



# Committee Report

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## Grants and Donations Committee

**Meeting Date:** September 11, 2020  
**Meeting Time:** 10:30 a.m.  
**Location:** Town Hall, Council Chambers  
32 Mill Street, Thornbury, ON

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### Grants and Donations Committee Recommendations

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**NOTE:** The following are recommendations from the Grants and Donations Committee to be considered for adoption by Council

- [Receive Minutes \(September 11, 2020\)](#)

**Recommended** (Move, second)

THAT Council of The Town of The Blue Mountains receives the Grants and Donations Committee Special Meeting Minutes dated September 11, 2020 as attached, for information purposes.



# Minutes

## Grants and Donations Committee Special Meeting

**Meeting Date:** September 11, 2020

**Meeting Time:** 10:30 a.m.

**Location:** Town Hall, Council Chambers

**Prepared by:** Sarah Merrifield, Executive Assistant Committees of Council

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### A. Call to Order

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Councillor Peter Bordignon called the meeting to order at 10:30 a.m. with Committee members Caroline Harbinson, Councillor Rob Sampson, and Linda Wykes present.

Town staff present were Chief Administrative Officer Shawn Everitt, Director of Finance and IT Services Ruth Prince, and Administrative Assistant Tracy Petrescu.

- **Traditional Territory Acknowledgment**
- **Committee Member Attendance**
- **Approval of Agenda**

Moved by: Caroline Harbinson

Seconded by: Linda Wykes

THAT the Agenda of September 11, 2020 be approved as circulated, including any additions to the Agenda, being Item D.1.1 Questions from the Committee for Community Foundation Grey Bruce

Harbinson, Caroline    Yay

Sampson, Rob        Yay

Wykes, Linda        Yay

Bordignon, Peter    Yay

The motion is Carried.

### **Declaration of Pecuniary Interest and general nature thereof**

NOTE: In accordance with the *Municipal Conflict of Interest Act* and the Town Procedural By-law 2019-56, Grants and Donations Committee Members must file a written statement of the interest and its general nature with the Clerk for inclusion on the Registry.

None

## **B. Staff Reports and Deputations**

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### **B.1 Deputations, if any**

None

### **B.2 Public Comment Period (each speaker is allotted three minutes)**

NOTE: In accordance with the Town Procedural By-law 2019-56 fifteen minutes is allotted at the Meeting to receive public comments regarding Grants and Donations Committee matters included on the Agenda. The speaker shall provide their name and address, and shall address their comments to the Chair. Comments shall not refer to personnel, litigation or potential litigation matters.

**NOTE:** Committee meetings are taking place virtually to assist with social distancing with respect to COVID-19. Comments received from the public that have not been included on the Agenda will be read at the meeting by the Executive Assistant.

None

### **B.3 Staff Reports, if any**

#### **B.3.1 Revised Draft Grants and Donations Committee Terms of Reference, FAF.20.139**

Moved by: Linda Wykes

Seconded by: Rob Sampson

THAT the Grants and Donations Committee receive Staff Report FAF.20.139, entitled "Revised Draft Grants and Donations Committee Terms of Reference";

AND THAT the Grants and Donations Committee endorse the revised draft Terms of Reference as provided in report FAF.20.139 with inclusion of reference to the term of the Committee, with the same provided to Council for final approval

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|---------------------|-----|
| Harbinson, Caroline | Yay |
| Sampson, Rob        | Yay |
| Wykes, Linda        | Yay |
| Bordignon, Peter    | Yay |

The motion is Carried.

## **C. Matters for Discussion**

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### **C.1 Oktoberfest 2020 Event Logistics**

The Committee discussed the Oktoberfest 2020 Event Logistics and noted the push for the next week is on event promotion and ticket sales. The Health Unit has signed off on the event and Town staff have coordinated efforts to ensure the event runs smoothly. It was noted that Council, at the September 8, 2020 meeting, unanimously endorsed the event.

## **D. New and Unfinished Business**

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### **D.1 Additions to the Agenda**

#### **D.1.1 Questions from the Committee for Community Foundation Grey Bruce**

Community Foundation Grey Bruce Executive Director Stuart Reid will attend the September 18, 2020 Grants and Donations Committee meeting to address any questions of the Committee. Questions must be submitted in advance by no later than 2:00 p.m. Friday, September 11, 2020.

### **D.2 Items Identified for Discussion at the Next Meeting**

- Disbursement of Funds

Councillor Rob Sampson noted the Grants and Donations Committee portion of the proceeds from the Lobsterfest 2020 event totaled \$7,589.68.

## **E. Notice of Meeting Dates**

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September 18, 2020  
Town Hall, Council Chambers

## **F. Adjournment**

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Moved by: Rob Sampson

Seconded by: Linda Wykes

THAT the Grants and Donations Committee does now adjourn at 10:54 a.m. to meet again at the call of the Chair

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| Harbinson, Caroline | Yay |
| Sampson, Rob        | Yay |
| Wykes, Linda        | Yay |
| Bordignon, Peter    | Yay |

The motion is Carried.