



Minutes

Coronavirus Recovery Task Force

Meeting Date: April 1, 2020
Meeting Time: 11:00 a.m.
Location: Microsoft Teams Meeting
Prepared by Sarah Merrifield, Executive Assistant Committees of Council

A. Call to Order

Alar Soever called the meeting to order at 11:05 a.m. with the following Council members and Town staff in attendance:

- Councillor Rob Sampson
- Councillor Peter Bordignon
- Shawn Everitt, Chief Administrative Officer
- Ruth Prince, Director of Finance and IT Services
- Tim Hendry, Manager of Communications and Economic Development

B. Key Action Items

1. Revise Draft Terms of Reference and circulate for feedback
 - a. Change name to Community Recovery Task Force
 - b. Voting members: 3 members of Council, all other members are **advisory** only
 - c. Make reference to urgent matters being determined by members of Council on the Task Force, in consultation with Town staff, while non-urgent matters will be sent to Council for consideration
2. Schedule a Special Meeting of Council for the week of April 6
 - a. Will include a staff report to approve the Terms of Reference, identify potential initiatives
3. Research easily implemented initiatives for community members and businesses, and consider potential long term strategies
 - a. Virtual Tours of Town, virtual marketplace
 - b. Food bank assistance, volunteer initiatives, bag tag program
 - c. Consider potential programs and partnerships that would include local residents

4. Schedule follow-up meeting for Friday, April 3
 - a. Review of Revised Terms of Reference
 - b. Proposal for long term strategies, and any budget estimates

C. Adjournment

The meeting was adjourned at 11:45 a.m.