

Lightning Detection System

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$0	\$23,500	\$23,500	\$23,500	\$0

Year of Approval: 2018

Golf Course Equipment Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$17,670	\$18,599	\$36,269	\$42,000	\$5,731

Year of Approval: 2020

Sprinkler System Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$0	\$24,000	\$24,000	\$24,000	\$0

Year of Approval: 2020

Lighting Retrofit at the BVCC

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$0	\$50,000	\$50,000	\$50,000	\$0

Year of Approval: 2020

BVCC Roofing

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$0	\$95,000	\$95,000	\$95,000	\$0

Year of Approval: 2020

LE Shore Security System

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$0	\$16,000	\$16,000	\$16,000	\$0

Year of Approval: 2020

Town Hall HVAC

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Facilities, BVCC, and Tomahawk	\$0	\$25,000	\$25,000	\$25,000	\$0

Year of Approval: 2020

Drake's Path Wastewater Extension

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$0	\$454,600	\$454,600	\$454,600	\$0

Year of Approval: 2019

Water and Wastewater Electrical System Protection

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$1,385	\$479,315	\$480,700	\$480,700	\$0

Year of Approval: 2019

Price's Subdivision Wastewater Extension

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Construction Coordinator	\$170,029	\$1,559,571	\$1,729,600	\$1,729,600	\$0

Year of Approval: 2017

Price's Subdivision Drainage Works

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Construction Coordinator	\$7,358	\$254,642	\$262,000	\$262,000	\$0

Year of Approval: 2019

Water and Wastewater Energy Efficiencies

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Solid Waste and Special Projects	\$2,473	\$197,527	\$200,000	\$200,000	\$0

Year of Approval: 2019

Lakewood Drive Water and Wastewater Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Construction Coordinator	\$0	\$100,000	\$100,000	\$100,000	\$0

Year of Approval: 2020

Tyrolean Village Servicing

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$8,159	\$3,962,541	\$3,970,700	\$3,970,700	\$0

Year of Approval: 2020

Roads Machinery and Equipment Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Roads and Drainage Foreman	\$0	\$195,000	\$195,000	\$195,000	\$0

Year of Approval: 2020

Surface Treatment

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Roads and Drainage	\$364,432	\$204,692	\$569,124	\$605,000	\$35,876

Year of Approval: 2019

Pretty River Culvert Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Roads and Drainage	\$18,174	\$452,291	\$470,466	\$831,300	\$360,834

Year of Approval: 2019

Ravenna Yard Improvements

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Roads and Drainage Foreman	\$117,121	\$17,738	\$134,859	\$175,000	\$40,141

Year of Approval: 2018

Sand Dome Repairs

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Roads and Drainage	\$0	\$55,000	\$55,000	\$55,000	\$0

Year of Approval: 2020

Crossing Guard Lighting

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Public Works Compliance Coordinator	\$0	\$25,000	\$25,000	\$25,000	\$0

Year of Approval: 2020

Sidewalk Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Public Works Compliance Coordinator	\$0	\$250,000	\$250,000	\$250,000	\$0

Year of Approval: 2020

Landfill Hydro Installation

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Solid Waste and Special Projects	\$43,312	\$0	\$43,312	\$50,000	\$6,688

Year of Approval: 2019

Landfill Safety Equipment

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Solid Waste and Special Projects	\$0	\$7,500	\$7,500	\$7,500	\$0

Year of Approval: 2017

Landfill Scale Software

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Solid Waste and Special Projects	\$14,126	\$7,606	\$21,733	\$20,000	\$(1,733)

Year of Approval: 2019

Attenuation Zone – South and West

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Solid Waste and Special Projects	\$0	\$156,000	\$156,000	\$156,000	\$0

Year of Approval: 2020

Library Technology Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Library CEO	\$1,077	\$7,423	\$8,500	\$8,500	\$0

Year of Approval: 2020

Books and Materials

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Library CEO	\$10,365	\$42,435	\$52,800	\$52,800	\$0

Year of Approval: 2020

Artifact Shelving

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Library CEO	\$0	\$30,000	\$30,000	\$30,000	\$0

Year of Approval: 2020

Retrofits and Renovations

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Library CEO	\$0	\$100,000	\$100,000	\$100,000	\$0

Year of Approval: 2020

Harbour Security Lighting

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Director of Community Services	\$0	\$13,000	\$13,000	\$13,000	\$0

Year of Approval: 2016

Substandard Watermain Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$6,413	\$1,591,987	\$1,598,400	\$1,598,400	\$0

Year of Approval: 2020

Water Pressure and Flow Monitoring Devices

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water Supervisor	\$37,497	\$37,497	\$74,994	\$75,000	\$6

Year of Approval: 2019

Water SCADA Improvements

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water Supervisor	\$1,933	\$123,067	\$125,000	\$125,000	\$0

Year of Approval: 2019

Zone 4C Distribution Improvements

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Engineering Design Technologist	\$94,912	\$641,288	\$736,200	\$736,200	\$0

Year of Approval: 2018

WTP Equipment Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water Supervisor	\$61,777	\$469,551	\$531,328	\$535,500	\$4,172

Year of Approval: 2018

Watermain Leak Detection and Repair

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water Supervisor	\$981	\$25,543	\$26,525	\$30,000	\$3,475

Year of Approval: 2020

Lateral Installations

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$0	\$88,000	\$88,000	\$88,000	\$0

Year of Approval: 2020

Watermain Leak Detection and Repair

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water Supervisor	\$0	\$56,000	\$56,000	\$56,000	\$0

Year of Approval: 2020

Camperdown VFD Design and Installation

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$0	\$85,000	\$85,000	\$85,000	\$0

Year of Approval: 2020

WTP Shoreline Work

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water Supervisor	\$0	\$50,000	\$50,000	\$50,000	\$0

Year of Approval: 2020

Mountain Road Booster Pumping Station Relocation

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Water and Wastewater	\$0	\$1,000,000	\$1,000,000	\$1,000,000	\$0

Year of Approval: 2020

Water Meter Installation Program

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Water meter and Backflow Prevention Technician	\$0	\$55,000	\$55,000	\$55,000	\$0

Year of Approval: 2020

Wastewater SCADA

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Wastewater Supervisor	\$0	\$72,300	\$72,300	\$72,300	\$0

Year of Approval: 2020

TWWTP Equipment Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Wastewater Supervisor	\$396,574	\$63,727	\$460,301	\$670,000	\$209,699

Year of Approval: 2019

CWWTP Equipment Replacement

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Wastewater Supervisor	\$303	\$280,297	\$280,600	\$280,600	\$0

Year of Approval: 2020

SPS Rebuild Program

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Wastewater Supervisor	\$0	\$47,300	\$47,300	\$47,300	\$0

Year of Approval: 2020

Peel Street Sewage Pumping Station Upgrades

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$53,442	\$592,327	\$645,769	\$621,300	\$(24,469)

Year of Approval: 2020

Craighleith Main Lift Station Upgrades

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$0	\$95,000	\$95,000	\$95,000	\$0

Year of Approval: 2020

Portable Generator

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Wastewater Supervisor	\$0	\$37,000	\$37,000	\$37,000	\$0

Year of Approval: 2020

Sewage Pumping Station Valve Replacement Program

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Wastewater Supervisor	\$0	\$176,000	\$176,000	\$176,000	\$0

Year of Approval: 2020

Flow Assessment and EA

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Manager of Water and Wastewater	\$0	\$15,000	\$15,000	\$15,000	\$0

Year of Approval: 2020

TWWTP Expansion

Responsible Department or Project Manager	Spent to Date	Cost to Complete	Projected Cost	Budget	Variance
Senior Infrastructure Capital Project Coordinator	\$2,174	\$18,024,826	\$18,027,000	\$18,027,000	\$0

Year of Approval: 2020

2020 Council Live-Streaming

Month	Users	% of New	% of Recurring	Sessions	Average Session Duration	2019 Sessions	2019 Average Session Duration
January	186	23%	77%	511	1 hour, 24 minutes	585	1 hour, 08 minutes
February	195	18%	82%	602	1 hour, 29 minutes	891	1 hour, 36 minutes
March	317	33%	67%	658	1 hour, 06 minutes	399	49 minutes
April	153	26%	74%	310	0 hour, 46 minutes	356	52 minutes
May	252	34%	66%	532	1 hour, 11 minutes	483	1 hour, 12 minutes
June						579	58 minutes
July						417	1 hour, 25 minutes
August						281	50 minutes
September						407	1 hour, 08 minutes
October						427	53 minutes
November						556	46 minutes
December						439	1 hour, 13 minutes

2020 Committees of Council Costs

Committee – Total Costs	May	YTD Cost
Abandoned Orchard Advisory Committee	\$ 0	\$ 0
Agricultural Advisory Committee	\$ 0	\$ 3,155
Attainable Housing Corporation	\$ 3,745	\$ 20,345
Code of Conduct Review Committee	\$ 0	\$ 120
Committee of Adjustment	\$ 7,441	\$ 17,478
Communications Advisory Committee	\$ 2,372	\$ 22,288
Council Compensation Review Committee	\$ 0	\$ 0
Economic Development Advisory Committee	\$ 16,549	\$ 52,016
Fence Viewer Committee	\$ 0	\$ 0
Police Services Board	\$ 1,285	\$ 2,300
Property Standards Committee	\$ 0	\$ 105
Sustainability Committee	\$ 6,510	\$ 37,855
Thornbury BIA	\$ 1,105	\$ 3,937
Transportation Committee	\$ 40	\$ 4,615
Grants and Donations Committee	\$ 38,002	\$ 65,740
Joint Municipal Physician Retention and Recruitment Committee	\$ 160	\$ 18,713
Total	\$ 77,210	\$ 248,668

The above chart tracks the cost of staff time to administer and attend the various Committees of Council. It includes Staff's Salaries and Benefits, overhead costs for every hour of staff time, as well as other costs that are incurred specific to each Committee of Council, such as advertising costs.

This chart does not include a cost for Council Member's time or any revenue. Most Committees of Council listed above do not have any costs except staff time. However, Committees listed above where costs consist of both staff time and other expenses are detailed below:

Committee of Adjustment

Staff time May:	\$7,441	Other costs May:	\$0
Staff time YTD:	\$17,028	Other costs YTD:	\$450

Other costs include Membership dues.

Communications Advisory Committee

Staff time May:	\$2,260	Other costs May:	\$244
Staff time YTD:	\$17,974	Other costs YTD:	\$4,315

Other costs include software expenses for the Communications Strategy.

Economic Development Advisory Committee

Staff time May:	\$2,598	Other costs May:	\$13,951
Staff time YTD:	\$18,739	Other costs YTD:	\$33,277

Other costs include advertising and printing expenses for the Economic Development Strategy, as well as consulting fees for a Retail Gap Analysis as part of the Strategy.

Sustainability Committee

Staff time May:	\$260	Other costs May:	\$6,250
Staff time YTD:	\$6,605	Other costs YTD:	\$31,250

Other costs include the transfer to the Reserve Fund, with a budget of \$75,000.

Grants and Donations Committee

Staff time May:	\$1,575	Other costs May:	\$36,427
Staff time YTD:	\$8,305	Other costs YTD:	\$57,435

Other costs include those related to the Gala, such as entertainment for \$21,000, and \$36,000 in Grants and Donations distributed in May.

Physician Retention and Recruitment Committee

Staff time May:	\$160	Other costs May:	\$0
Staff time YTD:	\$3,713	Other costs YTD:	\$15,000

Other costs include the transfer to the Reserve Fund, with a budget of \$15,000.

2020 Council Conference Attendance and Remuneration

Council Member	Meals	Lodgings	Conference & Workshop	Mileage & Travel	Cell Phones	HST	Total YTD Expenses
Mayor Soever	\$ 0	\$ 276	\$ 1,536	\$ 0	\$ 118	\$ 213	\$ 2,143
Deputy Mayor Potter	\$ 0	\$ 0	\$ 0	\$ 0	\$ 98	\$ 11	\$ 109
Councillor Bordignon	\$ 0	\$ 0	\$ 0	\$ 0	\$ 125	\$ 14	\$ 139
Councillor Hope	\$ 0	\$ 0	\$ 0	\$ 0	\$ 60	\$ 7	\$ 67
Councillor Matrosovs	\$ 124	\$ 1,940	\$ 1,439	\$ 792	\$ 140	\$ 488	\$ 4,922
Councillor Sampson	\$ 0	\$ 1,623	\$ 1,439	\$ 265	\$ 97	\$ 378	\$ 3,803
Councillor Uram	\$ 0	\$ 0	\$ 0	\$ 0	\$ 97	\$ 11	\$ 108
Total	\$ 124	\$ 3,839	\$ 4,413	\$ 1,057	\$ 796	\$ 1,128	\$ 11,358

The above chart represents fees that have been reimbursed or paid on behalf of Members of Council for various purposes, including the attendance of various meetings and conferences.

The fees/reimbursements attended by members of Council illustrated above include only those that have been reimbursed by the Town to date. A full statement of Council Remuneration and Expenses will be presented each year on or before March 31st which provides an itemized statement on remuneration and expenses paid in the previous year, as per the Municipal Act.

2020 Tax Levy

2020 Tax Billing	
Town	\$ 8,395,695
Grey County	\$ 7,890,063
Education	\$ 4,569,634
Local Improvements	\$ 216,217
BIA	\$ 54,000
Total Levied to Date (Interim)	\$ 21,125,609

2020 Supplementary Tax	
Town	\$ 281,105
Grey County	\$ 273,496
Education	\$ 117,415
Total to Date	\$ 672,016

Supplementary Tax includes any additional tax for assessment added to the assessment roll by the Municipal Property Assessment Corporation (MPAC). This includes new construction or renovations in the current year and up to two prior years. Supplementary Tax is billed after the annual bill in August.

2020 Tax Reductions	
Town	\$ 11,437
Grey County	\$ 10,813
Education	\$ 5,994
Total Reduction to Date	\$ 28,244

Tax reductions include decreases in tax for assessment value decreases or assessment class changes resulting from any of the following:

- Assessment Review Board appeal decisions;
- Requests for Reconsideration Minutes of Settlement with MPAC;
- Section 357 Reductions (i.e.: class changes, demolitions);
- Provincial Tax Incentive programs (Farmland, Managed Forest, Conservation Lands); or,
- Vacancy Rebates for Commercial or Industrial vacant properties.

2020 Taxable Assessment	
Residential	\$ 4,211,587,450
Farm Land	\$ 150,914,209
Managed Forest	\$ 18,998,806
Commercial & Industrial	\$ 190,821,216
Pipeline	\$ 6,761,000
Payment-in-Lieu	\$ 30,409,900
Total Taxable Assessment	\$ 4,609,492,581

Bid Awards and Contract Extensions

May Contract Extensions over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
2018-11-T-COR Standby Generator Maintenance	Sommers Generator Systems	\$ 22,238	\$ 167,000 ¹

May Bid Awards over \$25,000

Contract for:	Vendor/Proponent	Amount	Budget
2020-08-T-COR Light Duty Vehicles	Motorcity Mitsubishi Jim Wilson Chevrolet	\$ 40,680 \$ 73,024	\$ 50,000 ² \$ 80,000 ³
Negotiated Bid CityView Business Licence Module	N. Harris Computer Corp.	\$ 132,228	\$ 315,000 ⁴

¹ This budget of \$167,000 includes a total budget for Equipment Repair and Maintenance for various Divisions, which includes Water, Wastewater, Fire, and Facility Maintenance and it not just for Generator Maintenance.

² This award was for an Operations vehicle with a budget of \$50,000

³ This award was for two additional vehicles for the Water and Wastewater Divisions with a total budget of \$80,000

⁴ This \$315,000 budget includes the total capital budget for the CityView Web Portal Project, and it not all for the License Module.

Cheque Register by Type of Expenses – May 2020

Expense Type	Amount
Advertising	\$ 1,508.55
Cleaning and Janitorial Supplies	\$ 7,211.86
Conservation Authority	\$ 93,815.01
Consulting	\$ 17,445.06
Contract Services	\$ 75,486.61
Contract Services – Capital	\$ 38,382.64
Contract Services – Waste Collection	\$ 243,341.60
Contract Services – Winter Control	\$ 11,038.72
Council and Boards	\$ 65.00
Donations, Grants and Sponsorships	\$ 59,390.00
Employee Related	\$ 525,706.47
Engineering	\$ 67,399.27
Equipment	\$ 246.54
Equipment – Capital	\$ 4,518.44
Equipment Repairs and Maintenance	\$ 46,024.24
Facility Maintenance	\$ 10,391.68
Financial Obligations	\$ 42,932.50
Grey County	\$ 63,187.00
Individuals	\$ 3,674.09
Insurance	\$ 0.00
IT Software and Hardware	\$ 202,724.80
Library Cheques	\$ 2,404.03
Materials and Supplies	\$ 37,173.84
Memberships and Licenses	\$ 9,087.04
Office Supplies	\$ 13,943.90
Other Municipalities	\$ 10,838.50
Payments to Law Firms	\$ 4,343.72
P-Cards	\$ 39,703.73
School Boards	\$ 0.00
Special Events	\$ 435.00
Utilities	\$ 98,147.16
Vehicle Expenses	\$ 49,958.34
Total	\$ 1,780,525.34

The cheque register represents all cheques prepared by the Town in May 2020 but does not mean it was for a 2020 expense or even an expense to the Town. For example, in Contract Services, the good or service may have been received in 2019 and the cheque not prepared until 2020. This would represent a 2019 expense included on the Town's 2019 Financial Statements.

Included in Employee Related are payments made to the Receiver General (CRA). This includes Income Tax deducted from employees, which is not a Town expense. Under Financial Obligations are deposits or securities received by the Town in previous years that are being returned. These are not Town expenses and will not be shown in any year on the Town's Financial Statements as expenses or revenue.

Tax Levy Summary

2020 Budget Variance Report
For the months ending May 31, 2020

Fund	May	May Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$721,119	\$1,065,530	(\$344,411)	67.7%	\$4,330,819	\$4,735,380	(\$404,561)	91.5%	\$11,799,510
Administrative Expenses	\$8,188	\$19,908	(\$11,720)	41.1%	\$42,209	\$77,489	(\$35,280)	54.5%	\$224,750
Operating Expenses	\$4,954	\$33,076	(\$28,122)	15.0%	\$27,773	\$113,885	(\$86,112)	24.4%	\$872,655
Communications	\$9,233	\$8,276	\$957	111.6%	\$75,961	\$83,415	(\$7,453)	91.1%	\$208,489
Personnel, Training & Travel	\$16,521	\$30,179	(\$13,658)	54.7%	\$112,485	\$158,025	(\$45,541)	71.2%	\$333,724
Utilities	\$22,729	\$31,920	(\$9,191)	71.2%	\$143,400	\$174,175	(\$30,775)	82.3%	\$407,747
Equipment Related	\$22,432	\$72,553	(\$50,120)	30.9%	\$436,832	\$387,885	\$48,946	112.6%	\$829,976
Vehicle Related	\$6,085	\$23,507	(\$17,422)	25.9%	\$201,576	\$153,157	\$48,420	131.6%	\$363,780
Purchased Services	\$638,000	\$631,406	\$6,594	101.0%	\$1,798,783	\$2,940,227	(\$1,141,444)	61.2%	\$8,170,269
Financial Expenses	\$314,756	\$93,731	\$221,025	335.8%	\$436,866	\$538,614	(\$101,748)	81.1%	\$1,209,923
Premises and Site	(\$47,201)	\$44,502	(\$91,703)	-106.1%	\$180,907	\$155,356	\$25,551	116.4%	\$551,029
Total Expenses	\$1,716,816	\$2,054,588	(\$337,772)	83.6%	\$7,787,611	\$9,517,609	(\$1,729,998)	81.8%	\$24,971,851
Transfers									
Transfers to Capital	\$4,514	(\$16,320)	\$20,834	-27.7%	\$25,347	(\$54,380)	\$79,726	-46.6%	(\$288,017)
Transfers to Reserves	\$149,542	\$138,509	\$11,033	108.0%	\$954,329	\$896,909	\$57,420	106.4%	\$2,289,500
Transfer from Reserves	(\$26,623)	(\$61,361)	\$34,737	43.4%	(\$138,799)	(\$672,170)	\$533,371	20.6%	(\$2,836,268)
Interfunctional Transfers	(\$101,880)	(\$75,009)	(\$26,871)	135.8%	(\$707,415)	(\$538,497)	(\$168,918)	131.4%	(\$1,187,035)
Total Transfers	\$25,552	(\$14,181)	\$39,732	-180.2%	\$133,462	(\$368,138)	\$501,600	-36.3%	(\$2,021,821)
Total Transfers & Expenses	\$1,742,368	\$2,040,407	(\$298,039)	85.4%	\$7,921,073	\$9,149,471	(\$1,228,398)	86.6%	\$22,950,030
Revenue									
Grants and Donations	\$701,442	\$259,023	\$442,419	270.8%	\$744,185	\$802,735	(\$58,550)	92.7%	\$1,690,408
External Revenue	\$146,558	\$393,801	(\$247,243)	37.2%	\$1,014,794	\$1,954,976	(\$940,182)	51.9%	\$4,733,896
Subsidies	(\$715)	(\$801)	\$86	89.3%	(\$21,666)	(\$22,919)	\$1,252	94.5%	(\$47,200)
Total Revenue	\$847,285	\$652,023	\$195,261	129.9%	\$1,737,312	\$2,734,792	(\$997,480)	63.5%	\$6,377,105
Net Cost of Service	\$895,083	\$1,388,384	(\$493,300)	64.5%	\$6,183,760	\$6,414,678	(\$230,918)	96.4%	\$16,572,926

Water and Wastewater Services Summary

2020 Budget Variance Report
For the months ending May 31, 2020

	May	May Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$132,214	\$178,820	(\$46,606)	73.9%	\$756,745	\$782,265	(\$25,521)	96.7%	\$1,992,663
Administrative Expenses	(\$5,025)	\$781	(\$5,806)	-643.7%	\$2,604	\$3,862	(\$1,258)	67.4%	\$11,450
Operating Expenses	\$27,330	\$25,407	\$1,924	107.6%	\$84,713	\$92,500	(\$7,787)	91.6%	\$273,200
Communications	\$2,340	\$7,787	(\$5,447)	30.1%	\$19,754	\$26,128	(\$6,374)	75.6%	\$60,785
Personnel, Training & Travel	\$1,002	\$6,103	(\$5,101)	16.4%	\$7,437	\$24,492	(\$17,056)	30.4%	\$55,200
Utilities	\$63,830	\$71,754	(\$7,924)	89.0%	\$278,619	\$293,971	(\$15,351)	94.8%	\$770,391
Equipment Related	\$24,743	\$30,269	(\$5,526)	81.7%	\$188,155	\$124,113	\$64,042	151.6%	\$333,224
Vehicle Related	\$1,219	\$9,560	(\$8,341)	12.8%	\$17,165	\$25,818	(\$8,653)	66.5%	\$59,800
Purchased Services	\$5,220	\$33,656	(\$28,436)	15.5%	(\$11,582)	\$96,305	(\$107,888)	-12.0%	\$467,024
Financial Expenses	\$19,403	\$16,300	\$3,103	119.0%	\$124,590	\$137,513	(\$12,923)	90.6%	\$334,943
Premises and Site	\$19,917	\$6,836	\$13,081	291.3%	\$53,052	\$41,313	\$11,739	128.4%	\$165,126
Total Expenses	\$292,192	\$387,271	(\$95,079)	75.4%	\$1,521,251	\$1,648,279	(\$127,029)	92.3%	\$4,523,806
Transfers									
Transfers to Capital	\$3,000	\$13	\$2,987	23158.1%	\$3,000	\$535	\$2,465	560.2%	\$4,000
Transfers to Reserves	\$216,505	\$174,608	\$41,896	124.0%	\$1,082,523	\$973,133	\$109,390	111.2%	\$2,598,054
Transfer from Reserves	(\$7,252)	(\$28,058)	\$20,806	25.8%	(\$152,731)	(\$267,808)	\$115,077	57.0%	(\$718,217)
Interfunctional Transfers	\$67,602	\$52,341	\$15,260	129.2%	\$431,896	\$378,224	\$53,672	114.2%	\$859,408
Total Transfers	\$279,854	\$198,905	\$80,949	140.7%	\$1,364,687	\$1,084,085	\$280,603	125.9%	\$2,743,245
Total Transfers & Expenses	\$572,046	\$586,176	(\$14,130)	97.6%	\$2,885,938	\$2,732,364	\$153,574	105.6%	\$7,267,051
Revenue									
Grants and Donations	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
External Revenue	(\$977)	(\$90,546)	\$89,569	1.1%	\$2,162,886	\$2,384,014	(\$221,128)	90.7%	\$7,267,051
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Total Revenue	(\$977)	(\$90,546)	\$89,569	1.1%	\$2,162,886	\$2,384,014	(\$221,128)	90.7%	\$7,267,051
Net Cost of Service	\$573,023	\$676,722	(\$103,699)	84.7%	\$723,052	\$348,350	\$374,702	207.6%	\$0

User Fee Summary

2020 Budget Variance Report
For the months ending May 31, 2020

	May	May Budget	Variance \$	Variance %	YTD Actuals	YTD Budget	Variance \$	Variance %	Total Budget
Expenses									
Salaries, Wages, & Benefits	\$79,226	\$125,865	(\$46,640)	62.9%	\$423,980	\$491,585	(\$67,605)	86.2%	\$1,288,795
Administrative Expenses	\$10	\$418	(\$408)	2.4%	\$1,662	\$1,164	\$498	142.7%	\$16,350
Operating Expenses	\$0	\$6,840	(\$6,840)	0.0%	\$8,228	\$27,265	(\$19,037)	30.2%	\$95,075
Communications	\$368	\$549	(\$181)	67.0%	\$3,860	\$3,836	\$24	100.6%	\$11,225
Personnel, Training & Travel	\$680	\$4,851	(\$4,172)	14.0%	\$13,374	\$37,454	(\$24,079)	35.7%	\$60,005
Utilities	\$895	\$872	\$23	102.7%	\$2,233	\$2,391	(\$158)	93.4%	\$14,582
Equipment Related	\$443	\$494	(\$51)	89.8%	\$2,116	\$2,107	\$8	100.4%	\$5,280
Vehicle Related	\$555	\$1,085	(\$530)	51.2%	\$2,466	\$4,463	(\$1,997)	55.3%	\$12,770
Purchased Services	\$6,322	\$380	\$5,942	1663.6%	\$26,472	\$12,416	\$14,057	213.2%	\$79,220
Financial Expenses	\$1,234	\$10,205	(\$8,971)	12.1%	\$30,860	\$28,701	\$2,159	107.5%	\$80,090
Premises and Site	\$4,035	\$12,708	(\$8,673)	31.8%	(\$79,764)	\$33,698	(\$113,463)	-236.7%	\$115,704
Total Expenses	\$93,768	\$164,268	(\$70,500)	57.1%	\$435,487	\$645,080	(\$209,592)	67.5%	\$1,779,096
Transfers									
Transfers to Capital	\$3,000	\$16,789	(\$13,789)	17.9%	\$24,950	\$37,179	(\$12,229)	67.1%	\$64,205
Transfers to Reserves	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$46,795
Transfer from Reserves	\$0	\$0	\$0	0.0%	(\$21,950)	\$0	(\$21,950)	0.0%	(\$324,559)
Interfunctional Transfers	\$18,886	\$19,841	(\$956)	95.2%	\$184,560	\$163,501	\$21,059	112.9%	\$312,107
Total Transfers	\$21,886	\$36,630	(\$14,744)	59.7%	\$187,560	\$200,680	(\$13,120)	93.5%	\$98,549
Total Transfers & Expenses	\$115,654	\$200,898	(\$85,244)	57.6%	\$623,047	\$845,760	(\$222,712)	73.7%	\$1,877,645
Revenue									
Grants and Donations	\$0	\$0	\$0	0.0%	\$0	\$22,451	(\$22,451)	0.0%	\$35,000
External Revenue	\$406,996	\$190,372	\$216,624	213.8%	\$839,693	\$968,037	(\$128,344)	86.7%	\$1,842,645
Subsidies	\$0	\$0	\$0	0.0%	\$0	\$0	\$0	0.0%	\$0
Total Revenue	\$406,996	\$190,372	\$216,624	213.8%	\$839,693	\$990,487	(\$150,794)	84.8%	\$1,877,645
Net Cost of Service	(\$291,342)	\$10,526	(\$301,868)	-2767.8%	(\$216,646)	(\$144,728)	(\$71,918)	149.7%	\$0

Cheque Register – May 2020

The following chart lists all cheques paid by the Town in May 2020.

Cheque Number	Vendor	Cheque Date	Amount
49046	BEDWAN SHAW FARMS LTD.	5/6/2020	\$1,808.00
49047	CORPORATE EXPRESS CANADA INC.	5/6/2020	\$578.38
49048	HINDLES CLARKSBURG HARDWARE	5/6/2020	\$466.85
49049	MILL CREEK MACHINE & WELDING	5/6/2020	\$5,989.96
49050	MINISTER OF FINANCE	5/6/2020	\$17,725.28
49051	MODOHR TECHNOLOGIES INC	5/6/2020	\$246.34
49052	OWEN SOUND HIGHWAY MAINTENANCE	5/6/2020	\$6,973.23
49053	IDENTIFIABLE INDIVIDUAL	5/6/2020	\$65.00
49054	ARBOREAL	5/6/2020	\$1,448.66
49055	BISPRO SERVICES	5/6/2020	\$1,157.12
49056	IDENTIFIABLE INDIVIDUAL	5/6/2020	\$600.00
49057	2178789 ONTARIO INC	5/6/2020	\$2,865.00
49058	VERSUS BUSINESS FORMS & LABELS	5/6/2020	\$937.29
49059	BEDWAN SHAW FARMS LTD.	5/13/2020	\$813.60
49060	CRIME STOPPERS OF GREY BRUCE I	5/13/2020	\$1,000.00
49061	EVENTS FOR LIFE CENTRE	5/13/2020	\$10,000.00
49062	FERNO CANADA	5/13/2020	\$1,443.11
49063	GEORGIAN TRIANGLE HUMANE SOCIE	5/13/2020	\$1,500.00
49064	GEORGIAN TRIANGLE ANGLERS ASSO	5/13/2020	\$750.00
49065	HUNDRED ACRE WOOD FOREST PRESC	5/13/2020	\$1,500.00
49066	THE MARSH STREET CENTRE	5/13/2020	\$2,000.00
49067	MODOHR TECHNOLOGIES INC	5/13/2020	\$120.91
49068	MY FRIEND'S HOUSE	5/13/2020	\$1,500.00
49069	SIMCOE COUNTY FIRE PREVENTION	5/13/2020	\$30.00
49070	SLABTOWN WELDING FABRICATION	5/13/2020	\$225.00
49071	SPECIAL OLYMPICS ONTARIO INC.	5/13/2020	\$750.00
49072	TARGET SPECIALTY PRODUCTS	5/13/2020	\$6,607.30
49073	ST. JOHNS AMBULANCE	5/13/2020	\$500.00
49074	BREAKING DOWN BARRIERS	5/13/2020	\$500.00
49075	HOSPICE GEORGIAN TRIANGLE FOUN	5/13/2020	\$3,000.00
49076	HOME HORIZON	5/13/2020	\$2,000.00
49077	MUNICIPAL EQUIPMENT	5/13/2020	\$3,075.33
49078	THORNBURY BEAVER VALLEY LIONS	5/13/2020	\$2,000.00
49079	ARBOREAL	5/13/2020	\$2,689.40
49080	ROYAL CANADIAN LEGION BEAVER V	5/13/2020	\$90.00
49081	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$900.52

Cheque Number	Vendor	Cheque Date	Amount
49082	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$1,676.00
49083	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$3,000.00
49084	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$4,900.00
49085	7541244 CANADA LTD	5/13/2020	\$2,286.00
49086	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$2,450.00
49087	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$400.00
49088	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$400.00
49089	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$2,752.00
49090	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$214.70
49091	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$214.70
49092	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$150.00
49093	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$150.00
49094	IDENTIFIABLE INDIVIDUAL	5/13/2020	\$2,044.17
49095	THORNBURY CLARKSBURG ROTARY	5/13/2020	\$5,000.00
49096	T & W ENTERPRISES	5/13/2020	\$2,655.50
49097	UPANDUP STUDIOS INC	5/13/2020	\$16,471.37
49098	WOMEN'S HOUSE SERVING BRUCE AN	5/13/2020	\$1,500.00
49099	WORKPLACE SAFETY & INSURANCE B	5/13/2020	\$20,809.08
49100	HOPE HAVEN THERAPEUTIC RIDING	5/13/2020	\$2,800.00
49119	BAY-MOUNT SERVICE	43978	\$160.00
49120	BELL CANADA	43978	\$56.50
49121	BELL MOBILITY INC	43978	\$3,144.46
49122	CDW CANADA INC.	43978	\$2,421.15
49123	COLLINGWOOD GENERAL & MARINE H	43978	\$5,000.00
49124	GEORGIAN TRIANGLE TOURIST ASSO	43978	\$966.10
49125	HINDLES CLARKSBURG HARDWARE	43978	\$134.28
49126	KOPRO SOLUTIONS	43978	\$3,786.92
49127	IDENTIFIABLE INDIVIDUAL	43978	\$540.00
49128	MEAFORD HOSPITAL FOUNDATION	43978	\$18,000.00
49129	MILL CREEK MACHINE & WELDING	43978	\$42.94
49130	MUNICIPALITY OF MEAFORD	43978	\$194.44
49131	PETTY CASH	43978	\$250.00
49132	RAW MATERIALS COMPANY	43978	\$916.52
49133	SLABTOWN WELDING FABRICATION	43978	\$117.50
49134	SPD SALES LIMITED	43978	\$452.00
49135	524614 ONTARIO LTD.	43978	\$920.95
49136	WAUBAUSHENE MACHINE & WELDING	43978	\$500.73
80520	RECEIVER GENERAL PAYROLL ACCOU	5/8/2020	\$111,081.78
220520	RECEIVER GENERAL PAYROLL ACCOU	43973	\$126,231.79
150520-1	ROGERS PAYMENT CENTRE.	5/15/2020	\$340.04
150520-2	GREAT- WEST LIFE ASSURANCE	5/15/2020	\$93,435.85

Cheque Number	Vendor	Cheque Date	Amount
150520-3	HYDRO ONE NETWORKS INC.	5/15/2020	\$11,123.02
150520-4	UNION GAS LIMITED	5/15/2020	\$5,471.98
150520-5	EPCOR ELECTRICITY DISTRIBUTION	5/15/2020	\$49,541.43
150520-6	US BANK NATIONAL ASSOCIATION	5/15/2020	\$39,703.73
200520-1	ROGERS PAYMENT CENTRE.	43971	\$79.09
200520-2	HYDRO ONE NETWORKS INC.	43971	\$28,345.79
EFT00000000000010014	4 OFFICE AUTOMATION LTD	5/6/2020	\$10,671.50
EFT00000000000010015	AGO INDUSTRIES INC.	5/6/2020	\$1,019.54
EFT00000000000010016	BELL CONFERENCING INC	5/6/2020	\$44.85
EFT00000000000010017	BLUE MOUNTAIN RESORTS LP	5/6/2020	\$1,443.89
EFT00000000000010018	BLUE MOUNTAIN FOUR SEASON LIMI	5/6/2020	\$3,957.83
EFT00000000000010019	BLUE MOUNTAIN VILLAGE ASSOCIAT	5/6/2020	\$5,650.00
EFT00000000000010020	CARSON SUPPLY	5/6/2020	\$297.87
EFT00000000000010022	DELL COMPUTER CORPORATION	5/6/2020	\$1,687.17
EFT00000000000010023	ENVIRONMENTAL AND POWER SOLUTI	5/6/2020	\$15,820.00
EFT00000000000010024	FASTENAL CANADA LTD.	5/6/2020	\$141.34
EFT00000000000010025	FLAGS UNLIMITED INC	5/6/2020	\$198.52
EFT00000000000010026	MCDUGALL ENERGY INC	5/6/2020	\$2,486.69
EFT00000000000010027	METROLAND MEDIA GROUP SHARED S	5/6/2020	\$1,017.00
EFT00000000000010028	MILLER WASTE SYSTEMS	5/6/2020	\$107,321.50
EFT00000000000010029	MORRIS JANITORIAL SERVICE	5/6/2020	\$4,018.52
EFT00000000000010030	MTE CONSULTANTS INC.	5/6/2020	\$25,548.29
EFT00000000000010031	RIDDELL CONTRACTING LTD	5/6/2020	\$2,732.79
EFT00000000000010032	SHRED-IT INTERNATIONAL ULC	5/6/2020	\$113.98
EFT00000000000010033	SOFTCHOICE CORPORATION	5/6/2020	\$48,613.93
EFT00000000000010034	SOUTH PAW	5/6/2020	\$1,574.06
EFT00000000000010035	STEER ENTERPRISES LTD.	5/6/2020	\$12,870.33
EFT00000000000010036	TECHNICAL STANDARDS & SAFETY A	5/6/2020	\$998.64
EFT00000000000010037	FOREST CITY FIRE PROTECTIONS L	5/6/2020	\$2,666.80
EFT00000000000010039	WALKER AGGREGATES INC.	5/6/2020	\$150.36
EFT00000000000010040	WILLIAMS SCOTSMAN OF CANADA B9	5/6/2020	\$1,243.00
EFT00000000000010041	TOWN OF COLLINGWOOD	5/6/2020	\$10,644.06
EFT00000000000010042	4 OFFICE AUTOMATION LTD	5/13/2020	\$164.06
EFT00000000000010043	A1 SANITATION (MEAFORD)	5/13/2020	\$253.12
EFT00000000000010044	ARO TECHNOLOGIES INC.	5/13/2020	\$12,160.83
EFT00000000000010045	ASSOCIATION OF ONTARIO ROAD SU	5/13/2020	\$1,126.61
EFT00000000000010046	AVENUE A	5/13/2020	\$1,271.25
EFT00000000000010047	CF CROZIER & ASSOCIATES INC	5/13/2020	\$8,575.51
EFT00000000000010048	COMPUGEN	5/13/2020	\$64.84
EFT00000000000010049	COUNTY OF GREY	5/13/2020	\$63,187.00
EFT00000000000010050	CENTRALSQUARE CANADA SOFTWARE	5/13/2020	\$16,893.50

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000010051	FASTENAL CANADA LTD.	5/13/2020	\$82.69
EFT00000000000010052	FULFORD HAULAGE & SON LTD.	5/13/2020	\$1,017.00
EFT00000000000010053	GREENLAND INTERNATIONAL CONSUL	5/13/2020	\$5,883.71
EFT00000000000010054	HAROLD G. ELSTON	5/13/2020	\$768.40
EFT00000000000010055	KPMG LLP, T4348	5/13/2020	\$2,203.50
EFT00000000000010056	LINEMANS TESTING LABORATORIES	5/13/2020	\$277.20
EFT00000000000010057	MCDUGALL ENERGY INC	5/13/2020	\$988.51
EFT00000000000010058	METROLAND MEDIA GROUP SHARED S	5/13/2020	\$355.95
EFT00000000000010059	MILLER WASTE SYSTEMS	5/13/2020	\$136,020.10
EFT00000000000010060	OMERS	5/13/2020	\$149,917.96
EFT00000000000010061	OMERS-AVC CONTRIBUTIONS	5/13/2020	\$1,410.00
EFT00000000000010062	ONTARIO ONE CALL	5/13/2020	\$315.69
EFT00000000000010063	OWEN SOUND VAULT WORKS LTD.	5/13/2020	\$187.58
EFT00000000000010064	PARK SIGN CREATIVE INC	5/13/2020	\$1,746.98
EFT00000000000010065	PUROLATOR COURIER LTD.	5/13/2020	\$50.59
EFT00000000000010066	REGION OF HURONIA ENVIRONMENTA	5/13/2020	\$17,873.24
EFT00000000000010067	SGS CANADA INC.	5/13/2020	\$2,914.34
EFT00000000000010068	SOMMERS GENERATOR SYSTEMS	5/13/2020	\$28,365.18
EFT00000000000010069	TATE ECONOMIC RESEARCH INC	5/13/2020	\$15,492.30
EFT00000000000010070	SIGNWORKS	5/13/2020	\$1,462.79
EFT00000000000010071	CENTRAIR AIR SYSTEMS & SUPPLIE	5/13/2020	\$878.17
EFT00000000000010073	TOROMONT CAT	5/13/2020	\$961.63
EFT00000000000010074	BEARCOM CANADA CORP	5/13/2020	\$479.09
EFT00000000000010075	871603 ONTARIO INC	43978	\$43,445.04
EFT00000000000010076	A1 SANITATION (MEAFORD)	43978	\$1,518.72
EFT00000000000010077	AEC GROUP INC.	43978	\$1,582.34
EFT00000000000010078	ARNOTT CONSTRUCTION LIMITED	43978	\$4,374.23
EFT00000000000010079	ARO TECHNOLOGIES INC.	43978	\$259.90
EFT00000000000010080	TATHAM ENGINEERING	43978	\$24,708.01
EFT00000000000010081	COMPUGEN	43978	\$132.77
EFT00000000000010082	ICONIX WATERWORKS LP	43978	\$5,785.60
EFT00000000000010083	DELL COMPUTER CORPORATION	43978	\$91,194.09
EFT00000000000010085	EVANS UTILITY AND MUNICIPAL PR	43978	\$19,805.00
EFT00000000000010086	FRANKLIN EMPIRE-TORONTO	43978	\$246.54
EFT00000000000010087	FULFORD HAULAGE & SON LTD.	43978	\$2,853.25
EFT00000000000010089	GREY SAUBLE CONSERVATION AUTHO	43978	\$93,815.01
EFT00000000000010091	HAWKINS ELECTRICAL CONTRACTING	43978	\$10,017.46
EFT00000000000010092	HICKS MORLEY HAMILTON STEWART	43978	\$711.90
EFT00000000000010093	HURONIA ALARM & FIRE SECURITY	43978	\$33.90
EFT00000000000010094	IT YUDA	43978	\$34,090.97
EFT00000000000010095	J STROKE	43978	\$603.42

Cheque Number	Vendor	Cheque Date	Amount
EFT00000000000010097	IDENTIFIABLE INDIVIDUAL	43978	\$435.00
EFT00000000000010098	MCDUGALL ENERGY INC	43978	\$3,038.10
EFT00000000000010099	METCON	43978	\$3,669.51
EFT00000000000010100	METTLER TOLEDO CANADA	43978	\$1,680.85
EFT00000000000010101	NLS ENGINEERING	43978	\$2,683.75
EFT00000000000010102	OWEN SOUND VAULT WORKS LTD.	43978	\$281.37
EFT00000000000010103	PRACTICA LTD	43978	\$173.36
EFT00000000000010104	IDENTIFIABLE INDIVIDUAL	43978	\$1,421.50
EFT00000000000010105	PUROLATOR COURIER LTD.	43978	\$20.98
EFT00000000000010106	RIVERSIDE PRESS	43978	\$135.60
EFT00000000000010107	SGS CANADA INC.	43978	\$61.02
EFT00000000000010108	SOMMERS GENERATOR SYSTEMS	43978	\$832.64
EFT00000000000010109	BEARCOM CANADA CORP	43978	\$2,630.64
EFT00000000000010110	CLARKSBURG REALTY CORP	43978	\$1,695.00
EFT00000000000010111	SIGNWORKS	43978	\$928.86
EFT00000000000010114	1934842 ONTARIO INC	43978	\$536.75
EFT00000000000010115	THE BLUE MOUNTAINS ATTAINABLE	43978	\$20,000.00
EFT00000000000010116	TINTI LLP	43978	\$2,863.42
EFT00000000000010117	BEARCOM CANADA CORP	43978	\$135.64
EFT00000000000010118	WATSON & ASSOCIATES ECONOMISTS	43978	\$681.51
EFT00000000000010120	WPCI	43978	\$3,844.26
EFT00000000000010121	ZWART'S	43978	\$598.90
	STAFF REIMBURSEMENTS		\$1,384.67
	STAFF REIMBURSEMENTS		\$25.96
	STAFF REIMBURSEMENTS		\$813.30
	Library		\$1,432.10
	Library		\$371.93
Total:			\$1,780,525.34