

Address:

Occupant Load:

STA Class: Choose an item.

Date Inspected: 24-08-18

|  |
| --- |
|[ ]  **MAINTENANCE DOCUMENTATION** |
|  | * Ongoing 2 Year Records Upon Request
 |
|[ ]  **INTERCONNECTED SMOKE ALARMS** |
|  | * All Levels
* Each Bedroom
* Service Room
 |
|[ ]  **CARBON MONOXIDE ALARMS OUTSIDE ALL SLEEPING AREAS** |
|  | * Outside All Sleeping Areas if Building has Attached Garage and/or Fuel Burning

Appliances |
|[ ]  **APPROVED SECOND EXIT** |
|  | * Approved Second Exit from Sleeping Floor and Or from Basement if Sleeping Below Grade
	1. Second Exit Y/N
	2. Basement Y/N
 |
|[ ]  **3A10BC EXTINGUISHER** |
|  | * All Levels at Exits
 |
|[ ]  **EXIT SIGNAGE** |
|  | * All Corridors (Exit sign meets OBC requirements for size, colour and either hardwired or photoluminescent (photoluminescent also requires constant light source or emergency light pack directed at sign))
* Ensure the exit signage meets CAN/ULC S-572 Standard for Photoluminescent signage
 |
|[ ]  **CORRIDOR LIGHTING** |
|  | * All Corridors
 |
|[ ]  **FIREPLACE/CHIMNEY/APPLIANCES ANNUAL MAINTENANCE** |
|  | * All Fuel Burning Appliances; Furnace, Hot Water, Fireplace, Wood Stove
* Fire Department Maintenance Requirement Sign Off
* \*\* The STA Appliance Sign Off Document Must Be Completed and Submitted\*\*
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|[ ]  **MAINTENANCE OF EXITS** |
|  | * All Exits
* Signage Over Each Exit
* Exits Are Unobstructed Inside and Outside the Suite
* Emergency Window Exits Shall Have Window Opening Instructions Posted at The Window
 |
|[ ]  **APPROVED FIRE SAFETY PLAN (FSP)** |
|  | * Required for Each Unit and Must be Submitted to Fire Service for Review and Approval
* FSP Must Include Floor Plans for Each Level and Parking Plan if Applicable
 |
|[ ]  **FLOOR PLANS** |
|  | * Floor Plans for Each Level - Must Have a Legend and Indicates Placement of:

a. Smoke/Carbon Monoxide Alarmsb. Smoke Alarmsc. Fire Extinguishersd. EXIT Signs & Emergency Lightinge. Secondary Means of Egressf. Main Electrical Shut Offg. Main Gas Shut Off |
|[ ]  **SITE PLANS – IF APPLICABLE** |
|  | * Site Plan - If Applicable, Parking Plan Shall Have Location for Outdoor Burning
* Must Meet the Recreational Open Air Burning Guidelines and have distances from ALL combustibles clearly marked
 |

Notes:

Approved: Choose an item.

Choose an item.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| SMOKE & CARBON MONOXIDE ALARM UNITS |

|  |  |  |  |  |
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| **Type** | **Floor** | **Location** | **Model** | **Expiry** |
| Choose an item. | Choose an item. | Choose an item. | Choose an item. | Choose an item. |
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