

Committee of the Whole Highlights

February 1, 2022



Below is an alphabetic summary of items being discussed at the upcoming Committee of the Whole (COW) meeting. Approval of these items will be considered at the **February 14, 2022** Council meeting.

Committee Abbreviations and Order of Appearance on the Agenda

Finance, Administration, Legal Services and Fire Services (FAF)

Community Services and Operations (CSOPS)

Planning and Development Services (PDS)

How to get involved

Residents and members of the public are always encouraged to share their voice on any items included in the [Committee of the Whole package](#). If you are looking to provide comments or feedback during the meeting, please visit the Town's [Correspondence & Deputation](#) webpage for a list of actions you can take.

107 Hoover Lane – Recommendation Report

Will be discussed during the PDS section on the Agenda

[Staff Report PDS.22.026](#)

This report provides recommendations to Council regarding a proposed amendment to Zoning By-law 2018-65 for lands municipally known as 107 Hoover Lane.

Appointment of Screening Officer and Hearing Officer for Administrative Monetary Penalties

Will be discussed during the FAF section on the Agenda

[Staff Report FAF.22.025](#)

Pursuant to the new Administrative Monetary Penalties By-law, Council needs to appoint a Screening and Hearing Officer to administer the program and adjudicate on Administrative Penalties.



Consideration of Annual Council Training

Will be discussed during the FAF section on the Agenda

[Staff Report FAF.22.013](#)

This report is being brought forward for Council to consider the suggested training regime for the future term of Council. Staff expect that members of the current Council will have a good perspective of what training and information sharing sessions would benefit Councillors in the future.

Environmental Sustainability Fund Distribution

Will be discussed during the CSOPS section on the Agenda

[Staff Report CSOPS.22.011](#)

A Staff committee has reviewed and evaluated five applications made to the Town's 2021 Environmental Sustainability Fund. The evaluation has resulted in a recommendation to distribute a total of \$5,000 to the Tree Trust of The Blue Mountains, for a project that will involve community volunteers in tree planting on Town lands, and will hire a temporary position to test various residential tree planting program models with local residents.

Proposed Revisions to Procedural By-law Follow Up to January 24, 2022 Public Meeting

Will be discussed during the FAF section on the Agenda

[Staff Report FAF.22.026](#)

This staff report is a follow up to the January 24, 2022 Public Meeting scheduled to receive comments on the proposed revisions to the Procedural By-law as it relates to the timelines associated with the release of Agendas.

Settlers Way Parking Options

Will be discussed during the CSOPS section on the Agenda

[Staff Report CSOPS.22.007](#)

The Owners of a land locked property are searching for a long-term parking solution. Following a deputation from the owners of 105 Settlers Way, Council directed staff to bring forward a report outlining options and considerations.

Traffic Calming Measures for Lansdowne Street and Beaver Street Area

Will be discussed during the CSOPS section on the Agenda

[Staff Report CSOPS.22.003](#)

Council received Staff Report CSOPS.21.059, entitled “Follow up to Public Meeting Regarding Stop Up and Close Beaver Street”. On September 7, 2021, Council directed staff to provide a draft by-law to stop up and close a section of Beaver Street and improve Lansdowne Street with the addition of a temporary multi-use gravel trail. A further resolution of Council directed Staff to provide traffic calming initiatives to be immediately implemented for the area of Beaver Street and Lansdowne Street for Council consideration. This resolution also directed Staff to produce a draft by-law to reduce the speed limit to 40 kph in this area. Council Resolutions from September 7, 2021 can be found in Attachments 1 & 2. The speed limit reduction for Lansdowne Street South was brought forward to Committee of the Whole on January 19, 2022, in Staff Report CSOPS-22-004 “Interim By-Law to Reduce Speed Limit Along Lansdowne Street South, 10th Line and West Ridge Drive”. Further, correspondence from the residents on Lansdowne Street dated October 26, 2021, asked that Lansdowne be changed to one-way between Louisa Street and Alice Street. In addition, they asked that the multi-use gravel trail not be added to Lansdowne Street. They asked that the half of the road platform be used for an active transportation route. Council asked the Operations Department to report to Council with options in response to the request. The correspondence is Attachment 3 and the Council Resolution is Attachment 4.

Update to the Records Retention By-law

Will be discussed during the FAF section on the Agenda

[Staff Report FAF.22.015](#)

This report is recommending that Council repeal and replace the current Records Retention Bylaw 2011-8 with a new updated Records Retention By-law, and to delegate authority to the Town Clerk to update the Records Retention Schedule, annually, or as required.

Volunteer Recognition Program

Will be discussed during the FAF section on the Agenda

[Staff Report FAF.22.018](#)

This report provides Council with a follow-up to [Staff Report FAF.20.160](#) and includes a proposed Volunteer Recognition Program Policy for Council consideration which outlines a process for nominations for Volunteer recognition and a suggested timeline for an annual Volunteer Recognition Event beginning in 2022.

Committee of Council Reports

These reports outline the recommendations from the various Committees of Council for consideration and adoption by Council.

[Agricultural Advisory Committee, November 18, 2021](#)

[Agricultural Advisory Committee, December 16, 2021](#)

[Community Communications Advisory Committee, December 20, 2021](#)

[Joint Municipal Physician Recruitment and Retention Committee, December 16, 2021](#)

Upcoming Meetings

Date	Meeting Title	Location	Time *subject to change
February 7, 2022	Council - Public Meetings	Town Hall, Council Chambers	1:00 pm
February 14, 2022	Council	Town Hall, Council Chambers	9:00 am
February 15, 2022	Committee of the Whole	Town Hall, Council Chambers	9:00 am

The Committee of the Whole considers staff reports and makes recommendations to Council. Please note the recommendations from the February 1, 2022 Committee of the Whole meetings will be considered by Council at the February 14, 2022 Council meeting. Until items are approved at a Council Meeting, they are not considered final.

Connect with Town Staff

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Manager of Communications and Economic Development	Tim Hendry 519-599-3131 ext. 282
Town Clerk	Corrina Giles 519-599-3131 ext. 232
Mayor	Alar Soever 519-599-3131 ext. 400

NOTE: Please note that this document is meant for information purposes only and is **not an official record** in Council proceedings. For a complete list of items being discussed at Committee of the Whole, please refer to the official [agenda](#). If you have any further questions or need clarity about submitting comments, please contact the Town Clerk by email townclerk@thebluemountains.ca or by phone 519-599-3131 ext. 232.