



Town of The Blue Mountains Annual Grants and Donations Program

The Town of The Blue Mountains Council through the Grants and Donations Committee of Council will consider funding requests from groups or individuals that demonstrate both a need for funding and meet pre-established guidelines and criteria, as listed below and approved by The Grants and Donations Committee and Council.

Please note that this application form shall also be used by applicants seeking rental subsidization of Town-owned facilities (i.e. Beaver Valley Community Centre, Lion's Park Pavilion, etc.). Please calculate the request for rental subsidization into a dollar amount for the purposes of the application. For assistance in determining the dollar amount of your request, please contact the Finance and IT Services Administrative Assistant at finance@thebluemountains.ca or 519-599-3131 ext. 227.

Guidelines and Criteria

1. Grants are given only to not-for-profit organizations which, in the judgment of the Grants and Donations Committee of Council, make a unique contribution to the quality of life in our community.
2. The event or activity for which funding is being sought, must be located in our community, and/or provide benefits for our local residents.
3. The Grants and Donations Program funds operating projects, events or activities only, and does not fund capital projects or debt payments.
4. Organizations eligible for grants provided they demonstrate managerial expertise and good financial management as measured by the Applicant's responses within this application. Good financial management will be measured by, but not limited to, such things as operating within the annual budget, lack of a deficit, internal controls and regular financial reporting.
5. A list of the Organization's Governing Body and the position each individual holds must be included with this Application, as well as signatures from two individuals that have authority to act on behalf of the Board/Organization.
6. The Grants and Donations Committee will give consideration to events/initiatives/projects aligning with the Town's Vision: Encompassing the best of Ontario Experience. A complete community designed to last, where opportunities abound.

7. Only one application per organization will be accepted for consideration.
8. By submitting this Application, the applicant acknowledges that, to the best of their knowledge, the information provided in this application is accurate and complete and endorsed by the organization they represent.
9. The applicant's organization, within the fiscal year, must spend grant funding on the purpose for which it was awarded. Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public during the week of October 16, 2023, per the timeline below.
10. All local business associations must now request the funding through the Communications and Economic Development division and no longer need to submit an application for the funds through the Annual Grants and Donations program.

Note: Grants and Donations Funding cannot be used to fund/pay off deficits.

Note: All organizations meeting the criteria will not necessarily receive a grant or the amount for which they applied. Grant allocations are dependent on individual application review and the amount of grants and donations funding contained within the approved municipal budget. Each application will be reviewed by Town Staff prior to review by the Grants and Donations Committee of Council. All applicants will be notified of the results from the initial review prior to the applications being presented to the Committee of the Whole for decision. Below is the proposed timeline for the program:

Date	Action
August 10, 2023	Release application on the Town's website. Notify previous recipients of the application being available.
September 8, 2023	Application deadline for Grants and Donations. Any applications received after this date will not be considered.
Week of October 16, 2023	Grants and Donations Committee will make recommendations to Council.
November 6, 2023	Council considers the recommendation of the Grants and Donations Committee.
November 20, 2023	Council approves the recommendation of the Committee of the Whole.

The amount of funds available to be distributed will be determined by the Grants and Donations Committee and will largely be a function of the fundraising success of that Committee in the calendar year.

Note: Grants and donations are not given automatically from year to year. Applicants must apply annually for funding.

Note: As part of the application consideration process, the Grants and Donations Committee encourages applicants to make themselves available for a presentation and interview process that will be public.

Please be Concise!

- Use only the space provided
- Keep your answers brief
- Do not include information other than that requested.