



## Town of The Blue Mountains Grants and Donations Committee Application Form

### Applicant Information

Legal Name of Agency/Organization/Group: Blue Mountains Curling Centre

Address: [REDACTED]

City/Town: Thornbury, ON Postal Code: [REDACTED]

Contact Person: Lloyd Luckock Position/Title: President

Telephone: [REDACTED] Fax:

Email: [REDACTED] Website: www.bluemountainscurling.ca

### Organization Information

What is your Organizations status? ☐ For profit  
☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 30th to May 1st

### Amount of Grant Request

Cash: \$1175 Subsidization: \$1217

### Financial Information:

If successful, indicate how the funding would be used by your organization.

The Blue Mountains Curling Centre would use the funds to continue and to expand the scope of our community Learn to Curl events. Persons from all age groups watch curling on television but may never have an opportunity to try curling. A core part of The Blue Mountains Curling Centre is to give anyone from any age group an opportunity to experience the sport, learn how to play and develop a level of personal confidence in their skill level potentially entering into a different and more competitive curling club environment. Since inception two years ago the Curling Centre has allocated a portion of our ice time, twice a year and fully staffed these times with volunteers, instructors and all the equipment necessary for people to try curling. In our first year we hosted a day in conjunction with Old Fashioned Christmas and the following October. Each event has been very busy, attracting over 100 participants from young children to seniors each time. As knowledge of these events spread we fully expect the number of participants to continue to grow.

Our request would be to have support for these two days for the ice time and publicity. The first will have occurred on March 20th this year during Spring Break and for that reason we are requesting a cash grant as we will have already paid for the ice in our contract. The second amount would be for our next day - tentatively scheduled for October 23rd and this grant subsidy is at the Town's new ice cost rate applicable later this year. A subsidy works in this case as it will occur in our next fiscal year when we are making payment to the Town.

## Part A: General Information

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### Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

President	Lloyd Luckock
Secretary	Beth White
Treasurer	Michael Seguin
Director	John Greer
Director	Catherine Welfle
Director	John White
Director	Harold Brown

### Describe who your organization serves

For example, who is your organization's audience?

Membership in the Blue Mountains Curling Centre is open to anyone who has an interest in learning to curl. The majority of our members are totally new to curling and at this stage of their relationship to curling find joining a competitive curling club too intimidating.

In addition to a full membership we also offer a pay as you go program for people to come out and try the sport at any point during the season. This program has been well used by people for that purpose but also by those who travel during the season who are looking for a less than full season commitment.

In our first season we had over 250 students from the Beaver Valley Community School take part in a three week program per class. Due in large part to misalignment of available ice time with holidays and professional development days this was reduced this season but we still had a program for grade 6 students. We have equipment available to enable people of many ages including those with physical disabilities to curl.

### Describe your organization's membership

Include the number of members, as well as any membership fees.

The first tier of our members is a traditional membership fee structure presently priced at \$250.00. This year we had 55 members. We have many people who participated under our pay as you play program which has two fee offerings: three hours for \$50.00 or \$20/hr. We have had hundreds of visits under this fee structure including group bookings.

Student programs are run on a classroom basis but fees could be calculated in the range of \$20.00 per child. The programs are heavily supported by volunteer coordinators and instructors. This year the program fee was supported by a local business and a Service Club.

## Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Our most recent 2019 to 2020 season will conclude on March 20th and will have operated for 14 Fridays. We also have our two Introduction / Learn to Curl events which is the purpose of this funding request. On a normal Friday curling day we open with a morning jitney from 10-noon, then practice time and instructional opportunities until 3:30pm. During this time with four sheets available it is possible that all three activities are going on simultaneously. School programs have occurred during the afternoon. We then have two rounds of open jitney from 4 to 6 pm and 7 to 9 pm. During each jitney session we can and have accommodated 32 players. This year we held one Bonspiel which is an introduction to a more competitive play without it being a full on competition. We have also had groups staying at the Resort book the ice for part of their winter experience as well as those booking the ice for family special events.

## Part B: Financial Information

### Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Our fee structure requires us to undertake fundraising activities in addition to traditional membership fees. We are completing our second year in operation and have met all our financial commitments. We have also learned what does and does not work for us. We are adjusting our fundraising to achieve a better balance of expense and revenue timing profiles for necessary services such as Insurance. Moving forward we are beginning to focus on funding capital requirements such as equipment necessary to assist the Town staff in preparing the best possible ice surface that will both enhance the curling experience and improve the safety for community users as well as purchasing of the rocks and curling gear. Successfully existing for two years qualifies us to seek funding from both public and private sources which we are beginning to pursue. In conjunction with the Ontario and Canadian Curling Associations we are putting together a project profile to qualify for charitable tax status under the National Sports Trust Fund. We continue to refine our fundraising activities for the coming year to include but not limited to: Car Show in conjunction with Fall Fair, Corporate and Community Sponsorships of the Centre itself and certain activities, Parties, Raffle's and we hope to attract a major Provincial Bonspiel to the Town next March.

### Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

As indicated we have successfully raised sufficient funds to cover our expenses for our first two years. We will continue to refine our fundraising activities and hope that as we become increasingly established and recognized in the area that an increased level of yearly continuity will benefit our activities.

## **Part C: Grant Information**

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### **Summary of previous grant(s)**

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

During our inaugural season 2018/19 we did benefit from an ice time cost subsidy from the Town of The Blue Mountains. This subsidy was 100% in the form of a discount to rental rates and there was no form of cash payment received. For our second season 2019/20 there was no subsidy or cash benefit received from the Town. We were eligible the same as all other regular seasonal renters of the facility a terms of payment discount applicable to our payment account remaining in good standing and we took advantage of these terms. Other than the above we have received no grant or subsidy from any other government or governmental body.

### **The Town of The Blue Mountains Vision**

Explain how your organization's event/initiative/project aligns with the Town's Vision:  
"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

The majority communities in Ontario have a curling club and we are pleased to offer curling in our area again. We have had numerous visitors want to try curling as "The Canadian thing to do".

By offering two free days for people to try curling introduces them to a sport that is accessible and a sport that can grow with every athlete at every level of the game.

From the elite of our sport to our smallest rock throwers, athletic and physical developments are a reflection of the time and energy invested. The physical, mental and social benefits from staying active and participating in a sport like curling are profound.

Curling fits in with the Town's initial branding - Recreation at its Peak.



## Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 1217
Donations/Sponsorships	\$ 1175
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$600.00
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$</b>

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$600.00
Entertainment	\$
Administration	\$
Facilities Rental	\$2,392.00
Prizes and Awards	\$
Other (please specify) s	\$
Other (please specify)	\$
Other (please specify) s	\$
Other (please specify)	\$
<b>Total Expenses</b>	<b>\$</b>

Please ensure that your application also includes your organization's most recent financial statement.

## As of February 25, 2020

<b>Revenue</b>	2019 Membership ( Fee+HST+ OCA Dues)	\$ 13,050.00
	Donations (3rd Party Car Show)	\$ 1,475.00
	User Pay & Instruction Collection	\$ 2,190.62
	Friday (Beer, Food & Bonspiel Fund Raising Income)	\$ 940.00
	HST Rebate	\$ 1,852.57
	Sponsorship (Landmark, R. Chiarandini, Lion's Club)	\$ 2,475.00
	<b>Total</b>	<b>\$ 21,983.19</b>

<b>Expenses</b>	Marketing, Printing, General Equip., etc	\$ 1,905.75
	Friday (Beer, Food & Transp. Costs)	\$ 1,031.49
	Bank Charges, Postage, Bookkeeping, etc.	\$ 570.98
	Insurance	\$ 1,550.14
	Ice Rental (Town) - Incl. HST	\$ 14,095.63
	Income Tax Payment	\$ 143.35
	OCA Membership Dues	\$ 971.33
	Ice Equipment	\$ 38.38
	<b>Total</b>	<b>\$ 20,307.05</b>

Net Balance	\$ 1,676.14
Add Cash at Year -end	\$ 1,813.55
Cash in Bank	<b>\$ 3,489.69</b>

## Part E: Signatures

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By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Lloyd Luckock

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Print Name

  
Signature

President

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Position/Title

February 27, 2020

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Michael Seguin

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Print Name

  
Signature

Treasurer

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Position/Title

February 27, 2020

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Date

Please submit your completed application to: [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) OR

Grants and Donations  
Finance and IT Services  
Box 310  
32 Mill Street  
Thornbury, Ontario  
N0H 2P0

If you have questions regarding the application, or application process, please contact [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) or 519-599-3131 ext. 227.



## Town of The Blue Mountains Grants and Donations Committee Application Form

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### Applicant Information

Legal Name of Agency/Organization/Group: The Blue Mountains Toastmasters

Address: [REDACTED]

City/Town: Thornbury

Postal Code: [REDACTED]

Contact Person: Brian Wilson

Position/Title: VP Education

Telephone: [REDACTED]

Fax: \_\_\_\_\_

Email: [REDACTED]

Website: www.tbmtoastmasters.org

### Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) Jan/19 to Dec/19

### Amount of Grant Request

Cash: 600

Subsidization: 600

### Financial Information:

If successful, indicate how the funding would be used by your organization.

If the funding were in the form of cash, the cash would be deposited into our specific account and be used to augment the primary source of funds which are our membership dues. The dues are used to cover the Club's expenses which include facility rental, and promotional materials & activities.

If the funding were in the form of a subsidy, we would request the subsidy lessen the cost of facility rental at the LE Shore Memorial Library. We rent the small boardroom approximately 34 times/year at \$25/night & the gallery for Speechcraft & our Open House 7 times at \$50/night.

In either case, the funding would help us expand promotional and community outreach programs which in turn would help bolster membership and our overall financial health.



## Part A: General Information

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### Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Jean McAllister - President, Vice President Membership  
Brian Wilson - Vice President Education  
Ron Smith - Vice President Public Relations  
Peter Roberts - Treasurer  
Celine Szoges - Secretary  
Andrea Matrosovs - Sergeant-at-Arms

### Describe who your organization serves

For example, who is your organization's audience?

All adults residents of The Town of The Blue Mountains & area are welcome to join in order to improve public speaking, communication and leadership skills.

Members choose from 11 Toastmasters International educational Pathways to meet their own individual personal and/or professional development goals: Dynamic Leadership, Leadership Development, Team Collaboration, Effective Coaching, Motivational Strategies, Innovative Planning, Presentation Mastery, Persuasive Influence, Engaging Humour, Strategic Relationships and Visionary Communication.

Our 6-week Speechcraft public speaking & communication skills program serves community members who may not be able to commit to year-long membership.

### Describe your organization's membership

Include the number of members, as well as any membership fees.

1. Currently we have 12 members. Fees are \$100 for 6 months (of which 60% are forwarded to Toastmasters International (TI) for global programs. Fees are collected in March and September. New members add \$20 to their initial 6-month fee. Members also pay \$20US/Pathway directly to TI & print their own materials.

2. We conducted a 6-week Speechcraft program in February/March of 2019 with 7 participants of which 4 joined the Club as new members.

3. We continue to receive visitors interested in joining our Club. Conversion of visitors to members is the role of VP Membership. Approximately 40 attended our Open House event.

## Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

The Blue Mountains Toastmasters follows the Toastmasters International Pathways program providing training material intended to increase our members' skill, confidence and capability in public speaking, communication, and leadership. In 2019 members progressed through this new online/in-person training program.

We conducted a 6-week Speechcraft program in February/March of 2019 with 7 participants.

We held an Open House & community outreach event of approx. 40 attendees in November 2019. Guest speaker Gregory C.N. Smith inspired the audience to discover inner strengths & tools to become strong successful individuals. We invited attendees to join our Club.

## Part B: Financial Information

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### Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Fundraising is difficult within the Toastmasters International framework. Clubs are encouraged to raise funds only through the fees paid by the membership. While established clubs usually have no problem with this principal, our Club is still relatively new and will benefit in coming years as stability grows with respect to membership. As membership grows, funding from within will become more dependable.

### Fundraising Revenues

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

1. Membership fees are typically our sole source of cash. Our current cash reserve is able to maintain expenses (primarily the facility rental) through the end of the current Club fee period (ending in March 2020). To ensure our cash reserve is sufficient we reduced rental expenses by reducing meeting frequency to 3x per month. In 2019 we received a special one-time \$250 donation from a local business in exchange for exposure at our Open House which helped to offset the rental & advertising costs associated with holding the event.
2. We would like to run a third Speechcraft program in the fall of 2020. Proceeds from this special program will be used to supplement cash reserves.
3. The Club plans to continue membership drives through social media, print media, special events and other venues as its principal method of raising money for operating expenses.

## **Part C: Grant Information**

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### **Summary of previous grant(s)**

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

In 2018 we received \$500 from the Grants and Donations process. These funds were used for Club expenses during the year when the original membership roster was slightly reduced from the prior year. The grant was very important in ensuring our continued financial health throughout 2018. In 2019 we did not receive any funds through the Grants and Donations program.

### **The Town of The Blue Mountains Vision**

Explain how your organization's event/initiative/project aligns with the Town's Vision:  
"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

In accordance with our mission statement, The Blue Mountains Toastmasters will continue to promote and communicate its principal goal of being a valuable source of training and skill development in public speaking, communication, self-confidence, and leadership to the residents of The Town of Blue Mountains, Meaford, and surrounding areas.

We welcome all residents (over the age of 18) who wish to benefit from the Toastmasters International proven program of success personal and professional growth.

## Part D: Projected Budget

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Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$
Grants – Town of The Blue Mountains	\$ 600
Donations/Sponsorships	\$
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$ 2400
Fundraising Efforts	\$
Other (please specify) Speechcraft (estimated 6 participants)	\$ 360
Other (please specify)	\$
Other (please specify)	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$ 3,360.00</b>

Expenses Description	Budget Amount
Salaries and Benefits	\$
Advertising and Promotion	\$ 250
Entertainment	\$
Administration	\$ 50
Facilities Rental	\$ 1200
Prizes and Awards	\$
Other (please specify) Semi-annual Toastmasters International Fees	\$ 1440
Other (please specify) Speechcraft education materials	\$ 35
Other (please specify)	\$
Other (please specify)	\$
<b>Total Expenses</b>	<b>\$ 2,975.00</b>

Please ensure that your application also includes your organization's most recent financial statement.

## Part E: Signatures

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By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

**Jean McAllister**

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Print Name

Signature

**President**

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Position/Title

Date

**Peter Roberts**

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Print Name

Signature

**Treasurer**

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Position/Title

Date

Please submit your completed application to: [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) OR

Grants and Donations  
Finance and IT Services  
Box 310  
32 Mill Street  
Thornbury, Ontario  
N0H 2P0

If you have questions regarding the application, or application process, please contact [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) or 519-599-3131 ext. 227.

**Blue Mountains Toastmasters Club  
Financial Statement**

	<b>2020 Actual</b>	<b>2020 Budget</b>
<b>Income</b>		
Membership Fees	\$2,280.00	\$2,400.00
Speechcraft Fees	\$420.00	\$360.00
Grants	\$0.00	\$600.00
Donations	\$250.00	
<b>Income Subtotal</b>	<b>\$2,950.00</b>	<b>\$3,360.00</b>
<b>Expenses</b>		
Rent	\$1,125.00	\$1,200.00
Bank Fees	\$59.40	\$59.40
Toastmasters Internationals Fees	\$1,362.01	\$1,440.00
Speaker Honorarium	\$100.00	\$100.00
Advertising & Promotion	\$113.00	\$250.00
Speechcraft Materials	\$0.00	\$35.00
Pathways certificates/guest kit materials	\$6.16	\$35.00
Coffee	\$6.99	\$15.00
<b>Expenses Subtotal</b>	<b>\$2,772.56</b>	<b>\$3,134.40</b>
<b>Net Income</b>	<b>\$177.44</b>	<b>\$225.60</b>



**Blue Mountains Toastmasters Club**  
**Statement of Membership Activities**

	<b>2019</b>	<b>2020</b>
	<b>Actual</b>	<b>Budget</b>
<hr/> <b>Income</b>		
Speechcraft Fees	\$420.00	\$360.00
March Full Memberships Fees	\$800.00	\$1,200.00
Prorated	\$86.00	
New Member Fees	\$105.00	\$70.00
September Full Membership Fees	\$1,100.00	\$1,200.00
Prorated	\$84.00	
New Member Fees	\$35.00	\$70.00
<b>Income Subtotal</b>	<b>\$2,630.00</b>	<b>\$2,900.00</b>
<hr/>		
<b>Expenses</b>		
Speechcraft Materials	\$0.00	\$35.00
Toastmasters International Fees	\$1,362.01	\$1,440.00
Toastmasters International New Member Fees	\$140.00	\$140.00
<b>Expenses Subtotal</b>	<b>\$1,362.01</b>	<b>\$1,475.00</b>
<hr/>		
<b>Net Income</b>	<b>\$1,267.99</b>	<b>\$1,425.00</b>
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## Town of The Blue Mountains Grants and Donations Committee Application Form

### Applicant Information

Legal Name of Agency/Organization/Group: Breaking Down Barriers, Independent Living Resource Centre

Address: [REDACTED]

City/Town: Collingwood

Postal Code: [REDACTED]

Contact Person: Teresa Gal

Position/Title: Executive Director

Telephone: [REDACTED]

Fax: [REDACTED]

Email: [REDACTED]

Website: www.breakingdownbarriers.ca

### Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) April 2020- March 2021

### Amount of Grant Request

Cash: \$1,500

Subsidization:

### Financial Information:

If successful, indicate how the funding would be used by your organization.

Any grant received from the Town of Blue Mountains will be used to cover a portion of the overall costs for our Peer Support and Independent Living Skills Programs. In addition we would like to provide more off site programing including the addition of monthly programs in the town of Blue Mountains to raise awareness of our programs and services. One of the programs this funding would assist greatly with is our Living Skills programming that will offer tax clinics, cooking programs, health & nutrition workshops among other needed programs. Many of our members are on strict budgets as ODSP recipients and our current budget is unable to fulfill the growing request of delivering more of these programs. We are exploring many funding options in addition to our request to you for these programming needs. We will continue to make every effort to engage people with disabilities from the Town of the Blue Mountains and this funding will contribute to our efforts to assist.

## Part A: General Information

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### Board of Directors

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

James Ironside, Chair  
Tom Crawford, Treasurer  
Elaine Kelly, Vice Chair  
Karen Srodulski, Member  
Lisa McAuliffe, Member  
Ted Ashwin, Member  
Sandy McAuliffe, Member  
Charles Walton, Member

### Describe who your organization serves

For example, who is your organization's audience?

Breaking Down Barriers is an Independent Resources Centre, grounded in the Independent Living Philosophy. We work to ensure that people with diverse disabilities have choice and control over the assistance and/or equipment needed for life. We promote inclusion and access to amenities that society has to offer such as housing, transportation, health services, employment, entertainment, education and training for people with disabilities.

Breaking Down Barriers consumers are adults with disabilities, their families, friends and other, members of their support network. Disabilities include but not limited to mobility/physical invisible, mental health, sensory, intellectual and emotional and those who live with multiple disabilities or chronic conditions.

### Describe your organization's membership

Include the number of members, as well as any membership fees.

Breaking Down Barriers is an Independent Resources Centre, grounded in the Independent Living Philosophy. We work to ensure that people with diverse disabilities have choice and control over the assistance and/or equipment needed for life. We promote inclusion and access to amenities that society has to offer such as housing, transportation, health services, employment, entertainment, education and training for people with disabilities.

Breaking Down Barriers consumers are adults with disabilities, their families, friends and other, members of their support network. Disabilities include but not limited to mobility/physical invisible, mental health, sensory, intellectual and emotional and those who live with multiple disabilities or chronic conditions.

## Summary of previous year's activities

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Peer Support and Independent Living Skills programs, are run five days a week as well as some evenings and Sunday afternoons in the Winter(for curling). The goals of services provided in these programs are to teach necessary skills to increase personal independence for people with cross disabilities including physical, emotional, sensory, intellectual, mental health and hidden disabilities.

The programs also relieve social isolation and foster a peer support environment where people with similar experiences learn from and share with each other. The services include:

- Peer support on an individual or group basis to teach and support independent living skills.
- Skills building workshops such as financial intelligence, nutrition, hygiene, shopping on a budget are offered to enhance life skills and increase personal independence.

## Part B: Financial Information

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### Fundraising

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Breaking Down Barriers Fundraising Policy states:

"The Board of Directors will have an effective fundraising strategy and plan in place that will strive to raise the financial resources necessary for operations. The fundraising strategy of Breaking Down Barriers will ensure that adequate financial resources are raised. The Board of Directors will have an effective fundraising strategy with firm time-lines for implementation."

With this in mind every February of each year, the Fundraising Committee presents annual fundraising targets and strategies to the Board of Directors for approval.

- Currently we are planning the 14th Annual Rockin' the House Bonspiel
- In October we held a third annual fundraising event in partnership with Kennedy Farms in Nottawa for "Apple of my Eye". This fundraiser allows participants to pick apples and purchase at a reduced rate with proceeds going to Breaking Down Barriers.
- Since May 2017, our consumers have formed a fundraising committee to assist the organization with programming fundraising goals. They created and sold craft items at local farmers markets in the area, which is also ongoing and very empowering for them.
- On June 5th we held our second Walk'n' Roll a-Thon to celebrate Independent Living Day across Canada to promote awareness. The consumers who took part raised pledges and walked from our offices to our local Museum
- Breaking Down Barriers also holds an annual Euchre tournament in November which is growing every year

- This year on December 3<sup>rd</sup> we participated in the National Giving Tuesday Campaign
- Breaking Down Barriers holds the Charitable Fundraising seat at the local BNI table. As such we have been the benefactor of their financial support from their fundraising efforts

## **Fundraising Revenues**

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

While Breaking Down Barriers actively works on fundraising to continue to do our work, we are dependent as well on local municipal, county and provincial funding.

- Breaking Down Barriers has been a member with Independent Living Canada (ILC) since 1992 and received our last accreditation through them in 2016. We have benefitted from an annual grant since joining ILC.
- Our Centre administers the Direct Funding program for the Centre for Independent Living Toronto which allows people to stay in their home and employ their own attendants.
- We receive Local Health Integration funding, the money of which goes toward our programming.

## **Part C: Grant Information**

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### **Summary of previous grant(s)**

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

As explained in the last section, Breaking Down Barriers relies on annual Municipal and Provincial grants. The successful grants from previous years received from the Town of Blue Mountains, has allowed the organization to put funds toward programming such as its Thumbs Up Access and Awareness Services Program and Peer Support activities.

Both of these programs provided community awareness and reduced isolation for people with disabilities in the communities of South Georgian Bay and to create a more Accessible and Inclusive Community for all.

### **The Town of The Blue Mountains Vision**

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Ontario is at its best when everyone, of all abilities can experience it at its best. Breaking Down Barriers strives to assist the South Georgian Bay community to promote its accessibility for its diverse population and assist people to discover the resources to live fully in the community in independence. Breaking Down Barriers values are based on the Independent Living Philosophy. This promotes choice, control and equal access for people of all abilities. We work to ensure inclusive, accessible communities where people with diverse disabilities have access to employment, entertainment, transportation, education/training and sport, recreation, cultural and leisure opportunities. Our values and mission align with the Town's vision.



## Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$212,242
Grants – Town of The Blue Mountains	\$1,500
Donations/Sponsorships	\$10,000
Earned Income	\$
Applicant Contribution	\$
User Fees	\$
Membership Fees	\$75
Fundraising Efforts	\$33,200
Other (please specify) Town of Wasaga Beach	\$5,000
Other (please specify) Clearview Township	\$1,000
Other (please specify) Town of Collingwood	\$5,000
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$268,017</b>

Expenses Description	Budget Amount
Salaries and Benefits	\$110,000
Advertising and Promotion	\$2,500
Entertainment	\$
Administration	\$54,000
Facilities Rental	\$
Prizes and Awards	\$1,000
Other (please specify) Building and Grounds	\$54,000
Other (please specify) Program Suppl and Sundry	\$28,817
Other (please specify) Administrative Supply and Sundry	\$5,000
Other (please specify) Equipment	\$12,700
<b>Total Expenses</b>	<b>\$268,017</b>

Please ensure that your application also includes your organization's most recent financial statement.

## Part E: Signatures

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Teresa Gal  
Print Name

  
Signature

Executive Director  
Position/Title

Feb 6<sup>th</sup>, 2020  
Date

Tracey MacLeod  
Print Name

  
Signature

Independent Living Skills Coordinator  
Position/Title

Feb 6<sup>th</sup> 2020  
Date

Please submit your completed application to:

Grants and Donations  
Finance and IT Services  
Box 310  
32 Mill Street  
Thornbury, Ontario  
N0H 2P0

If you have questions regarding the application, or application process, please contact [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) or 519-599-3131 ext. 227.

**BREAKING DOWN BARRIERS**  
**AN INDEPENDENT LIVING CENTRE INC.**

**FINANCIAL STATEMENTS**  
**MARCH 31, 2019**

**CONTENTS**

	<b>Page</b>
Independent Auditor's Report	1
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Cash Flow Statement	6
Notes to the Financial Statements	7

## INDEPENDENT AUDITOR'S REPORT

To the Members of Breaking Down Barriers An Independent Living Centre Inc.:

### **Qualified Opinion**

We have audited the financial statements of the Breaking Down Barriers An Independent Living Centre Inc. (the Organization), which comprise the balance sheet as at March 31, 2019, and the statement of operations, changes in net assets and cash flow statement for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matters described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Breaking Down Barriers An Independent Living Centre Inc. as at March 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Qualified Opinion**

In common with many not-for-profit organizations, the Organization derives revenues from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Organization and we were not able to determine whether any adjustments might be necessary to donation and fundraising revenues, excess of revenue over expenses for the year, assets and net asset balances.

The Organization's policy is to expense capital assets when purchased in accordance with Canadian generally accepted standards. This policy has not been applied consistently as the Organization decided to capitalize the property purchase.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.


### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

  
Licensed Public Accountants  
Collingwood, Ontario  
June 1, 2019



# BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

## STATEMENT OF FINANCIAL POSITION AS AT MARCH 31

	2019	2018
	\$	\$
<b>Assets</b>		
Current		
Cash and cash equivalents	191,721	59,670
Accounts receivable	10,922	58,659
Prepaid expenses	801	4,598
Investments (Note 2)	40,000	-
	243,444	122,927
Capital		
Land	120,000	120,000
Building	453,866	453,866
Less accumulated amortization	(27,232)	(9,077)
Net book value	546,634	564,789
	790,078	687,716
<b>Liabilities</b>		
Current		
Accounts payable and accruals	20,014	35,000
Government remittances payable	1,872	3,271
Deferred revenue (Note 5)	125,696	2,430
Current portion of long-term debt (Note 8)	12,662	12,023
	160,244	52,724
Long-term debt (Note 8)	374,945	387,441
Total liabilities	535,189	440,165
<b>Net assets</b>		
Consumer Contingency Fund (Note 4)	599	599
Unrestricted net assets	254,290	246,952
Total net assets	254,889	247,551
	790,078	687,716

Approved on behalf of the board:

\_\_\_\_\_ Director

\_\_\_\_\_ Director

See accompanying notes to the financial statements



# BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

## STATEMENT OF OPERATIONS FOR THE YEAR ENDED MARCH 31

	2019	2018
	\$	\$
<b>Revenue</b>		
North Simcoe Muskoka Local Health Integration Network (LHIN) grant	106,860	113,782
Independent Living Canada (ILC) grant	44,815	44,315
Job Creation grant	10,828	5,402
Direct Funding grant	63,192	64,572
Donations and fundraising (Note 7)	41,603	46,990
Fee for service	-	1,125
Memberships	1,275	110
Interest earned	-	957
One-time funding/recoveries	27,668	54,025
Rental income	14,425	6,000
	<b>310,666</b>	<b>337,278</b>
<b>Expenses</b>		
Bank charges and interest	926	1,964
Consumer Contingency Fund (Note 4)	-	19
Fundraising	3,147	5,219
Insurance	2,850	3,357
Long-term interest	21,011	7,346
Professional services (Note 7)	6,993	8,954
Program expenses	14,014	11,249
Purchased administration services	7,452	7,452
Rent and occupancy costs	32,919	51,205
Supplies, office, repairs and maintenance	14,735	27,238
Telephone	3,268	2,649
Travel, convention	1,933	2,189
Wages and benefits	194,080	187,101
	<b>303,328</b>	<b>315,942</b>
<b>Excess of revenue over expenses for the year</b>	<b>7,338</b>	<b>21,336</b>

See accompanying notes to the financial statements

## BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

### STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED MARCH 31

	Unrestricted Net Assets	Consumer Contingency Fund (Note 4)	2019 Total	2018 Total
	\$	\$	\$	\$
Balance, beginning of year	246,952	599	247,551	226,215
Excess of revenue over expenses for the year	7,338	-	7,338	21,336
<b>Balance, end of year</b>	<b>254,290</b>	<b>599</b>	<b>254,889</b>	<b>247,551</b>

See accompanying notes to the financial statements

# BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

## CASH FLOW STATEMENT FOR THE YEAR ENDED MARCH 31

	2019	2018
	\$	\$
<b>Cash flows from (for):</b>		
<b>Operating activities</b>		
Excess of revenue over expenses for the year	7,338	21,336
Items not involving cash		
Amortization	18,155	9,077
	25,493	30,413
Changes in		
Accounts receivable	47,737	(48,922)
Prepaid expenses	3,797	4,831
Accounts payable and accruals	(14,986)	13,127
Government remittances payable	(1,399)	1,881
Deferred revenue	123,266	(20,382)
	183,908	(19,052)
<b>Financing activities</b>		
Repayment of long-term debt	(11,857)	(5,199)
Proceeds from long-term debt	-	404,663
	(11,857)	399,464
<b>Investing activities</b>		
Purchase of property	-	(573,866)
Purchase of GIC	(40,000)	-
<b>Change in cash</b>	132,051	(193,454)
Cash position, beginning of year	59,670	253,124
<b>Cash position, end of year</b>	191,721	59,670

See accompanying notes to the financial statements



# BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

## NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2019

### **Purpose of the organization**

Breaking Down Barriers An Independent Living Centre Inc. is a registered charitable organization incorporated under the Ontario Corporations Act in 1987. The mission of the Organization is to create a supportive community where persons with disabilities can live independent lives. The Organization provides peer support, independent living skills, information and referral services, self-managed attendant services, barrier-free design consultations and employment support for many local and regional residents. It is an exempt corporation under the Income Tax Act.

### **1. Significant accounting policies**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations (referred to as "ASNFPO") and are in accordance with Canadian generally accepted accounting principles.

The following is a summary of certain significant accounting policies followed in the preparation of the financial statements:

#### **(a) Financial instruments**

The Organization considers any contract that creates a financial asset, a financial liability or equity instrument as a financial instrument, except in limited items such as leases and loan commitments.

##### *Initial recognition and measurement*

A financial asset or a financial liability is recognized when the Organization becomes a party to the contractual provisions of the financial instrument.

Financial assets originated or acquired or financial liabilities issued or assumed in an arm's length transaction, are initially measured at their fair value.

##### *Subsequent measurement*

Changes in fair value of investments in equity instruments are recognized in operations in the period incurred. All other financial assets and financial liabilities are measured at amortized cost.

##### *Impairment*

At the end of each reporting period, the Organization assesses whether there are any indications that financial assets measured at cost or amortized cost may be impaired.

#### **(b) Use of estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they become known.

# **BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.**

## **NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2019**

### **1. Significant accounting policies (continued)**

#### **(c) Cash and cash equivalents**

Cash and cash equivalents include all cash balances and short-term, highly liquid financial instruments with a maturity of three months or less at acquisition.

#### **(d) Capital assets**

The Organization's policy is to expense capital assets when purchased pursuant to Canadian generally accepted accounting policies for non-for-profit organizations with average annual revenues less than \$500,000. This policy has not been applied consistently. As a result, property purchased during the year has been capitalized at cost. The building portion is amortized over the period of its useful life of 25 years. Balance sheet figures represent the amounts recorded in the records of the Organization.

#### **(e) Revenue recognition**

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### **(f) Contributed services and materials**

Contributed materials which are used in the normal course of the Organization's operations and would otherwise have been purchased are recorded at fair value at the time the contribution is received if fair value can be reasonably estimated. Volunteers provide services to the Organization for no compensation. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

#### **(g) Allocation of expenses**

Breaking Down Barriers allocates expenses based on their various contributors and programs. The Organization allocates certain of its general expenses by identifying the appropriate basis of allocating each component expense, and applies that basis consistently each year. Allocation is applied to occupancy costs, municipal taxes, long-term interest, telephone, insurance and audit fees proportionately between the programs which allow for and require such expenses. Of the total expenses in the year \$51,151 (2018 - \$85,823) was allocated to the various programs.

### **2. Investments**

Investments consist of one guaranteed investment certificate (GIC) purchased through the Toronto Dominion bank. GIC's are purchased to ensure they stay within the Organization's investment policy. The GIC carries an interest rate of 2.05% and matures April 9, 2020.

### **3. Capital assets**

The capital assets of the Organization consist of property, office furniture and fixtures and computer hardware. Total capital expenditures during the year amounted to \$NIL (2018 - \$583,886). The intangible assets of the Organization consist of a client information database and website design costs.



# BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

## NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2019

### 4. Consumer Contingency Fund

The directors approved a fund to allow donors the opportunity to direct their donations to be used to offer assistance to consumers in emergency situations.

### 5. Deferred revenue

Deferred revenue represents operating funding received in the current period that is related to a subsequent period and consists of the following:

	2019	2018
	\$	\$
TD Grant - Tower garden	18	-
March of Dimes Canada	1,200	1,200
TD Friends of the Environment	2,257	1,230
Municipal Grants	3,821	-
Wal-Mart grant	1,000	-
Ontario Trillium Grant	117,400	-
	125,696	2,430

### 6. Financial instruments

The Organization's financial instruments consist of cash and accounts receivable, which will result in future cash receipts, as well as accounts payable, which will result in future cash outlays.

The Organization is not exposed to significant credit risk, interest rate risk, market risk, currency risk nor other price risk.

#### Liquidity risk

Liquidity risk is the risk that the organization will not be able to fund its obligations as they come due. The Organization meets its liquidity requirements through cash flow from operations, anticipating investing and financing activities and holding assets that can be readily converted into cash. This is combined with the fact that approximately 80% of the Organization's revenues are from either provincial or regional government sources.

# BREAKING DOWN BARRIERS AN INDEPENDENT LIVING CENTRE INC.

## NOTES TO THE FINANCIAL STATEMENTS AS AT MARCH 31, 2019

### 7. Related party transactions

During the year, professional services were provided by members of the Board at fair market value for a total of \$707 (2018 - \$1,161), of which in-kind donation receipts were issued for \$707 (2018 - \$1,161).

### 8. Long-term debt

Long-term debt consist of the following:

	2019	2018
	\$	\$
5.3% loan payable to TD Bank with blended payments of \$2,729 paid monthly. The loan is secured by the land and building located at 234 Ste. Marie Street, Collingwood. Due November 2022.	387,607	399,464
Less current portion	(12,662)	(12,023)
	374,945	387,441

Principal payments anticipated over the next four years are as follows:

2020	\$ 12,662
2021	13,344
2022	14,064
2023	347,537

### 9. Contingent liabilities

Various actions and legal proceedings can arise during the course of normal operations against the Organization. At the beginning of the year the Organization was served notice of a legal matter involving the Ontario Human Rights Tribunal. Management advises that they are in the process of settlement. No financial liability has been accrued in the financial statements.





## Town of The Blue Mountains Grants and Donations Committee Application Form

### Applicant Information

Legal Name of Agency/Organization/Group: The Blue Mountains Creator Space

Address: [REDACTED]

City/Town: The Blue Mountains

Postal Code: [REDACTED]

Contact Person: Tom Strnad

Position/Title: Lead Instructor

Telephone: [REDACTED]

Fax:

Email: [REDACTED]

Website: www.tbmcreatorspace.com

### Organization Information

What is your Organizations status? ☐ For profit

☒ Not-for-profit

Fiscal year of Organization (Month/Year to Month/Year) May/2020 to April 2021

### Amount of Grant Request

Cash:

Subsidization: \$23,052

### Financial Information:

If successful, indicate how the funding would be used by your organization.

This funding will be used to subsidize Small Hall rental spaces in Ravenna, Craigleith and Beaver Valley to conduct Mobile Digital Arts Workshops throughout 2021. These workshops provide free access to Digital Arts workshops that involve technology, computers and learning for both Teens and Young Adults (10-29 Years of Age), Adults and Mature Adults (50+).

The total subsidized amount requested is based on the following total bookings:

20 Weekend Days in Craigleith - \$2825  
40 Weekdays in Craigleith - \$3616  
40 Full Days in Beaver Valley - Small Hall - \$5198  
20 Full Days in Beaver Valley - Large Hall - \$4972  
20 Weekend Days in Ravenna - \$2825  
40 Weekddays in Ravenna - \$3616  
TOTAL RENTAL SUBSIDIZATION: \$23,052

## **Part A: General Information**

---

### **Board of Directors**

Please use the space below to provide the name and title for each member of your organizations Board of Directors, along with each member's title.

Tracey Strnad - President

Tom Strnad - Secretary

### **Describe who your organization serves**

For example, who is your organization's audience?

TBM Creator Space serves young adults (10-29 years of age), adults (18-50) and mature adults (50+). With a focus on youth retention, improving mental health through creative engagement in the arts and digital arts training, our organization provides this through free or low cost public access and engagement with the digital arts in The Blue Mountains.

### **Describe your organization's membership**

Include the number of members, as well as any membership fees.

With a membership of over 184 unique individuals, we provide free membership, thanks to the support of the Canada Council for the Arts and our partner The Blue Mountains Public Library.

## **Summary of previous year's activities**

List and comment on your program activities for the previous year and where possible, indicate the number of participants. (Participants may or may not be applicable).

Our programs and activities for 2019-2020 include over 200 Digital Arts workshops held in The Blue Mountains. This provided over 1000 spots for individuals to attend these workshops that have included after school programming and mature adult focused morning programs. Free Digital Arts Equipment rentals are available to nearly 200 members through The Blue Mountains Public Library.

## **Part B: Financial Information**

---

### **Fundraising**

Indicate your organizations fundraising policy. Comment on your organizations fundraising plans for both the current and upcoming years.

Fundraising is based on grant applications through the Canada Council for the Arts. We are currently funded through this grant to our 2022 fiscal year.

### **Fundraising Revenues**

Does your organization raise enough money through fundraising to cover its expenses? If not, indicate your organizations plan to pay these expenses.

Should additional funds be required, we can seek small user fees for workshops to cover such additional costs. We currently apply small administrative fees for some intermediate and advanced multi-week workshops to cover costs not eligible under our grant funding such as online ticketing fees and website related scheduling software. All children's and mature adult focused programming remains free, and we would continue with such a model.

## **Part C: Grant Information**

---

### **Summary of previous grant(s)**

Include any subsidies. Indicate how the previous municipal grant(s) was applied by your organization. Indicate if you received funding from sources other than the municipality.

Previous grants included Canada Council for the Arts: Digital Strategy Fund for our 2019-2020 pilot project of TBM Creator Space. These funds are being used to directly pay for all costs related to equipment, instructors, technicians and computers.

Prior to the TBM Creator Space, we have received Town of Collingwood grants to run 2 Youth Filmmaking Workshops in 2015 and 2016/2017.

### **The Town of The Blue Mountains Vision**

Explain how your organization's event/initiative/project aligns with the Town's Vision:

"Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound."

Our organization's TBMCS Mobile Digital Arts Lab initiative aligns with the Town's Vision since our mandate is to foster public engagement with the digital arts and to offer opportunities in computer based arts training, creative minds through the digital arts and to enhance the opportunities for both our younger generations and adults alike. The digital arts opportunities that abound through TBMCS are unlimited and enhance the lives of not just our members but of the community as a whole.

## Part D: Projected Budget

Please fill out the projected budget for your organization's event/initiative/project in the chart below.

Revenue Description	Budget Amount
Grants – Federal and/or Provincial	\$ 200,000
Grants – Town of The Blue Mountains	\$ 23,052
Donations/Sponsorships	\$ 50,000
Earned Income	\$
Applicant Contribution	\$ 40,000
User Fees	\$
Membership Fees	\$
Fundraising Efforts	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify) s	\$
Other (please specify)	\$
<b>Total Revenue</b>	<b>\$ 313,052</b>

Expenses Description	Budget Amount
Salaries and Benefits	\$ 120,000
Advertising and Promotion	\$ 40,000
Entertainment	\$
Administration	\$ 30,000
Facilities Rental	\$ 53,052
Prizes and Awards	\$
Other (please specify) sEquipment Purchases	\$ 20,000
Other (please specify) Equipment Rentals	\$ 50,000
Other (please specify) s	\$
Other (please specify)	\$
<b>Total Expenses</b>	<b>\$ 313,052</b>

Please ensure that your application also includes your organization's most recent financial statement.

## Part E: Signatures

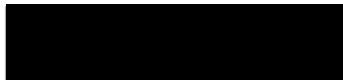
---

By signing below, the authorized representatives of the organization acknowledge that they have fully read and understand the Guidelines and Criteria for the Grants and Donations Program and that the information included in this application is true and correct to the best of their knowledge.

Tom Strnad

---

Print Name



Signature

Secretary/Lead Digital Artist

---

Position/Title

March 6, 2020

---

Date

---

Print Name

---

Signature

---

Position/Title

---

Date

Please submit your completed application to: [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) OR

Grants and Donations  
Finance and IT Services  
Box 310  
32 Mill Street  
Thornbury, Ontario  
N0H 2P0

If you have questions regarding the application, or application process, please contact [finance@thebluemountains.ca](mailto:finance@thebluemountains.ca) or 519-599-3131 ext. 227.





**SOUTH GEORGIAN BAY MEDIA ASSOCIATION INC.**  
**116 Patricia Drive, Blue Mountains, Ontario L9Y 0P1**  
**[www.tbmcreatorspace.com](http://www.tbmcreatorspace.com)**

February 3, 2020

Notice To Reader:

The following current Q2 2020 Financial Statements have been prepared to provide an overview of SGBMA's first fiscal year with operating revenues. Previous years included a grant used for a Youth Filmmaking Workshop series with subsequent years consisting of grant writing and research by board members on a voluntary basis. These Statements represent the first two quarters of our corporate year and are presented unaudited. We have contracted the services of Baker Tilly SGB Collingwood to perform the final review engagement report and corporate filings for 2020 and 2021.

SGBMA is currently operating with a \$220,000 Grant from the Canada Council for the Arts: Digital Strategy Fund, along with a further \$25,000 of funding from The Blue Mountains Public Library. The corporation is operating a 1 year project called The Blue Mountains Creator Space, a digital arts lab that provides workshops, equipment rentals and computer station access to the residents of South Georgian Bay. The digital arts lab and equipment is located and based out of The Blue Mountains, with equipment rentals being facilitated through The Blue Mountains Library.

The corporation does not have employees and contracts positions as required that consist of primarily part time hours that can be scaled as required. Additional revenues are in the form of Workshop Administrative fees that cover expenses that are ineligible under the Canada Council grant funds. These include event management software and scheduling software costs.

Sincerely,

Tom Strnad  
Co- Founder - SGBMA



# The Blue Mountains Creator Space

## BALANCE SHEET

As of October 31, 2019

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
BUSINESS INVESTOR ACCOUNT (2374)	1,503.13
COMMUNITY PLAN PLUS (1610)	106,633.15
<b>Total Cash and Cash Equivalent</b>	<b>\$108,136.28</b>
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable (A/R)</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$108,136.28</b>
<b>Total Assets</b>	<b>\$108,136.28</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Credit Card	
TD BUSINESS TRAVEL VISA (9123)	461.54
<b>Total Credit Card</b>	<b>\$461.54</b>
GST/HST Payable	-13,720.51
<b>Total Current Liabilities</b>	<b>\$ -13,258.97</b>
<b>Total Liabilities</b>	<b>\$ -13,258.97</b>
Equity	
Profit for the year	121,395.25
<b>Total Equity</b>	<b>\$121,395.25</b>
<b>Total Liabilities and Equity</b>	<b>\$108,136.28</b>

# The Blue Mountains Creator Space

## BALANCE SHEET

As of October 31, 2019

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
BUSINESS INVESTOR ACCOUNT (2374)	1,503.13
COMMUNITY PLAN PLUS (1610)	106,633.15
<b>Total Cash and Cash Equivalent</b>	<b>\$108,136.28</b>
Accounts Receivable (A/R)	
Accounts Receivable (A/R)	0.00
<b>Total Accounts Receivable (A/R)</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$108,136.28</b>
<b>Total Assets</b>	<b>\$108,136.28</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Credit Card	
TD BUSINESS TRAVEL VISA (9123)	461.54
<b>Total Credit Card</b>	<b>\$461.54</b>
GST/HST Payable	-13,720.51
<b>Total Current Liabilities</b>	<b>\$ -13,258.97</b>
<b>Total Liabilities</b>	<b>\$ -13,258.97</b>
Equity	
Profit for the year	121,395.25
<b>Total Equity</b>	<b>\$121,395.25</b>
<b>Total Liabilities and Equity</b>	<b>\$108,136.28</b>